

STOCKTON-ON-TEES PROBUS CLUB



CLUB RULES

TITLE

The Club shall be called "Stockton-on-Tees Probus Club."

OBJECT

To enable retired professional and business people to meet together regularly to engage in friendship and to have talks and discussion on matters of mutual interest. Individual members will be invited to give talks and to support the Speaker Co-ordinator to identify suitable speakers.

MEMBERSHIP

Membership shall be open to all persons who have fully, or partially, retired from their normal business or profession, who are aged fifty and over, and are resident in, or associated with, the Borough of Stockton-on-Tees.

Applicants shall complete the Club's Proposal Form on which an existing member will propose them to the membership; it shall be for the Chairman to second the application. A member leaving the district may retain his membership by continuing payment of the annual subscription.

The maximum membership of the Club shall be declared year by year at the Annual General Meeting.

INDEPENDENCE

The Club shall be independent of any other organisation and its affairs shall be conducted under the authority of its own membership.

SUBSCRIPTION

Subscriptions are to be determined at each Annual General Meeting after receiving the Treasurer's report and shall be payable as from the 1st May each year.

The full subscription should apply to a new member joining in April to August, approximately two-thirds of the full subscription if starting in September to December, and approximately one-third of the full subscription if starting in January to March. The full year's subscription would then apply from the April following the date when the new member joined the Club.

COMMITTEE

The affairs of the Club shall be managed by a Committee consisting of a Chair, Vice Chair, Honorary Secretary, (who will be *ex officio* Data Protection Officer), Treasurer, the immediate past Chair (who will be the Speaker Programme co-ordinator), Assistant Secretary, Assistant Treasurer and two others.

Three members of Committee shall constitute a quorum and the Committee shall have power to co-opt other members for specific purposes.

The Committee shall meet not less than twice a year, when called by the Chair.

APPOINTMENT OF OFFICERS

All members of Committee shall be elected at the Annual General Meeting. The Chair of the Club shall automatically retire from office on completion of one Club year in the Chair, but shall become the Speaker Co-ordinator and an ex-officio Committee member for the year following his/her retirement as Chair. After election and a two year term, the Assistant Secretary shall automatically be proposed as Secretary for a 2 year term. After election and a 3 year term the Assistant Treasurer will automatically be proposed as Treasurer for a 3 year term . All other officers and members shall be eligible to serve on Committee for up to three consecutive years.

Nomination for officers for the forthcoming year shall be made to the Secretary, preferably two weeks or more before the Annual General Meeting and for this the prior consent of the nominees to serve must be obtained.

8. MEETINGS

Normal Club meetings will take place on the first and third Tuesday mornings of each month, at a time and venue to be agreed.

The Annual General Meeting shall be held in April of each year at a time and place determined by the Committee and at least three weeks notice of such meeting shall be given orally to members.

The Honorary Secretary shall call a Special General Meeting at the request of at least ten members and shall give members at least three weeks notice of such a Meeting.

Voting at all meetings shall be by the show of hands or by ballot if so determined. In the event of an equal division of votes, the Chair of the Meeting shall have a second or casting vote.

Minutes of the Annual General Meeting, any Special General Meeting, and of the ordinary meetings shall be prepared by the Secretary for approval at the next ordinary meeting. If approved the minutes to be signed by the Chair and Secretary.

9. ALTERATION TO RULES

The Rules can only be altered at an Annual General Meeting, or at a Special General Meeting for which three weeks notice has been given together with an indication of the proposed alteration or alterations. A majority of those present voting in favour shall be required to make the alteration effective.

ACCOUNTS

An income and expenditure account for the period to the end of March of each year shall be prepared and presented for approval at the Annual General Meeting, after audit by a member appointed for the purpose.

GUESTS AT MEETINGS

Members may introduce a guest providing that the Honorary Secretary is duly informed and that the same guest shall not be brought to more than three meetings a year.

MEMBERS' GUESTS

The Committee shall also consider some functions during the year involving members and their invited guests.

Revised rules adopted at an AGM on 2nd April 2024