

**GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education**

**March 16, 2021
7:30 p.m.**

“Together Everyone Achieves More”



Location: Online & Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

MINUTES

I. PUBLIC SESSION

A. Meeting Called to order Mrs. Miller called the meeting to order at 7:30 pm.

B. Statement of Open Meeting Compliance

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date and location of this meeting was delivered to the Courier Post, the Voorhees Sun, the Borough of Gibbsboro, and posted on the official school bulletin board and district website.

C. Flag Salute - [Flag](#)

D. Roll Call

Mrs. Miller present	Mr. Alexander present	Mrs. Balut present
Mrs. Carrington present	Mrs. Covaci present	Mr. Littlefield present
Mr. MacFerren present	Mr. Parsinitz present	Ms. Whyte present

Also present were Mr. Marcellus, Mr. Sahli, and Mr. Cordery

E. Recognition & Presentations

1. Jeremy Conner - NEP Solar

Mr. Conner provided an overview of NEP Solar, whose company was chosen through the RFP process, and the solar panel project. Walked through the timeline of the project. Described length of warranty and what options were available to the district when it ends. Work includes construction of a new roof. Lastly, will have a kiosk to show the savings being generated by the solar panels.

Mrs. Miller: The rate will remain flat throughout the length of the warranty period?

Yes. In addition, will be paying less than what you are currently paying for electricity.

Ms. Whyte: Will this be done by the start of school in September?

That is our hope, but cannot be certain.

Mr. Parsinitz: Do you maintain service of panels if one breaks or works improperly?

Yes. We maintain full responsibility for the panels for the length of the warranty.

2. Student Council Presentation / Read Across America [Video](#)

Attached video was played.

F. Public Participation – First Opportunity (No one came forward at this time)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please make your comments about agenda items only. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

This is a live presentation of the Virtual March Board of Education Meeting for the Gibbsboro School District - During the time announced at the meeting, if members of the public would like to make a public comment, they may call 856-783-1140 x-315

G. Approval of the Minutes

1. February 9, 2021 [Regular and Executive Session Minutes](#)

Motion made by Mrs. Covaci, seconded by Ms. Whyte, with a vote of 8-0 (Mrs. Balut abstained), the minutes from February 9, 2021 Regular and Executive Session Minutes were unanimously approved.

H. Correspondence

1. Email from parent

Mr. Marcellus explained the email that was shared with the board. He mentioned he did get back to the parent and explained the plan to the parent.

2. Request for leave letters - details on the Personnel Report

See Personnel report detailing two requests for leave.

I. Finance

1. a. [Bills to be paid](#) for March in the amount of \$50,482.48.
b. Ratify and Affirm Health Benefits for February in the amount of \$77,564.55.
2. [Certification of Business Administrator](#). Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of December 31, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending December 31, 2020, as follows:

1. Increased - \$0.00
2. Decreased - \$0.00

James Cordery

March 16, 2021

Business Administrator

Date

3. [Certification of Board of Education](#). Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of December 31, 20120, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and

that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Board Secretary's Reports December [Treasurer Report](#) December [Secretary Report](#)
5. Motion to approve February payroll in the amount of \$324,585.73

Mr. MacFerren asked about the amount for the elevator door. Mr. Marcellus explained that was negotiated down from a higher amount given earlier. Used a second estimate from separate company.

Motion made by Mrs. Balut, seconded by Mrs. Carrington, with a vote of 9-0, the above Finance Items 1-5 were unanimously approved.

J. Policy (Second Reading)

Policies: Second Reading & Adoption [attached here](#)

Mrs. Carrington mentioned needed changes in one policy:

Paragraph 6: allow advance public notice for 2 hours. Not allow texting based platform for submitting questions. Limit comments to 4 minutes not 5.

Motion made by Mrs. Carrington, seconded by Mrs. Balut, with a vote of 9-0, the above Second Reading was unanimously approved.

K. Committee Reports

1. Camden County School Board

Meeting is Thursday night. Our student for the Eighth Grade Dialogue was interviewed.

2. New Jersey School Boards

Delegate Assembly is in April or May.

3. Educational Services Commission

Everything is running smoothly.

L. Public Participation - Second Opportunity (No one came forward at this time.)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take. This is a live presentation of the Virtual March Board of Education Meeting for the Gibbsboro School District - During the time announced at the meeting, if members of the public would like to make a public comment, they may call 856-783-1140 x-315

II. SUPERINTENDENT'S REPORT

A. For Your Information:

1. Superintendent Evaluation & Board Self-Evaluation is available. Reminder: Annual Ethics Forms, Budget Hearing in April, Thank you to the Policy and Finance Committees

Reminder that the evaluations are open. Mr. Marcellus completed his self-reflection. Reminder to complete the Ethics Forms. Our Budget Hearing will be 4/27/2021 at 7pm with our Regular April meeting at 7:30 pm.

2. State Guidance: NJDOH meetings, In-Person Learning, NJSLA Testing Update, CDC Guidance on Travel Revised - Restart and Recovery Plan 2020-2021 [Link](#)

Reminder of desks staying 6 feet apart. Impacts number of students we can currently bring in. Possible tutoring sessions to start during marking period 4. No additional information regarding state testing. If staff is fully vaccinated, they can travel without quarantining. Students would still be required to quarantine if traveling. Reviewed current student enrollment in each cohort.

3. Camden County Vaccination Assistance

Helping to facilitate vaccination appointments.

- B. Superintendent's Monthly Report [Attachment](#)
- Personnel Report [Attachment](#)
- C. Facilities Report [Attachment](#)
- D. Nurse's Report [Attachment](#)

Mr. Alexander: Are there ramifications if we do not follow the state department of health guidelines?

It would be detrimental to not allow staff to come back if traveling. We could not operate with that many out at one time. Latest guidance is showing vaccinated people can travel without quarantining.

Mrs. Balut: Is there talk of closing schools after spring break?

No. Spring Break is different for each district in the county.

Mr. Parsinitz: What if the students are traveling during spring break?

Guidance will be sent out to parents regarding what they are mandated to do. If they do not follow, then a quarantine will be enforced.

Motion made by Mrs. Balut, seconded by Mrs. Carrington, with a vote of 9-0, the above reports were unanimously approved.

III. NONPUBLIC EXECUTIVE SESSION (Not needed at this time)

Whereas: Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore be it

Resolved: to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes, and

Be It Further Resolved: to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

James Cordery

Board Secretary

IV. RETURN TO PUBLIC SESSION

V. OLD BUSINESS

- A. Solar Project Update
- B. Long Range Facilities Plan Update

Overview of money allocated to the district through the latest Covid Relief Grants. Getting moving on investigating HVAC improvements with this money. Will have more updates at the next meeting.

VI. NEW BUSINESS

A. BE IT RESOLVED, that the Gibbsboro Elementary School District Board of Education does hereby approve the submission of the tentative 2021-2022 budget to the office of the County Superintendent for approval in the grand total amount of \$5,521,086 which includes a General Fund total of \$5,156,264; a Special Revenue fund total of \$136,622; and a Debt Service Total of \$228,200; and also includes a General Fund local tax levy of \$3,275,926 and a Debt Service local tax levy of \$228,200 to be proposed for the ensuing 2021-2022 school year.

Motion made by Mr. MacFerren, seconded by Mrs. Covaci, with a roll call vote of 9-0, the above resolution was unanimously approved.

2. Travel Limitations for the 2021-2022 school year.

Motion to establish travel and related expense reimbursement in accordance with NJAC 6A-23A-7.3 and District Policy 6471 to a maximum expenditure of \$15,000 for all staff and board members, affirm the maximum expenditure in the 2021-2022 school year was established at \$15,000, and the current 2020-2021 expenditures to date for travel are \$0.

- B.** Motion to approve Extended School Year programming to take place at Gibbsboro School during the dates 7/6/2021 to 8/5/2021. Times of day, days of the week, and staff required [are attached](#).
- C.** Motion to approve April 27, 2021, at 7:00 pm as the date for the Public Hearing for the 2021-2022 school budget. The April Regular Board of Education Meeting will follow at 7:30 pm.
- D.** Motion to approve school calendar for [2020-2021](#)
- E.** Motion to approve school calendar for [2021-2022](#)
- F.** Motion to approve [contract with REM Audiology](#).
- G.** Motion to approve [Resolution for School Boards](#) to urge relief from Chapter 44.
- H.** Motion to approve sending the [Business Administrator/Director of Curriculum's](#) contract to the County for approval.
- I.** Motion to approve Gibbsboro School to apply for the American Rescue Act funds in the amount of \$219,000 and ESSERII funds in the amount of \$75,558 (ESSER II Acceleration), \$25,000 (Learning Supports), & \$45,000 (Mental Health)

Motion made by Mr. MacFerren, seconded by Mrs. Covaci, with a of 9-0, the above New Business Items A2 through I were unanimously approved.

VII. MEETING ADJOURNED

Motion made by Mrs. Covaci, seconded by Mr. MacFerren, with a vote of 9-0, the adjournment of the meeting at 8:23 pm was unanimously approved.

Next Meeting: **April 27, 2021 Public Hearing for Budget; Regular Meeting to follow**
Location: **Virtual (link can be found at gibbsboroschool.org)**
Time: **7:00 p.m. Public Hearing for Budget**
Time: **7:30 p.m. Regular Meeting**