Shamrock Lakes Town Board

September 18, 2025

The Town of Shamrock Lakes Town Board met at 6:00 P.M. at the Beach House. Board members present were; Mike Nichols, Kelly Earle, and Steve Voller. Also, present was Diann Nichols, Clerk-Treasurer.

Guest present was Justin Heavenridge

Minutes were distributed and signed
Account balances were distributed and signed
Claims were signed

Accounts past due: Letters were sent to Carrington Mortgage (2816 S. Angling Pike) $447.10 and Hornbaker $354.10
Other accounts past due: Arleas $191.98; Grooms $191.98; and Walker $191.98
Liens filed: None

OLD BUSINESS

Motion: move to open Old Business items 1-6 for discussion
Motion: Kelly Earle / Second Steve Voller
Motion passed unanimously

On-line Payment Options – Rachael created a flyer asking for 10 volunteers to participate in testing the PayGov system in the months of October and November. The flyer was included with the September sewer invoices.

Animal/ Noise Ordinance – The town attorney has reviewed the ordinance and made a few non substantive changes. Steve is reviewing the changes and is finalizing part 1.23 section 4(ii). Kelly introduced the possibility of amending the section pertaining to barking dogs.

Codification – Steve updated the board on his progress. It should take at least 6 months to review all the material.

Maintenance Plans around Town/Sewer –

Buried Manhole Covers – The work has been completed. A billing error occurred; however, it has been corrected.

Sink Hole (Angling Pike) – Gravel and other material have been used to fill the hole. The only portion that remains is to top off with top soil. The work will be completed soon.

Ground Maintenance – Steve updated the board on this project and recommends waiting until next year to revisit this project.

Sink Hole, North Shamrock Rd – Steve has been in contact with SJ Smith Facility Maintenance Company. They agreed to repair the affected area with concrete without charge to the town. The repairs are covered under warranty. They are anticipating the work will be completed between October 6th and 17th.

Building Maintenance – No Update

Clean up and Wells Park Garage – Kelly disposed of some glass and other materials from around the garage. Thank you, Kelly.
There are some old garage door panels, which are non-recyclable at the garage. Kelly would like to donate them to the Blackford County Animal Shelter as they have a use for them.

Crack Sealing – The board discusses the bid from Campbells Paving Maintenance. They also review the funds status. There was conversation about how the cracks would be sealed and the measurement of the roadway.

Motion: move to approve the expenditure of $6,800 as per the bid from Campbells Paving Maintenance with the funds coming from the MVH (361) account to encompass the filling of every crack in all the streets.
Motion: Steve Voller / Second: Kelly Earle
Motion passed unanimously

Wells Park Budget – No update.

Budget – Steve inquired about the status of the line item 431 Professional Services of the General Fund and how it might be affected by a potential increase in attorney fees as the codification process progresses.

Motion: move to close the review of Old Business Items
Motion: Steve Voller / Second Kelly Earle
Motion passed unanimously

NEW BUSINESS

Potential New Build – Justin Heavenridge was in attendance and explained he is contemplating building a house and most likely an out building on land currently owned by his father. The land in question is the farm field on the northern edge of the town and 2 lots on Lakeview Court in the Crestwood Addition. Mr. Heavenridge asked several questions with most of the discussion focused on how the sewer hook up would occur. One possibility Mr. Heavenridge mentioned was putting a driveway only through the property off of Lakeview Dr. to a house in the field behind. Mr. Heavenridge was urged to get the approval of the neighbors on both sides of the property. Mike will provide Mr.

Heavenridge with contact information for the Town's Sewer Plant Manager. Mike explained the process of submitting new build documents to the board for approval and Mr. Heavenridge was provided the town's email address.

Sewer CD – The 5-month CD purchased from the sewer account matures on September 24, 2025.

Motion: move to roll over the $25,000 CD into a new short-term CD
Motion: Kelly Earle / Second: Steve Voller
Motion passed unanimously

Animal Shelter – Kelly updated the board on the recent animal shelter board meeting. He emphasized the shelter's need for cat litter and cleaning supplies. The board agreed to host a drive for the shelter on November 22, 2025

Motion to Adjourn
Motion: Kelly Earle / Second: Steve Voller
Motion passed unanimously

Respectfully submitted,

This 16th day of October 2025

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Diann Nichols, Clerk-Treasurer

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Mike Nichols, Board President

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Steve Voller, Board Vice President

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Kelly Earle, Board Member

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Rachael Olufowote, Board Member

Next Meeting Thursday November 20th, 2025 at 6:00 pm at the Beach House.