

Regular Board Meeting
Administration Building @ 6:30 p.m.
January 9, 2024

Mr. Joe Brooks, President, called the meeting to order at 6:30 p.m. and began with the Pledge of Allegiance followed by a moment of silence.

Roll Call

Joe Brooks - President	Brad Williams - Member
Abbie Morgan - Vice President	JD Love - Member
Jami Thompson - Secretary	

Dr. Scott Syverson - Superintendent
David Hobaugh - Assistant Superintendent

Others

Shari Switzer	Dr. Grillo	Tiffany Cox
Emily Roach	Dr. Jerry McKibbin	Ashlee Tucker

Additions or Changes to Agenda Items

None

Public Comments

None

Board of Trustees Reorganization

Election of Officers

Mr. Brooks reported that the Election of Officers will stay the same as last year.

JD Love made a motion to approve the Election of Officers.

Brad Williams seconded the motion and the vote was unanimous, 5-0.

School Board Member Salary and Per Diem

Mr. Brooks reported that the current compensation for a School Board Member is \$2000 a year plus \$112 per regular board meeting and \$62 per special meeting. With a cap of \$4000 per year. Jami Thompson, Secretary, will be keeping track of attendance.

Joe Brooks made a motion to approve the School Board Member Salary and Per Diem.

Abbie Morgan seconded the motion and the vote was unanimous, 5-0.

Assignment of Board Liaisons

Mr. Brooks advised the Board Members they need to approve the Board Liaisons for 2024. The following were agreed upon by the board.

Legislative Updates(1) - Joe Brooks
Construction Projects(2) - Joe Brooks and JD Love
Board Policy Updates(2) - Abbie Morgan and Jami Thompson
NWHS Foundation (2) - Jami Thompson and Abbie Morgan
Special Education(2) - Brad Williams and Jami Thompson
Collective Bargaining(2) - JD Love and Brad Williams

JD Love made a motion to approve the Board Liaisons for 2024.
Brad Williams seconded the motion and the vote was unanimous, 5-0.

Appointment of Board Treasurer

Mr. Brooks advised that the Board Members need to approve a Treasurer for 2024 and recommends retaining Kristina James.

Brad Williams made a motion to appoint Kristina James as Treasurer for 2024.
JD Love seconded the motion and the vote was unanimous, 5-0.

Adjourn Board Reorganization Meeting

Mr. Brooks made the motion to adjourn the Board Reorganization Meeting at 6:32 p.m.

Superintendent Report

North Salem Elementary School Presentation

Mrs. Cox, Principal, at North Salem Elementary and Ms. Roach, teacher, at North Salem Elementary shared details and examples of Goal #2 - Teaching and Learning: Rigor and Relevance of the Strategic Plan for NSES. The NS teachers provide evidence to show that teaching and learning encompasses an appropriate balance of Depth of Knowledge, Levels 1, 2 and 3 through classroom instruction and assessment as shown through students' critical thinking and their ability to think and express themselves in creative ways. Through differentiation, small group work every day, and close monitoring of skill proficiency, teachers can help all students grow in their critical thinking and expression. Students are divided into groups based on their data and current skill needs. Students with different skill proficiency need different levels of support vs. independence to grow from where they are that day. Students move in and out of groups from day to day. Students use the RACE Response method. RACE stands for R(restate) - restating or rephrasing the question. A(answer) - provide a clear and concise answer. C(cite) - cite evidence. E(explain) - explain your answer.

Demographic Report - Dr. Jerry McKibbon

Dr. Syverson introduced Dr. McKibbon who shared his results of the Demographic Study for the NWS district. He went over the population of our district and the enrollment for the district. The primary factors causing the district's enrollment to increase over the next 10 years is the slowing of the increase of empty nest households, the strong rate of new home construction coupled with a sustained rate of in migration of young families. The elementary enrollment will slowly increase over the next six school years. The median age of the district's population will increase from 39.8 in 2010 to 43.9 in 2030. The total district enrollment is forecasted to increase by 56 students, or 30% between 2020-2021 and 2025-2026. Total enrollment will increase by 65 students or 3.4% from 2025-2026 to 2030-2031.

Start of the new semester

Dr. Syverson reported that the start of the new semester went well.

Open Board of Finance Annual Review Meeting

Mr. Brooks Opened the Board of Finance Annual Review Meeting at 7:35 p.m.

Explanation of Financial Review Meeting

Mr. Hobaugh explained that the Financial Review information needs to be shared every year.

Election of Board of Finance Officers

Mr. Hobaugh reported that it is Board Policy that each year we elect a President and Secretary of Finance. Historically they are the same as the Board President and Secretary.

Designation of Public Depository

Mr. Hobaugh recommends approval for the Designation of Public Depository. This resolution is for the banks that can be used for deposits and the withdrawal of funds. These are the same banks that have been used and have relationships within our local community.

Joe Brooks made a motion to approve the Designation of Public Depository.

JD Love seconded the motion and the vote was unanimous, 5-0.

Transfer of Appropriations Resolution

Mr. Hobaugh is recommending approval to transfer appropriations when it needs to be done throughout the calendar year of 2024. This resolution allows the treasurer to move appropriations to cover expenses if needed within funds. Over the course of the year the projected numbers assigned to account numbers vary in what is actually needed and spent. Approval of this resolution provides the ability to be sure that no appropriation is in the red at the end of the year which is not allowed by law. The overall fund amount does not change, just the ability to move funds within funds.

JD Love made a motion to approve the Transfer of Appropriations Resolution.

Brad Williams seconded the motion and the vote was unanimous, 5-0.

Resolution Authorizing Payment of Indebtedness

Mr. Hobaugh recommends approval of this resolution that allows the business office to pay invoices and bills that are under already approved contracts, utilities or other invoices that require payment prior to approval at the board meeting to avoid paying late fees.

Brad Williams made a motion to approve the Resolution Authorizing Payment of Indebtedness. JD Love seconded the motion and the vote was unanimous, 5-0.

Corporation Financial Report

Annual Investment Report and Review of Investment Policy

Mr. Hobaugh presented the Investment Report that shows our interest earned for the school year. The Operating Interest account was deposited into the Education Fund (\$134,548.91) The 2022 Construction Fund interest is the earnings on the portion of 2022 Lease Rental Bonds received in November of 2022. This money will be invested back into the 2022 Lease Rental Bond Project at PES (\$39,327.57) Review of the Investment Policy each year is required under our Board Policy.

DUAB Fiscal Indicators Report

Mr. Hobaugh stated that the DUAB Fiscal Indicators Report is a requirement by Indiana Code. The DUAB information has not yet been posted. We will revisit this report next month.

Adjourn Financial Review Meeting

Mr. Brooks made the motion to adjourn the Financial Review Meeting at 7:40 p.m.

Convene Regular Board Meeting

Mr. Brooks made the motion to convene the Regular Board Meeting at 7:40 p.m.

Consent Agenda

- a. Minutes
 - i. Regular Board Meeting - December 12, 2023
 - ii. Work Session Meeting - December 7, 2023
- b. Payment of Claims
 - i. Accounts Payable - January 9, 2024
 - ii. Bond Proceeds Payable - 12/11/2023, 12/18/2023(i) and 12/18/2023(ii)
- c. Payroll Report - 12/15/2023, 12/22/2023, 12/29/2023 and 1/5/2024
- d. Personnel Report
- e. Student Transfer Requests

Abbie Morgan made a motion to approve the Consent Agenda as presented. JD Love seconded the motion and the vote was unanimous, 5-0.

Action Items

Education Fund Transfer Resolution for 2024

Mr. Hobbaugh recommends approval of the Education Fund Transfer Resolution for 2024. This Resolution is to approve the amount of money that will be transferred from the Education Fund to the Operations Fund as allowed by state law. We will be transferring approximately 9.4% of the budgeted revenue. State law recommends no more than 15% which puts us under the limit. This transfer is allowed by the state to help offset costs that previously were paid from the General Fund when those costs were moved to the Operations Fund. Without this transfer, the Operations Fund would be totally liquidated in a year. This number is calculated during budget preparation based on budget expenses.

Joe Brooks made a motion to approve the Education Fund Transfer Resolution for 2024. JD Love seconded the motion and the vote was unanimous, 5-0.

Policy 9001, 9002, 9103, 9103.01 and Welcome and Introduction Policy

Dr. Syverson recommends approval on the second reading for Policy 9001, 9002, 9103 and 9103.01. ISBA (Indiana School Board Assoc) reported that we could keep Policy 9103 and Policy 9103.01 separate since one is for Special Education and one is not. This would be the only reading on the Welcome and Introduction Policy for Mission, Vision and Core Values. We just need to approve this policy for an update on the agenda.

JD Love made a motion to approve Policy 9001, 9002, 9103 and 9103.01 and the Welcome and Introduction Policy. Addie Morgan seconded the motion and the vote was unanimous, 5-0.

Discussion Items

None

Calendar Items

- a. Martin Luther King Jr. Day - January 15, 2024 - No School
- b. Next Board Meeting - February 13, 2024 @ 6:30 p.m.

Adjournment

JD Love made a motion to adjourn the regular meeting at 7:48 p.m.
Brad Williams seconded the motion and the meeting was adjourned.

Respectfully submitted.

Dawn Russell
Accounts Payable,
Secretary

APPROVED BY THE SCHOOL BOARD MEMBERS

Joe Brooks - President

Abbie Morgan - Vice President

Jami Thompson - Secretary

Brad Williams - Member

JD Love - Member