

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, P.O. Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Tom Gray, Assistant Superintendent

Karen Pike, Business Manager
Karen Brackett, Director of Special Services

**Policy Committee Meeting
Central Office
Thursday, May 1, 2025
5:30 p.m.**

Join by computer:
meet.google.com/cev-xisi-aon

or

Join by phone:
(US)+1 414-909-4743 PIN: 309 994 249#

Committee Members: Naomi Aho, Randy Kassa, Tim McLaughlin, Leah Shipps, Benjamin Stickney, Nichole Taylor, Rachel Wilcox

Ex-officio Members: Board Chair/Danny Jackson, Superintendent/Steve Nolan

Minutes

I. Call to Order: 5:30 p.m.

- A. Declaration of Quorum: 5 of 7; 6 of 7 (Nichole Taylor joined at 5:32), 7 of 7 (Danny Jackson joined at 5:35 for Tim McLaughlin)
- B. Note Absences: Tim McLaughlin
- C. Additions/Adjustments to the Agenda: None

II. **Consent Agenda** – Approve Minutes of April 3, 2025

Motion: Rachel Wilcox Second: Naomi Aho

Vote: 4-0-1
(Leah Shipps)

III. Audience with the Public

IV. Action Items

B. DJ-R - Federal Procurement Manual

[DJ-R - Federal Procurement Manual](#) (sample)
Motion to replace the current policy and send the sample, excluding the red font language, to the Board for 1st read: Rachel Wilcox
Second: Leah Shipps Vote: 7-0-0

- C. [EEAA - Student Bus Transportation](#)
[EEA - Student Transportation Services](#) (sample)
Motion to mark reviewed: Danny Jackson
Second: Rachel Wilcox
Vote: 7-0-0
- D. [EEAEAA - Drugs and Alcohol Testing of School Bus and Van Drivers](#)
[EEAEAA - Drug and Alcohol Testing of School Bus Drivers](#) (sample)
Motion to replace the current policy with the sample and send the sample to the Board for 1st read including “Van” in the title: Danny Jackson
Second: Randy Kassa
Vote: 7-0-0
- E. [EEAEEE-R - Drug and Alcohol Testing of School Bus and Van Driver Procedure](#)
[EEAEEE-R - Drug and Alcohol Testing of School Bus Drivers Procedure](#) (sample)
Motion to replace the current policy with the sample and send the sample to the Board for 1st read: Leah Shipps
Second: Danny Jackson
Vote: 7-0-0
- F. [IJJ - Selection of Educational Material](#)
[IJJ - Selection of Educational Material](#) (sample)
Motion to send back to the Board without proposed change: Naomi Aho
Second: Nichole Taylor
Vote: 7-0-0
- G. [IJJ-E - Citizen's Challenge of Instructional Material](#)
[IJJ-E - Citizen's Challenge of Instructional Media Form](#) (sample)
Motion to send to the Board for a 1st read: Danny Jackson
Second: Rachel Wilcox
Vote: 7-0-0
- H. [IFC - Students Withdrawal Committee/Dropout Prevention](#)
[IFC - Dropout Prevention Committee](#) (sample)
Motion to mark as reviewed with the change of the title: Nichole Taylor
Second: Randy Kassa
Vote: 7-0-0
- I. [IICC - Student Conduct on School Buses](#)
[IICC - Student Conduct on School Buses](#) (sample)
Motion to replace the current policy with the sample and send the sample to the Board for 1st read with addition: Danny Jackson
Second: Randy Kassa
Vote: 7-0-0
- J. [IICC-R - Student Conduct on School Buses Procedure](#) (new)
Motion to send to the board for 1st read: Danny Jackson
Second: Naomi Aho
Vote: 7-0-0

V. Other Items

VI. Adjourn: 6:20 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly. The public and district employees are encouraged to attend Board meetings. A time for comments by visitors at Board meetings will be scheduled on the Board's agenda. Public input is welcomed but the Chair may limit discussion.