

Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2023-2024 School Year

East Hanover Township School District

In accordance with P.L.2020, c.27 which in part requires each school district to annually submit a proposed program for emergency virtual or remote instruction to the New Jersey Department of Education. This law provides for the continuity of instruction in the event of a public health-related district closure by permitting the district to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. This plan has been submitted for Board of Education approval, has been posted on the district's website, and has been submitted to the County Office of Education.

In the event that the local health department and school district deem that a school closure is necessary due to health and safety concerns, the following plan will be enacted:

General Information: The LEA ensures equitable access and opportunity to instruction for all students.

- Transportation will be provided to school(s) not affected by emergency virtual or remote instruction.
- Extra-curricular activities and athletics will occur remotely for the affected school(s) through virtual meetings/workouts.
- 504 accommodations will be provided for students and staff requiring additional assistance based upon individual needs and documentation.
- Students with Individualized Education Plans (IEPs) will receive programming, related services, modifications and accommodations according to their individualized plans.
- IEP and 504 meetings will be conducted remotely in the event of closure and all salient representatives will attend to students' varied needs as necessary.
- All gifted and talented services will be delivered via remote instruction.
- All Title one programs (SOAR) will continue via remote instruction.
- All age groups are addressed according to placement, education planning, etc.
- All students will have access to district technology and core and supplemental curricular resources. Students and teachers will utilize approved digital resources to support learning. Teachers will utilize [virtual learning platforms/resources](#) approved by the Board of Education which include but are not limited to Google Apps for Education, SeeSaw and Zoom.

- Lessons will be designed for student engagement in the virtual/hybrid classroom and will leverage technology to ensure ownership of learning, collaboration, and mastery of grade-level standards.
- ELL programming will continue as prescribed and in accordance with the LEA's approved Three-Year ELL Plan. ELL instructors and support staff will communicate electronically with students and parents to provide services. The district will continue to provide translations of documents, assignments, etc. as necessary to aid parents/guardians and students in their informed decision-making.
- Teachers will continue to receive district training in culturally responsive teaching. Elements of culturally responsive lesson delivery are also included in the LEA's board and state-approved curricula.
- The district will continue using Universal Design for Learning in all classrooms including ELL.
- The district will continue to provide all social-emotional and mental health services to all staff and students in keeping with current district procedures and policies. Social/mental health professionals will meet remotely with students and staff members seeking services and will continue to offer general public health messaging to the community via electronic platforms.

Attendance Plan

- The LEA will continue to monitor attendance using PowerSchool. The district will continue to monitor trends in absence that will factor into promotion, retention, and graduation.
- All students who struggle to participate in the event of remote instruction will be contacted frequently by the administration in an effort to maximize student attendance and participation.
- Virtual learning will continue to be guided by P.L. 2020, c.27 and the school district's updated Emergency Closure School Preparedness Plan if schools are required to deliver instruction through a fully virtual environment during limited periods throughout the school year due to a local or Statewide public health emergency.
- In accordance with N.J.A.C. 6A:32-8.3, a school day shall consist of not less than four hours, except that one continuous session of two and one-half hours may be considered a full day in Kindergarten.
- School district policies for attendance and instructional contact time will need to accommodate opportunities for both synchronous and asynchronous instruction, while ensuring the requirements for a 180-day school year are met.

Digital Divide

- All students are assigned a Chromebook in September 2023 for use throughout the 2023-2024 school year.
- GoGuardian software is installed in each Chromebook for the purpose of filtering, monitoring, and managing student use of Chromebooks on remote learning tasks, activities, and resources all throughout the school year.
- A questionnaire will be shared with parents/guardians to determine if internet connectivity is available in their household. If internet connectivity is needed, then the district will provide the means for internet connectivity. The district will communicate to the parents/guardians that if the technology needs of the family change at any point during the school year to contact the Supervisor of Educational Technology, in order for the district to provide the appropriate technical means for remote instruction.

Building Maintenance

In the event of closure, all building custodians and maintenance workers will continue to report per contractual obligation in order to maintain building operations.

Meals

In the case of a fully virtual or remote instructional program, lunch will not be provided to the student body; however, lunch will be provided to those free and reduced lunch students through a weekly delivery to individual homes or easily picked up at EHPD.

Distance Learning Schedule (All building schedules exceed the state minimum requirement of four hours of instruction.)

FJS- All FJS teachers will share Seesaw/Google Classroom links with students; students will login to Google Meet for synchronous, virtual instruction. Teachers will take classroom attendance via PowerSchool. Students and staff will continue to follow the FJS daily schedule as follows:

AM Homeroom	8:50 - 9:10
1	9:10 - 9:55
2	9:55-10:40
3	10:40-11:25
4	11:25-12:10
5	12:10-12:55
6	12:55-1:40
7	1:40-2:25
8	2:25-3:10
PM Homeroom	3:10-3:15

CES- All CES teachers will share Google Classroom links with students; students will login to Google Meet for synchronous, virtual instruction. Teachers will take classroom attendance via PowerSchool. Students and staff will continue to follow the CES daily schedule as follows:

AM Homeroom	8:50 - 9:00
1	9:00 - 9:40
2	9:45 - 10:25
3	10:30 -11:10
4	11:15 -11:55
5	12:00 -12:40
6	12:45-1:25
7	1:30 - 2:10
8	2:15 - 3:00
PM Homeroom	3:00 - 3:10

EHMS- All EHMS teachers will share Google Classroom links with students; students will login to Google Meet for synchronous, virtual instruction. Teachers will take classroom attendance via PowerSchool. Students and staff will continue to follow the EHMS daily schedule as follows:

HR/Per. 1	8:00 AM - 8:50 AM
2	8:52 AM - 9:36 AM
3	9:38 AM - 10:22 AM
4	10:24 AM -11:08 AM
5	11:10 AM - 11:54 AM
6	11:56 AM -12:40 PM
7	12:43 PM - 1:13 PM
8	1:16 PM - 2:00 PM
9	2:02 PM - 2:46 PM

Please note that staff members’/students’ lunch times, IS periods, and prep periods remain

unchanged.