Emvigo Technologies Private Limited			Management Review Record
MRM No: 02/2025	**Date of Meeting: 29 May 2025**	**Venue : Online**	**Time: 02:00 PM**

Review Team: 1. Anoop Eledathuparambil (CTO & CISO) 2. Sanu S (SBUH - COE & DPO) 3. Vishnu V (SBUH - Devops) 4. Ceemol Sara Baby (HR Manager) 5. Jayakrishnan C (Devops Architect) 6. Nithin Alex (Devops Lead) 7. Sivaprasad S P (QA Manager) 8. Rinu L Devan (Devops Analyst) 9. Rahul Dev P S (Technology Architect) 10. Keerthi S Nair (HR Manager) 11. Sreejith K B (Senior Finance Executive) 12. Rahul C (System Admin) 13. Hitha K M (HR Executive) 14. Nisana P A (HR Executive) 15. Krishnapriya V (Project Manager)

Sl No	Agenda item	Report/ Discussion	Decisions	Target date / responsibility
	A. Review Inputs:			
1	**Review of suitability of Information Security Policy and Objectives**	Information Security Policy and Objectives were reviewed and found adequate.	Everyone agreed to the policy, and decided to review it in the next MRM.	Next MRM / ISSC & ISTF Team
2	**Status of action from Previous Management Review Meeting**	Access controls strictly managed for departing employees	Everyone agreed	-
3	**Changes in external and internal issues (context of organization) that are relevant to the information security management system:**			
a	Internal issues:	Internal Issues mentioned under Context of Organization was reviewed with the support of Annexure - B : Context of Organisation document.	Any changes needs to be identified by the members and to be discussed in next MRM	Next MRM / Management Review Team

b	External Issues:	External Issues mentioned under Context of Organization was reviewed with the support of Annexure - B : Context of Organisation document.	Any changes needs to be identified by the members and to be discussed in next MRM	Next MRM / Management Review Team
4	Changes in needs and expectations of interested parties that are relevant to the information security management system;	No changes identified.	Any changes needs to be identified by the members and to be discussed in next MRM	Next MRM / Management Review Team
5	**Feedback on Information Security performance, including trends in;**			
a	Nonconformities and corrective actions	CISO presented and discussed the Internal Audit summary report and the findings including Non Conformities and its Corrective	Everyone agreed to the corrective actions listed with planned and actual dates	Based on the planned date / All process owners
b	Monitoring and measurement results			
c	Audit results	Internal Audit Summary and corrective actions were reviewed	Already implemented corrective actions were agreed and	Next MRM / All Process owners

			future actions are approved	
d	Fulfillment of information security objectives	Policies and objectives are being met as indicated by the reduction in incidents and increased training completion rates. The objectives are set and are tracked and analyzed on a quarterly basis.	Continue monitoring and maintaining these standards.	
6	**Feedback from interested parties**	None	None	
7	**Results of risk assessment and status of risk treatment plan**	Listed out Risks and it's treatment plan were reviewed along with it's status	Departments must ensure their risk registers are updated with relevant information.	
8	**Opportunities for continual improvement**	Continual Improvement Plan Register was reviewed and plans listed were addressed.	Everyone appr to the listed plans	
B	**Review output**			
1	Opportunities for continual improvements identified	All identified opportunities for improvement are listed in Continual Improvement Plan (CIP)	Decided to implement all the identified opportunities	Based on the planned date / All process owners
2	Any need for changes to the information security management system	Configuration management and Capacity Management Procedures added	Everyone agreed to the Procedures, and decided to review it in the next MRM.	Next MRM/ Admin

3	Resource needs (if any?)	None	NA	NA
Prepared by : ISM				