



Shoreline PTA Council Mental Health Committee Grant rules

The Shoreline PTA Council's Mental Health Committee has allocated funds to support mental health initiatives in our school district for the 2025-26 school year.

The Mental Health Committee's Grant Team will be awarding program grants for a total of \$5000. Applicants can apply for any amount of funding up to \$1000 each.

Eligible participants include:

- School administrators (Principals or Assistant Principals)
- District administrators
- School teachers, counselors, deans, specialists, or family advocates
- Shoreline school PTA members on behalf of their PTA or Shoreline school

Timeline:

- Grants applications can be submitted online at:
<https://forms.gle/LgqMFz8gCk7MzGTp7>
- Grant applications must be submitted online by **October 24th at 11:59pm**
- After all grants have been accepted, the Mental Health Committee's Grant Team will review all applications for eligibility and approve grant requests in the Grant meeting from the highest scores.
- The Mental Health Committee's Grant Team reserves the right to approve or reject requests.
- Recipients will be notified by: **November 17th, 2025** via email if the request was approved or denied.
- If approved, the recipient needs to accept this grant by responding to the email by **November 26th, 2025**.
- Checks will be made payable to the recipient's school or PTA group. (not to the individual's name).
- Recipients will receive a check from the Shoreline PTA Council Treasurer **7-10 business days** after grant approval. This will be hand delivered to the recipient. It is the recipient's responsibility to communicate in a timely manner to identify the date and time they are available to receive it.

- Recipients will send a “**Grant impact report**” and **the copy of receipt** within the 30 days after the completion of a proposed project or by May 31st, explaining how this grant benefitted the recipients.
- Failure to produce receipts and a Grant Impact Report by the identified date by the committee will forfeit future grant eligibility.
- Grant projects need to be completed by **May 31, 2026**.

Details:

- This grant is only for the Shoreline School District.
- This grant should benefit as many students, staff or families/caregivers as possible in your school or PTA group or targeted students and/or families or district.
- Professional development offering should include the entire school, department or PTA group.
- Grant will **not** cover:
 - Staff salary or wages: school district employee or PTA member providing services for the proposed project may not be paid by the grant
 - Staff benefits
 - Training for one single staff member/teacher, student or family/caregiver
 - Transportation
 - A separate scholarship fund for others
 - Items outside of the approved grant
- Applications can only be submitted once.
- Mental Health Committee Grants cannot be combined with another Mental Health Committee grant.
- If your grant is an event or program, you cannot charge an attendance fee.
- Grants cannot be combined to purchase items that exceed the awarded grant amount.
- Partial grants can be funded.
- A grant can be used in combination with funds from other sources.
- Receipts for items purchased must be itemized, and the items must match the items requested and approved in the grant application.
- Technology must be pre-approved by the SSD Technology Department to guarantee it can be supported.
- Grant funds that are “unclaimed” should be returned in the form of a check, cash or PayPal to the Mental Health Committee.
- Failure to produce receipts and a Grant Impact Report by the due date will forfeit grant eligibility.

Please email mentalhealth@shorelinepta.org for any questions.