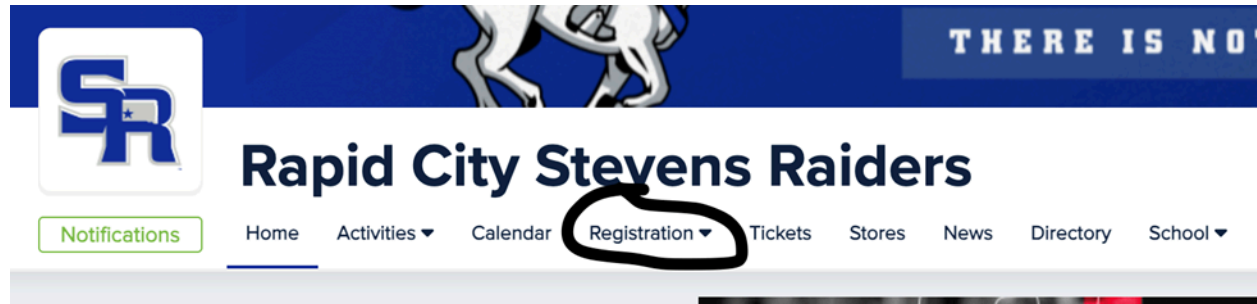


**\*Only parents/guardians are allowed to register their student(s) for activities**

**Click on the "Registration" Link on Your School's Bound Homepage**

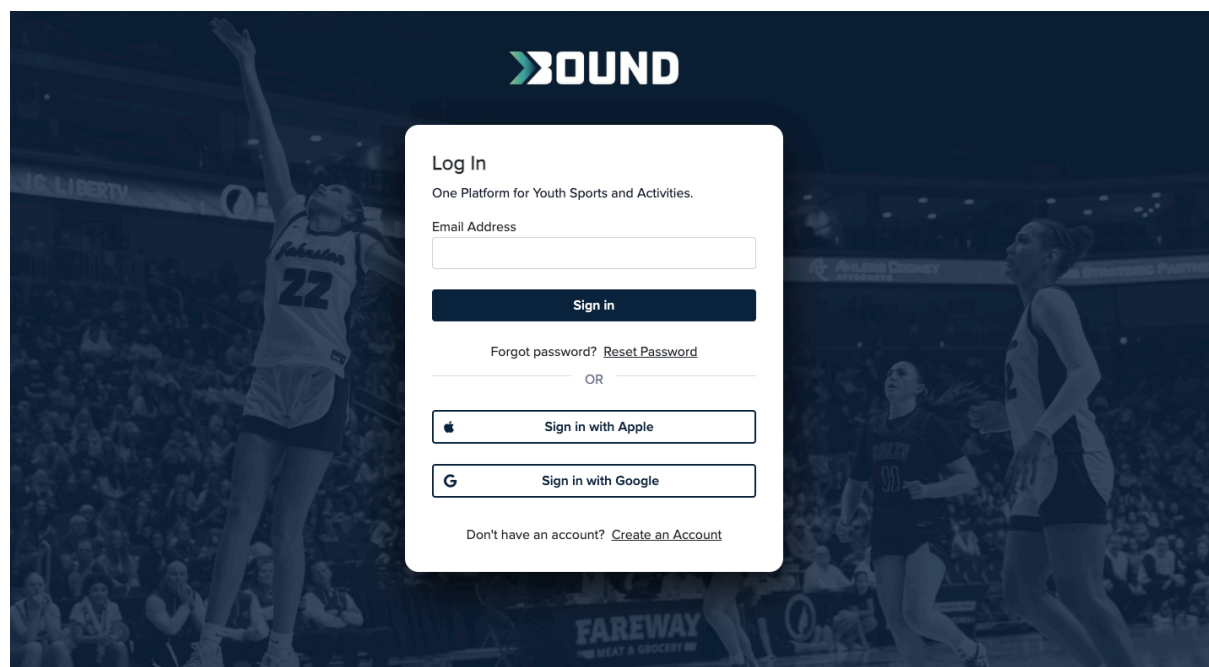
**BOUND Public Website** - To get you started, click on the following link (be sure to bookmark this page). This is the landing page for RAIDER families, fans and students. You and your family will be able to get everything you need from this one site!

<https://gobound.com/sd/schools/rapidcitystevens>



**Log Into Bound or Create an Account**

**In order to register your student for an activity, you must have a Bound account. Log in with your account, or click on "Create Account" below to create your account. IMPORTANT: If you already have a Bound account from a previously registering a student or purchasing a ticket, be sure to use this account!**

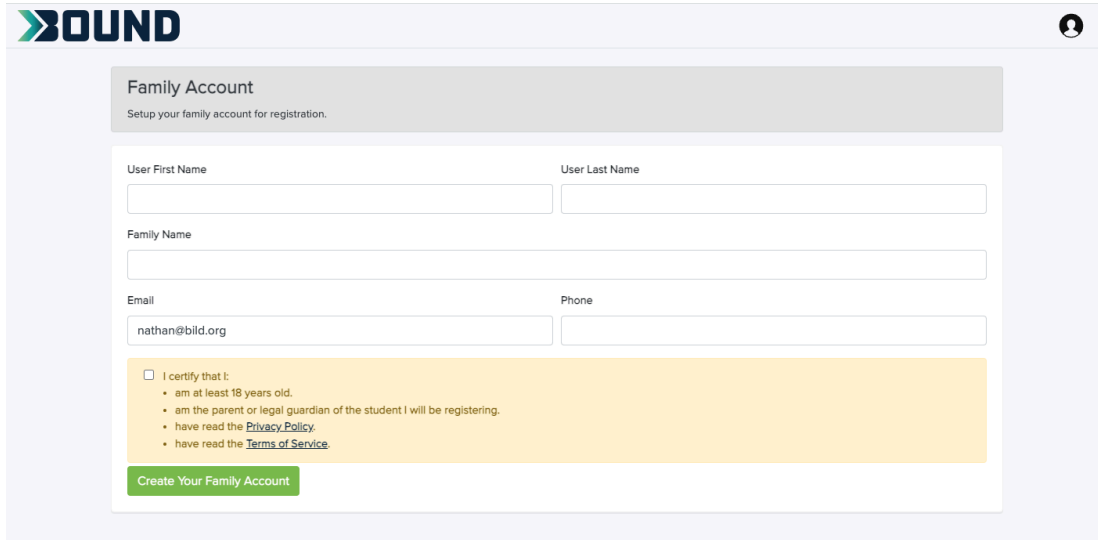


---

## Create Your Family Account

**The first time you register a child for an activity on Bound you will be asked to create your Family account. You can add multiple children and/or Guardians to your family account.**

**Create your Family Account by entering in your name, your Family last name and other requested information. You will only be asked to complete this step once.**



The screenshot shows the 'Family Account' creation page on the Bound website. The page has a light purple header with the 'BOUND' logo on the left and a user profile icon on the right. Below the header is a grey box with the title 'Family Account' and the subtitle 'Setup your family account for registration.' The main form area is white and contains several input fields: 'User First Name', 'User Last Name', 'Family Name', 'Email' (with the example 'nathan@bild.org'), and 'Phone'. Below these fields is a yellow box containing a checkbox and a list of terms to certify: 'I certify that I: am at least 18 years old, am the parent or legal guardian of the student I will be registering, have read the Privacy Policy, and have read the Terms of Service.' At the bottom of the form is a green button labeled 'Create Your Family Account'.

**BOUND**

**Family Account**  
Setup your family account for registration.

User First Name

User Last Name

Family Name

Email

Phone

☐ I certify that I:

- am at least 18 years old.
- am the parent or legal guardian of the student I will be registering.
- have read the [Privacy Policy](#).
- have read the [Terms of Service](#).

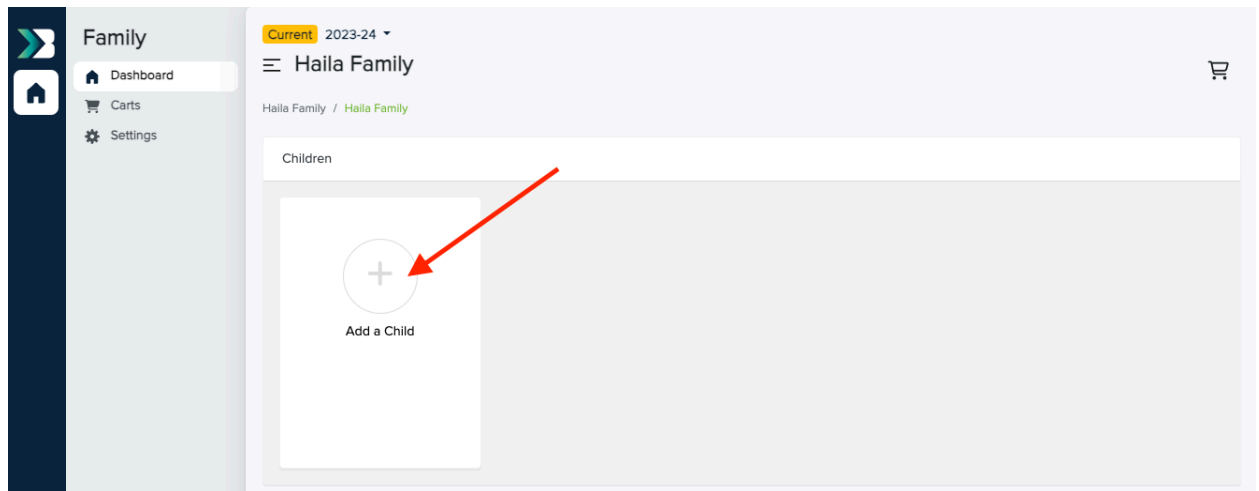
Create Your Family Account

---

## Add a Child to your Family

**To add a Child to your family, complete the following steps:**

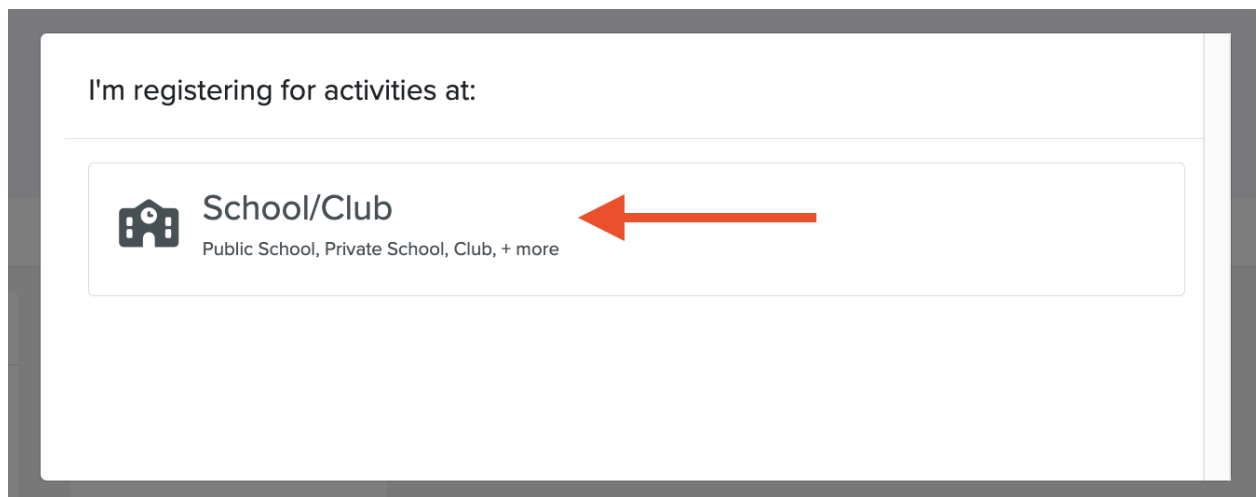
**1. Click on the plus button in the Children section.**



**2. Choose the appropriate option to find your child on Bound, or add them directly if you are new to Bound.**

- **If your child previously participated in activities at a school using Bound: Go to Step 3.**
- **If you are new to Bound: Go to Step 8**

**3. If your child previously participated in activities at a school using Bound, Click on the "School/Club" button**



4. **Select the State and School that your child participated in activities at and click “Next Step.”**

The screenshot shows a modal titled "Find or Add My Child" with a close button (X) in the top right. On the left, a sidebar labeled "Family" contains links for "Dashboard", "Carts", and "Settings". The modal has two main sections: "Select Your State" and "Select Your School". The "Select Your State" section shows "VarsityLand" with a green "Change" button to its right. The "Select Your School" section shows "Allison" with a green "Change" button to its right. At the bottom, there are three buttons: "Go Back" (with a left arrow), "Next Step" (with a right arrow), and "Cancel". Two red arrows point to the "Change" buttons for both the state and school selections.

5. **Find your student by entering in your child's last name. When your child is found, click on the child's name to select it.**

The screenshot shows the same "Find or Add My Child" modal, but now with the "Selected:" section at the top displaying "VarsityLand" and "Allison" in pill-shaped buttons. Below this is a "Search" section with a search bar containing the text "sample". Below the search bar, a result is listed: "Student Sample 2028". A red arrow points to this result. At the bottom, there is a "Go Back" button (with a left arrow) and a "Cancel" button. A text box at the bottom of the modal provides instructions: "If you cannot find your student's name after searching, you may need to manually add your student to your school. If you think there has been a mistake, please reach out to our support team using the green button in the bottom right corner or contact your school directly." A blue link "Add My Student Manually" is located at the bottom right of this text box.

6. After reviewing the information, click the checkbox to confirm and click “Add to Family.”


The screenshot shows a modal titled "Find or Add My Child" with a close button (X) in the top right. Below the title, there are two buttons: "VarsityLand" and "Allison". Underneath, it says "Selected Child" followed by a box containing "Student Sample 2028" and a "Change" button. A red arrow points to a checkbox labeled "I certify that I:" which is checked. Below the checkbox is a list of terms: "am at least 18 years old.", "am the parent or legal guardian of the person I am registering.", "have read the [Privacy Policy](#).", and "have read the [Terms of Service](#).". At the bottom of the modal are three buttons: "Go Back", "Add to Family →", and "Cancel".

7. Your child will be added to your family and will appear on your Dashboard.

The screenshot shows the "Haila Family" dashboard. At the top, it says "Current 2023-24" and "Haila Family". Below this, there's a section titled "Children". It contains two cards. The first card is for "Student Sample" and shows a circular profile picture with "SS" inside, followed by "Student 2028" and a "Register" button. A red arrow points to the "Student Sample" text. The second card is a placeholder with a plus sign and the text "Add a Child".


8. If you are new to Bound, click "New to Bound", enter the requested information and click then “Create Child.”

### Find my Child on Bound




#### School/Club

Public School, Private School, Club, + more





#### New To Bound


No previous participation with a school or club on Bound.



### Family

 Dashboard

 Carts

 Settings

### Create Child

First Name

Last Name

Legal Gender

☐ Female

☐ Male

Graduation Year

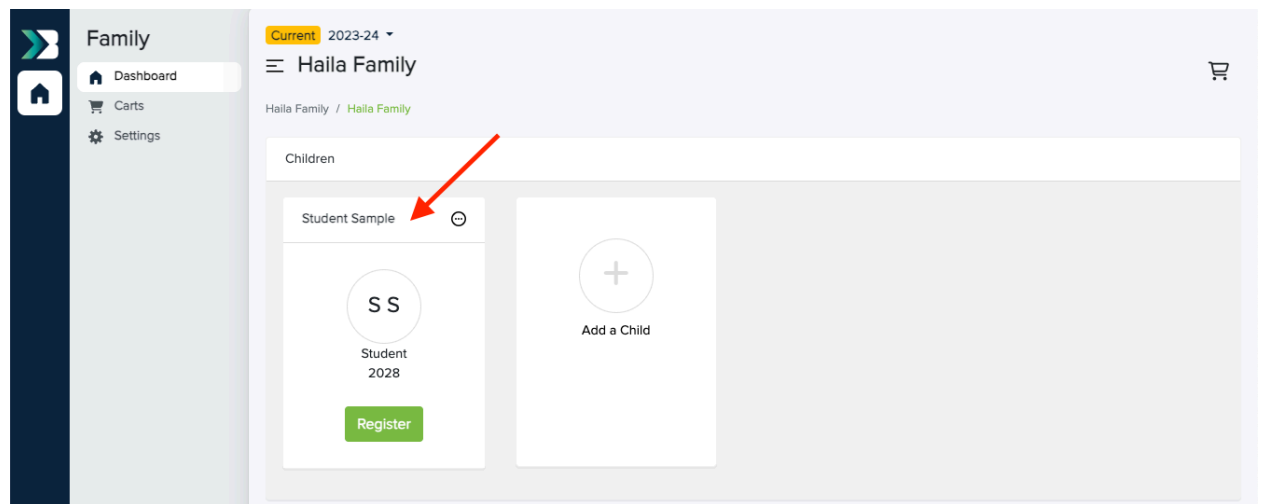
Select

← Go Back

Create Child

Cancel

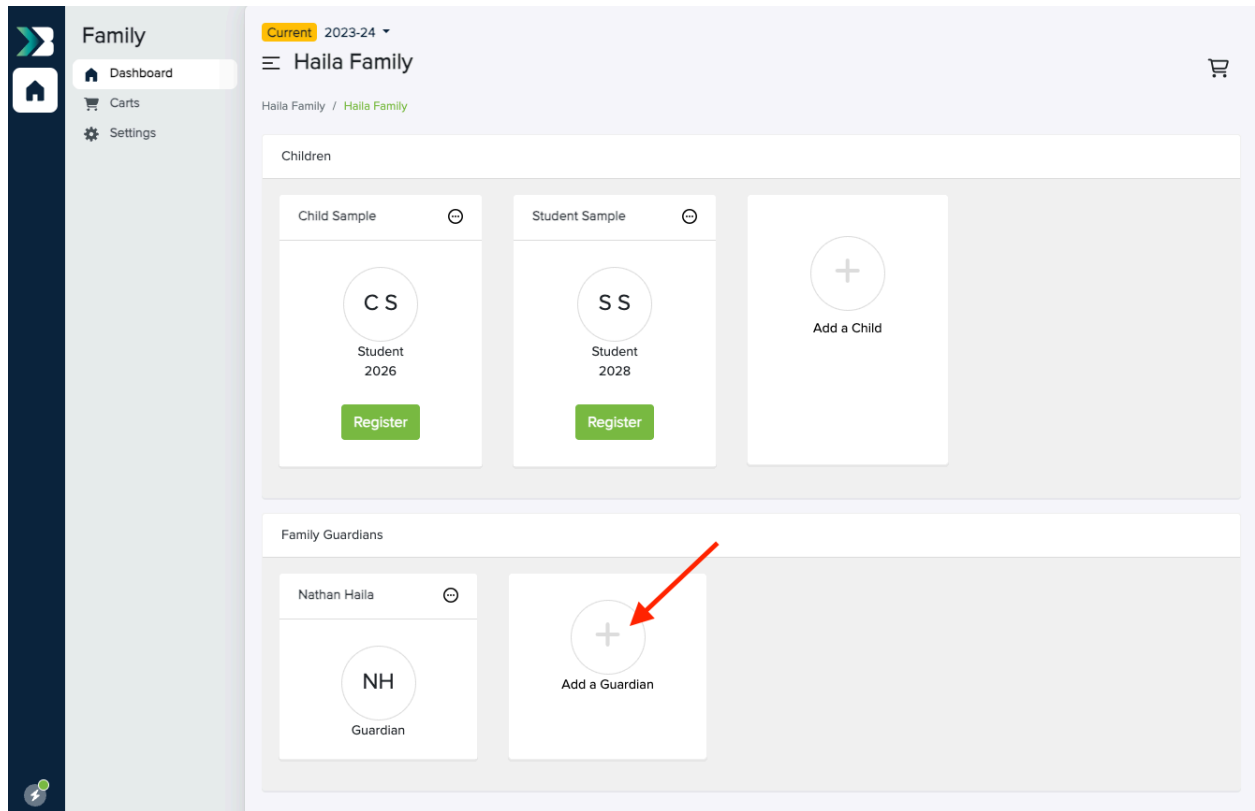
**9. Your child will be added to your family and will appear on your Dashboard.**



---

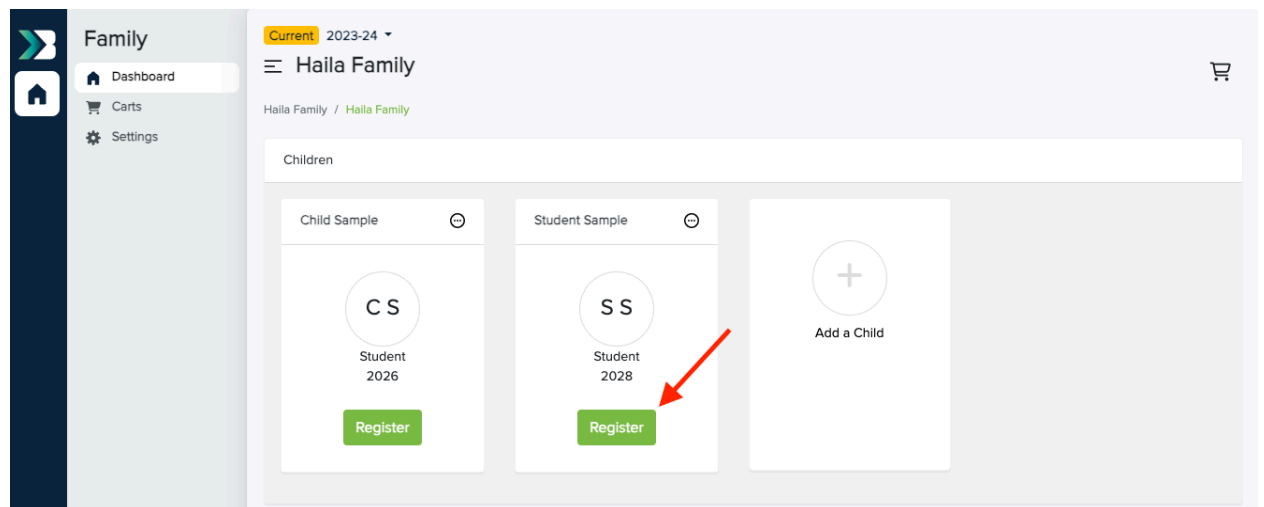
**[OPTIONAL] Add Additional Guardians to your Family**

**To add additional Guardians to your family, click on the plus button in the Guardian section and then enter in the requested data for the Guardian. You may also send the Guardian an invite email, which will allow them to create their own Bound account. As part of the invite process you will be asked to set the level of family access each guardian has.**



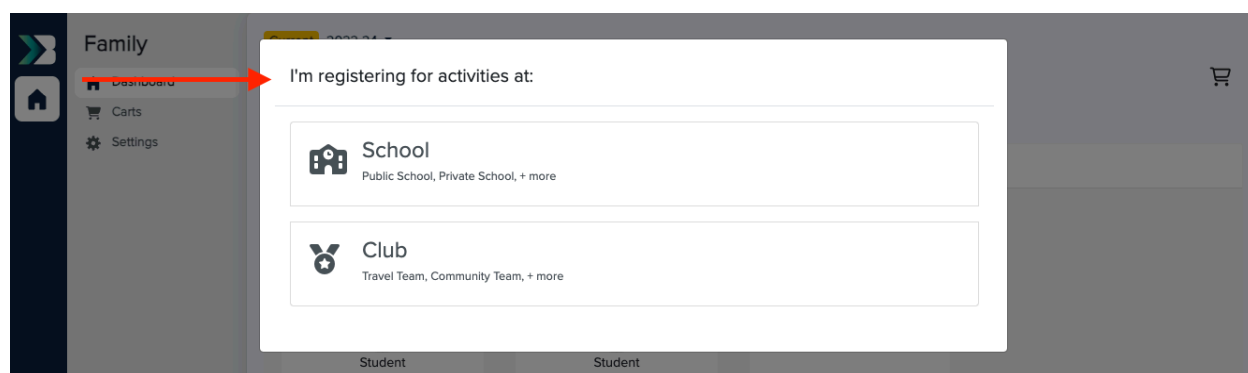
## Register Your Child for Activities

1. Click on the "Register" button on your child's Family Card.

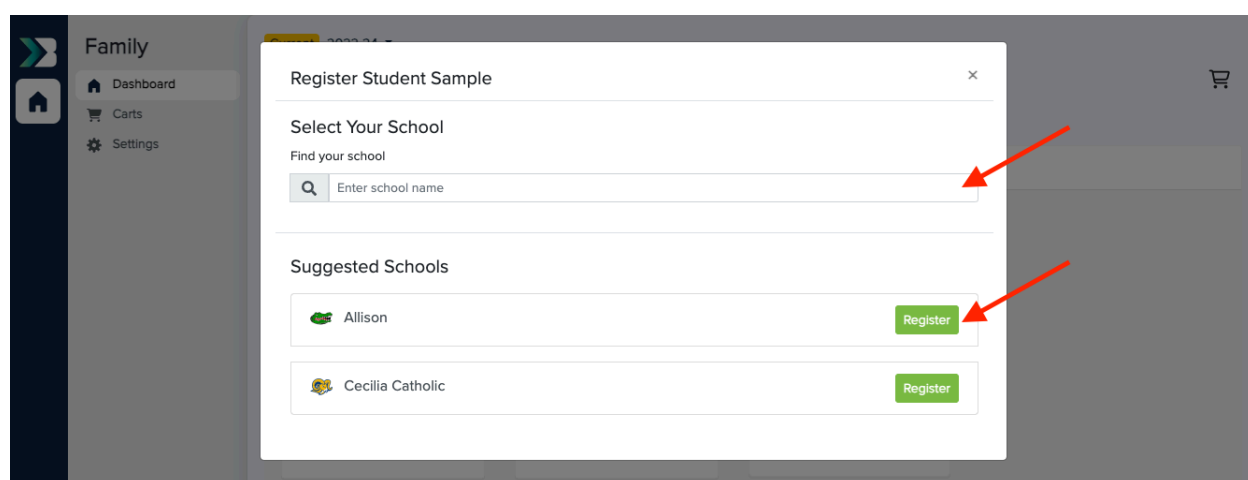




**2. Select the entity that you are registering for activities at.**



**3. Search for or select the school you need to register at.**



**4. Select one or more activity options to register for. Then click on “Begin Registration”**

**Family**

- Dashboard
- Carts
- Settings

### Register Student Sample

Selected: Allison

Select One or More Activities

All Boys Girls Co-Ed

**Boys Basketball Registration**

OPEN

Open: Jan 13, 2024  
Close: Oct 31, 2024

Choose an Option:

TEST

**Girls Basketball Registration**

OPEN

Open: Jan 30, 2024  
Close: Mar 1, 2025

Choose an Option:

Varsity Basketball

**Girls Cross Country Registration**

OPEN

Open: Apr 30, 2024  
Close: Jun 29, 2024

Choose an Option:

Test Option 1 Test Option 2

Begin Registration

Go Back

5. Search for your child at their school and click on their name to connect them to their Student Profile at the school.

Connect to Your Student Profile at Allison

Selected: VarsityLand Blackstone

Search

new illg  
2032

*I can't find my student.*

[← Go Back](#)

[Cancel](#)

---

### ***Enter the Information Requested by Your School***

***Follow the instructions to provide the appropriate information as requested by your school.***

***IMPORTANT: When you register your child, an account creation email will be sent to the email address you entered. Make sure they accept the invite and create their account. This is key to receiving future communication from school faculty and coaches!***

---

**1. If there is no charge for registration, you can "Click to Complete Registration."**

The screenshot shows the 'Confirm Cart' page for a 2024-25 season registration. The left sidebar has a green background with a 'Complete' button highlighted. The main content area shows a table with one item: 'Girls Basketball Registration - Varsity Basketball' for a student, with a subtotal of \$0.00. Below the table, a green button labeled 'Click to Complete Registration' is highlighted with a red arrow.

Item	Person	Subtotal
Girls Basketball Registration - Varsity Basketball <a href="#">Remove from Cart</a>	Student	\$0.00
Total Before Fees		\$0.00

[Click to Complete Registration](#)

**2. If there is a charge for your registration, click "Checkout" to complete the checkout process.**

The screenshot shows the 'Confirm Cart' page for a 2024-25 season registration with a charge. The left sidebar has a green background with a 'Payment' button highlighted. The main content area shows a table with one item: 'Girls Cross Country Registration - Test Option 1' for a student, with a subtotal of \$45.00. Below the table, a yellow message box states: 'You have not completed registration yet. Click below to proceed to the next step and complete your registration.' Below this, there are three buttons: 'Go Back', 'Register Another Child', and 'Checkout →'. The 'Checkout →' button is highlighted with a red arrow.

Item	Person	Subtotal
Girls Cross Country Registration - Test Option 1 <a href="#">Remove from Cart</a>	Student	\$45.00
Total Before Fees		\$45.00

You have not completed registration yet. Click below to proceed to the next step and complete your registration.

[Go Back](#) [Register Another Child](#) [Checkout →](#)

Cancel

---

**Registration Complete!**

**Once all the steps are completed, you will have successfully registered your child for their activities.**