ST. FRANCIS OF ASSISI SCHOOL
Home and School Association

# November 2026 MEETING AGENDA

## St. Francis of Assisi Home & School Association Meeting

*November 3rd, 6:30-8:00pm*

Board members Scott Shull, Chair | Conner Reed, Co-Chair | Sarah Valinski, Secretary | Conner Reed, Treasurer | Kate Poterucha, Volunteer Coordinator | Becky Bacon, Volunteer Coordinator | Sarah Valinski, Communications Representative | Derek Dravis, Teacher Representative | Andy Poterucha, Principal | Jenni Taunton, Chair Emeritus

| Time | Item | Owner |
|---|---|---|
| | **Opening Prayer/Greetings** | |
| | **Key Action Items Assigned**<br>- **Conferences 11/10 and 11/12**<br>  - **Office staff set up about 3:30pm**<br>  - **Powers Ventures is catering both meals.**<br>  - **HSA is paying for one of the days. Kate has gotten some donations already.**<br>  - **Signup was already sent and is full for additional items and drinks.**<br>  - **Andy is coordinating extras as needed.**<br>  - **Andy plans to put away any extra food as the night winds down. Staff eat leftovers the following days.** | |
| | **Spent and Approved Items**<br>- **Conner is working on tax exempt paperwork for outdoor Buddy Bench** | |
| **6:30** | **Meeting Priorities**<br>Review Recent Events:<br>-<br>Review Upcoming Events:<br>- 11/10 and 11/12 Conference Meals- See above<br>- 11/19 Catholic Principals Day- Andy would like funds added to the staff holiday budget.<br>- Staff Christmas Gift fundraising- An email will be sent. Flyers will go out in Friday folders. Posting on facebook later in November.<br>Open Positions:<br>- Volunteer List for reach out (Kate)- position can be removed<br>- Communications Representative- Sarah is doing<br>- Carnival co-chairs (top priority)- Laura Heier has signed on | |

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| | - Kristina needs to step back from HSA, so Conner is continuing as Treasurer | |
| | **Financial**<br>October ending balance $51,316.56 | **Conner / Kristina** |
| | **Principal's Report**<br>Operation One More- Andy will be giving several reminders for donations<br>Blue and Hat days- 11/3 for Diabetes Awareness. Either 12/4 or 12/11 will be a system wide hat day for $1 related to childhood cancer.<br>Gate Project (church)- 1st bid was about $80K. Andy attended a building/ grounds meeting and the church is planning to contribute some funds for gates/ fencing. A 2nd bid is in the works. The okay has been given to start with gate installation this fall. | **Andy** |
| | **Teacher's Report**<br>Square One Art Fundraiser Update- Orders open through 11/30 and ships to your home. Will be advertised on social media, school broadcast and teachers' weekly emails home. School receives 33% of money spent.<br>Staff Christmas Party Update- January 9 at the Eagles. Expecting 35-50 people, but can't do final RSVP until December. Full buffet style meal at $16-$18 per meal. | **Derek** |
| | **Other Business**<br>Apparel Store at Superior Screeners- St Pius reached out about a fundraiser they are doing. Logo could be modified for St Francis. Need to sell 18 items total with the store going live in November for Christmas shopping.<br>Playground Update- Caroline and Grace seem most interested in helping with the community and fellowship part of BBQ and Bingo. Fundraising will be separate.<br>- Discuss having some type of event that creates higher dollar donations with lower event attendance or an event that is lower cost so it's clear that the admission ticket is not the donation.<br>- There have been meetings with Tina M. and a building advancement fund was discussed.<br>Senior Class cookoff- Planned location is the Eagles in late April. Students will be judges. 50/50 raffle, silent auction and more. Could each school's HSA have representation?<br>Next meeting date and time | **Conner**<br>**Andy** |
| **8:00** | **Closing Prayer - Prayer of St. Francis of Assisi** | |

## Next Meeting: December 1st.

**Opening Prayer**

Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Fill us with your grace, Lord God, as we make decisions that might affect the students, staff, faculty, alumni and friends of St. Francis of Assisi School. And continue to remind us that all that we do here today, all that we accomplish, is for the pursuit of truth for the greater glory of You, and for the service of humanity. We ask these things in your name, Amen.

**Prayer of St. Francis of Assisi**

Lord, make me an instrument of your peace. Where there is hatred, let me sow love. Where there is injury, pardon. Where there is doubt, faith. Where there is despair, hope. Where there is darkness, light. Where there is sadness, joy. O Divine Master, grant that I may not so much seek to be consoled, as to console; to be understood, as to understand; to be loved, as to love. For it is in giving that we receive. It is in pardoning that we are pardoned, and it is in dying that we are born to Eternal Life.  Amen.