

**GOVERNMENT OF NEPAL**  
**PROVINCIAL AND LOCAL GOVERNANCE SUPPORT PROGRAMME (PLGSP)**  
**ANNUAL STRATEGIC IMPLEMENTATION PLAN 2022/23**  
**(NARRATIVE)**



MINISTRY OF FEDERAL AFFAIRS AND GENERAL ADMINISTRATION  
PROVINCIAL AND LOCAL GOVERNANCE SUPPORT PROGRAMME  
PROGRAMME COORDINATION UNIT

**July 8, 2022**

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**Abbreviation used for PLGSP Units**

PCU	Program Coordination Unit (PCU)
P1-PPIU	Province 1- Provincial Program Implementation Unit (PPIU)
P2-PPIU	Madhesh Province- Provincial Program Implementation Unit (PPIU)
P3-PPIU	Bagamati Province- Provincial Program Implementation Unit (PPIU)
P4-PPIU	Gandaki Province- Provincial Program Implementation Unit (PPIU)
P5-PPIU	Lumbini Province- Provincial Program Implementation Unit (PPIU)
P6-PPIU	Karnali Province- Provincial Program Implementation Unit (PPIU)
P7-PPIU	Sudurpashchim Province- Provincial Program Implementation Unit (PPIU)
P1-PCGG	Province 1- Provincial Center for Good Governance (PCGG)
P2-PCGG	Madhesh Province- Provincial Center for Good Governance (PCGG)
P3-PCGG	Bagamati Province- Provincial Center for Good Governance (PCGG)
P4-PCGG	Gandaki Province- Provincial Center for Good Governance (PCGG)
P5-PCGG	Lumbini Province- Provincial Center for Good Governance (PCGG)
P6-PCGG	Karnali Province- Provincial Center for Good Governance (PCGG)
P7-PCGG	Sudurpaschim Province- Provincial Center for Good Governance (PCGG)

# **1. Background**

## **1.1. Provincial and Local Governance Support Programme**

The Provincial and Local Governance Support Programme (PLGSP) (July 2019/20 – July 2022/23), a joint programme of the Government of Nepal (GoN) and Development Partners (DPs), is being executed by the Ministry of Federal Affairs and General Administration (MoFAGA). The ultimate goal of the Programme is to attain functional, sustainable, inclusive and accountable provincial and local governance. To attain the goal, the programme aims at strengthening provincial and local governance systems and procedures, and intergovernmental relationships to maximize benefits for Nepalese people; and to enhance the capacity of provincial and local governments to deliver services and development outcomes effectively to their citizens.

## **1.2. Context of the Programme**

The Provincial and Local Governance Support Programme (PLGSP) (July 2019/20 – July 2022/23), is a joint programme of the Government of Nepal (GoN) and Development Partners (DPs), is being executed by the Ministry of Federal Affairs and General Administration (MoFAGA), Government of Nepal. The ultimate goal of the programme is to attain functional, sustainable, inclusive and accountable provincial and local governance. To attain the goal, the programme aims at strengthening provincial and local governance systems and procedures, and intergovernmental relationships to maximize benefits for Nepalese people: and to enhance capacity of provincial and local governments to deliver services and development outcomes effectively to their citizens.

The programme has completed three years of operation and is now in its fourth year of implementation. The programme's inception coincided with the COVID-19 pandemic and implementation was severely hampered; the expected delivery of the programme has not been realized due to the operating context of radical uncertainty, and associated trade-offs given the health, economic and social challenges. The slow delivery of the programme did pick up after the normalcy has been gained back in recent times. However, even though the spread of the virus has slowed down in Nepal and many countries globally, the end of the pandemic is actually hard to pin

down. This being the last year of the programme implementation, the plan is to incorporate previous learning and implement systems and processes to expedite delivery of the programme with a contingency plan for the future.

The Mid-Term review of the programme has also been conducted and a preliminary draft has been submitted. While the finalization is still under process, the review has recommended many changes in the modality, structure and functioning of the programme. The recommendations shall be well incorporated in the coming year plan. Further, Nepal has entered the second local election since the adoption of the new constitution and transition to federalism this year. On May 13, 2022 Nepali voters have the opportunity to vote for representatives to fill 35,221 local legislative and executive seats. The provincial and federal elections will follow this year in November 2022. With the elections in the pretext, the programme also intends to work for the capacity building and orientation of the new elected representatives and officials at all three levels of the government and such programmes shall be led by the MoFAGA.

## **2. Annual Strategic Implementation Plan (ASIP) 2022/23**

This ASIP is interim in nature, pending a process of stakeholder engagement, consultation and re-programming of PLGSP in light of the MTR findings recommendations. It has been prepared following a wide consultative and bottom-up process, including the following steps:

- Reviewed ASIP 2021/22 and identified the activities which need to continue in 2022/23.
- Initial findings of the PLGSP MTR were shared with the TA staff, senior officials of the provincial governments, representatives of federal ministries/agencies during the pre-planning meeting on 30 March 2022 - 1 April 2022 and all the participants were informed on the impact of the initial findings of the MTR on the P/ASIP preparation. Suggestions were received on how to take the MTR findings forward in the P/ASIP at the beginning of the process
- A brief guideline on preparing the Provincial ASIPs (P/ASIP) was revised and shared with provinces to prepare results-oriented P/ASIP and all TA staff were oriented on the guideline.
- A full bottom-up process in assessing and prioritizing the needs and activities of the PLGs, including getting the views and perspectives of women other excluded and marginalized communities, i.e. Dalit, disadvantaged ethnic communities and people with disability was undertaken.
- Provincial Programme Implementation Units (PPIUs) and Provincial Centers for Good Governance (PCGGs), ensured that P/ASIPs were prepared through a wider consultative process.
- Reviewed and integrated P/ASIPs forwarded by PPIUs of the respective provinces including both PPIUs and PCGGs to prepare an integrated ASIP 2022/23 reflecting provincial and local priorities and needs.
- Consulted with senior officials of MoFAGA, Office of the Prime Minister and Council of Ministers (OPMCM), Ministry of Finance (MoF), Financial Comptroller General Office (FCGO), and other relevant federal agencies to identify and prioritize federal level activities.
- Consulted with DPs for coherent and consistent understanding of the on-going context and sought inputs to better respond to it.

Key elements of the interim ASIP 2022/23 have been summarized in the following sections.

## **2.1. Guiding Principles of ASIP 2022/23**

The ASIP 2022/23 has been prepared based on the following guiding principles:

- Facilitate cooperative form of federal system through policy and legislation support;
- Strengthen intergovernmental mechanisms and support PLGs in executing their mandates;
- Promote accountability to citizens throughout the governance process;
- Mainstreaming GESI at PLGs;
- Design activities through a transparent and participatory approach;
- Ensure adaptability/flexibility of the implementation of PLGSP in reference to the COVID-19 pandemic.

## **2.2. Major Focus of PLGSP for FY 2022/23**

Within the framework of programme document, the major focus of PLGSP for 2022/23 will be:

- Periodic assessment of the local context and its implications on the implementation of PLGSP;
- Institutional Strengthening of the PCGGs as a sustained capacity development service delivery institute to the PLGs;
- Implementation of the Local Institutional Self-Assessment (LISA) report by preparing capacity development plans of the LGs;
- Implementation of Federalism Capacity Needs Assessment (FCNA) action plan;
- Support capacity development and business continuity of the LGs;
- Support PLGs to respond to post COVID-19 recovery;
- Enhance communication and information sharing.



## 2.3. Strategies

The following strategies will be applied to implement ASIP 2022/23:

Promote adaptability and flexibility to the extent possible while implementing activities with reference to the local context and emerging needs;

- Ensure that the Programme is responsive to the demands and priorities of the PLGs, including those programmes and services are gender sensitive and socially inclusive;
- Engage relevant government agencies at all levels to ensure buy-in and support for the Programme;
- Institutionalize the mechanisms to coordinate and collaborate between PCU, PPIUs and PCGGs, Provinces, Federal Ministries, LG associations, and other key stakeholders;
- Ensure coordination and harmonization with all programmes implemented on federalism and capacity building at the sub-national level;
- Follow-up and assess the outcome of the capacity development activities and other systems and tools developed under PLGSP, and document learning for further improvements;
- Ensure coordination with PLGs' elected representatives with specific focus on women, Dalit, disadvantaged ethnic communities, people with disabilities and other excluded groups.

## **2.4. Implementation Priorities**

Following will be the strategic implementation priorities of PLGSP for the next fiscal year 2022/23:

- 1) PCU to concentrate on strategic coordination and quality assurance of functions and actions and policy support for federal ministries. PCU identifies the barriers in delivering a legislative programme across government to advance / deliver PLGs' concurrent rights.
- 2) Support federal, provincial and local levels for policy formulation and systems related to OPLGA, social security, health, education, water, electricity and protection from disaster (refer to Outcome 1 & related indicators). As well as resolving any outstanding readiness benchmarks that are foundational to the programme (including for example finalizing legislation for PCGGs in provinces that haven't completed this yet, and completing the first roll out of LISA & FRAP to all LGs with urgency).
- 3) Support strengthening inter-governmental coordination mechanisms and systems such as support interprovincial coordination council at OPMCM and Provincial Coordination Council at OCMCM. Identify any issues related to Inter-governmental relationship and clarify the mandate to implement a federal governance system. In addition, NNRFC will also be supported to strengthen their fiscal grant r=transfer system.
- 4) Support Federal, Provincial and local levels to develop and/or review/improve their policies, strategic plans, priorities and systems to align and institutionalize those policies, plans and systems with the political vision of the newly elected leadership.
- 5) Support Federal, Provincial and Local levels to formulate / review the most essential model laws, regulations, operational guidelines and systems that are required at the federal, provincial and local level institutions to better implement federalism. MoFAGA will coordinate with the ministry of law, justice and parliamentary affairs in their law making process.
- 6) Strengthen and institutionalize the newly introduced governance tools and systems such as LISA, SuTRA, FRRAP Guideline, ICS, GRB, Gender Audit, GESI Mainstreaming Strategy, grievance handling mechanisms such as hello Mayor/Chief Minister, CDMIS, CMIS, CD Plans, Periodic Plans, MTEF, Audit Arrear settlement system and RIAP.

- 7) Introduce and extend support to PLGs on developing and implementing vertical and horizontal accountability systems and mechanisms, citizen engagement mechanisms to strengthen their accountability to the citizens and promote systems for checks and balances in the assembly process.
- 8) Implement Innovative Partnership Fund (IPF) effectively in accordance with the approved IPF implementation guidelines, 2078, assessing and applying fiduciary risk mitigation measures, documenting lessons learned from first round of IPF needs, process and its intended contribution towards strengthening governance system including service delivery, local economic development before second round of IPF call is started.
- 9) Strengthen the institutional capacity of PCGGs (long term business plan preparation, renovation of the buildings as per the need assessment, training cycle management) to develop it as a Centre of Excellence for delivering capacity development activities for PLGs and promoting good governance & federalism systems. In addition, Local Development Training Academy (LDTA) at the central level will be re-structured to Federal Affairs Training Academy (FATA) with legislative support from the GoN to function.
- 10) Conduct capacity development (CD) training to the individual of provincial and local governments including officials and elected representatives on relevant thematic areas. The capacity development needs will be identified in the CD plan prepared based on the findings of the LISA assessment of local government and the training package will be developed/improved based on the learning. Thus, the thematic areas for the training will be based on the real needs and demands of the PLGs. PCGG will conduct such a need assessment before conducting the training and design and tailor the capacity building programmes accordingly.
- 11) Proper follow-up will be planned to assess the effectiveness of the completed capacity development training. Capacity development of newly- elected leaders at the local and provincial levels, particularly focused capacity development activities for the ward level representatives, and ward chairs for effective leadership, representation and service delivery.
- 12) Following a process of full stakeholder engagement, consultation & re-programming of PLGSP, implement the recommendations of the MTR as agreed. MoFAGA/PCU, in close consultation

with DPs, UNDP and other relevant PLGSP stakeholders, will propose an action plan to the NSC for the consultation on the MTR findings and programme adaptations, to develop concrete strategy and action plan to address the findings and recommendations of the MTR for further restructuring and improvements to PLGSP including a design strategy for a possible extension. Additional consultancy support via UNTA will be procured as necessary to ensure effective consultation and re-programming.

- 13) Engage with the development partners through periodic meetings, planned joint field visits and timely interactions to be initiated by PCU.

## **2.5. Priorities of the provinces (Details at Annex-1)**

Cohorts of newly-elected Local government and Provincial representatives will be in place following elections and all seven provinces have prioritized building their capacity in relevant thematic areas, to enable them to effectively and efficiently carry out their roles and provide quality services to citizens.

Similarly, effective roll-out and implementation of Innovative schemes at local level as per the IPF operational guidelines, including effective implementation and institutionalization of different guidelines and tools such as LISA, Fiduciary Risk assessment, GESI Audit, RIAP, MTEF have been prioritized by all seven provinces.

Capacitated and efficient government staff is crucial in providing effective and quality service delivery to the citizens and all provinces have prioritized Pre- service training (to newly appointed staff) and In-service training (to existing PG staff), using the existing standard pre-service and in-service courses approved by government.

All Provinces have committed themselves to effective GESI mainstreaming in all governance systems, procedures and processes. As such, mainstreaming GESI throughout its policy, program and governance system will continue to be the major priority of all seven provinces and to provide

quality, inclusive and accountable services to its citizens through ensuring meaningful participation and engagement of women and representatives from other vulnerable and excluded groups.

## **2.6. Major Activities and Milestones by project outcomes and outputs**

Details of the activities with intended outputs, timelines and budgets have been presented in the separate spreadsheet (PLGSP ASIP 2022/23). The following sections provide a narrative summary of the key activities, implementation arrangements and milestones by project outcomes and outputs.

NB: Numbering is not sequential, as delivery is not planned against all ProgDoc activities planned so far during this period; only those activities with planned delivery are shown.

***Outcome 1: Government institutions and intergovernmental mechanisms at all levels are fully functioning in support of federal governance as per the constitution.***

**Output 1: Federal Level institutions develop legislation and policies to support provincial and local governments in a consultative manner.**

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**Activity** 1.1 Formulate model laws for provincial and local governments

**Narrative and Implementation Arrangement (PCU)**

**Narrative:** The constitution of Nepal lays out a vision for a federal state comprising three tiers of government: federal, provincial, and local. While the history of local government in Nepal goes back seven decades, the new arrangement provides a radical change in terms of size, power and functions. The tracing of historical progress and practices in decentralization has not been found. Thus, is the need to prepare a single document that encompasses the decentralization history in Nepal which shall be helpful for all at the PLGs. The historical development and practices on decentralization in Nepal need to be captured and stored in one document and the study envisions the same. The legal, organizational, and behavioral aspects of decentralization over the past needs to be collected, studied and analyzed.

UNDP will support PLGSP to document the decentralization process in close coordination with other partners i.e., the association of LGs and the respective division of the MoFAGA.

**Implementation Arrangement:** The Programme Coordination Unit in coordination with concerned sections of MoFAGA will facilitate the documentation process. In the process of study, MoFAGA will coordinate with the LG associations and other relevant institutions as and when required. As mentioned above, UNDP will support to ensure necessary coordination with the sectoral Ministry and Parliament.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Documentation on decentralization process), 1000

**Activity** 1.2 Review existing laws of LGs and provide the amended draft law to LGs

**Narrative and Implementation Arrangement (PCU)**

Narrative: Local governments have prepared and adopted different laws and regulations. These laws need to be reviewed and amended regularly to make the legislation clear, concise, and user friendly. Further, it is also necessary to review and update the existing acts and regulations adopted by local governments to ensure that local government's legal frameworks are in line with the Constitution, national, provincial laws, systems and policies. In this connection, it is planned to review existing acts and regulations of the local governments and provide feedback to review and update.

Implementation Arrangement: The existing Acts, regulations and operational guidelines of LGs will be reviewed through a consultative process. The Programme Coordination Unit in coordination with concerned sections of MoFAGA will facilitate the review of Acts, regulations and operational guidelines. In the process of review of Acts, regulations and operational guidelines, MoFAGA will coordinate with the Ministry of Law, Justice and Parliamentary Affairs (MoLJPA), and concerned federal ministries, provincial governments, LG associations and other relevant agencies.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 10 (Reviewed 10 laws and provided feedbacks to LGs), 3000

**Output 2: Federal level institutions develop tools and systems to support provincial and local governments in a consultative process.**

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**Activity** 2.1 Organize workshop to share findings of LISA assessment and update LISA guidelines and systems

**Narrative and Implementation Arrangement (PCU)**

Narrative: Following the approval of LISA guidelines from the government, ToTs were provided to the various experts at the province level to roll out the LISA in local governments. LISA has been rolled out and assessment reports have been posted online by LGs. In the last fiscal year, quality assurance (QA) has been conducted for the result of assessment. The quality assurance of over 600 LGs's result has been conducted by independent experts after a short orientation. A comprehensive orientation has to be conducted for LISA QA to strengthen the quality of LISA results. However, the result of QA has shown that there is still a need to strengthen LISA QA. In addition there is also a need to follow-up the LISA roll out and understand the findings, shortcomings and scope of the added value of LISA assessment for institutional strengthening of local governments. Thus, an action workshop has been planned among the stakeholders at the national level to share the findings and seek their inputs for improvements.

Implementation Arrangement: MoFAGA will carry out a brief follow-up study on the implementation status of the LISA and LISA QA and prepare a brief report on the findings, shortcomings and value addition of the LISA assessment to the LGs. It will be carried out by hiring a consulting service and the consultant will present the findings in a workshop organized by MoFAGA at the national level. Relevant stakeholders will be invited to the workshop and provide opportunities to share their views.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Findings of LISA assessment shared in a workshop and the LISA guidelines and system updated following the recommendation), 1500



**Activity 2.5 Prepare /update short- and medium-term training modules for LDТА/NAGG and PCGGs**

**Narrative and Implementation Arrangement (PCU)**

Narrative: As LDТА/NAGG and PCGGs are newly re-structured institutions to deliver capacity development activities at the federal and provincial level; it is important they have standard training packages covering the needs of the targeted government institutions. It is thus planned to prepare short and medium term modules to be delivered by these institutions. These training modules will contribute to making the institution more professional to address the contemporary issues and concepts in the training modules catering for the needs of the government.

Further, the programme document has mentioned National Academy for Good Governance (NAGG) as a re-structured form of LDТА to be strengthened under PLGSP support. Now MoFAGA has proposed to re-structure LDТА to Federal Affairs Training Academy (FATA) and formulation of the act is underway. It is expected that the legal process will complete in June 2022 and this activity is planned to develop training modules for restructured forms of LDТА. In case the legal process is not completed, milestones under this activity will be limited to PCGGs only. PCU will keep updating the process towards this end.

Implementation Arrangement: MoFAGA in consultation with LDТА/NAGG, NASC, PCGG and also the other relevant government institutions will develop a concept and hire a professional institution/consultant to develop the proposed training modules in a consultative process.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 10 (Prepared 10 training modules for LDТА/NAGG and PCGGs), 3000

## **Activity 2.8 Conduct Third Party Monitoring of PLGSP**

### **Narrative and Implementation Arrangement (PCU)**

Narrative: The rationale of conducting Third Party Monitoring (TPM) is to prepare verified progress, quality, and status of the programme activities, assess the fiduciary risks etc. as required by Programme Governance, JFA and Development Partners' own compliance, oversight & funding requirements. The findings and recommendations of the third-party monitoring will be reviewed by the National Executive Committee (NEC) and a management response will be developed to take the necessary policy measures to improve the performance and quality of the programme. The ongoing TPM which was started in 2021 will be completed by March 2022, and additional three TPMs will be conducted in July 2022, October 2022 and April 2023.

Implementation Arrangement: UNDP, in close coordination with PLGSP, will support the procurement of service providers for undertaking Third-Party Monitoring. The consulting firm, as per the ToR, will conduct field visits, assess the key programme products (reports, strategies, etc.), spot-check IPF projects and provide recommendations. The service provider will be required to submit reports to PLGSP in July 2022, October 2022 and April 2023.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Prepared monitoring report for the quality assurance of PLGSP), 3000

## **Activity 2.12 Develop Personal Information System (PIS) for Provincial Governments**

### **Narrative and Implementation Arrangement (PCU)**

Narrative: The existing PIS, being operated by the Department of Civic Personnel Record (now Nijamati Kitabkhana) is a comprehensive HR-MIS which maintains and keeps track of vital information of civil service employees, particularly at the federal level. This PIS, however, didn't have records of employees at local and provincial level. This also did not have information on 'Any-sewa' employees that are deputed after adjustment (samayojan). With technical support of PLGSP, this PIS system has been upgraded with two subsystems with records of employees mentioned above. The consulting firm has completed the assignment however handover of the system is yet to be done. Once the system is handed-over to Nijamati Kitabkhana, payment will be made followed by an orientation program.

Implementation Arrangement: Improvement in the PIS will be continued in coordination of PCU/PLGSP and supervision of the Nijamati Kitabkhana. Once the official handover is done, on request of Nijamati Kitabkhana, the programme will provide support for rolling out and continuous improvement. Before the system is officially introduced to the provincial and local governments, comprehensive orientation will be conducted and technical backstopping support will be delivered during the implementation phase.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Developed system for province and LGs), 1200

**Activity 2.14 Develop/improve model guidelines / policy on health, agriculture, drinking water system, protection from disaster, MIS etc for PLGs (on request)**

**Narrative and Implementation Arrangement (PCU)**

Narrative: i) Health: This is about developing /updating the policy guidelines on health sector under the new federal structure by MoFAGA for LGs. The roles and responsibilities of the local governments on managing and delivering services have been defined from the perspectives of federal governance systems. New issues arose including addressing the health service needs of the citizens. This requires developing policy guidelines for effective delivery of the health services for local governments. This activity is planned to develop a policy guideline on delivering health services addressing the context and opportunities created by implementing the federal governance system.

ii) Agriculture: This activity is planned to develop policy guidelines on delivering agriculture related services to citizens for the local government in line with the provision of Local Government Operation Act 2074. The policy guideline will address the sectoral issues related to delivering the services, roles and responsibilities and opportunities of the local government that arose in the federal context.

iii) Drinking Water System (DWS): This activity is planned to develop policy guidelines on delivering DWS to citizens for the local government in line with the provision of Local Government Operation Act 2074. The policy guideline will address the sectoral issues related to delivering the services, roles and responsibilities and opportunities of the local government arising in the federal context.

iv) Protection from disaster: Local governments are at forefront to face the shock of different disasters and to provide the people with pre-, during and post- disaster support services. There are also different networks and sub-committees functioning in the disaster-related space at the local level, resulting in a need to coordinate all relevant institutions to mobilize

resources to manage disasters at the local level. This activity is planned to develop disaster management guidelines for LGs with clear strategies of coordination, resource mobilization, access to relevant information, support services and identifying the relevant institutions with roles and responsibilities to better manage the disaster and save lives and livelihoods of the people.

v) IT system harmonization for PLGs: There are numerous policy papers and guidelines prepared at federal level in regards to ICT and e-governance. Policies and guidelines need to be localized for the province and local government's ICT ecosystem. Various systems have been developed at PLGs, which need to be in-line with the national and the proposed localized policies and guidelines to ensure. A comprehensive study is therefore needed to see if the IT systems at PLGs are harmonized in line with the Local Government Operation Act 2074 and to propose the required guidelines and action plan to ensure such harmonization.

Implementation Arrangement: PCU in coordination with relevant sections of MoFAGA, other government agencies and ministries will develop TOR, procure competent sectoral research/consulting firms to develop such policy guidelines.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 5 (Prepared guidelines on; i) health, ii) agriculture, iii) Drinking water systems iv) protection from disaster and, v) IT system harmonization for P/LGs), 1500

## **Activity 2.25 Prepare master/business plan for NAGG/FATA/LDTA**

### **Narrative and Implementation Arrangement (PCU)**

Narrative: National Academy for Good Governance (NAGG) to be restructured form of LDTA as per the programme document will be an autonomous national training academy that specializes in enhancing the capacity of human resources of civil servants and elected representatives for effective service delivery and good governance at the federal level. Further to this, MoFAGA has proposed that LDTA would be res-structured to Federal Affairs Training Academy (FATA). The legislative process to restructure LDTA is underway. It is expected that the legal process for re-structuring the LDTA will be completed early next fiscal year. The aim of the activity is to support NAGG/FATA to develop a master plan/business plan to address the changed needs of the government so that they can better cater for the institutional strengthening and capacity building of the staff for better service delivery. This activity will be implemented after the legal process for LDTA re-structure is complete.

Implementation Arrangement: PCU in consultation with MoFAGA shall work directly with NAGG/FATA to develop the master plan. This activity will be carried out by hiring competent consultants/ institutions in a consultative manner with relevant institutions and agencies working in the areas of capacity development.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Prepared Master /Business plan of NAGG/FATA/LDTA), 500

**Activity 2.27** Conduct TOT on different thematic areas (Internal control system (ICS), MTEF, Management Audit etc.) for Local governments

**Narrative and Implementation Arrangement (PCU)**

Narrative: MTEF is a crucial instrument for promoting a transparent planning and budget formulation process within which the local governments are expected to allocate public resources to their strategic priorities while ensuring the overall fiscal discipline. Further, ICS aims to ensure the reliability of the accounting system, financial reporting and operational efficiency and compliance of LGs to the given act. The Local Government Operation Act 2074, clause 34, requires the sectoral MTEF and development plans in the LGs. Further, toward assisting LGs in these areas, MoFAGFA has developed MTEF, ICS and management audit guidelines for LGs to review and adopt as per their local needs and specifications. However, many of the LGs are not fully able to understand its basic principles, objectives and processes. The elected representatives and officials need basic orientation/training to enhance capacity to adopt such tools and systems. Thus, this activity is planned to develop trainers at the local level so that they can assist local governments to adopt ICS, MTEF and management audits and improve their public financial management system in a broader term.

Implementation Arrangement: The PCU in consultation with the concerned sections of MoFAGA will conduct the TOT(s) in the areas of ICS, MTEF, management audit for LGs. This activity will be organized in close coordination with PCGGs. PCGGs will mobilize the ToT recipient to orient LGs on a large scale.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 3 (Organized ToT events to PGs officials on ICS, MTEF, management audit), 3000

**Activity 2.28** Support to upgrade systems in DOCPR

**Narrative and Implementation Arrangement (PCU)**

Narrative: Department of Civil Personnel Record of government is the responsible institution to create and maintain detailed information of human resources employed under civil services. This activity plans to provide technical assistance to Rastriya Kitabkhana in upgrading the existing PIS system, where the main portion of this upgrading system is to digitize the paper based (physical documents) of personnel records of civil employees. This support is to ensure efficiency in management and access of their data in PIS which is expected to enhance efficiency of Rastriya Kitabkhana maintaining records of civil servants and provide timely information and services.

Implementation Arrangement: With TA from UNDP, PCU/PLGSP will hire a consulting firm to work for Rastriya Kitabkhana. The system will be upgraded and the physical documents will be digitized in close supervision of Rastriya Kitabkhana. PCU/PLGSP will monitor the process and assure the quality of the intended output. Upon completion of this planned activity, the final system and documents will be handed over to Rastriya Kitabkhana for operationalization as intended.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Upgraded system), 2000



**Activity 2.31 Organize ToT to DCC officials on DCC monitoring, LISA model, FRA and other tools**

**Narrative and Implementation Arrangement (PCU)**

Narrative: To formalize the coordination and monitoring roles of DCCs, a monitoring and evaluation guideline has been prepared for monitoring the performance of LGs. Based on this guideline MoFAGA has developed a computer-based system/tools to help DCC at the provincial level to monitor the development work done by the local governments. To operationalize this new monitoring and review system and sustain it in the long run, LGs and DCCs need to be oriented and supported. Similarly, the capacity of DCC has to be enhanced to check the quality of the assessment carried out by LGs using different tools like LISA and FRA.

Implementation Arrangement: PCU in coordination with MoFAGA's relevant division/ section will organize the ToT(s). PCU will prepare a detailed scope of the ToT, support organizing the ToT and will follow-up the engagement of ToT holders in implementing /monitoring the tools and systems through PCGGs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Organized event of ToT on DCC's monitoring system, FRA, LISA), 1000

**Activity 2.33** Assess outcomes and quality of the CD activities implemented by PCGGs

**Narrative and Implementation Arrangement (PCU)**

Narrative: The development of capacities of the LG staff to deliver high quality service is one of the key outcomes of the Programme. As part of enhancing capacity, the Programme has focused on needs-based CD initiatives and activities through the PCGGs at the provincial level.

One of the key aspects of the interventions is to elevate the status of service delivery to a desired level. Thus, it is important to measure the results achieved and change achieved after the completion of CD activities. This study was also planned in 2021/22 which could not be implemented as the process took longer time than expected. As this activity is one of the key priorities of the programme, as the findings of the study will be instrumental to inform PCGGs to improve the effectiveness of capacity development training to be delivered for PLGs, this is again proposed for 2022/23.

This study aims to assess the quality of CD activities and the outcome achieved after intervention/s. This study will give feedback on the outcome gaps and improvements required for strengthening CD activities.

Implementation Arrangement: PCU/MoFAGA will hire a consulting firm and /or individual consultants to carry out this assessment independently and ToRs will be drafted in consultation with MoFAGA and relevant stakeholders. The study findings will be shared in a workshop and feedback collected for ownership and improvement.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Prepared an assessment report on CD activities implemented by seven PCGG), 1500

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**Activity** 2.34 Provide technical support for the implementation of GESI indicators integrated online portal system

**Narrative and Implementation Arrangement (PCU)**

**Narrative:** This activity is to provide technical support for an effective implementation of GESI Audit online portal developed in FY 2021/2022 with an integrated GESI indicators (as per GESI Audit Guideline 2077) and provide access to LGs for digitizing the GESI Audit process. This activities mainly provides technical and follow up support to LGs to ensure that the LGs are using the online GESI Audit portal and integrate the GESI Audit results of LGs, link it with GESI index of LGs, ensuring the online portal is well integrated into the exiting LISA portal.

**Implementation Arrangement:** The Programme Coordination Unit (PCU), in coordination with GESI and IT section of MOFAGA, will develop an online assessment tool through consultative process. Post finalization, the portal will be operationalized at LG level.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Implemented GESI online portal system), 500

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**Activity 2.36 Develop e-learning modules and integrate into the self-paced digital learning platform for PCGG**

**Narrative and Implementation Arrangement (PCU)**

Narrative: To promote self-paced learning of staff and people's representatives an e-learning platform named Knowledge Management System (KMS) has been developed in the last fiscal year. This portal will require digital content on various thematic areas for self-paced learning. Thus, it is planned to develop digital contents (audio video-based e-learning modules) for different thematic areas that will allow participants to learn each module at their own pace. These e-learning modules will be materials produced as online learning/ teaching, virtual discussion, discourse, sharing on ICT and e-Governance related topics from domain experts- these sessions will be recorded and produced as e-learning modules for the said e-learning platform.

Implementation Arrangement: The Programme Coordination Unit (PCU) will identify different topics on various thematic areas. Once topics are identified, the PLGSP/ PCU will hire various consultancy services to a) identify relevant domain experts in ICT and e-Governance to conduct virtual discussion sessions and produce e-learning modules on ICT and e-governance. b) employ experts to develop the e-learning modules on other given thematic areas.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 5 (Developed five e-learning modules on different thematic areas), 1500

**Activity 2.37** Conduct an impact study on on-the-job-training conducted by (piloting) LDТА / NASC

**Narrative and Implementation Arrangement (PCU)**

Narrative: In the changed federal context, the expected GoN staff, including service delivery employees, in the seven provincial governments is about 21,000, and that in the 753 local governments is about 66,000. GoN has been initiating many capacity development interventions like short-term and long-term training, exposure visits, study trips, etc. A research/study on the impact of these interventions along with the gap analysis is imminent for the required reform in the changed context of administration and management. Although this activity was planned in 2021/22 but could not be implemented due to time constraints. Since, this activity is one of the priorities of the programme as the findings of the study is expected to inform PCGGs to improve the effectiveness of the on-the job-training to be delivered for government officials, this is again proposed for 2022/23 at federal level, piloting with MoFAGA and a few other ministries, and shall inform the required reform at the federal level to strengthen the service delivery at PLGs.

Implementation Arrangement: PCU/MoFAGA will hire a consulting firm and /or individual consultants to carry out this assessment independently. The PCU in consultation with the concerned section of MoFAGA, LDТА, NASC and other stakeholders shall draft a ToR and will facilitate the process of hiring consulting firms/individuals and assure the quality of the work during the implementation. The study findings shall be shared in a workshop and feedback collected for ownership and improvement.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Impact study report), 1000

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## **Activity 2.39 Continue support to IT section, MoFAGA**

### **Narrative and Implementation Arrangement (PCU)**

Narrative: PLGSP/MOFAGA has been supporting ICT implementation and e-Governance adoption in and through local governments. In this regard, PLGSP/ MOFAGA has been providing technical support in coordination with all relevant government agencies like National IT Center (NITC), Department of IT (DoIT). This technical support ranges from web server management, email server management, website implementation for provinces, LGs and DCCs, and support of other systems/ software at all three tiers of government, including MOFAGA itself. MoFAGA has been providing this support, more dedicatedly from 2014. Therefore, most systems and website development and server configurations were done during the unitary governance structure. Therefore these systems, website and server configuration needs to be respectively re-designed and re-configured as per federal governance context:- for example, the then District Development Committee (DDC) website needs to be re-designed to accommodate the need of the District Coordination Committee (DCC). The server that hosts websites and emails are currently unified, so for the purpose of ease of maintenance and efficient support they need to be configured on a provincial basis. The LG websites are also on older versions, which needs to be updated. The government email server is centralized, which needs to be re-configured for the province and also for each local level (on request).

The current technical human resource at the MOFAGA is also limited. The system initiated and the support provided had continued from 2014, since the LGCDP-II phase. This ICT team at LGCDP/ PLGSP, MoFAGA had provided core technical support at system and server level, however this has been discontinued since the initiation of PLGSP. To achieve the above mentioned activities, MOFAGA needs to outsource ICT support. The aforementioned activities are of high importance and priority, and the ICT service has been highly recognized

by the ministry. Although this activity was planned in revised ASIP 20/21, due to time constraints, it was not initiated, therefore this activity has been planned in this FY.

Implementation Arrangement: PCU/MoFAGA will develop TOR/Concept in coordination with the Department of IT for this activity and hire consulting firms through a competitive process. Once procured, PCU/ MOFAGA will provide regular input and guidance to consulting firms to ensure quality as well as developing the system/ servers as per the requirements.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Developed systems for LGs and ministry), 1500

## **Activity 2.48 Develop GESI index for LGs**

### **Narrative and Implementation Arrangement (PCU)**

Narrative: As a tool, Palika's GESI index provides local governments with a framework to explore the status of GESI mainstreaming in local governance. In FY 2022/2023, PLGSP will continue to develop a framework that includes Palika-wise GESI indexes for selected indicators and pilot it in 35 Local Governments (5 from each province). The GESI index framework will be developed in a consultative manner with the local governments and be operationalized by entering the required information accessed through the different sources. This framework will be a basis to consolidate GESI related information at provincial and federal level. The GESI indicators will also be linked to the pre-existing GESI analytical reports and indicators used by other UN agencies, such as UN women and UNICEF. TA will be provided by UNDP in developing the GESI index, including a practical guideline on how to regularly collect and enter required information into the system.

Implementation Arrangement: MoFAGA / PCU will implement this activity by hiring individual and/or institutional consultants. The activity will be carried out in close coordination with NPC, provincial planning commissions and other relevant government (provincial and local) agencies and UN organizations.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Developed GESI index for LGs), 2000



## **Activity 2.49 Develop Palika-wise Human Development Index (HDI) report**

### **Narrative and Implementation Arrangement (PCU)**

Narrative: Nepal has been publishing Human Development Report periodically including the Human Development Index (HDI). The report indicates overall HDI status, key messages, and ways forward in terms of meeting national goals. Since local governments are still in a formative stage, there is a need to introduce a system for analyzing HDI and help them to reflect on how to focus on the human capability approach to local development. However, the latest HDI report of Nepal (published in 2020) does not include HDI by local governments which is very important for National Natural Resource Fiscal Commission, MoFAGA and concerned local governments in terms of budget allocation. Thus, UNDP will offer technical support to PLGSP to work out jointly with the National Planning Commission in preparing the National Human Development Report of the local government along with the HDI calculation. The report will help local governments to review, reflect and debate on the basic human dimension of human development. This activity was planned in 2021/22 but could not be completed as delayed to wait for the recent census data. Thus this activity is continued for the next FY 2022/23.

Implementation Arrangement: MoFAGA/ PCU will implement this activity by hiring individual and/or institutional consultants. The activity will be carried out in close coordination with NPC, provincial planning commissions and other relevant government agencies.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Prepared Palika-wise HDI with a summary report), 2500

**Activity 2.55** Conduct study on expenditure need of service delivery of LGs

**Narrative and Implementation Arrangement (PCU)**

Narrative: PLGSP aims to support LGs to make their service delivery more efficient, effective, inclusive and accountable. This requires proper budgeting, planning and spending capacity at the LGs. The expenditure needs vary by types of service and geographical locations. PLGSP aims to contribute to better understanding of local needs through a dedicated study. This activity is planned to conduct a study on expenditure needs of service delivery of LGs, which can also help PLGSP to design capacity development support to LGs through PCGGs. This activity was planned in 2021/22 but could not be implemented due to time constraint and as there is a need to make service delivery best match with local specification of LGs, which is largely affected by variable expenditure, this activity is again planned for 2022/23.

Implementation Arrangement: MoFAGA/PCU will implement this activity by hiring individual and/or institutional consultants. The activity will be carried out in close coordination with NPC, MoFAGA planning section, LG associations and LGs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Study report on local expenditure need), 1000

**Activity 2.58** Organize a workshop to identify areas in the list of concurrent rights and coordinate with sectoral ministries in formulating relevant laws.

**Narrative and Implementation Arrangement (PCU)**

Narrative: While implementing federalism in Nepal, the constitution of Nepal has listed a set of concurrent rights among the three tiers of the governments. Three workshops have been planned under this activity to identify areas in the concurrent list and coordinate with relevant ministries for the formulation of necessary laws to clarify the roles and responsibilities of the three levels of government to implement federalism. The outcome of the workshop will be helpful to prioritize PLGSP support in supporting the government in formulation and implementation of laws/rules and regulation that clarifies those mandates. Although this activity was planned in the previous year, it could not be implemented because of the time constraint to coordinate numbers of relevant ministries. Given its importance towards clarifying the mandates of the three levels of the governments, this activity is planned again for 2022/23.

Implementation Arrangement: MoFAGA/ PCU will implement this activity by hiring individual and/or institutional consultants. The activity will be carried out in close coordination with the Ministry of Law, Office of Prime Minister and other relevant government ministries and agencies. Numbers of workshop, interaction meetings will be organized with the relevant ministries and agencies to seek their inputs on the areas that require action and improvement. The findings of the workshop will be shared with all concerned for their ownership and commitment to implement.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Organized workshop event), 1500

**Activity 2.67 Strengthen formula-based grant transfer procedures/system of NNRFC to LGs**

**Narrative and Implementation Arrangement (PCU)**

Narrative: NNRFC is the responsible agency for the recommendation of grant transfer to subnational governments. In this context NNRFC has developed the formula-based grant transfer procedure and system. The NNRFC needs further support to strengthen the procedure and systems and orient LGs on the same. Thus, under this activity NNRFC will organize interaction/ workshop programme with the representatives and officials of the selected local governments to collect their feedback/ comments on the use and understanding of existing formula based equalizing grants transfer procedures and/ system and make required improvement to better address the local needs and specifications.

Implementation Arrangement: The PCU/MoFAGA will coordinate NNRFC to develop ToR and hire consulting services and implement the activity.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Formula based grant transfer procedure strengthened in NNRFC), 3500

**Activity 2.68** Prepare Project bank in the area of local infrastructure to be implemented through the development partners

**Narrative and Implementation Arrangement (PCU)**

Narrative: Number of development partners are interested in providing support to LG's development. The local governments need to prioritize the area of development for seeking the support of DPs. In this context, the project bank in the area of local infrastructure needs to be created to mobilize resources for the local infrastructure development. It is expected that the project bank will be an effective tool to utilize the resources in infrastructure development.

Implementation Arrangement: The MoFAGA/PCU will hire a consulting institution and/or individuals to develop a project bank for selected LGs in the area of local infrastructure to be implemented through the development partners. This activity will be implemented in line with the project bank guidelines presently prepared by the National Planning Commission (NPC) Further, intensive consultation will be done with the relevant divisions of the MoFAGA including Foreign Aid Coordination and Planning Section to identify the actual needs and scope of the work before engaging the consultants.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Project bank), 500

**Activity 2.69** Develop online system for LED assessment at local government

**Narrative and Implementation Arrangement (PCU)**

Narrative: With the objective to assist LGs promote local economic development (LED) through assessment of the overall state of local economic development aspects (such as economic policy and planning, economic development infrastructure, economic empowerment and entrepreneurship and industrial promotion), the Ministry of Federal Affairs and General Administration has prepared a Local Economic Development Assessment Procedure, 2079. Based on successful implementation of LISA and FRA at LGs, MoFAGA believes that an online assessment portal will also ease LGs in the evaluation process of LED indicators. Thus, MoFAGA has planned to develop an online portal for LED assessment which will be integrated into LISA and FRA systems.

Implementation Arrangement: The PCU will develop an online system for LED assessment by hiring a consulting service.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (System), 500

**Activity 2.70** Develop and improve systems (Fiduciary Risk Assessment, GESI Audit etc.) for Province Government

**Narrative and Implementation Arrangement (PCU)**

Narrative: Similar to the concept of LISA, PLGSP has developed an online system for fiduciary risk assessment (FRA) and GESI Audit, which has been very helpful for LGs in performing respective assessment. The FRA system has only been piloted in last FY (2021/22) and initial results are being received, whereas the online system for GESI Audit has not yet been tested in LGs. Moreover, similar systems need to be replicated at Provincial level. In addition, there are various systems initiated by MoFAGA and PLGSP for PLGs, there are LG websites that need to be improved, servers that need to be reconfigured. PLGSP has planned these activities to develop such systems and improve the existing systems, website, servers and hardware.

Implementation Arrangement: PLGSP in coordination with the IT section and other relevant sections of MoFAGA will hire consultancy services on a need basis and get the system/website/servers developed or improved.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 3 (Improve Systems), 1500

### **Output 3: Inter government administrative mechanisms strengthened and functional**

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**Activity** 3.1 Conduct policy analysis to implement decisions of the Inter- Provincial Coordination Council meetings.

#### **Narrative and Implementation Arrangement (PCU)**

**Narrative:** Inter-provincial Coordination Council is an institution created under the federal system. It is expected to make important decisions to strengthen the coordination among the three tiers of the governments. There is a need to analyze the policy and provide a plan to implement the necessary changes for the effective implementation of the decisions of the inter-provincial coordination council. Although this activity was planned in the previous year, it could not be completed because of the time constraint. This activity is fundamental for the smooth implementation of federalism in Nepal. Hence, a policy analysis for the effective implementation of the IPCC decisions is planned again for 2022/23.

**Implementation Arrangement:** MoFAGA/ PCU will implement this activity by hiring individual consultants and/or institutional service providers. The activity will be carried out in close coordination with the Office of Prime Minister and Council of Minister (OPMCM) other relevant government ministries and agencies. PCU will support MoFAGA to coordinate with OPMCM and implement the planned activity under the leadership of OPMCM. A number of interaction/sharing workshops will be organized in the process.

#### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Conducted policy analysis study for the implementation of IPCC decisions), 1500



**Activity** 3.2 Conduct studies on IGR issues of Inter-Provincial Coordination Council and develop strategy.

**Narrative and Implementation Arrangement (PCU)**

**Narrative:** While practicing the federal system of governance, different disputes and misunderstandings may arise among the different tiers of governments. The study will be carried out to identify such issues with its possible options and also explore recent trends for strengthening IGR. Although this activity was planned in the previous year, it could not be completed because of the time constraint. This activity is fundamental for the smooth implementation of federalism in Nepal. Hence, this is planned again for 2022/23.

**Implementation Arrangement:** MoFAGA/ PCU will implement this activity by hiring individual consultants and/or institutional service providers. The activity will be carried out in close coordination with the Office of the Prime Minister and Council of Ministers (OPMCM) and other relevant government ministries and agencies. PCU will support MoFAGA to coordinate with OPMCM to implement the planned activities under the leadership of OPMCM. A number of interaction/sharing workshops will be organized in the process.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Conducted study on at least 6 IGR issues), 2000

**Activity** 3.3 Organize National Steering Committee (NSC), National Executive Committee (NEC), Fiduciary Risk Management, Technical Assistance Sub Committee (TASC) and consultative meetings with federal agencies.

**Narrative and Implementation Arrangement (PCU)**

Narrative: The Programme Coordination Unit is required to organize NSC, NEC, TASC , NFRRSC meetings to discuss different strategic issues, approve ASIP, TA work plan and policy guidelines. This activity is planned to organize and provide necessary logistic support for these different meetings as per the agreed governance structure. This is a regular activity planned each year.

Implementation Arrangement: MoFAGA/ PCU will implement this activity in consultation with UNDP, JFADPs and relevant government ministries.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 6 (Organized meeting events at different levels), 3000

**Activity** 3.4 Organize best practices sharing workshop at provincial level with officials of province and local governments

**Narrative and Implementation Arrangement (PCU)**

Narrative: There are a number of best practices adopted by local governments in the areas of service delivery, planning, reaching the poor/disadvantaged group of the people, adopting different processes and approaches to engage the citizen which requires to be shared and documented for wider sharing. This activity is planned to organize workshops at the province level with provinces and LGs to share their best practices. It is expected that the workshop will be useful to document the best practices around the issues related to intergovernmental coordination and collaboration, revenue sharing, and natural resources sharing between three tiers of government.

Implementation Arrangement: MoFAGA/PCU in consultation with local governments will implement this activity.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 7 (Organized workshops at province level), 9800

**Activity** 3.6 Organize validation meeting/workshop to assess the quality and provide feedback on the system tools/guidelines prepared by PLGSP

**Narrative and Implementation Arrangement (PCU)**

Narrative: PCU will organize at least 5 validation meetings/workshops at national level to ensure the quality and consistency of the different tools, systems and guidelines prepared by Provincial and Local governments. A number of specialists and experts in different thematic areas, representatives from concerned government line agencies and civil society organizations will be invited to review and validate these tools, systems and guidelines. This is a regular activity being planned since FY 2020/21.

Implementation Arrangement: MoFAGA has created a mechanism to validate the system, modules, and plans & guidelines developed by the local governments with PLGSP support. A committee chaired by the head of the planning and budgeting division of MoFAGA is in place that reviews the periodic plans and RAIPs etc prepared by LGs on a sample basis and provides comments to all for improvement. Likewise, different systems like LISA, FRA and training modules are being reviewed on a sample basis by a committee chaired by the secretary of MoFAGA and comments are provided to all for improvement. As stated above, external experts are invited as needed in both committees.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 5 (Plans, guidelines, tools/system validation meetings /workshop at national level), 1000

***Outcome 2: Provincial and local governments have efficient, effective, inclusive and accountable institutions.***

**Output 4: Provincial governments draft legislation in a consultative manner**

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**Activity** 4.1 Formulate/review Acts, regulations and guidelines of PGs

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: There are many laws and regulations to be formulated and revised to make PG more effective and functional. These laws will give clarity on the division of responsibilities and operating procedures. Therefore, this activity will support the PGs to formulate essential new law as well as to review and revise the existing laws. This is expected to clarify their mandates, provide legal base and bring efficiency in delivering services to the citizens.

Implementation Arrangement: The PPIUs/OCMCMs in consultation with the Ministry of Internal Affairs and Law and Chief Attorney General Office will carry out the activities. Formulation and review of laws, regulations and guidelines will be conducted in a consultative way. This activity also includes organizing experts' consultation, consultative meetings with PG officials and citizens to draft law, which will be forwarded to the Provincial Assembly for review and approval through the proper channel by the MoIAL .

**Narrative and Implementation Arrangement (P2-PPIU)**

Narrative: The Madhesh province government has already formulated 44 Acts, 3 Regulations and 11 Procedure/Standard/Guidelines for the effective functioning of provincial governance, public administration and public service delivery. While the formulated acts are not yet implemented due to the absence of respective regulations, there is a need to formulate essential laws as per the priority in order to implement the devolved roles and responsibilities of the provincial government in an effective and efficient way and to ensure consistency. Therefore, this activity is planned for PG to (i) formulate essential law/regulation

as per their priority and (ii) review and revise the existing laws as per the needs and priority of the provincial government.

Implementation Arrangement: The (PPIU) in consultation with concerned provincial ministries will carry out the activities. Review of laws and formulation of guidelines including prioritization of laws/acts that need review will be conducted in a consultative way. Based on need, laws on concurrent and exclusive powers will also be drafted. In the process, Attorney General of Province; Ministry of Law, Justice and Provincial Assembly Affairs; and other relevant stakeholders will be consulted. PPIU will facilitate the organization of workshops/orientations as and when necessary during the review and formulation of provincial Acts and regulations. The bills will be forwarded to the Provincial Assembly for review and approval through the proper channel by the Ministry of Law, Justice and Provincial Assembly Affairs while the regulations will be forwarded to the cabinet for the approval.

### **Narrative and Implementation Arrangement (P3-PPIU)**

Narrative: In order for federalism to be successful and to be governed by the rule of law, a significant amount of framework legislation is required. This includes laws to assign expenditure, revenue, and public administration responsibilities and to enable the issuance of necessary laws at the provincial and local government levels. These laws will give clarity on the division of responsibilities and operating procedures. This also includes the review of laws and amends accordingly. The assessment of concurrent power and exclusive power would be done and acts remaining to formulate would be completed.

Implementation Arrangement: The Provincial Programme Implementation Unit, in close consultation with concerned stakeholders and provincial ministries will prepare ToR to formulate provincial Acts and regulations. The PPIU will mobilize consultants to formulate model Acts and regulation. PPIU will provide necessary legal and other experts and facilitate

a workshop to discuss and finalize the Acts and regulation and submit to OCMCM for further action. It may sometimes contain the amendment process of laws.

#### **Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: 54 Acts and 12 regulations have been formulated by the Gandaki provincial government till the date. Still there is the need for formulation of laws in many areas and some Provincial ministries have put demand on support to draft law for their respective areas. Besides that demand will be collected from other ministries too and prepared 7 Acts/regulations, guidelines including Province Internal Control guideline through committee model. Province internal control directive will also be formed as a part of provincial legislation.

Implementation Arrangement: OCMCM/PPIU in consultation with MoLCPA will make the arrangement to execute this activity

#### **Narrative and Implementation Arrangement (P5-PPIU)**

Narrative: Provincial Government has formulated different Acts, Law, Regulations, Guidelines to carry out their functions as provisioned in the constitution. It is necessary to formulate Acts and Regulations adopted by PG in order to provide services to citizens in an efficient and effective way. The federal institutions are situated and working in the province but there are acts, rules, regulations, policy and guidelines needed for effective functioning and joint effort toward service delivery. The PG is required to prepare some acts, law, regulation and guidelines in sectoral ministries. In the process of consultation with provincial ministries/agencies and federal institutions, there are few priority areas collected from provincial ministries such as law formulate related to land management, agriculture and cooperative, transportation management policy, police administration, strategy and guideline related forest management, etc.

Implementation Arrangement: Formulate acts/regulation in close consultation with local governments. This activity will be carried out by a task force in close coordination with the Chief Attorney Office and Ministry of Law, Women, Children and Senior Citizens, other provincial agencies and local governments. A task force committee will be formed and work to formulate a developed concept note. Task force committee will draft and share this document to secretaries meeting at provincial level to finalize and TA team will support to develop concept notes and ensure all processes.

#### **Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: Significant number of frameworks and legislations are required to implement federalism successfully. This includes Acts related to the operation of the PGs, public and sectoral administration responsibilities and to enable issuance of necessary laws/acts at the provincial level. There are many laws and regulations to be formulated and revised to make PG more effective and functional. These laws will give clarity on the division of responsibilities and operating procedures. Therefore, this activity will support the PGs to formulate essential new law as well as to review and revise the existing law.

Implementation Arrangement: The OCMCM/PPIU in consultation with PG -ministers will carry out the activities. Existing provincial Laws/ Acts and guidelines will be reviewed as per need or demand from PGs ministries and to support to formulate new Acts/Laws and guidelines in consultative way based on demand of concurrent and exclusive powers to be drafted. The Acts/ Laws and guidelines to be drafted in two ways either in committee process or consultants hiring process in coordination with OCMCM.

#### **Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: Effective and sustainable implementation of federalism requires a significant number of Laws/ Acts and guidelines. Karnali provincial government has formulated several legislations of their own, however there is still a need to review existing Laws/Acts and



guidelines to make contextual and formulation of new Acts/ Laws and guidelines as per needs and priority of provincial Government. Existing provincial Laws/ Acts and guidelines will be reviewed as per need or demand from PGs ministries and to support to formulate new Acts/Laws and guidelines in consultative way based on demand of concurrent and exclusive powers to be drafted.

Implementation Arrangement: The OCMCM/PPIU in consultation with PG-ministers will carry out the activities. The Acts/ Laws and guidelines to be drafted in two ways either in committee process or consultants hiring process in coordination with OCMCM. In the drafting process the assigned committee or consultant will conduct consultation meetings with relevant stakeholders such as Attorney General of Karnali Province Government, Ministry of Internal Affairs and Law & Law Division of Office of the Chief Minister and Council of Ministries.

#### **Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: PGs have formulated a number of essential laws, regulations and guidelines for effective functioning of provincial governance, public administration and public service delivery, and the process is still ongoing. In this context, PLGSP has been in continuous consultations with PLGs in rectifying the practice and encouraging the PLGs for conducting wider public consultations, as an important part of the process for ensuring that legislators are in line with their goals and purposes, consistent, well written and fully understood by all interested stakeholders and ensures other required obligations.

This activity will support the PGs to formulate essential priority laws, develop additional guidelines with particular focus on the needs and priority of the PGs. Similarly, this activity facilitates the PGs in exercising the wider public consultations with all interested and/or targeted stakeholders both at provincial and local levels to seek related information and views on proposed and existing legislations, regulations and policy.

This process also seeks to facilitate bringing more clarity, consistency and ownership in formulating, implementing the devolved roles and responsibilities of PGs in an effective and efficient way.

Implementation Arrangement: The Provincial Programme Implementation Unit (PPIU) will undertake this activity in close coordination and consultation with the concerned provincial ministries and agencies. Based on concurrent and exclusive powers provided to PLGs, a series of consultations with PGs authorities and key stakeholders will be conducted for identifying the priority laws and regulations for formulation.

In this process, the PPIU will conduct a series of consultations with the Ministry of Internal Affairs, Office of the Chief Attorney, Office of the Chief Minister and Council of Ministers and other key stakeholders including similar programmes/ projects of the governments (FG, PG and LG). The feedback and suggestions collected in the consultations will be incorporated in the draft as applicable; conduct a final review/discussion; prepare the final draft; and forwarded to the Provincial Assembly for final process through the channel of the MoIAL.

#### **Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: A significant number of frameworks and legislations are required to implement federalism successfully. This includes Acts related to the operation of the PGs, public and sectoral administration responsibilities and to enable issuance of necessary laws/acts at the provincial level. There are many laws and regulations to be revised to make PG more effective and functional. These laws will give clarity on the division of responsibilities and operating procedures. Therefore, this activity will support the PGs to review and revise the existing law.

Implementation Arrangement: The OCMCM/PPIU in consultation with PG -ministers will carry out the activities. Existing provincial Laws/ Acts and guidelines will be reviewed as per need or demand from PGs ministries and to support to formulate new Acts/Laws and

guidelines in consultative way based on demand of concurrent and exclusive powers to be drafted. The Acts/ Laws and guidelines to be reviewed in two ways either in committee process or consultants hiring process in coordination with OCMCM.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Formulate/review Acts, regulations and guidelines of PGs	1	Laws/ acts/ regulation/ guidelines	500
P2-PPIU	Formulate/review Acts, regulations and guidelines of PGs	4	Laws/ acts/ regulation/ guidelines	2000
P3-PPIU	Formulate/review Acts, regulations and guidelines of PGs	4	Laws/ acts/ regulation/ guidelines	600
P4-PPIU	Formulate/review Acts, regulations and guidelines of PLGs	7	Laws/regulations	2100
P5-PPIU	Formulate Acts, regulations and guidelines of PGs	2	Laws/ acts/ regulation/ guidelines	1000
P6-PPIU	Review Financial Procedure and Financial Accountability Act of PGs	1	Laws/ acts/ regulation/ guidelines	500
P6-PPIU	Formulate/review Acts, regulations and guidelines of PGs	6	Laws/ acts/ regulation/ guidelines	1800
P7-PPIU	Formulate Acts, regulations and guidelines of PGs	4	formulated Acts/ regulation/ guidelines	1000
P7-PPIU	Review Acts, regulations and guidelines of PG	4	Reviewed Acts/ regulation/ guidelines	1000

#### **Activity 4.3 Support to formulate model laws for LGs**

##### **Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: Provincial and local governments have to formulate and exercise the necessary acts and laws to perform the devolved function effectively. Since federalism is completely a new practice, many LGs lack the adequate capacity and experiences to develop a legal base of their own, which has resulted in a small amount of act/r till now. Therefore, supporting LGs in drafting laws comes to be a top priority of PLGSP. Based on the findings of the PG and LG interaction meeting organized last FY, P1-PPIU has planned to support PGs by serving two model Acts for LGs.

Implementation Arrangement: The PPIU/OCMCM in consultation with MoIAL, Chief Attorney Generals' Office and LGs and concerned key stakeholders of the province will identify the priority list of model laws necessary for LGs. MoIAL and Chief Attorney General Office (CAO) will draft the 2-model acts on common needs of LGs. OCMCM will hire an expert as per the need of subject matter. The model acts will be further standardized by MoIAL and CAO and will serve the LGs.

##### **Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: In PC Council and PLGSP PCC meetings, the members representing LGs have raised the necessity of model laws to be drafted and sent to LGs from PG level particularly on concurrent rights of province and LGs. It is necessary to formulate model laws /regulation in close consultation with local governments under concurrent rights. There are many areas to develop laws and regulations that are under the right of local and provincial governments. Thus this activity is planned to support PGs to draft model law for LGs in a consultative way.

Implementation Arrangement: OCMCM in consultation with MoLCPA will make the arrangement to execute this activity. Consulting services will be hired as needed. Demand

will be collected from LGs on a priority basis and a model law will be drafted as per the demand and sent back to LGs for review and adoption.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PPIU	Support to formulate model laws for LGs	2	Model Laws	600
P4-PPIU	Prepare draft model law on concurrent rights of province and local levels in consultation with local levels	2	Model Laws/ Acts	1000

#### **Activity 4.4 Draft laws in consultation with LGs**

##### **Narrative and Implementation Arrangement (P3-PPIU)**

Narrative: PPIU/OCMCM will conduct the sensitization workshop on law formulation process of LGs. In the meantime, the objective of the workshop is to explore the ideas between PG and LGs, who are leading the governance and rule of law section.

Implementation Arrangement: The PPIU/OCMCM will facilitate a workshop to discuss and finalize needs of the provincial government in the law making. The workshop will finalize the needs and the process forwards. Based on the needs the PLGSP will support the provincial government to formulate the necessary laws. PPIU will ensure the laws are formulated in a consultative and gender sensitive ways. The ToR will be prepared by PPIU and mobilize the team in line with proposed programme activity.

##### **Narrative and Implementation Arrangement (P5-PPIU)**

Narrative: Provincial Government has formulated different acts, regulations to carry out their functions as provisioned in the constitution and support to LGs. It is necessary to formulate acts and regulations in close consultation with local governments under exclusive rights. There are many areas to develop laws and regulations that are under the right of local and provincial governments.

Implementation Arrangement: A task force committee will be formed to steer the drafting process. The task force committee will draft and share this document to secretaries meeting at provincial level to finalize and TA team will support to develop concept notes and ensure all processes. The task force, in close coordination with the Chief Attorney Office and Ministry of Law, Women, Children and Senior Citizens, other provincial agencies and local governments, will draft acts/regulation.

##### **Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: The law drafting process requires adequate capacity and qualification to produce practical, high quality legislation. The role of law making committees consisting of Provincial Assembly (PA) members is vital in the process. As PLGSP focuses to improve the quality of laws/acts and regulations, capacity of the law drafting and sectoral committee members of PA is needed to be enhanced. Likewise, PG officials and different sectoral committees functioning under PA are not sufficiently aware about the quality of the enacted laws/acts and regulations in the provinces. Thus, this activity will enhance the capacity of the assembly members and legislative committee of PG in drafting laws through orientation, training and interactions/workshops.

Implementation Arrangement: PPIUs in consultation with MoIAL, Chief Attorney General's Office and Provincial Assembly Secretariat will develop detailed concept, objectives and expected outputs of the event to be organized at province level. Higher level government officials will facilitate the events or outsource the experts if needed. The training will be facilitated by the expert consultant hiring by procurement process.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P3-PPIU	Conduct orientation/ interaction program on law drafting for Province assembly members	1	Orientation event	750
P5-PPIU	Draft laws in consultation with LGs	2	Laws	1000
P6-PPIU	Conduct training on legislative processes to the Provincial legislative members.	1	Training event	450

**Activity 4.9** Support provincial agencies (PG ministries) in drafting laws in consultation of Federal Government in the areas of concurrent right

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: PG requires a significant number of frameworks and legislations to operate its functions and implement federalism successfully with a base of federal legislation. This includes Acts related to the operation of the PGs, public and sectoral administration responsibilities and to enable issuance of necessary laws/acts in consultation with the federal government. There are many laws and regulations to be formulated in consultation with line ministries of the federal government to make PG more effective and functional. These laws will give clarity on the division of responsibilities and operating procedures in the province. Therefore, this activity will support the PGs to formulate essential new law based on the close consultation with the federal government in the area of concurrent rights.

Implementation Arrangement: The Provincial Programme Implementation Units (PPIUs)/OCMCM in consultation with MoIAL and line ministries of federal government will carry out the activities. Formulation of law, regulation and guidelines will be conducted in support of the federal government. This activity also includes organizing consultative meetings with Federal Govt officials, PG officials and citizens. Drafted law, will be forwarded to the Provincial Assembly for review and approval through the proper channel by the Ministry of Internal Affairs and Law and OCMCM.

**Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: Federal government has developed the 'Nepal Kanoon' App for the accessibility of all legal documents in the single platform and they have provided space to PGs also. Gandaki PG will enter 50 Acts and 12 regulations in the app for the public availability to the people.



Implementation Arrangement: OCMCM in support of MoLCPA will coordinate with the development team of the "Nepal Kanoon" App and hire consulting services to integrate provincial laws and acts into the app.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Support Provincial Agencies (PG ministries) in drafting laws in consultation of Federal Government in the areas of concurrent right	1	Laws/ acts/ regulation/ guidelines	500
P4-PPIU	Enter PG laws in improved Nepal Act APP	1	Provincial Acts entered into the Nepal Kanoon APP	650

## **Output 5: Modernized PG systems enable horizontal and vertical accountability to all citizens and mainstream GESI**

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### **Activity 5.1 Prepare (finalize and publish) provincial GESI Guideline**

#### **Narrative and Implementation Arrangement (P1-PPIU)**

**Narrative:** The PLGSP GESI strategy will be reviewed in drafting the guideline and provincial actors, civil society, and right holder organizations, and gender and social inclusion advocates will be consulted to explore their perspective and subsequently reflect in the guideline. In coordination with MoSD, PPIU/OCMCM has already initiated the process of formulating a draft Gender Equality and Social Inclusion Guideline of Province 1 with the aim to ensure gender mainstreaming in province and local level . In this background, this activity aims to finalize the draft guideline on Gender Equality and Social Inclusion. After the approval from the cabinet , guidelines will be published and disseminated to all ministries and LGs.

**Implementation Arrangement:** PPIU/OCMCM in coordination with MoSD will finalize the guideline. Once the guidelines on GE and SI are approved from the Cabinet, it will be published, disseminated and rolled out widely.

#### **Narrative and Implementation Arrangement (P5-PPIU)**

**Narrative:** The PLGSP aims to make sure to mainstream GESI at provincial level right from the start in all governance systems, procedures, and processes and at every stage of program implementation, monitoring/evaluation, and reporting. It is planned to conduct a GESI/GRB audit of the thirteen provincial agencies this year. This will identify the existing gap in the policy, program & budget, monitoring, and evaluation of the provincial government and the way forward to mainstream GESI.

**Implementation Arrangement:** The PPIU in consultation with the OCMCM and MoLWCSC will prepare a detailed work plan and will hire independent external experts or service provider firms to conduct GESI /GRB audit. PLGSP will provide required technical support to GESI focal

persons of PG regularly. The findings of the GESI audit will be shared and discussed to sensitize the provincial ministries. Provincial government will prepare a plan of action for effectively mainstreaming GESI in all aspects of the program including planning, budgeting, monitoring and reporting including for formulating policies.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Prepare (finalize and publish) province GESI Guideline	1	GESI guideline published	400
P5-PPIU	GESI audit of Provincial Ministries	13	GESI/GRB audit of PG ministries	1300

**Activity 5.3** Provide strengthening support to the Secretariat of Provincial Coordination Council

**Narrative and Implementation Arrangement**

Narrative: The Provincial Coordination Council is recently provisioned under the Federal, Provincial and Local Levels (Coordination and Interrelations) Act, 2077, Clause 24 and 25. The inner spirit of this provision is to consult on the issues (dividend of resources, consultation on formulating law/act/guideline on conclusive powers, identifying strategic areas for mutual benefit, developing functional relationship & policy uniformity, resolving political as well as other issues if any) between provincial and local governments. Besides, this council meeting would tie up the functional relationship and linkage in planning, managing development activities between the provincial and local governments. In addition, the council is provisioned to resolve any issues in-between the PLGs. This activity will support the OCMCM, the secretariat of the Provincial Coordination Council (PCC), to conduct the meeting effectively in setting agendas and giving resolutions. This activity will further entail other sub activities prior and after the PCC meeting. The PPIU will support in strengthening the PCC Secretariat at OCMCM, in drafting the agendas, implementing the decisions, finding out the common issues, strengthening sectoral committees in PG as well as recording minutes and

disseminating the decisions to all concerned. Madesh, Karnali and Sudurpaschim province has planned such meeting under this activity.

**Implementation Arrangement:** The OCMCM(s) /PPIU(s) will identify the issues/agendas to be discussed in PCC together with the consultation of PGs, LGs, LGs Associations and others that benefit all. In this connection, PPIU will assist the Secretariat in developing a concept note along with a cost contribution scheme and expected outcomes for the implementation of PCC decisions for example joint working modalities between the PGs and LGs. The PPIU will assist in dissemination of the meeting minutes (decisions) of the PCC and Sectoral Committees widely to LGs and PG ministries. Further as necessary, the PPIUs will support the OCMCMs to conduct necessary visits and consultations with LGs and PCC members to update the status and decision execution.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P2-PPIU	Provide strengthening support to the Secretariat of Provincial Coordination Council	1	Support to the Provincial Coordination Council Secretariat	500
P6-PPIU	Support to conduct the Provincial Coordination Council meeting	2	Meeting	1000
P7-PPIU	Provide support to the Provincial Coordination Council (holding meeting, implementing decisions)	1	Meeting/event	500

#### **Activity 5.4 Organize meeting for Provincial Coordination Committee of PLGSP**

**Narrative:** The Provincial Coordination Committee provisioned under PLGSP, is the governing body of PLGSP in the province and provides strategic guidance to the PPIU and PCGG in terms of policy, contents and activities. Also provides directions to the PLGSP team (PPIU and PCGG) for necessary communication and coordination with other agencies and governance programmes on issues and areas for harmonization and effectiveness. The Provincial Coordination Committee (PCC) will meet at least on a trimester basis to review progress and address issues and problems encountered during implementation of the activities. It also provides directions to the PLGSP team (PPIU and PCGG) for necessary communication and coordination with other agencies and governance programmes on issues and areas for harmonization and effectiveness.

The Provincial Coordination Committee (PCC) is formed under the chairmanship of Hon'ble Chief Minister. In the committee, 19 members including the representatives from DCC, Municipality and Rural Municipality associations, principal secretary and secretaries from PG ministries and elected representatives from LGs are nominated by the Chief Minister based on the provision of PLGSP ProgDoc.

**Implementation Arrangement:** PPIU in coordination with PPD and Principal Secretary will prepare concepts including the agenda, schedule and updated list of members. PPIU will further facilitate the organization of the meeting and inform participants including necessary logistic and event management support. The decisions of the meeting will be documented and shared with concerned stakeholders as appropriate.

#### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
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P1-PPIU	Organize meeting for Provincial Coordination Committee	3	Meeting conducted on regular basis	300
P2-PPIU	Provide support to the Provincial Coordination Committee Meeting of PLGSP	4	Meeting conducted on regular basis	1200
P3-PPIU	Provide support to the Provincial Coordination Committee Meeting of PLGSP	3	meeting minute	450
P4-PPIU	Provide support to the Provincial Coordination Committee Meeting of PLGSP	3	Meeting	600
P5-PPIU	Provincial Coordination Committee Meeting	4	Meeting conducted on regular basis	1200
P6-PPIU	Conduct the Provincial Coordination Committee (PCC) meeting of PLGSP	3	Meeting	600

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**Activity** 5.6 Publicize programs and progress of PG through different means of communication  
(Publish and disseminate related materials)

**Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: This activity is dedicated for collection and dissemination of information as a part of knowledge management. The PPIU will facilitate and coordinate the collection of progress, success stories and any important agenda/initiation of the PG including on SDGs and publish them for wider use and circulation.

Implementation Arrangement: The PPIU, in coordination with PCGG and PLGs will hire consulting services to collect, compile and publish the materials to communicate through different media.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P7-PPIU, 1 (1 Programme (Radio/TV), 500

**Activity** 5.7 Support in strengthening the grievance handling mechanism (Hello CM)

**Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: The province has already developed the system (Hello CM) in the last fiscal year for receiving the grievances from the general public and other stakeholders/beneficiaries. During the FY 2021/22 necessary arrangements were made in the part of security audit of the system and operational arrangement from OCMCM (i.e. space management, equipment procurement and installation, etc.). In the next year, OCMCM has prioritized to fully operationalize the system and the PPIU will support in this regard in operation, technical back up, orientation as well as public outreach as prioritized by the OCMCM.

Implementation Arrangement:

PPIU/OCMC will organize capacity building training/orientation on the system and its operationalization process to concerned stakeholders to strengthen the grievance handling mechanism.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P7-PPIU, 1 (Upgraded system), 500



**Activity 5.8** Conduct Public hearing of the major/mega Provincial Projects at local level

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: Provincial governments need to be more accountable towards the citizen and also to maintain transparency in their operations and function. To maintain transparency and accountability in PG, the use of different tools like public hearing is necessary to adopt by PG. As per the demand from different agencies, PLGSP will support to organize 3 events of public hearing major/mega Provincial Projects at local level to help PG to improve people's engagement and make access to information in the development process and make the government more accountable towards the citizens.

Implementation Arrangement: PPIU/OCMCM will outsource accountability experts/consulting firm, collect the information needed for organizing public hearing and identify major/mega Provincial Projects of PGs to organize the events. In consultation with provincial ministries and agencies, the date and venue will be finalized and conduct the program accordingly. The report of the public hearing will be shared with concerns and disseminate publicly.

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: Establishment of a public accountability mechanism is a major responsibility of PG where citizens will have room to raise their voices, access to right to the information, understanding about activities and budget of PG and participation for delivery of inputs to improve the operation, functioning of PG. In this regard, province 1 has already developed and endorsed guidelines on public hearing, public audit and social audit. In order to implement the guideline, it is necessary to orient the PG officials including agencies staff in detail to implement for each project and annual program.

Implementation Arrangement: The PPIU/OCMCM will organize orientation on Public Accountability Guideline in coordination with MoEAP and PPC. After the orientation, OCMCM and PPIU will support each Ministries and Agencies to implement.

#### **Narrative and Implementation Arrangement (P2-PPIU)**

Narrative: Public hearings are the accountability tools to make the government transparent, responsive and accountable towards citizens. Therefore, this activity intends to make the PG responsive and accountable in their policies, service and seek the public views and feedback for improving their governance and accountability. This activity will support improving people's access to information, engage more people in the development process and make the provincial government more accountable towards the citizens.

Implementation Arrangement: PPIU in consultation and coordination with the Office of the Chief Minister and Council of Ministers (OCMCM) and concerned PG agencies will identify and select the projects or undertakings of PGs for this activity. The PPIU/OCMCM will outsource the accountability expert to conduct the events of public hearing in coordination with the respective provincial ministries. The process of public hearing will be based on Provincial Monitoring and Evaluation Guidelines -2076.

#### **Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: A guideline of SA tool is developed; 6 events of public hearing will be organized in consultation of other line ministries for accountability and transparency of public services provided by PLGs

Implementation Arrangement: OCMCM will finalize the selection of district offices in coordination with other line ministries to conduct public hearings.

#### **Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: Accountability is one of the major components of good governance. It is one of the major tools that help enhance communication and relationship between governments and people so that both can feel more connected to each other. It also facilitates addressing the citizens' needs and issues related to public services as well as improving the quality of services. At the same time, the citizens can also participate in the process and evaluation and provide necessary feedback.

The public hearing is one of the accountability tools to promote dialogue between authorities and citizens to strengthen both downward and upward accountability. The hearing provides citizens the opportunity to learn about the public service entitlements they have as users, their expected standards (timeframe and quality), remedies available for non-adherence to standards, and the procedures, costs and charges of a service. It also serves as a tool for ensuring the right to information of citizens on the government's efforts and/or undertakings.

In this context, under this activity, the PLGSP/PPIU will coordinate with and facilitate the PG agencies for conducting two public hearings and two public/social audits on the major works/undertakings of the PGs.

Implementation Arrangement: The PPIU in consultation and coordination with OCMCM and concerned PG agencies will identify and select the projects of PGs to undertake this activity.

In this regard, the PPIU will outsource accountability experts for designing and developing Public Hearing, Public Auditing and Social Audit operating guidelines and conduct the events in coordination with the respective provincial ministries.

PPIU will also coordinate with PCU/MoFAGA to know if there are existing tools developed at the federal level to harmonize the learning and upscaling tools.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PPIU	Conduct Public hearing of the major/mega Provincial Projects at local level	3	Public hearing events	900
P1-PPIU	Orientation on Public Accountability Guideline to PG staff publications.	1	Orientation event, publication	500
P2-PPIU	Conduct public hearing of PG projects	2	Public Hearing events	500
P4-PPIU	Update and execute accountability tools (Public hearing on the service flow of the district offices of the Province Ministries)	6	6 Public hearings of different district offices of at 6 ministries on their service delivery	1200
P7-PPIU	Update and execute accountability tools (public auditing and public hearing) in PGs	6	Public hearing events	1500

#### **Activity 5.10 SDGs Localization Guideline printing and dissemination**

##### **Narrative and Implementation Arrangement (P5-PPIU)**

Narrative: Sustainable Development Goals (SDGs) is a global commitment and Nepal is committed to fulfill the target in a given time frame. Hence, Nepal needs to take action localizing SDG indicators and targets into provincial and local plans, programmes and strategies through orienting them on the SDGs' thematic indicators and plan to achieve targets at provincial and local level. The PPIU Lumbini province has developed SDGs localization guidelines in close consultation with the Province Planning Commission (PPC) and other provincial and local governments and agencies. This is planned to print the SDGs localization guideline and disseminate it widely at provincial and local level through a workshop which guides the provincial and local governments and other stakeholders for localizing SDGs through different interventions and actions.

Implementation Arrangement: The OCMCM/PPIU TA team will support printing as well as organize a workshop for orientation and dissemination of the guideline. The provincial and local governments and concerned stakeholders representatives will participate in the workshop and will develop a plan for localizing SDGs. The PPC will facilitate this event as resource persons as well as technical sectoral agencies at provincial level.

##### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P5-PPIU, 1 (Disseminated printed SDG guideline), 500

### **Activity 5.13 Conduct GESI Audit of provincial ministries**

#### **Narrative and Implementation Arrangement**

Narrative: The program aims to make sure to mainstream GESI at provincial level right from the start in all governance systems, procedures, and processes and at every stage of program implementation, monitoring/evaluation, and reporting. It is planned to conduct a GESI/GRB audit of the seven provincial ministries in this FY. This will identify the existing gap in the policy, program & budget, monitoring, and evaluation of the provincial government and the way forward to mainstream GESI.

Gender Response Budget (GRB) is about ensuring that the government budget, policies and programs are addressing the needs and interests of men, women, and individuals that belong to different social groups. Thus GRB makes sure that gender and social inclusion perspective is well integrated into all steps of planning and budget process so that Provincial governments categorize and allocate their program budget to support and promote gender equality through acknowledging the need, priority and experiences of women and men. Audits of four different ministries have been planned to assess how and whether the provincial government has ensured that their budget, plan and programs address the need and interest of men, women, and individuals belonging to excluded and marginalized social groups. The findings of the GRB audit will be shared with concerned Ministries and widely too. Concerned Ministries will prepare a plan of action, based on the finding of the GRB audit.

Implementation Arrangement: The PPIU in consultation with the OCMCM and Ministry of Women, Children, Youth and Sports, will prepare a detailed work plan and will hire independent external experts or firms to conduct GESI/GRB audits. PLGSP will provide required technical support to GESI focal persons of PG regularly. The findings of the GESI audit will be shared and discussed to sensitize the provincial ministries. Provincial government will prepare a plan of action for effectively mainstreaming GESI in all aspects of

the programmes including planning, budgeting, monitoring and reporting and policy formulation .

### **Narrative and Implementation Arrangement (P2-PPIU)**

**Narrative:** The PLGSP aims to make sure to effectively mainstream GESI at provincial level right from the start in all governance systems, procedures and processes and at every stage of program implementation, monitoring/evaluation and reporting. In this context, it is planned to conduct a GESI audit of four provincial ministries this year. GESI Audit will identify the existing gap in the policy, programme and budget, monitoring and evaluation of the provincial government and the way forward to effectively mainstream GESI.

**Implementation Arrangement:** The PPIU in consultation with the OCMCM and Ministry of Women, Children, Youth and Sports will hire independent external experts to conduct GESI audits in identified four different Provincial Ministries. The findings of the GESI audit will be taken on discussion in different floors to sensitize the PGs for mainstreaming GESI in all aspects of the programme including planning, budgeting, monitoring and reporting and as well as formulating policies.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Conduct GESI Audit of provincial ministries	7	Ministries	1400
P2-PPIU	Conduct GESI Audit of PG ministries	4	GESI Audit	800
P3-PPIU	Conduct GESI/GRB Audit at PG ministries	3	GESI/GRB audit of PG ministries	450
P4-PPIU	Conduct GESI/GRB Audit at PG ministries	3	GESI Audit of PG	600
P6-PPIU	Conduct GESI/GRB Audit at PG ministries	3	GESI/GRB audit of PG ministries	600
P7-PPIU	Conduct GESI/GRB Audit at PG ministries	5	GESI/GRB audit of PG ministries	750

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**Activity** 5.14 Organize meeting to review PLGSP's progress with Development Partners

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: Development Partners (INGOs and Donor) working in the province are also contributing to promote the governance and capacities of LGs. With a purpose to bring synergy effect in the governance related programs, avoiding duplication and to complement through combined efforts in governance related work and to develop joint CD framework in the province, coordination meeting of DPs under leadership of Provincial Program Director (Secretary) of PLGSP/OCMCM is planned. PPIU will support to organize at least one event of coordination meeting of Development Partners.

Implementation Arrangement: PPIU/OCMCM will coordinate the meeting including setting agendas, communicating to DPs and facilitating the meeting. The meeting will be organized in presence of all ministries and working DPs in the province. The decisions of the meeting will be circulated to all provincial ministries and DPs.

**Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: Development partners, mainly working in the governance and development sectors at province will be invited to discuss/share on their programme and procedures. This will increase harmonization and synergy with the PLGSP plan/P-ASIP and reduce duplication.

Implementation Arrangement: DPs will be informed in advance with date, venue, time and agendas for discussion. OCMCM/PPIU's PPD or respective government senior office will chair the meeting. NPD/NPM and other officials and TA from MoFAGA/PCU are also invited to provide their input/feedback. Meeting report/minute prepared and shared.

**Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: The Development Partners' coordination meeting at trimester basis will be conducted & facilitated to review/reflect the progress and problems encountered during the

implementation of activities of PLGSP. It is planned to involve other stakeholders working in the governance sector to harmonize the coordination for the development effectiveness. Challenges in governance will be discussed, best practices and lessons learned with the OCMCM including relevant line ministries . The DP's main objective of DP's meeting is to implement the program in a collaborative way , optimum utilization of resources , review the progress and effectiveness of DP's programs in Karnali Province .

Implementation Arrangement: Identified DPs will be informed about the meeting. Discussion agenda will be prepared and shared among the stakeholders. PPIU will conduct a meeting with DPs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Organize meeting to review PLGSP's progress with Development Partners	1	Meeting conducted	600
P4-PPIU	Conduct Coordination Meeting with Development Partners and other stakeholders	2	Meeting	200
P6-PPIU	Conduct coordination meeting with Development Partners (DPs) and other stakeholders	3	Meeting	300

#### **Activity 5.15 Conduct capacity development training to GESI Focal Persons**

##### **Narrative and Implementation Arrangement**

Narrative: With the aim to implement the vision of the constitution to promote equality, prosperity and social justice; and commitment made by the state at international level regarding gender equality and social inclusion - in coordination with the MoSD, GON has provisions of appointing dedicated GESI focal-persons in all government line Ministries both at federal and provincial level with the aim to implement the vision of the constitution to promote equality, prosperity and social justice. Gender Focal Person have been appointed in different ministries, divisions and offices in all the provinces. Gender Focal Person has specific GESI mainstreaming roles and responsibilities as per the approved Term of Reference. In order to perform their roles and responsibilities, as well as to develop GESI responsive policy, plan, budget and program at provincial level, it is necessary to invest in the building capacity of Gender Focal Person. Thus capacity development training in different aspects of GESI and GESI related tools will be organized to GESI focal persons of different government line ministries, divisions and offices.

Implementation Arrangement: The PPIU in consultation and coordination with MoSD will design a Capacity development related program for Gender Focal persons. PPIU will recruit the resource person/s and conduct the program.

##### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PPIU	Conduct capacity development training to GESI Focal Persons	2	Training event	600
P2-PPIU	Conduct interaction workshop on GESI/ GRB for GESI focal persons of PGs	1	Interaction Programme	500

P5-PPIU	Conduct capacity building training on GESI/ GRB for GESI civil servants/GESI focal person of PGs	1	Training event	600
P6-PPIU	Conduct capacity building training/ interaction on GESI/ GRB to GESI focal persons of PGs	3	Training event	150

#### **Activity 5.16 Prepare GESI Audit Guideline for PG**

#### **Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: The PGs need to adopt and adapt the administrative systems, procedures and policies on Gender Equality and Social Inclusion (GESI) which make them accountable to the citizens and effectively mainstream GESI in overall administrative structures. The need of GESI Audit Guidelines is realized to provide guidance on effective mainstreaming of GESI principle in all aspects of program/plan and implementation process in an integrated manner. GESI Audit Guideline is an important tool to assess the existing gaps and to effectively mainstream GESI within the program, plans, policies and projects managed by PG. Thus PPIU will provide the required technical and facilitation support to develop GESI Audit Guidelines for PG.

Implementation Arrangement: PPIU/OCMCM in consultation with MoSD and PPC will take decision to develop the guideline through expert consultant/consultancy/task group. PPIU in coordination with PCU will provide technical backstopping to the expert consultant/consultancy firm/task group. The draft will be shared to the concerned stakeholders at provincial level to finalize the guideline. MoSD will lead and take forward the process of endorsing Final GESI Audit Guideline by cabinet endorsement.

#### **Narrative and Implementation Arrangement (P3-PPIU)**

Narrative: The PGs need to adopt and adapt the administrative systems, procedures and policies on Gender Equality and Social Inclusion (GESI) which make them accountable to the citizens and effectively mainstream GESI in overall administrative structures. The need of GRB guideline is realized to provide guidance on effective mainstreaming of GESI principle in all aspects of program/plan and implementation process in an integrated manner. GESI mainstreaming can only be fully achieved with effective governance, efficient service delivery, adequate financing and political commitment and well reflected within wider policy and institutional frameworks. Thus provincial level GRB guidelines will be prepared and endorsed by Bagmati Province.

Implementation Arrangement: PPIU organized the orientation within PG minister on GRB guideline indicator then in close coordination with OCMC Resource person and thematic experts on subject matters will be identified to conduct GRB audit.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PPIU	Prepare GESI Audit Guideline for PG	1	GESI audit guideline	800
P3-PPIU	Develop and endorsed GRB guideline for PG	1	Prepared and Implemented GRB Guideline	300

## **Activity 5.17 Upgrade Case Management System for Gender Based Violence**

### **Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: GBV is a serious violation of human rights with severe consequences in overall development, social, emotional and psychosocial aspects in lives of GBV victims. According to the Central Bureau of Statistics, one in every five women aged 15 to 49 experience physical violence since the age of 15 and at least one in four married women are subjected to physical, sexual, or emotional violence by their partner in Nepal. GBV cases have been frequently reported in the districts of Karnali province. In order to effectively track and respond to the cases of GBV in all districts of Karnali Province, a case management system for tracking GBV has been planned to be established this year. The system will help to manage and track the cases and to effectively respond to the reports at the police office and track the case records at each district.

Implementation Arrangement: PPIU, in coordination with Provincial Police and other relevant stakeholders will gather the information required for tracking GBV cases. PPIU in consultation with OCMCM will undertake the activity through outsourcing the required consultancy service as per the GoN procurement rules.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P6-PPIU, 1 (GBV Case Management System), 500

**Activity** 5.18 GESI implementation guideline printing and dissemination

**Narrative and Implementation Arrangement (P5-PPIU)**

Narrative: The PLGSP aims to make sure to mainstream GESI at provincial level right from the start in all governance systems, procedures, and processes and at every stage of program implementation, monitoring/evaluation, and reporting. The OCMCM/PPIU has developed GESI implementation guidelines in FY 2021/22 in close coordination with provincial ministries and agencies in the technical leadership of MoWCSC. In the current fiscal year, GESI implementation guidelines will be printed and will be disseminated widely to the concerned agencies. The workshop will organize with provincial ministries and agencies to ensure its effective implementation by PG.

Implementation Arrangement: The PPIU will prepare concept notes/proposals, including a detailed budget for printing and a workshop to disseminate it. Through the different meetings this guideline will be discussed and mainstreaming GESI in all aspects of the program including planning, budgeting, monitoring and reporting including for formulating policies.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P5-PPIU, 1 (Disseminated printed GESI guideline), 300

**Activity** 5.25 Conduct Organization and Management (O&M) study of PG

**Narrative and Implementation Arrangement (P5-PPIU)**

Narrative: Provincial administrative mechanism is a quite new practice. The constitution has provisioned these structures with certain concurrent and exclusive powers. Therefore, a systematic study of an organization's structure, responsibilities, procedures, management and control could guide the organization towards assuming the devolved function and attaining its organizational aims. Based on this principle, the Provincial Government has conducted O&M surveys of Provincial Ministries and entities. The final report of the O&M is likely to be received within the fiscal year and implemented from next FY.

Implementation Arrangement: The OCMCM/PPIU will develop concept notes/proposals for conducting O&M Study of PG. The OCMCM will lead this activity through a task force at provincial level as well as at ministry level. Finally, OCMCM produces a study report.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P5-PPIU, 1 (Study Report), 700



**Activity 5.26 Dissemination of the success practices of PLGSP / Province Government**

**Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: PG has many best success practices which need to disseminate publicly for transparency of PG performance. The dissemination event is planned by OCMCM/PPIU.

Implementation Arrangement: OCMCM/PPIU will arrange in coordination with MoLCPA

**Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: Exposure visit to be organized under PLGSP/PPIU for PPC members of PLGSP Karnali, secretaries of PGs and officials, PPD, PPM and PLGSP-PPIU / PCGG staff learning and sharing experiences and practices of other provinces in regards to intergovernmental relationship, law/policy making process and practices, good governance, service delivery systems and practices, policy practices, best practices. The Excursion visit will be conducted in a consultative and well-planned way. Consultation meetings with the PPD, PPM and ED be conducted to finalize the plan. The best practices and replicable model to be incorporated into provincial government policy, programs and budget. The learnings of the visit to be reflected on the process of reviewing/revisiting PLGSP-PASIP. The venue of the excursion visit will be finalized as per decision made in PCC. The excursion visit will be either within the country or out of the country as well.

Implementation Arrangement: PPIU will organize one event of exposure to Provincial Coordination Committee (PCC) members and officials either inside or outside of the country as per decision made by PCC meeting. PPIU will make an exposure visit plan in consultation with PPD/PPM to manage the exposure visit program.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
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P4-PPIU	Dissemination of the success practices of PLGSP / Province Government	1	1 Video documentaries prepared and disseminated through media	500
P6-PPIU	Organize exposure visit for PCC members and secretaries/officials of PGs	1	Exposure visit	500

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**Activity 5.27** Organize workshop between Province Government agencies and Province Assembly Committees on their role and functions

**Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: To improve the coordination and cooperation and to resolve any issues to leverage the performance of the provincial government and parliamentarians, make effective oversight, 4 Provincial Assembly Committees and 3 Cabinet Committees will have discussion over issues and make consensus to make the provincial government more transparent, accountable and inclusive. 3 workshops will be organized and facilitated by OCMCM and Province Assembly Secretariat.

Implementation Arrangement: PPIU in consultation with OCMCM and Province Secretariat will organize the workshop.

**Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: As per the constitutional provision article no 232, PPIU / OCMCM will be organized interaction programs on different issues like as: (intergovernmental issues, climate change, disaster risk reduction, governance, coordination and collaboration among provincial and local governments) at 10 districts and provincial level to strengthen cooperatives federalism. The main aim of these activities is identifying strategic areas, developing functional relationships, & policy uniformity, resolving political as well as other issues of the provinces. PPIU /OCMCM will hire experts from different themes and mobilize for these programs at district and province level.

Implementation Arrangement: PPIU will support to conduct issue based dialogue on emerging contemporary issues such as intergovernmental issues, climate change, disaster risk management, coherence in between and among PG and LGs. The particular issues to be identified in consultation with PPD/PPM and concern authorities/stakeholders. The program

will be organized by hiring consultants through the procurement process. PPIU will support the process of program planning, implementation, reporting and documentation.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P4-PPIU	Organize workshop between Province Government agencies and Province Assembly Committees on their role and functions	3	4 Provincial Assembly Committees, 3 cabinet committees' members	600
P6-PPIU	Organize issues based dialogue/workshop programs at provincial and local level (service delivery, intergovernmental cooperation, policy implementation, development coordination)	2	Workshop event	300

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**Activity** 5.29 Organize workshop on inner coordination with Sectoral committees of Provincial Assembly

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: There are seven sectoral committees formed under the Provincial Assembly. For implementation of federalism, the contribution of the thematic committee is considered very important in effective implementation of the provincial plans and program. The major role of these committees to oversight of provincial ministry and agencies works. The committee are also responsible to take lead to address the issues and challenges encountered in each sectors of PG. Each committee has their ToR which is equally important to perform roles and need to be interrelated to the development plans and programs of ministries. Thus PLGSP has planned to support PA to organize a workshop on inner coordination with the sectoral committee to bring synergy effect in their operation. Ultimately it will contribute to performance of PGs in province -1.

Implementation Arrangement: PPIU/OCMCM in consultation with Provincial Assembly Secretariat, will prepare the workshop schedule and venue/time. PPIU will keep open the option to hire a professional moderator to facilitate the workshop as per the schedule and expected outcomes. The report will be shared to the all sectoral committee of PA and ministries. The outcome of the workshop will be taken as inputs for further support and capacity enhancement of sectoral committees.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P1-PPIU, 1 (Workshop event), 600

**Activity 5.30** Learning exchange/discussion Meeting of Province Government officials (Inter-Province CM meeting, Principal Secretary meeting, Policy Planning Commission meeting)

**Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: Meeting for inter-province CM, principal secretary is considered an opportunity for sharing experience and improving the learning. They can observe, interact and share with each other and learn about best practices that can be adapted and rolled-out later in their context. In addition, the meeting will help the officials to develop horizontal linkages and coordination promoting cross learning for improved performance.

Implementation Arrangement: PPIU in coordination with OCMCM will set the agendas and organize the meeting to discuss on learnings. The key learning observed through the learning visits will be documented for the purpose of taking forward.

**Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: Gandaki Province plans to organize quarterly /annual annual progress review/ planning meetings of the team including with PPD/PPM/ED at PG level, which will help in having better understanding of overall status, strengths, problems, challenges and areas to improve during the actual implementation, and to share the field-based experiences with senior management. This will provide an excellent platform and new avenues of interventions (innovation) and to have ownership of PPD/PPM/ED in the activities for timely execution and also help to allocate their resources to other priorities in the respective ministries.

Implementation Arrangement: The PPIU in coordination with OCMCM will organize a review meeting.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P4-PPIU	Learning exchange/discussion Meeting of Province Government officials (Inter-Province CM meeting, Principal Secretary meeting, Policy Planning Commission meeting)	1	Meeting	1000
P4-PPIU	Province Government Planning and Periodic (Annual, Quarterly) Review Meeting	3	Meeting	600

### **Activity 5.36 Workshop on Innovation Based Provincial Prosperity**

#### **Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: Prosperous Nepal and happy Nepali is a motto of Nepal which laid a vision to achieve prosperity. The motto focuses on improving high and equitable national income, human capital formation and utilization of potentials, accessible and modern infrastructure and intensive interconnection, high sustainable production and productivity, sophisticated and dignified life, civilized and just society, healthy and balanced ecosystem, good governance and rules of law. Among 9 focus areas, the workshop will focus on finding out economic and social prosperity enhancement potentials and lay out the possibilities for province 1. The workshop is organized with an objective to sensitize high level planners, policy makers, secretaries and responsible elected representatives to set visions in economic and social prosperity. The outcomes of the workshop will be used in updating periodic plans, developing annual plan and projects.

Implementation Arrangement: PPIU/OCMCM in consultation with Provincial Planning Commission and MoEAP, will prepare the detailed concept notes and workshop sessions and venue/time. PPIU will keep open the option to hire a professional moderator to facilitate the workshop as per the schedule and expected outcomes. The report will be shared to the all sectoral committee of PA and ministries. The outcome of the workshop will be taken as inputs for further support in the planning process, strategy development, revision of periodic plan and designing plans and projects for province 1.

#### **Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: Cabinet ministers, provincial government officials including PCC members jointly visit to other six provinces and discuss with concerned officials on success practices and learning.



Implementation Arrangement: OCMCM will coordinate to implement this activity in coordination with other ministries in consultation to other provinces

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Workshop on Innovation Based Provincial Prosperity	1	Workshop event	500
P4-PPIU	Organize inter province learning and sharing visit for provincial officials (Learning sharing and Benchmarking practice visit)	1	Visit event	500

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**Activity** 5.39 Workshop on strengthening the horizontal coordination among PG agencies (ministries, commissions and agencies) .

**Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: This activity is dedicated to strengthening the horizontal coordination among PG agencies (ministries, commissions and agencies) in the province. The PPIU/OCMCM in coordination with all PG agencies will organize a workshop to discuss PGs ongoing activities, cross cutting issues and potential areas of coordination to explore the opportunities for complementarity and avoid any duplication. The workshop will also be an opportunity for PG officials to share their experience and learning, which will be beneficial for the provincial efforts as a whole. It will also further discuss the PLGSP interventions at the province and possible complementarity opportunities both for PLGSP and PGs. This will also help to prioritize the activities and resource allocation in the province.

Implementation Arrangement: The PPIU/OCMCM in consultation with relevant PG agencies to identify needs, develop the contents and schedule to implement this activity. Under senior leadership of the OCMCM and PGs, the workshop will be organized. The PPIU will extend its administration and technical support as required.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P7-PPIU, 1 (Workshop event), 300

## **Output 6: PGs manage provincial public administration functions more effectively.**

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**Activity** 6.1 Support Provincial Agencies in development of IT based system

### **Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: PPSC is still practicing the traditional manual approach in examining the ‘objective answer sheet’ which is time-consuming and hence delays the result publishing process. To strengthen the overall result assessment process and enhance their efficiency as well as service delivery, PPSC needs support to introduce the IT based systems with latest technology like Optical Mark Recognition system and application for result publication.

Implementation Arrangement: PPIU/OCMCM in consultation of PPSC and federal PSC will prepare the necessary specifications and ToR for the procurement of the hardware and application. Finally, the system will be endorsed and adopted by the PPSC.

### **Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: Provincial government had prepared e-Governance Master plan for Gandaki Province. In this context, the Gandaki Provincial is planning to implement e- Governance Master Plan. The activities under e-Governance Master Plan to strengthen the information technology systems of Gandaki.

Implementation Arrangement: PPIU/OCMCM in consultation with concerned agencies and will prepare the necessary specifications and ToR for the procurement of the consulting services and application for the implementation of e- Governance Master Plan. Finally, the system will be endorsed and adopted by the OCMCM.

### **Narrative and Implementation Arrangement (P5-PPIU)**

Narrative: The OCMCM/PPIU has formulated audit arrear management software in fiscal year 20/21 but due to the need of adding new features, the system requires some upgrade. After

the system gets upgraded it will provide integrated audit data and information of all ministries. Review meetings will also be organized under this activity. If required, a stipend will also be provided to the data entry person.

Implementation Arrangement: OCMCM/ PPIU will prepare a brief Proposal, ToR & cost estimate for addition of features and get it approved from approving authority. Review meetings among ministries and offices will be held on a periodic basis in the lead role of PPIU.

#### **Narrative and Implementation Arrangement (P5-PPIU)**

Narrative: Province ministries and agencies have developed different kinds of ICT systems as per the need and requirements. PLGSP in coordination with these agencies will support integration, data interoperability and effective implementation of developed systems. Support will focus on establishing regulation, provincial data integration mechanism and mobilization of provincial ICT networks.

Implementation Arrangement: Sub-activity for this activity will be developed in coordination with IT experts of OCMCM and provincial agencies. Sub-activities will be conducted on a need basis. If needed, some activities will be conducted by hiring external consulting service.

#### **Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: At present the information management system of PGs is inadequate. In order to strengthen the information management system of PGs and to digitize the service delivery mechanism, PPIU in coordination and consultation with OCMCM will outsource IT support for PG ministries. For this, some policy and master plans are required, there is a need for new systems to be developed, server environment needs to be established and some hardware needs to be procured for operating existing systems, some existing systems needs to be improved and enhanced. These activities are expected to promote the use of IT,

strengthening the IT services at PGs and by providing technical backstopping support to PGs with regards to use of IT tools for effective and efficient service delivery.

Implementation Arrangement: PPIU in coordination and consultation with OCMCM will outsource IT service through procurement process and work at each of the province ministries, OCMCM as well as at provincial assembly secretariat.

### **Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: Province Government has completed the four years of its tenure, as per popular mandate. During this period, the PG has gone through various initiation to transformation stages from establishing the institutional set up, human resources management, and various regular businesses and development activities as provided by the constitution. In this series, various documentations have been created, prepared and recorded in order to perform the duties and responsibilities of government and public administration for public and developmental services at the province level. Amid these efforts, the IT based system for governance and administration have also been initiated at later years in the province level as the PLGSP in the country and province along with the growing interests and trend of e-governance. In this context, the provincial government has realized the growing importance of digitalization of its documentation for easy information, communication and record management, therefore, requested the PLGSP for necessary technical and other related assistance in this regard. Thus, this activity is dedicated to initiate the interest of PG in digitalization and record management of its documentation, efforts and activities under a system. The PPIU, in consultation with OCMCM and PGs, will assist in developing the relevant system and process of digitization and record management in the province.

Implementation Arrangement: The PPIU, in consultation with OCMCM and PGs, will assist in developing the relevant system and process of digitization and record management in the Sudurpashchim Province. Similarly, the PPIU will initiate and coordinate with OCMCM and all PG agencies for collection, compilation and digitization of the documents as required by the

PG. In this regard, as a primary precondition, all PGs will provide necessary facilitation and coordination in this work and/or digitalize and upload their respective documents in the system. The PPIU in consultation and coordination with OCMCM will also conduct necessary orientation and provide technical back up to implement this activity.

#### **Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: The rapid development of information, communication and technology (ICT) is changing our lifestyle and creating new opportunities for the governments. To establish and use ICT as a medium for the development the government needs to expand information technology-based services. In this regard Sudurpashchim province has completed the development of PG level websites and e-cabinet system in the last FY. To implement and operationalize those systems, consultation workshops and orientation programs will be conducted.

Implementation Arrangement: The PPIU/OCMCM will organize the consultative workshop and orientation on e-cabinet and websites. Officials of the PGs will be the participants.

#### **Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: Optimum use of IT in public service delivery is the national as well as provincial policy and the need for quality and transparent services. This would not only enhance public services, but also reduce the cost of services, save time and build trust over the development administration. PPIU/OCMCM, Sudurpashchim through MOPID has plan to support the Office of Transport Management, Dhangadhi, Kailali in digitizing its service delivery. For this intended system will be requested from the DOTM. Training/orientation and some equipment support will be provided from the programme.

Implementation Arrangement: The PPIU/OCMCM in coordination with MoPID, will develop the specification for the equipment's and plan for the orientation programs as per need.

OCMCM will lead the administrative and procurement procedures for the required equipment's and requesting for the required computer system from DOTM, Dhangadhi.

### **Narrative and Implementation Arrangement (P7-PPIU)**

**Narrative:** Sudurapschim Province Monitoring and Evaluation Guideline-2078 has been passed by the cabinet on 2078/12/3. Online monitoring system has been upgraded in FY 2021/22 as per the guideline. Providing the knowledge and resources to use the provincial M & E system is an essential task for strengthening the M & E system in the province. The next step to strengthening the M & E system will be the effective implementation of M & E guidelines and implementation of online monitoring systems.

**Implementation Arrangement:** The PPIU/OCMCM will support the PGs' ministries on M & E related knowledge, software and instruments like as laptop.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PPIU	Support Provincial Agencies (PPSC) in development of IT based result assessment operation system	1	IT System	2500
P4-PPIU	Implementation of activities under e-Governance Master Plan to strengthen the information technology systems of Gandaki.	1	Implemented e-master plan	2000
P5-PPIU	Upgrade Audit Arrear Software for full implementation	1	Data Update/Module/APIs	200
P5-PPIU	Strengthen IT based information management system in PGs through mobilization of IT network	1	Operationalized IT System in PG	700
P6-PPIU	Support to strengthen information technology based system established under OCMCM	1	Operationalized IT System in PG	1500
P7-PPIU	Strengthen IT based information management system in PGs (Support in digitalization and achieving/record management of PG)	1	Digitized records	1200
P7-PPIU	Conduct orientation to PG officials on IT systems (1. E-cabinet and 2. Websites) at PG level	2	Orientation event	400
P7-PPIU	Strengthen IT based information management system in PGs (Support Office of Transport Management in digitalization of service delivery)	1	System upgraded and operationalized	1000

P7-PPIU	Strengthen IT based information management system in PGs (Support in progress tracking, monitoring and reporting -e-monitoring- system of the province)	1	Operationalized IT System in PG	1000
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## **Activity** 6.2 Implementation of e-governance master plan

### **Narrative and Implementation Arrangement (P3-PPIU)**

Narrative: Following the National e-Governance Master Plan (e-GMP), Bagmati province has already prepared provincial e-governance master plan. The plan has suggested policy reforms at provinces as well as development of information system/web portal/informative websites, digitizing existing data and records to provide efficient and effective online services to the stakeholders and service. The master plan also suggests orientation to PG staff, service providers about implementing and sustaining the systems, and also orient citizens and service seekers about the services provided using electronic media.

Implementation Arrangement: PPIU, on a need basis will develop concept notes and TOR for hiring consulting service to implement the activities (development/ enhancement of policy/ guidelines, system, server and hardware etc.) as proposed in e-government master plan. Interlink new systems with RMS and other existing systems via API and capacity building of concerned officials will also be done on the need basis.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P3-PPIU, 1 (long term and short term plans, data digitization, e-cabinet), 500

**Activity** 6.10 Development of Information Management Mobile App of Provincial Assembly, Committee and Secretariat

**Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: A comprehensive mobile app for provincial assembly will be developed. The proposed app will include news notices, information about assembly schedules, notification, details of members, important documents etc. of provincial assembly.

Implementation Arrangement: PPIU in coordination with the provincial assembly will hire a consulting firm to develop and implement the mobile application.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P6-PPIU, 1 (Mobile App), 300

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**Activity** 6.11 Establishment and operation of Office Automation System in PG ministries

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: With the Office Automation System (OAS) is a common integrated digital platform for information exchange, document exchange, file registration, with which all the internal administrative and paperwork will be digitized. Currently the 7 Province Ministries and 6 Province Agencies are using this office automation system. However, with the cabinet deciding to split the ministries from 7 to 13, the system needs to expand the system for newly formed ministries, without which the automation process of the provincial government and vision of Digital Pradesh would be incomplete. Thus there is a need to support the existing office automation system and also expand the systems for other ministries. In addition, there is a need to host the system in its server, and procure necessary ICT infrastructure (firewall, switch, VPN). Similarly capacity development support also seems to be needed.

Implementation Arrangement: PPIU/OCMCM will outsource a consulting services to support the existing system, expand the system to other agencies, procure hardware, and organize capacity development training to ministries staffs

**Activity** 6.11 Upgrade and operationalize the Advertising Management System and Information Management for Provincial Public Service Commission (PPSC)

**Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: The office of provincial public service commission is seeking support to digitize and automate the advertisement of vacancies and selection of candidates. Thus a comprehensive web system will be developed using which the PPSC will be able to advertise the vacancy notice and the candidates will be able to register and apply for the open vacancies.

Implementation Arrangement: PPIU in coordination with the PPSC will hire a consulting firm to develop and implement the web application.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Establishment and operation of Office Automation System in PG ministries	6	Office automation established in 6 Ministries	1500
P6-PPIU	Upgrade and operationalize the Advertising Management System and Information Management for Provincial Public Service Commission	1	System developed and operationalized	1500

#### **Activity 6.15 Strengthen internal control system of PGs**

##### **Narrative and Implementation Arrangement**

Narrative: As per the provision in the financial procedure and accountability Act 2074 (clause 31), all provincial and local governments are required to establish and manage internal control systems. The provincial governments still have not completed the establishment of systems and tools for internal control. The implementation of the provincial internal control system guideline is envisaged to contribute to make the provincial institutions more functional and transparent with better financial discipline and administrative setup. To assist the Provincial governments to perform their functions transparently and effectively, Some of the PPIUs as Province-1 and Madesh, have supported the provincial government to revise existing guidelines on internal control systems in the last FY 2021/22 and planned to organize orientation on the same to the government officials in FY 2022/23. Whereas, the Bagmati and Lumbini plans to prepare ICS guidelines, Karnali plans to prepare a guideline and orient government officials. Similarly, the Sudurpaschim province has carried over the preparation of ICS guideline and plans to complete the guideline and orient to government officials in the FY 2022/23.

Implementation Arrangement: The PPIUs in consultation with the MoEAP and PTCO will organize events by outsourcing experts or mobilization of existing government officials of the provincial ministries. The external experts will be hired through the GoN standard procurement process. Orientation/workshops and interaction with different stakeholders will be organized in the process of executing this activity. Orientation/workshop plans, sessions, resource person mobilization will be managed in coordination with MoEAP and PTCO.

##### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
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P1-PPIU	Strengthen internal control system of PGs (Conduct orientation program on ICS to PG staffs)	1	Orientation event	300
P2-PPIU	Organise orientation workshop to provincial officials on the provincial internal control system of PG	1	Orientation event	400
P3-PPIU	Strengthen internal control system of PGs (Prepare Internal control guideline of ministries and establish IC system as per guideline)	1	Operationalized ICS guidelines	400
P5-PPIU	Develop internal control system guideline of PG	1	ICS Guideline	500
P6-PPIU	Formulate guideline /update and orient on Internal Control System of PG	1	Guideline orientation	500
P7-PPIU	Organize orientation on Internal Control System for PG officials	1	Orientation event	250

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**Activity** 6.19 PGs strengthen local governance program through mobilization of experts

**Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: The provincial and local governments have limited human resources and skill/knowledge to continue their business. Hence, it seems that the service delivery in different sectoral areas will continue to be affected. Taking the situation into account, Gandaki has planned to mobilize university graduates / young people/experts in various sectors (Agriculture/Veterinary/Engineering) to address the issue of unemployment and also contribute in business continuity with quality service delivery to citizens. This activity has continued in Gandaki from the previous year.

Implementation Arrangement: PPIU/PCGG in consultation with OCMCM, following the GoN policy and norms in mobilizing volunteers, will select university graduates /experts and mobilize for specific objectives. PPIU/PCCG will provide backstopping support, mentoring and coaching to volunteers. Experts will be mobilized through PPIU in coordination with PCGG.

**Narrative and Implementation Arrangement (P5-PPIU)**

Narrative: Under the new structure, there is dire need of necessary technical support in the field of law and information technology in the ministries and subordinate offices under Lumbini Province and it is difficult for the existing human resources to work effectively with the available number. For the time being, it will take time for the federal government and the provincial government to manage the skilled human resources as per the schedule. So It is very highly necessary to act immediately to move the work forward accordingly. There are over 100 acts and regulations that need to be formulated in the province and dozens of ICT systems that need to be supported for effective implementations. This activity will focus on legal and ICT capacity strengthening at provincial and local level through volunteer mobilization. The legal and ICT volunteers will mobilize at provincial level to provide technical assistance at provincial and local level.

Implementation Arrangement: Existing IT and Legal volunteers mobilized on FY 2078/79 will be continued in FY 2079/80

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P4-PPIU	PGs strengthen local governance program through mobilization of experts (Volunteer mobilization for LG sectoral governance strengthening, service delivery and economic development)	20	Volunteer (Person)	2000
P5-PPIU	Strengthen local governance program through mobilization of experts (Volunteer mobilization for LG sectoral governance strengthening, service delivery and economic development)	10	Volunteer (Person)	2500



**Activity** 6.20 Prepare e-Governance master plan of PG

**Narrative and Implementation Arrangement (P2-PPIU)**

Narrative: With the objective to promote e-governance in the province, an e-governance master plan has been planned for Madhesh Province. The proposed master plan will be a comprehensive document with recommendations on possible ICT initiatives including infrastructure, connectivity, tools and systems at and beyond provinces with the focus on improving efficiency in service delivery.

Implementation Arrangement: The PPIU in consultation with the OCMCM as well as provincial ministries will implement the proposed activity. A series of consultative workshops/interactions will be organized to discuss and finalize a framework for the e-gov master plans for the PGs. PPIU in consultation with OCMCM will undertake the activity through outsourcing the required consultancy service as per the GoN procurement rule. PPIU further will communicate and coordinate with DoIT and National Information Technology Center (NITC) as necessary, in consultation with OCMCM and MoFAGA/PCU.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P2-PPIU, 1 (e-governance master plan), 2000

**Activity 6.22 Conduct orientation on FRA (Guideline and portal) for PG**

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: In order to make the government agencies' financial system systematic, transparent, lawful and effective, it is necessary to identify potential fiduciary risk areas and also institutionalize good governance. With this objective, Fiduciary Risk Assessment Procedure, 2077 has been formulated by MoFAGA which has 100 different indicators which can help Local Governments assess their fiduciary risk and prepare fiduciary risk reduction action plan. An online portal for assessment has also been developed and has been practiced by LGs. Based on the successful implementation of FRA at LGs, its implementation in the provinces has been felt useful. Most of the provinces have prepared the FRA guideline and implemented it last FY, whereas other provinces are in the process. Development of an online assessment portal for all the provinces has been planned by MoFAGA for the coming fiscal year. Thus, it is planned to introduce and orient the PG agencies about the FRA guideline as well as online assessment portal.

Implementation Arrangement: The PPIU/OCMCM in close coordination with MoEAP and Provincial Finance Comptroller's Office, will organize orientation on operation of FRA based on approved guidelines. The event will be organized by the technical leadership of MoEAP, PTCO, PCU and IT experts. The orientation program will be organized for provincial ministries and agencies staff. PPIU/OCMCM will ensure the monitoring of operationalization of web portals on a regular basis after the orientation program.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Conduct orientation on FRA (Guideline and portal) for PG	1	Orientation event	300
P3-PPIU	Conduct orientation on FRA (Guideline and portal) for PG	1	Orientation event	450
P4-PPIU	Conduct orientation on FRA (Guideline and portal) for PG	1	Orientation event	200
P5-PPIU	Conduct orientation on FRA (Guideline and portal) for PG	1	Orientation event	500
P6-PPIU	Conduct orientation on FRA (Guideline and portal) for PG	1	Orientation event	500
P7-PPIU	Conduct orientation on FRA (Guideline and portal) for PG	1	Orientation event	500

**Activity** 6.27 Provide support to strengthen Local Governance ( LG) by mobilizing legal mentors to support Judicial committee

**Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: The Judicial Committees in Karnali province need to be strengthened in terms of their technical capacities. The implementation of the model procedure developed by the MOFAGA for the operation of the Judicial Committee has not been highly effective in Karnali Province . Therefore, this activity will help to contextualize the contents of the model procedure in the context of Karnali Province and publish procedures for the operation of the Judicial Committee. Legal mentors will be trained and mobilized for backstopping the Judicial Committee in order to have effective service delivery. This is the continuation of the previous year's activity.

Implementation Arrangement: PPIU will facilitate strengthening the processes of the Judicial Committee at Karnali province by mobilizing legal mentors, in close consultation with the Office of the Chief Attorney. Legal mentors will be recruited through a competitive process and those legal mentors will provide technical guidance to the members of the Judicial Committee, as most of the Judicial services are not in function at local levels of Karnali province due to less capacity to perform judicial service using legal expertise. PPIU will mobilize local level mediators as mentors to technically support the judicial committee at LGs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P6-PPIU, 5 (Legal Mentors support to LGs), 1250

**Activity 6.29** Organize in-country experience sharing visit for the PG officials

**Narrative:** In-country experience sharing/cross-learning visit to other provinces is considered an opportunity for the provincial coordination committee (PCC) members as well as OCMCM officials and PLGSP TA team officials to learn and share best practice that can be adapted and rolled-out later in their context. In addition, the visit will enable PCC / PGs officials to develop a horizontal linkage and coordination promoting cross learning for improved performance. This activity is planned by Province 1, Bagmati and Sudurpaschim provinces.

**Implementation Arrangement:** PPIU together with OCMCM will explore possible areas for the visit in consultation with PCC / PGs officials. PPIU will further communicate and coordinate with PCU and PPIU of the host province as the destination is identified. PPIU will prepare a detailed proposal with the clear objective of the learning through exchange of experiences and documentation to share widely.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Organize inter province learning and sharing visit for provincial officials	1	Visit event	500
P3-PPIU	Organize in-country experience sharing visit for the PG officials	1	Visit event	500
P7-PPIU	Organize in-country experience sharing visit for the PG officials	1	Exposure visit	500

**Activity** 6.30 Organize consultations/ interactions workshop at PG

**Narrative and Implementation Arrangement (P3-PPIU)**

Narrative: Periodic review of the progress of the implemented activities and plan for next quarter/trimester would be fruitful to know strengths, problems, challenges and areas to improve during the actual implementations. On the other hand, such events would play a vital role to share the actual field experiences with senior management like PPD, ED and get their important feedback for future improvement. As such, two review meetings will be conducted in the Bagmati province in the presence of PPD, ED, PPM and other key staff of the OCMCM including TA staff of PPIU and PCGG.

Implementation Arrangement: PPIU in consultation with OCMCM/PPD will identify the appropriate time for the progress review/planning meeting and will organize a review meeting. In the review meeting, PPD, ED, PPM and other relevant staff from OCMCM and PG ministries including all TA staff of PPIU and PCGG will participate.

**Narrative and Implementation Arrangement (P3-PPIU)**

Narrative: Pre-planning meetings with OCMCM, ministries and other relevant stakeholders will be organized to set out possible activities of PPIU and PCGG in FY 2079/80 based on the needs and priorities of those stakeholders. This is intended to reduce the duplication of activities among different stakeholders, search new avenues of intervention (innovation) and to gain their buy-in in the activities for timely execution. This will also help to allocate their resources to other priorities in the respective ministries.

Implementation Arrangement: PPIU In coordination with OCMCM will organize a one day pre planning meeting with OCMCM, PG ministries, representatives from LGs and representatives from DPs working in the Bagmati province.

**Narrative and Implementation Arrangement (P5-PPIU)**

Narrative: Regular consultations on issues related to policy execution and its impact in wider social groups is imperative for effective results and reforms. Similarly, periodic review and reflection workshops will be organized to review progress, challenges and the way forward to achieve PLGSP' expected result focused on P-ASIP implementation.

Implementation Arrangement: The PPIU will prepare a proposal including detailed budget, programme schedule to organize this workshop/meeting at provincial level. Through the workshop and meeting provincial level issues, gaps and needs will be discussed, including PLGSP' progress, challenges and way forward for its effective implementation. The principal secretary and PPD will lead to facilitate this workshop/meeting at provincial level in the presence of provincial ministries and agencies.

#### **Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: This activity is planned to organize the trimester, half-yearly and annual progress review and planning workshop to track the progress, issues and challenges for implementation of activities during the reporting period. The workshop will be organized jointly for PPIU and PCGG (incl. PPD, ED, PPM and relevant officials of OCMCM and PCGG) to discuss the opportunities for common understanding and learning as well as explore the way forwards to smoothen the activities implementation and arrangement at the province level.

Implementation Arrangement: The PPIU in consultation with OCMCM, PCGG and PCU will organize the workshop as required for the reporting period.

#### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P3-PPIU	Organize consultations/ interactions workshop at PG (Organize trimester/semi-annual/annual progress review/ planning meeting including PPD/PPM/ED at PG level)	4	Review Meeting	400

P3-PPIU	Organize consultations/ interactions workshop at PG (Organize pre-planning meeting for FY 2079/80 with PG ministries	1	Planning Meeting	250
P5-PPIU	Organize workshop/meeting at PG (with province and local government)	3	Workshop event	1500
P7-PPIU	Planning and review workshop of PLGSP (PPIU and PCGG joint workshop - Annual and Trimester)	4	workshop event	1000

**Activity** 6.32 Organize Workshop and Prepare action Plan for the reduction of audit arrears of provincial government

**Narrative and Implementation Arrangement (P6-PPIU)**

**Narrative:** Audit arrear is one of the indicators of financial discipline. To make the sound system on PFM, the audit arrear should minimize and eliminate it. The Provincial government will organize the workshop with coordination with provincial government and agencies and prepare an action plan for implementation. This is intended to help PGs towards reducing the audit arrears.

**Implementation Arrangement:** The PPIU/OCMCM in close coordination with concerned agencies, will organize an orientation event to provincial ministries' and agencies' officials and support to develop the action plan for the reduction of audit arrears of provincial government.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P6-PPIU, 2 (Action Plan), 600



**Activity** 6.33 Prepare IT policy, guidelines, procedures for Provincial and local level

**Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: There are numerous policy papers and guidelines prepared at federal level in regards to ICT and e-governance. Other provinces have also prepared different IT related policies and master plans which seem to have been productive. Policies and guidelines developed at national level do not fully meet the provincial requirements, thus new provincial IT policy/ guidelines, and procedures need to be developed in line to national level policies and localized for the province and local government's ICT ecosystem.

Implementation Arrangement: PPIU in coordination with relevant sections of OCMCM, other government agencies and ministries will develop TOR, procure a research or a consulting firm/s and facilitate development and dissemination of such policies, guidelines, procedures.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P6-PPIU, 1 (Guideline/Regulation), 500

**Activity** 6.34 Workshop on governance strengthening and service delivery system of PG ministries

**Narrative and Implementation Arrangement (P3-PPIU)**

Narrative: Office of the Chief Minister and the Council of Ministers will organize a two-day program on inter-level coordination, partnership and good governance themes. The Chief Secretary of Nepal government, Secretary of MoFAGA, Chief secretary of Bagmati OCMCM including all secretaries will take part in the event. Other senior authorities from MoFAGA and OCMCM including all Chief Administrative Officers of 119 local governments of Bagmati province will have also participated in the program. The workshop will focus on challenges and opportunities for two types of local government. Dialogue identifies the challenges essentially; lack of coordination between the province and local level, lack of mutual understanding on policies and programs, lack of adequate duplication of province and local level programs, absence of local-level priorities and provincial level priorities.

Implementation Arrangement: In the management of OCMCM Bagmati, an event of coordination and collaboration workshop with all 13 ministries and Secretaries will be organized at Hetauda.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P3-PPIU, 1 (Workshop event report), 300

**Activity 6.36 Prepare Management Audit Guideline for PG**

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: Management Audit is a tool to identify the task and activities involved in addressing administrative reform initiatives and following the acts and bylaws by the organizations. It is very important to smooth the operation of an organization. Previously, MoFAGA had to plan and execute the management audit of several govt entities and prepare the report for all over the country. Now it is planned by the provincial government to prepare/revise the guideline, organize orientation and publish the guidelines under this activity.

Implementation Arrangement: The PPIU/OCMCM in close coordination with PCU/MoFAGA and under the technical leadership of MOEAP, Management Audit guideline is prepared. PPIU/OCMCM will organize an orientation event to provincial ministries and agencies officials to review, improve and adopt the management audit guidelines.

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Prepare Management Audit Guideline for PG	1	Guideline	900

**Activity** 6.37 Organize workshop on issue based discussion on intergovernmental coordination, cooperation and interrelationship regarding implementation of federalism

**Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: Intergovernmental coordination, cooperation and interrelationship regarding implementation of federalism is vital. There are several issues associated around these areas hindering the implementation of federalism. This activity is thus planned to organize a workshop to discuss and work out the ways forwards for the resolution.

Implementation Arrangement: The PPIU/OCMCM in close coordination with PCU/MoFAGA Organize workshop on issue based discussion on intergovernmental coordination, cooperation and interrelationship regarding implementation of federalism PPIU/OCMCM will organize an orientation event to provincial ministries and agencies officials.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P4-PPIU	Organize workshop on issue based discussion on intergovernmental coordination, cooperation and interrelationship regarding implementation of federalism	1	Workshop event	800

**Activity** 6.38 Review implementation of Periodic Plan, RIAP and CD plan

**Narrative and Implementation Arrangement (P3-PPIU)**

Narrative: PLGSP Bagmati has prepared various plans, strategy, guidelines for the local government. These guidelines were prepared based on various acts, guidelines, direction and model documents prepared by MoFAGA. However, Prepared procedures are either unfair in quality or did not follow the concurrent MoFAGA/Province direction. It is necessary to review the existing acts and regulations adopted by local governments in order to provide effective and efficient services to citizens. For this purpose, visiting each palika and reviewing documents takes more time and resources. It has plans to organize a workshop in a particular place for selected palika personnel. In this context, PPIU/OCMCM would have made the selection criteria and be selected by 10 local governments of the Bagmati Province and participate in indicator based quality assurance workshops.

Implementation Arrangement: In coordination with MOEP and OCMCM, LGs Periodic plan, RIAP, CD Plan, FRRAP, and LISA will be reviewed of 10 LGs. 5 LGs with top LISA and FRRAP Score and 5 LGs with lowest LISA and FRRAP score will be selected for this purpose.

**Activity** 6.38 Preparation of Gandaki Province profile, including social and economic indicators

**Narrative and Implementation Arrangement (P4-PPIU)**

Narrative: Province Policy and Planning Commission has developed a data portal of Gandaki Province. The portal consists of socio-economic data of various sectors. However, the revision in data is required, including the data updated from the census of 2078 B.S.

The disaggregated data from local levels of Gandaki Province, collected at local level's profile, when integrated in the Gandaki Province's Data Portal, develops the Digital Profile of Gandaki Province.

Implementation Arrangement: OCMCM in coordination with Province Policy and Planning Commission will update the Gandaki Province Data Portal and prepare Gandaki Province's Digital Profile.

**Activity** 6.38 Prepare revenue improvement plan of PG

**Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: Revenue improvement strategy will be prepared to bring effective improvement in the revenue of the province government. It will increase its scope beyond the rate of revenue, potential revenue sources and revenue systems will be converted to electronic systems.

Implementation Arrangement: This strategy will be formulated through the Ministry of Economic Affairs and Planning with consultant hiring as per prevailing laws in coordination with OCMCM/PPIU.

**Activity** 6.38 Prepare capacity development plan of PG

**Narrative and Implementation Arrangement (P6-PPIU)**

Narrative: PLGSP/PPIU will support the developing the Capacity Development (CD)-plan of Provincial Government as Karnali Province proposes to make a systematic capacity development plan based on assessment of existing capacity and gaps of provincial government including all ministries. This is expected to help the PG to improve service delivery to the citizens with improved capacity of the staff, when it is prepared and implemented.

Implementation Arrangement: OCMCM/PPIU will implement this activity by hiring experts through a procurement process. The consultant/expert will visit all provincial ministries to collect the required data/information to prepare the CD-Plan. The consultant shares draft

form on a frequent basis to PPD, PPM, ED, ministerial secretaries for inputs and feedback. The consultant will finalize the Provincial Government CD-Plan in a consultative manner.

**Activity** 6.38 Prepare the Revenue Improvement Strategy/Action Plan of PG

**Narrative and Implementation Arrangement (P7-PPIU)**

Narrative: The Constitution has provided revenue collection authority to all the three levels of government. In this context, each government is also required to develop and implement the revenue improvement strategy/action plan in order to explore the potential of increasing its own source revenue. Since Sudurpashchim Province has not developed any such action plan till date, it will be crucial to develop the strategy/action plan (RIAP) which will provide ideas and bases for revenue collection, revenue areas expansion, and increment to boost up the domestic revenue collection and system.

Implementation Arrangement: PPIU in consultation with MOEA, OCMCM, PPC and other related agencies, will support in the preparation of RIAP of the Province. In this process, inputs, suggestions and feedback from both public and private sectors are also collected through various means and accommodated as appropriate for the preparation of the strategy/action plan.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P3-PPIU	Review implementation of Periodic Plan, RIAP and CD plan	2	Review report	900
P4-PPIU	Preparation of Gandaki Province profile, including social and economic indicators	1	Profile	1000
P6-PPIU	Prepare revenue improvement plan of PG	1	RIAP of PG	700
P6-PPIU	Prepare capacity development plan of PG	1	CD Plan	500

P7-PPIU	Prepare the Revenue Improvement Strategy/Action Plan of PG	1	Strategy/Action Plan	700
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**Activity** 6.39 Conduct capacity development training on PIS to provincial staffs

**Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: Department of Civil Personnel Record (Nijamati Kitabkhana) has launched the Personnel Information system for PGs. Since this system is new to PGs and doesn't have all the information of a PLG employee. Hence continuous support and technical backstopping to PGs staff is necessary for its operation, which ultimately supports the data integration, information sharing and establishment of data management systems at all levels of government.

Implementation Arrangement: PPIU/OCMCM will organize a capacity building training in consultation with PCU and Department of Civil Personnel Records. The focal persons from province ministries, agencies and other offices will be trained on the use of PIS.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P1-PPIU, 1 (Training event), 300

## **Output 7: Provincial Center for Good Governance made operational to deliver capacity development services.**

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### **Activity 7.1 Renovate physical infrastructure of PCGG**

PLGSP through UNTA will assess the needs and broad status including legal provision of all seven PCGGs to ensure the plan is need based, sustainable and meets the objectives of PCGG as mentioned in the PLGSP programme documents. Any final commitment of PLGSP funding as set out in this section (renovation 7.1, and new construction 7.2) will be made subject to the findings of the agreed independent UNDP assessment of proposals, and the required legislative, legal and strategic context for each PCGG. MoFAGA / PCU will support Provincial Governments to expedite the necessary legislative process and introduce the necessary PCGG Acts. Based on the findings of the assessment PCU will provide follow-up support for the effectiveness of the planned activities. The details on the planned renovation activities of the PCGG is described hereunder.

### **Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: Existing buildings of Rural Development Center (RDC). In Province-1 PCGG is named as RDC. Also need renovation. The building for the renovation will be selected by PTC based on the plan.

Implementation Arrangement: PCGG in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents through open bidding process to carry out the renovation works. PCGG will ensure quality of the work throughout the renovation.

### **Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: PCGG requires well managed and adequate training and meeting hall to undertake CD activities for PG and LGs

Implementation Arrangement: PCGG in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents through open bidding process to carry out the construction works. PCGG will ensure quality of the work throughout the renovation.

#### **Narrative and Implementation Arrangement (P6-PCGG)**

Narrative: PCGG Karnali has prepared a Detailed Project Report (DPR) for new construction/renovation of PCGG. This activity is planned to renovate the existing training hall.

Implementation Arrangement: In collaboration with OCMCM, PLGSP/PCGG will procure a service to carry the renovation.

#### **Narrative and Implementation Arrangement (P7-PCGG)**

Narrative: LDTA has handed over its Regional training center along with all physical properties to the provincial government to establish PCGG and use it as a provincial training center. Currently, most of the training halls, hostels, canteen, staff residences and office buildings are in deplorable condition. Under this initiative, renovation of the existing infrastructures will be carried out to make them operational. A technical assessment has already been carried out by the department of Building Construction and a report is submitted. The report will be followed in order to renovate the PCGG infrastructure.

Implementation Arrangement: PCGG in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents through open bidding process to carry out the renovation works. PCGG will ensure quality of the work throughout the renovation and construction.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PCGG	Renovate physical infrastructure of PCGG (Provincial Training Center)	1	Renovated PCGG building (infrastructure)	15000
P3-PCGG	Renovate physical infrastructure of PCGG (Provincial Training Center)	1	Renovated PCGG building (infrastructure)	14000
P6-PCGG	Renovate physical infrastructure of PCGG (Provincial Training Center)	2	Renovated PCGG building (infrastructure)	3000
P7-PCGG	Renovate physical infrastructure of PCGG (Provincial Training Center)	1	Renovated PCGG building (infrastructure)	10000

## **Activity 7.2 Construct new physical infrastructure for PCGG**

PLGSP through UNTA will assess the needs and broad status including legal provision of all seven PCGGs to ensure the plan is need based, sustainable and meets the objectives of PCGG as mentioned in the PLGSP programme documents. Based on the findings of the assessment PCU will provide follow-up support for the effectiveness of the planned activities. The details on the planned new construction activities of the PCGG is described hereunder.

### **Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: New construction physical infrastructure of training and administration building of PCGG (Provincial Training Center) is planned. DPR is prepared and the Provincial Government is committed to allocate contribution.

Implementation Arrangement: PCGG in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents through open bidding process to carry out the new construction work. PCGG will ensure quality of the work throughout the renovation and construction.

### **Narrative and Implementation Arrangement (P2-PCGG)**

Narrative: Currently, most of the training halls, hostels, canteen, staff residences and office buildings of PCGG are in deplorable conditions. This activity is planned to construct a new Integrated building hostel & training hall for PCGG. DPR preparation is underway and the provincial government is committed to contribute.

Implementation Arrangement: PRTC in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents through open bidding process to carry out the new construction works. PCGG will ensure quality of the work throughout the new construction through Infrastructure Development Expert (IDE).

### **Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: PCGG has responsibility to deliver a huge number of training events on different themes to PG and LGs. Hence, the dormitory and other infrastructure eases its ability to deliver training in an effective way. This activity is planned to build a new Admin building and training halls for PCGG. DPR preparation is underway and the provincial government is committed to contribute.

Implementation Arrangement: PCGG in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents through open bidding process to proceed the construction works.

### **Narrative and Implementation Arrangement (P4-PCGG)**

Narrative: Hostels of the GPTA are occupied by staff of the provincial assembly. Thus, the government of Gandaki Province has allocated a budget for the construction of the new building of the GPTA. Overall estimated cost of the new building is 19 crore. In the last fiscal year PLGSP has contributed Rs. 3.5 crore for the building. In the current fiscal year the provincial government has allocated Rs 1 crore only; thus, PCC has decided to demand the 5 crores for the contribution for the renovation of the GPTA building.

Implementation Arrangement: New building of GPTA will be constructed in coordination with the Ministry of Physical Infrastructure Development of Gandaki Province.

### **Narrative and Implementation Arrangement (P5-PCGG)**

Narrative: New building will be constructed by PTA based on the Master Plan and DPR. This activity is planned to build an admin building and training hall. The DPR is prepared and the provincial government has committed to contribute about NPR 40000 thousands.

Implementation Arrangement: PTA in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents

through open bidding process to carry out the new construction works. PTA will ensure quality of the work throughout the construction and maintenance works.

#### **Narrative and Implementation Arrangement (P6-PCGG)**

Narrative: Existing buildings handed from LDTA are in a deplorable stage. As renovation is not justified, new construction of an integrated admin building and training was planned. DPR is prepared/modified with a 3D map. The provincial government has committed to contribute about NPR 40000 thousand, (1 crore is already allocated).

Implementation Arrangement: PCGG in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents through open bidding process to carry out the new construction works. PCGG will ensure quality of the work throughout the renovation and construction.

#### **Narrative and Implementation Arrangement (P7-PCGG)**

Narrative: The existing infrastructures of PCGG buildings are old and not adequate for the academy. The new buildings (office, hostel, training hall etc) will be built. DPR will be prepared. In addition to the grant from PLGSP, PCGG will request the province government for the top up budget for the construction.

Implementation Arrangement: PCGG in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents through open bidding process to carry out the construction works. PCGG will ensure quality of the work throughout the renovation and construction.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Construct new physical infrastructure for PCGG (training & administration building of PCGG/ Provincial Training Center)	1	Building (infrastructure) construction	35000
P2-PCGG	Construct new physical infrastructure for PTRC	1	Renovated infrastructure building	50000
P3-PCGG	Construct new physical infrastructure for PCGG (Training hall and hostel)	1	Construction	40000
P4-PCGG	Construct new physical infrastructure for PCGG (GPTA)	1	New building of GPTA	50000
P5-PCGG	Construct new physical infrastructure for PTA	1	Building	50000
P6-PCGG	Construct new physical infrastructure for PCGG	1	new construction of physical infrastructure	47000
P7-PCGG	Construct new physical infrastructure for PCGG (Building, including DPR)	1	Physical Infrastructure	40000



#### **Activity 7.4 Prepare a long-term strategic/ business plan of PCGG**

##### **Narrative and Implementation Arrangement**

Narrative: PCGG is envisaged to be the center of excellence with a strong presence in the field of training management right from its inception. To make the center a well-functioning institution a long-term strategic/ business plan will be prepared as a guiding document. The plan will provide a road map for its institutional development in the long run. It is expected that the strategic business plan will help to determine where the PCGG is and to comprehend where the PCGG should go and how it will get there. It will provide a summary with a list of the strengths, weaknesses, opportunities and threats. The analysis will help decide which elements are worth PCGG's focus and will return the best outcomes. Madesh, Bagmati and Karnali province have planned this activity this fiscal year 2022/23.

Implementation Arrangement: PCGG in close coordination with OCMCM will follow the standard bidding process and prepare concept notes with detailed bidding documents through open bidding process to carry out the Preparation work of the long-term strategic/ business plan of PCGG.

##### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P2-PCGG	Prepare a long-term strategic/ business plan of PRTC	1	Detail strategic/ business plan	2000
P3-PCGG	Develop Business /Strategy plan of PCGG	1	Business Plan	500
P6-PCGG	Prepare a long-term strategic/ business plan of PCGG	1	Strategic Plan	500

## **Activity 7.5 Conduct training on different thematic areas to PCGG staff**

### **Narrative and Implementation Arrangement (P2-PCGG)**

**Narrative:** PCGG is envisaged to be the center of excellence with a strong presence in the field of training management right from its inception. One of its thrust activities is managing training for corporate, co-operative, government, developmental and other agencies. PCGGs have newly recruited / provincial government deputed staff. Enhancement of knowledge and skills of PCGG staff is a must for delivering quality training through the center effectively. Thus, capacity development based on the Job Description of newly recruited staff or the staff who are deputed by the provincial government is also necessary for the smooth operation of the PCGGs. Madesh, Bagmati, Gandaki and Sudurpaschim provinces have planned capacity building training/ToT on different thematic areas for the staff of PCGG. The thematic areas will be identified based on the needs & demands of PLGs. CD plans, findings of LISA and FRA will be guiding tools to find the real needs of the PLG for this activity.

**Implementation Arrangement:** The PCGGs, in close coordination with OCMCMs, will identify professional training facilitators and make contracts to deliver the need based training events/ ToT for PCGG and OCMCM's officer level staff. The PCU will also provide technical support to organize the training.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P2-PCGG	Organize capacity building training for PRTC's and OCMCM officer level staffs on General facilitation ToT	1	Training event	300
P3-PCGG	Conduct training on different thematic areas to PCGG staff	2	Training event	800
P4-PCGG	Organize capacity building training for PCGG's staffs	1	Training event	300
P7-PCGG	Organize capacity building training for PCGG's staffs	1	Training event	300

**Activity 7.6 Organize coordination meeting with CD stakeholders**

**Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: PCGG has been envisioned as a coordinating agency for all training providers in the public sector within the province to avoid duplication and overlap in the changed federal context. The PCGG will organize co-ordination meetings with Development Partners providing training to the public sector. The meetings will create a platform to discuss their CD priorities and develop common understanding in terms of developing standard training manuals, modules, resource books, handouts and course contents/syllabus as common templates for all institutions including I/NGOs and consulting firms engaged in CD. This activity is planned by Province-1 once in a year and madesh two times a year in this FY.

Implementation Arrangement: The PCGG will conduct a stakeholders mapping engaged in the capacity building areas at the PLG level. The PCGG will take the lead in organizing the coordination meetings inviting representatives from relevant PG's Commissions, Authorities, ministries, development agencies for their representative participation in the meetings. The meeting will be organized on a periodic basis.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Organize coordination meeting with CD stakeholders	1	Meeting	300
P2-PCGG	Organize coordination meeting with CD stakeholders	2	Meeting	200

### **Activity 7.7** Organize cross-sharing and learning visits for PCGG officials

#### **Narrative and Implementation Arrangement**

Narrative: This activity is planned to provide an opportunity to the PCGG staff/ officials for learning and sharing through exposure visits in other PLGSP implemented provinces so that they can meet and interact with each other and learn about best practices that can be adapted and rolled-out later in their context. In addition, the visit will enable PCGG staff/ officials to develop a horizontal linkage and coordination for promoting cross learning environments to perform better. This activity is planned by Province-1, Madesh, Lumbini, Karnali and Sudurpaschim Provinces.

Implementation Arrangement: PCGG will explore possible provinces for the visit in consultation with PCGG/PPIU staff and concerned OCMCM officials. PCGG further communicates and coordinates with PCGG of the host province as the destination is identified. PCGG will prepare a detailed proposal with the clear objective of the learning through exchange of experiences and document the learning of the visit to share widely.

#### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Organize cross-sharing and learning visits for PCGG officials	1	Exposure visit	500
P2-PCGG	Organize cross sharing and learning visit for PCGG officials	1	Exposure visit	500
P5-PCGG	Inter provincial cross sharing and learning, observation and study visit for PTA and PPIU staff	1	Exposure visit	700
P6-PCGG	Organize cross sharing and learning visit for PCGG officials	1	Exposure visit	500
P7-PCGG	Organize cross sharing and learning visit for PCGG officials (Inter-state learning and sharing visit)	1	Exposure visit	500

*Note: PCGG is the name of the restructured form of LDTA regional Center, but the provinces through their acts and laws have named Province-1 as RDC.*

## **Activity 7.8** Prepare CD materials for PCGG

### **Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: Since, the PCGG has been envisioned as a coordinator for all training providers in the public sector, it is required to have standard training materials including curricula, IEC materials, training modules on different thematic areas. Province 1 plans to develop and publish materials, including leaflet/brochure/learning materials/curriculum/annual report.

Implementation Arrangement: PCGG, in close coordination with OCMCM, will develop required curricula for the different training activities through hiring consulting services with consultative process. The consultant will make intensive consultation with PCGG's executive committee and concerned order to prepare the guideline prior to endorsement and adoption by the PCGG.

### **Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: PCGG has been envisioned as the lead body for all training providers in the public sector. Hence, it requires standard curriculum, reference materials, session plan, handouts and other collateral.

Implementation Arrangement: PCGG, in close coordination with OCMCM, will develop required curricula for the different training activities through hiring consulting service with consultative process. The consultant will make intensive consultation with PCGG's executive committee and relevant partners in order to prepare the guideline prior to endorsement and adoption by the PCGG.

### **Narrative and Implementation Arrangement (P4-PCGG)**

Narrative: As a training academy, Gandaki Training Academy (GPTA) has a strategic plan to produce training modules and Standing Operational Procedure (SOP) for the capacity development of the LGs and PG.

Implementation Arrangement: Subject of the training modules and SOP will be identified by GPTA based on the need. Consulting services will be hired. Modules and SOP will be field tested / validated.

#### **Narrative and Implementation Arrangement (P5-PCGG)**

Narrative: Since, the Provincial Training Academy (PTSA) has been envisioned as a coordinator for all training providers in the public sector, it is required to have standard training materials including IEC materials, training modules on different thematic areas. Lumbini Province plans to develop and publish materials, including leaflet/brochure/learning materials/annual report.

Implementation Arrangement: PTA, in close coordination with OCMCM, will develop required curricula for the different training activities through hiring consulting service with consultative process. The consultant will make intensive consultation with PCGG's PTA's executive committee and concerned order to prepare the guideline prior to endorsement and adoption by the PTA.

#### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Prepare CD materials for PCGG	1	Material publication	500
P3-PCGG	Prepare CD training materials for PCGG (training materials & curriculum)	1	CD Materials for PCGG	2000
P4-PCGG	Prepare Training Modules and SOP	3	Training Modules and SOP (1)	1500
P5-PCGG	Develop and publication of the IEC materials for PTA (leaflet/brochure /learning materials/annual report)	1	IEC materials	500

**Activity** 7.10 Prepare financial and staff mobilization guideline of PCGG

**Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: As part of strengthening the PCGG, it has been deemed important to prepare a guideline for staff and financial mobilization of PCGG for effective and efficient delivery of the capacity development activities.

Implementation Arrangement: The guideline shall be developed based on a consultative ToR and hiring an independent expert who can support the development of the guideline.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P1-PCGG, 1 (Guideline), 500

**Activity 7.12** Update website of GPTA (initially known as PCGG)

**Narrative and Implementation Arrangement (P4-PCGG)**

Narrative: A website of the GPTA has already come in operation which also has a roster management system. To keep the website and roster management functional with additional features, the website needs to be updated.

Implementation Arrangement: PCGG will procure a consulting firm through GoN procurement process for updating and supporting the existing website.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P4-PCGG, 1 (Updated website), 150

**Activity 7.13** Conduct study on effectiveness of capacity building training delivered by GPTA

**Narrative and Implementation Arrangement (P4-PCGG)**

Narrative: Improvement of the performance through the behavior change is the motto of the GPTA. However, only conducting/organizing training is not sufficient to change the working behavior of the trainees. It is necessary to assess the impact of the training in their work performance, so that GPTA could identify whether these training really supported them to enhance their capacity or not. Besides that, training impact assessment will also help to identify the root causes of poor performance of trainees.

Implementation Arrangement: Coordinate with PG and LGs for the training impact assessment. Study will be conducted by hiring external consulting services.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P4-PCGG, 1 (Training Impact Assessment), 500



**Activity 7.14** Establish resource center at PCGG (establish and operationalize Provincial Resource Center/ Library)

**Narrative and Implementation Arrangement (P2-PCGG)**

Narrative: PCGG is a main hub for province and local governments in order to deliver Capacity Development related activities. Under this activity, it is planned to promote PCGG as a resource center equipped with different means of Information communication Technologies so that people can visit there to explore and study different kinds of physical and electronic forms of resource materials. The resource center will also allow the visitors to study a wide range of national and international journals, research papers, development related books and training materials etc.

Implementation Arrangement: PCGG, in close coordination with IT & e-governance experts in PPIU shall prepare a detailed plan to establish a resource center and develop it as an e-learning center. Learning from the similar intervention would be replicated and internalized to promote the center as a modernized e-learning and information center.

**Narrative and Implementation Arrangement (P5-PCGG)**

Narrative: PTA is envisioned as a center of excellence. With this background, a resource center will be established in PTA by organizing its own produced capacity development related print and electronic materials along with collecting and organizing national and international reports of research and studies, publications and information related to federalism.

Implementation Arrangement: PTA will upgrade/strengthen the knowledge center, for these activities prepare the concept note and procure the goods through vendors according to the procurement rule.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P2-PCGG	Establish resource center at PCGG (establish and operationalize Provincial Resource Center/ Library)	1	Resource center	1000
P5-PCGG	Strengthened and upgrade of the digital lab/knowledge management Center at PTA	1	Digital lab	500

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**Activity** 7.15 Prepare Detailed Project Report (DPR) of Provincial Research and Training Centre (PRTC)

**Narrative and Implementation Arrangement (P2-PCGG)**

Narrative: PRTC will prepare a Detailed Project Report (DPR) for setting up of a Research and Training Center. It will provide a comprehensive analysis of the premises of the existing PRTC premises covering detailed reporting and evaluation of the position of the buildings including training halls, hostels, cafeteria, garden area, sports site etc. The Detail Project Report (DPR) will be prepared for the whole set of buildings including training and Administrative buildings, cafeteria, sports field, hostel and other small infrastructures.

Implementation Arrangement: A consultant will be outsourced for the assignment following the public procurement process. PRTC's Executive Committee will decide the priorities for the DPR. PLGSP's Infrastructure Development Expert will oversee the quality of DPR throughout the preparation process.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P2-PCGG, 1 (Detail Project Report), 2000

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**Activity 7.16 Prepare and publish PCGG bulletin (Quarterly)**

**Narrative and Implementation Arrangement (P7-PCGG)**

Narrative: As part of disseminating the progress of the PCGG, bulletins will be used as a means of communication. The bulletins will cover the basic information, quarterly progress, achievements, milestones and challenges along with successful case stories.

Implementation Arrangement: The information will be gathered and with help of the internal team the bulletin shall be published in the website and disseminated for wider sharing in the provincial network. Consulting services may be procured on an as needed basis for design and production of bulletin.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P7-PCGG, 4 (Bulletin), 100

**Activity** 7.17 Conduct ISO audit and workshop

**Narrative and Implementation Arrangement (P4-PCGG)**

Narrative: ISO assures processes and systems for efficient and quality service delivery. Thus, GPTA is in the process of securing ISO certification. Internal audit for ISO has been completed and GPTA plans to attain ISO certification by the end of fiscal year 2079/80.

Implementation Arrangement: PCGG will outsource a service provider to conduct ISO audit and the workshop.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P4-PCGG, 1 (ISO Audit and Workshop), 200

## **Output 8: Modernized LGs have strong administrative systems and accountable public financial management system**

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### **Activity 8.1 Strengthen information management system of LGs**

#### **Narrative and Implementation Arrangement (PCU)**

Narrative: At present, information management systems of LGs are weak. In order to strengthen the information management system of LGs, the Programme will support LGs to recruit and mobilize IT officers.

Implementation Arrangement: Most of the local governments have recruited IT officers through open competition. Initially, MoFAGA supported 100 % IT Officers supporting the local government in adoption and promotion of e-governance from the grassroots level. They have been supporting operationalization of LG website, email services, relevant systems such as revenue, SuTRA, electronic building permit system, digital LG profile, among others. The role of ITOs has been crucial in the operationalization of CMIS- as a data focal person for their respective local government, ITOs have been regularly updating data into the systems, preparation of daily reports. Additionally, IT officers have been contributing in operationalizing SUTRA, LISA among others systems in PLGs. In the present context there is an increased role of IT officers at local level. Salaries of these IT officers' will be paid on a cost sharing basis- 75 % from the Programme and 25 % from respective LGs. The budget for an IT officer salary will be released on a reimbursement basis. The Programme Coordination Unit (PCU) will reimburse the amount spent on salary for IT officers based on trimester expenditure statements received from LGs. MoFAGA will conduct a study to assess the effectiveness of their roles and develop a future strategy on continuation of their services including cost sharing.

#### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Provided IT support to all LGs for strengthening IMS), 286850

## **Activity 8.2 Rollout SuTRA and PAMS in all LGs**

### **Narrative and Implementation Arrangement (PCU)**

Narrative: The Sub-national Treasury Regulatory Application (SuTRA) is a planning, budgeting and accounting software. It is a web-based system developed for facilitating and implementing a structured financial management procedure of the PLGs. It provides estimation of income and expenditure of the LGs and accounting as per the approved budget and generates the report accordingly. It enhances transparency of public finances by budget classification, budget documentation and financial reporting. Similarly, it also contributes to enhancing public access to fiscal information.

To improve the public financial management system of LGs, the GoN has decided to introduce SuTRA in 753 LGs. All LGs have already adopted SuTRA for expenditure reporting. Similarly, the FCGO is responsible to maintain the record of Public Assets Management (PAMs) of the Government as per the Financial Procedure and Accountability Act 2076. The GoN has decided to implement the Public Assets Management System (PAMS) in all government entities. It is initiated by FCGO to implement in all tiers of the government.

Under this activity, the FCGO will carry out the following tasks to roll out and operate SuTRA in all LGs:

1. System development and establishment
2. Support in system operation
3. Develop Handbook/Guidelines
4. Capacity building training and refresher / orientation training on:
5. Procurement of equipment
6. Facilitation and monitoring

Implementation Arrangement: The PCU will provide an institutional grant to the FCGO to introduce SuTRA and implement PAMS in LGs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (1. System development and establishment 2. Support in system operation 3. Develop Handbook/Guidelines 4. Capacity building training and Refreshment/ orientation training on: 5. Procurement of machinery and equipment 6. Facilitation and monitoring), 160890

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### **Activity 8.3 Prepare Revenue Improvement Action Planning (RIAP) of LGs**

#### **Narrative and Implementation Arrangement**

**Narrative:** The constitution has provided revenue collection authority to the three levels of government. The federal government is authorized to collect tax revenues from customs fees, value added tax, excise duty and income tax while the authority to collect registration tax, vehicle tax, entertainment tax, advertisement tax and income tax on agriculture is given to the provincial government. Similarly, local governments are authorized to collect land revenue, property registration fee, vehicle tax, entertainment tax, advertisement tax, property tax, rent tax and business taxes. In order to explore the potential of increasing the own source revenue of LGs it is necessary to prepare a revenue improvement action plan by analyzing the current status of own source revenue against revenue potential and revenue mobilization capacity of local governments. This is a regular activity planned each year.

**Implementation Arrangement:** The PCGG in coordination with the OCMCM will develop the criteria for the LG selection and formulate revenue improvement action plan of selected LGs through hiring the consulting service and respective local governments will mobilize consultants to formulate. The PCGGs will select and recruit consultants as per the PPA.PPR. A participatory approach will be adopted and workshops will be organized to discuss and finalize RIAP. The PCGG and concerned LGs will share the cost required to prepare RIAP.

#### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PCGG	Prepare Revenue Improvement Action Planning (RIAP) of LGs	35	LGs	17500
P2-PCGG	Prepare Revenue Improvement Action Plan (RIAP) of LGS	54	LGs	27000
P4-PCGG	Prepare Revenue Improvement Action Planning (RIAP) of LGS	15	LGs	7500
P5-PCGG	Prepare Revenue Improvement Action Planning (RIAP) of LGs	23	LGs	11500
P6-PCGG	Prepare Revenue Improvement Action Plan (RIAP) of LGS	10	LGs	5000
P7-PCGG	Prepare Revenue Improvement Action Planning (RIAP) of LGS	8	LGs	4000

#### **Activity 8.4 Prepare Capacity Development Plan of LGs**

##### **Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: The local governments are required to prepare capacity development plans to develop institutional, organizational and human capacity in a systematic and effective way. The capacity development plan will be the basis to invest in human resource development and institutional development. The findings of LISA will also be taken into account to understand the existing gaps and include them in the CD plan. This is a regular activity and all provinces have planned activity for this year.

Implementation Arrangement: The PCGG, in coordination with the OCMCM, will develop a criteria for the LG selection to provide support in formulation of Capacity Development Plan (CD Plan). PCGG in close coordination with OCMCM will prepare ToRs with detailed bidding documents and follow the standard bidding process for procurement of consultancy services to carry out the CD Plan preparation works. PCGG will ensure quality of the work throughout the process. A participatory approach will be adopted and workshops will be organized to discuss and finalize CD plans.

##### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PCGG	Prepare Capacity Development Plan of LGs	35	LGs	17500
P2-PCGG	Prepare Capacity Development Plan of LGs	41	LGs	20500
P3-PCGG	Prepare Capacity Development Plan of LGs	20	LGs	9000
P4-PCGG	Prepare Capacity Development Plan of LGs	15	LGs	7500
P5-PCGG	Prepare Capacity Development Plan of LGs	24	LGs	12000
P6-PCGG	Prepare Capacity Development Plan of LGs	10	LGs	5000
P7-PCGG	Prepare Capacity Development Plan of LGs	15	LGs	7500

## **Activity 8.5 Prepare Periodic Plan of LGs**

### **Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: As per the provisions of the Local Government Operation Act 2017, local governments are required to prepare periodic plans in line with localizing the Sustainable Development Goals (SDGs). It also provides overall guidance for the annual plan of LGs. Some LGs have prepared periodic plans while many LGs are yet to prepare periodic plans. It is planned to support remaining local governments to prepare a periodic plan in 2022/23. It is a regular programme and all provinces have planned this year.

Implementation Arrangement: The Provincial Center for Good Governance (PCGG) in consultation with the OCMCM will prepare a period plan of selected LGs through hiring consulting services in a participatory approach. The PCGG will select the LGs and coordinate with concerned LGs to formulate the periodic plan. It will be prepared on a cost sharing basis. PCGG and PPC will carry out the monitoring of quality and timeliness of periodic plans.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Prepare Periodic Plan of LGs	15	LGs	22500
P2-PCGG	Prepare Periodic Plan of LGs	14	LGs	21000
P3-PCGG	Prepare Periodic Plan of LGs	10	LGs	12000
P4-PCGG	Prepare Periodic Plan of LGs	5	LGs	5000
P5-PCGG	Prepare Periodic Plan of LGs	12	LGs	18000
P6-PCGG	Prepare Periodic Plan of LGs	5	LGs	7500
P7-PCGG	Prepare Periodic Plan of LGs	9	LGs	13500

## **Activity 8.6 Implementation support for RIAP**

### **Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: The constitution has provided revenue collection authority to the all three levels of governments. The federal government is authorized to collect tax revenues from customs fees, value added tax, excise duty and income tax, while the authority to collect registration tax, vehicle tax, entertainment tax, advertisement tax and income tax on agriculture is given to the provincial government. In order to improve the revenue status of a LG, it is necessary to prepare a Revenue Improvement Action Plan (RIAP) by analyzing the current status of revenue sources along with exploring potential areas of revenue within the territory of a local government. In such way, it is planned to support LGs for preparation of the RIAP in the fiscal year 2022/023

Implementation Arrangement: The PCGG, in coordination with the OCMCM, will develop a criteria for the LG selection to provide support in formulation of revenue improvement action plan. PCGG will ensure quality of the work throughout the process. A participatory approach will be adopted, discussing and finalizing RIAP.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P3-PCGG, 20 (Orientation), 4000

**Activity** 8.7 Conduct orientation on MTEF to newly elected representatives and officials

**Narrative and Implementation Arrangement**

Narrative: As per the provision in the Intergovernmental Fiscal Management Act 2074, federal, provincial and local governments are required to prepare public expenditure statements in every fiscal year. While preparing the public expenditure statement it is also mandatory for them to prepare the Medium Term Expenditure Framework (MTEF) of three years by highlighting objective of the project, output and outcome to be achieved, source of expenditure and projection of output and outcome expected to be achieved from the amount expended, expenditure strategy and actual statement of the achievement or non-achievement of targets according to the allocated expenditure of the last fiscal year if the project is ongoing. Additionally, the Local Government Operational Act 2074, clause 34, requires the sectoral medium-term expenditure framework and development plans in the local governments. However, many local governments have not practiced preparing the medium term expenditure framework correctly, mainly due to a lack of knowledge. The elected representatives and officials need basic orientation/training. It is thus planned to orient elected representatives and officials of local governments on MTEF. This is a regular activity and is planned by all Provinces (except P7) this year.

Implementation Arrangement: The Provincial Center for Good Governance (PCGG) in consultation with the OCMCM will select the LGs and coordinate with concern LGs to orient and coach in MTEF. PCGG will manage to orient the MTEF of selected LGs in a participatory approach through hiring consulting services. The PCGG in coordination with PCU will organize MToT to develop master trainers on MTEF, who in turn will organize training for resource persons on MTEF at province level. The resource persons will be mobilized to support local governments in preparing a medium term expenditure framework.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PCGG	Conduct orientation on MTEF to newly elected representatives and officials	137	LGs	6850
P2-PCGG	Conduct orientation on MTEF to newly elected representatives and officials	136	LGs	6800
P3-PCGG	Conduct orientation on MTEF to newly elected representatives and officials	30	35 LGs mentored for MTEF	4500
P4-PCGG	Conduct orientation on MTEF to newly elected representatives and officials	6	Training event	2100
P5-PCGG	Conduct orientation on MTEF to newly elected representatives and officials	5	Training event	5000
P6-PCGG	Conduct orientation on MTEF to newly elected representatives and officials	2	Training event	300

## **Activity 8.8 Organize refresher/follow-up training for the implementation of LISA**

### **Narrative and Implementation Arrangement**

**Narrative:** The Local Government Institutional Self- Assessment (LISA) is a tool to identify institutional strength and weakness of LGs in ten thematic areas and assess the status of the LGs. However, this requires knowledge enhancement support to LGs to effectively apply the preset criteria and indicators to measure their strength and weakness. A ToT on LISA was conducted to produce local resource persons to facilitate LISA implementation in LGs. The resource persons are facilitating the LISA process by conducting orientations and providing support for data entry in LISA software. It is planned to follow up the progress of LISA implementation in LGs by all provinces by providing technical backstopping through the trained facilitators. The elected representatives and staff of LGs will be provided with refresher training on LISA to enable them for their continued effort in LISA implementation. This is a regular activity carried over from. 2019/20

**Implementation Arrangement:** The PCGG, in coordination with PCU, will organize Refresher Training to the elected representatives and staff of LGs. In addition, PCGG will provide technical backstopping for smooth implementation of LISA in LGs when and where required.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PCGG	Organize refresher/follow-up training for the implementation of LISA	137	LGs	6850
P2-PCGG	Organize refresher/follow-up training for the implementation of LISA	136	LGs	6800

P3-PCGG	Organize refresher/follow-up training for the implementation of LISA	4	119 LGs conducted LISA	1000
P4-PCGG	Organize refresher/follow up training for the Quality Assurance for LISA implementation.	2	Training event	2000
P5-PCGG	Organize refresher/follow-up training for the implementation of LISA	5	Training event	5000
P6-PCGG	Review of LISA result with newly elected representatives and CAOs	4	Review event	2000
P7-PCGG	Organize refresher/follow-up training for the implementation of LISA (covering 88 LGs).	10	Training event	8800



## **Activity 8.9 Organize orientation on Internal Control System (ICS) for Local Governments**

### **Narrative and Implementation Arrangement**

**Narrative:** As per the provision in the Local Government Operation Act 2074, local governments are required to establish and manage internal control systems. The internal control system will help to follow the rules and regulations in carrying out day-to-day activities of local governments. The Internal Control System is yet to be established in most of the local governments. It is planned to develop an internal control guideline and implement through orient and develop guidelines in local governments.

**Implementation Arrangement:** PCGG will carry out mapping to identify the LGs who haven't prepared an internal control system. The mapping will help to avoid overlapping. Selected LGs will be oriented with coordination with PTCO; it will be conducted through hiring consulting service according to Procurement rules. MoFAGA has prepared the Internal Control Guideline (sample) for the LGs and the orientation will be based on this guideline.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Organize orientation on Internal Control System (ICS) for Local Governments	10	LGs	1000
P2-PCGG	Organize orientation on Internal Control System (ICS) for Local Governments	40	LGs	4000
P4-PCGG	Organize orientation on Internal Control System (ICS) for Local Governments	10	LGs	1000
P5-PCGG	Organize orientation on Internal Control System (ICS) for Local Governments	35	LGs	3500
P7-PCGG	Organize orientation on Internal Control System (ICS) for Local Governments	20	LGs	2000

## **Activity 8.11 Implement Fiduciary Risk Reduction Action Plan (FRRAP) in LGs**

### **Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: In order to make the government agencies' financial system systematic, transparent, lawful and effective, it is necessary to identify potential fiduciary risk areas and also institutionalize good governance. With this objective, Fiduciary Risk Assessment Procedure, 2077 has been formulated by MoFAGA which has 100 different indicators that can help Local Governments assess their fiduciary risk and prepare fiduciary risk reduction action plan. An online portal for assessment has also been developed by MoFAGA where LGs conduct self-assessment on the given indicators, the result of assessment performed by LGs is then assessed by respective district coordination committees (DCCs). After a series of interaction, feedback and correction, a final assessment result of each LG is made public. After MTOT at federal level and orientation to LGs/ DCCs at provincial level, over 170 LGs have published Fiduciary Risk Assessment results in FY 21/22. Thus in coming FY also, it has been planned to orient all LGs and DCCs on the FRA guideline as well as online assessment portal.

Implementation Arrangement: Following an interaction and sharing event conducted at federal level by MoFAGA/ PLCGP, in coordination of PCU all the provinces will conduct orientation to respective LGs and DCCs. External expert consultants will be hired for the orientation and quality assurance if deemed necessary. The budgets proposed by different provinces are different to some extent due to different context and needs of the provinces including numbers of LGs and mode of implementation processes.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PCGG	Implement Fiduciary Risk Reduction Action Plan (FRRAP) in LGs (orientation and assessment)	137	LGs	6850
P2-PCGG	Organize refresher/follow-up training to the elected representatives and staffs of LGs on implementation of FRA	136	LGs	6800
P3-PCGG	Support LG for FRRAP	119	LGs	11900
P4-PCGG	Organize refresher/follow up orientations/ interactions/ Quality Assurance for FRA implementation.	17	LGs	1700
P5-PCGG	Refresher training and implementation of Fiduciary Risk Assessment in LGs.	50	LGs	5000
P6-PCGG	Organize refresher/follow-up training for the implementation of FRRAP	35	LGs	3500
P7-PCGG	organize refresher /follow-up training to the elected representative and staff of LG/DCC on implementation of FRA.	88	LGs	8800

**Activity 8.12 Develop DRR mapping and Climate Change Strategy Plan of LGs**

**Narrative and Implementation Arrangement (P6-PCGG)**

Narrative: The local governments are at the frontline to face different kinds of disaster that occur at the local level. Sustaining local development initiatives and safeguarding human lives from the disaster is crucial for the LGs. A Disaster Risk Reduction (DRR) mapping plan is needed to develop resilient development activities at LGs for sustaining the development plan, programme and policy. However, the LGs do not have adequate knowledge and skill to prepare such a plan for DRR. Thus, this activity is planned by PCGG to assist selected LGs to prepare DRR mapping plans. This activity will be carried on in consultation with stakeholders, DRR networks at the local level, relevant ministries and agencies of the government.

Implementation Arrangement: PCGG-Karnali will support the developing DRR mapping and climate strategy plan at LGs level. The activity will be carried out at the LGs decided by the PCC meeting. The consultant will be hired to develop DRR mapping and climate strategy to integrate into the development plan and policy of respective LGs in Karnali.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P6-PCGG, 5 (Strategy plan), 2500

## **Output 9: LG systems enable horizontal and vertical accountability to all citizens**

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**Activity** 9.1 Support LGs to implement downward accountability tools and mechanism (public hearing, social audit)

### **Narrative and Implementation Arrangement**

**Narrative:** There is increased responsibility of local governments for effective service delivery and accountability toward its citizens. Social accountability tools like social audit, public audit, public hearing are common and powerful tools for promoting transparency and accountability which also help to increase trust of the citizen towards LGs if applied effectively and timely manner. It will help promote people's participation and ownership in local development activities initiated by the local governments. Thus, it is necessary to provide the technical knowledge to local authorities on these tools so that they could understand the importance of these tools and properly use these tools for public accountability. Some LGs will be supported during the current year to develop and adopt downward tools and mechanisms.

**Implementation Arrangement:** PCGG will select LGs and organize capacity building training/ workshop/ orientation and prepare resource persons at province level and mobilize them to designated LGs for coaching and practical demonstration to use different accountability tools. Facilitator/consultant will be provided for the process facilitation for one time, then LGs will continue.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PCGG	Support LGs to implement downward accountability tools and mechanism (public hearing, social audit)	45	LGs	6750

P3-PCGG	Support LGs in implementing Social Accountability	50	LGs	5000
P4-PCGG	Support LGs to implement social accountability (downward accountability tools and mechanisms - public hearing, social audit)	24	LGs	2400
P4-PCGG	Support LGs to implement social accountability (conduct interaction/workshop for horizontal accountability with sectoral committees of LGs on their roles and responsibility)	6	Workshop event	2400
P5-PCGG	Support LGs to implement social accountability (downward accountability tools and mechanism - public hearing, social audit clients satisfaction survey)	7	LGs	1050
P6-PCGG	Introduce Social Accountability Tools (Annual budget tracking, PETS, Public hearing, CSCR.etc) 20 LGs	20	LGs	2500
P7-PCGG	Support LGs to implement social accountability tools (downward accountability tools and mechanism - public hearing, social audit)	10	LGs	1000

**Activity 9.2** Organize workshops to strengthen vertical cooperation (organize workshops among PG and LGs to explore common priorities in various sectors contributing for vertical cooperation agreement).

### **Narrative and Implementation Arrangement**

**Narrative:** Article 232 of the Constitution of Nepal states that relations between federal, provincial and local governments shall be based on the principles of cooperation, co-existence and coordination. The constitution envisages a non-hierarchical relationship of the three levels of government. This activity is planned to bring LGs and PGs' representatives together to explore common priorities for mutual cooperation agreement in various sectors to promote vertical cooperation.

**Implementation Arrangement:** The PCGG, in close coordination with the OCMCM, will make intensive consultation with LGS through their umbrella organizations NARMIN and MuAN to get consensus on the date and venue for organizing the workshop. The PCGGs will hire a highly professional consultant having experience in moderation of high level strategic workshops. A participatory and exploratory approach will be adopted in the workshop such as, plenary sessions, group discussion, visioning, mapping etc. to come up with some common areas to work through vertical cooperation.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Organize workshop to strengthen vertical cooperation (organize workshop among PG and LGs to explore common priorities in various sectors contributing to vertical cooperation agreement)	2	Workshop event	1000

P2-PCGG	Organize workshop for PG and LGs' representatives to explore priorities in various sectors contributing to SDGs for vertical cooperation agreement among PG and LGs	2	Workshop event	1000
P5-PCGG	Support LGs to strengthen vertical cooperation (organize workshop among PG and LGs to explore common priorities in various sectors contributing to vertical cooperation agreement)	4	Workshop event	2000
P6-PCGG	Organize workshop on vertical cooperation on Local Economic Development between PGs and LGs	8	LGs	4000



**Activity** 9.3 Support to prepare guideline for strengthen horizontal cooperation

**Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: Basic devolution of power is guaranteed to the all three levels of government through exclusive and concurrent powers and responsibilities. The constitution envisages a non-hierarchical relationship of the three levels of government. This activity is planned to bring LGs together to explore common priorities for horizontal cooperation agreements in various sectors ( Fire brigade, waste management, DRR, etc.).

Province-1 plans to prepare a guideline on horizontal cooperation and organize a workshop to share the guidelines and explore the opportunities to take forward. Likewise province-2 and Province-7 plan to organize workshops while province-6 plans workshops and facilitates LGs to sign agreements for cooperation.

Implementation Arrangement: The PCGG will hire a consultant to organize a workshop, prepare guidelines and facilitate the agreement. Guidelines will share LGs to come up with some common areas to work through cooperative agreements. The PCGG, in close coordination with the OCMCM, will organize intensive consultations with LGs through their umbrella organizations NARMIN and MuAN, and will organize the workshops and implement the activities.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Support to prepare guideline for strengthen horizontal cooperation	1	Prepared guideline	350

P1-PCGG	Support LGs to strengthen horizontal cooperation (good practices sharing workshop between LGs)	2	Workshop event	1000
P2-PCGG	Organize Inter-LG Workshop on Collaborative Leadership and Dialogue to explore common priorities for horizontal Cooperation agreement	2	Workshop event	1000
P6-PCGG	Organize inter LGs learning and sharing workshop at cluster/province level and publication of Good Practices of LGs.	5	Workshop event	3500
P6-PCGG	Support LGs to strengthen horizontal cooperation (Provide support for horizontal cooperation agreements between/among LG's on common issues-waste management , water management, environment and fire brigade)	4	Agreement between LGs	4000
P7-PCGG	Support LGs to strengthen horizontal cooperation (organize Inter-local governmental workshops for horizontal cooperation agreement- waste management, ambulance, fire extinguisher, DRR etc.)	4	Workshop event	2000

## **Output 10: LG systems mainstream GESI in their service delivery**

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Under this output, there are a number of GESI related activities including training and orientations that have been planned from the beginning of the Programme implementation. To measure the impact of the training programmes conducted so far, PCU has planned a training outcome assessment study including those delivered in the areas of GESI in FY 2022/23. The findings related to GESI training will be shared in a learning and sharing platform such as annual and semi-annual review and reflection and meetings with relevant stakeholders.

**Activity** 10.1 Prepare and/or adapt GESI mainstreaming strategy prepared by MoFAGA and get endorsed by LGs

### **Narrative and Implementation Arrangement**

**Narrative:** The constitution has guarantees social justice and affirmative action for women, Dalit, Janajati, Muslims, and other excluded or disadvantaged groups. The aim of this activity is to support LGs to formulate GESI policy/strategy/guideline to mainstream GESI in policy, program, plan, and system of LGs as envisioned by the constitution. MoFAGA has provided a model GESI strategy to LGs. Thus, LGs need to develop/adopt the GESI mainstreaming strategy to ensure the inclusion of all citizens in the development process. However, the LGs do not have adequate capacity to conduct this activity. This activity is planned to assist LGs to develop/adopt the GESI mainstreaming strategies and get endorsed from the LGs' executive.

**Implementation Arrangement:** The PCGG will recruit firms/ consultants through a transparent and competitive process. The consultant will provide technical support and facilitate the process to formulate GESI strategy in selected LGs. Strategy formulation workshop will be organized at the LG level in consultation with concerned elected and government representatives and other stakeholders. Strategy formulation workshops will be organized at the LG level with concerned government representatives and other stakeholders.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Prepare and/or adapt GESI mainstreaming strategy prepared by MoFAGA and get endorsed by LGs	35	LGs	7000
P2-PCGG	Support LGs to contextualize and/or adapt GESI mainstreaming strategy prepared by MoFAGA and get endorsed by LGs	88	LGs	17600
P4-PCGG	Prepare GESI mainstreaming strategy of LGs and get endorsed by LGs	20	LGs	4000
P6-PCGG	Organize GESI mainstreaming orientation to newly elected representatives (79 LGs)	30	LGs	3000
P6-PCGG	Prepare and/or adapt GESI mainstreaming strategy prepared by MoFAGA to LGs	40	LGs	8000

## **Activity 10.2 Conduct GESI Audit in LGs**

### **Narrative and Implementation Arrangement**

**Narrative:** GESI Audit is an excellent tool which provides information on the overall status of GESI including any existing issues/gaps in GESI in organizational structure, annual plan, policies, program, budget etc of Local Governments. Thus, GESI Audit process will provide an overall picture of GESI including an improvement area to institutionalize GESI effectively in LGs. Based on the findings of the GESI Audit, each LG will make their plan of action to improve institutional arrangement, planning, policies, and the budget is GESI sensitive and friendly. This activity is planned to support designated LGs to conduct GESI audits of their annual programme and budget.

**Implementation Arrangement:** PCGG in consultation with the PCU will recruit forms/ consultants to conduct GESI audit in LGs. A workshop will be organized at the local level to conduct a GESI audit. As per the need, the PCGG will organize a ToT/training /workshop on GESI Audit to develop resource persons at the provincial level. The local resource persons will be mobilized to facilitate GESI Audit in designated LGs.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P2-PCGG	Conduct GESI Audit in LGs	68	LGs	10200
P3-PCGG	Conduct GESI Audit	30	LGs	4500
P4-PCGG	Conduct GESI Audit in LGs	20	LG	3000
P5-PCGG	Conduct GESI Audit in LGs	109	LGs	16350

P6-PCGG	Organize Gender Responsive Budget (GRB) audit of LGs	10	LGs	2000
P7-PCGG	conduct GESI Audit at Local Government	11	LGs	1650

**Activity** 10.3 Conduct Orientation on implementation of GESI Strategy to LGs

**Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: To support the LGs in the effective implementation of their GESI strategies, PCGG will conduct orientation to LGs so that GESI strategy is effectively reflected & mainstreamed across GESI plans, policies, programs and to improve services from GESI perspective at local level.

Implementation Arrangement: PCGG in coordination with LGs will mobilize GESI experts/ Resource person to conduct orientation/interaction program with LGs representatives and government staff on GESI strategy, its significance and their role for its effective implementation at local level.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P3-PCGG, 3 (Orientation), 1500

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#### **Activity 10.4 Conduct orientation on Gender Responsive Budgeting (GRB) for LGs**

##### **Narrative and Implementation Arrangement**

Narrative: Gender Response Budget (GRB) is about ensuring that the government budget, policies and programs address the needs and interests of men, women, and individuals that belong to different social groups. GRB makes sure that gender and social inclusion perspective is well integrated into all steps of planning and budget process so that local governments categorize and allocate their program budget to support and promote gender equality through acknowledging the need, priority and experiences of women and men. Thus, GRB training/orientation at local level is planned to build the capacity and understanding of Local government on GRB so that LGs ensure that the local level budget, policies and program address the need and interest of men, women and individual belong to different social group

Implementation Arrangement: The PCGG will recruit firms/ consultants or the select local resource persons (LRPs) from the local roster of PCGG to conduct training/toT, orientation on GRB in selected LGs. The Resource person/consulting firms will be mobilized to conduct training/orientation in GRB in designated LGs.

##### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PCGG	Conduct orientation on GRB for LGs	3	Orientation event	1500
P2-PCGG	Conduct capacity building ToT on GRB for Local Resource Persons (LRPs)	1	Training event	600
P2-PCGG	Conduct orientation on Gender Responsive Budgeting (GRB) for LGs	86	Orientation event (for 80 LGs)	4300



P3-PCGG	Conduct GRB analysis/audit of LGs	25	Orientation event	5000
P3-PCGG	Conduct orientation on GRB to elected representatives and staff of LGs	20	Orientation event	3000
P4-PCGG	Conduct orientation on GRB to elected representatives and staff of LGs	6	Orientation event	2400
P5-PCGG	Conduct orientation on GRB to newly elected representatives and staff of LGs	14	Orientation event	8400

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**Activity** 10.5 Conduct orientation on implementation of code of conduct on workplace harassment.

**Narrative and Implementation Arrangement**

Narrative: Sexual harassment in the workplace includes unwelcome sexual advance or request for sexual favors and comments, jokes act or other verbal and physical conduct that is of sexual nature is which negatively affects the working environment, undermines gender equality at work, creates unfair employment practices, and adversely impacts the dignity and well-being of workers. GoN is committed to create safe, respectful work plan for everyone. The Sexual Harassment At Workplace Prevention Act came into effect in 2015. In line with the Act, MoWCSC endorsed the Sexual Harassment Prevention - Code Of Conduct 2074. Thus an activity is planned to localise this code of conduct and support LGs to develop their own code of conduct and establish complaint handling mechanism to prevent and address the complaint of sexual harassment and all forms of gender based violence & discrimination, and promote healthy, safe, and productive workplace for everyone. Last year orientation on code of conduct on workplace harassment was conducted by some of the PCGGs. This year this activity is planned by P-1, P-4, P5 and P7.

Implementation Arrangement: The PCGG in consultation with the support from PCU will recruit forms/ consultants to conduct orientation in selected LGs through a transparent and competitive process. Government officials, local representatives including Deputy Mayor, women and children officer and other related staff of all LGs will participate in the program. During the program, basic concepts in the code of conduct and the existing policies to address workplace harassment will be shared with the participants and facilitate them to draft a basic framework for a code of conduct for their respective LGs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Conduct orientation to localize code of conduct to control sexual harassment for LGs	15	Orientation event	7500

P4-PCGG	Conduct orientation on the implementation of code of conduct on workplace harassment.	4	Orientation event	1400
P5-PCGG	Conduct orientation on localization and contextualization of 'Code of Conduct to prevent workplace sexual harassment in LGs	15	Orientation event	3000
P7-PCGG	Conduct orientation to 88 LGs to adopt a model code of conduct to control exploitation including sexual harassment	88	Orientation event (88 LGs)	8800

**Activity 10.7** Conduct capacity building training on GESI (Conduct Orientation on Children, Senior Citizens and Disabled friendly governance)

### **Narrative and Implementation Arrangement**

Narrative: Issues related to children, senior citizens & people with disabilities have been neglected at local government, which impacts their daily lives. Due to a lack of concrete policy related to children, senior citizens & people with disabilities through the development programme, government officials are not aware of how to address these problems. Although the MoFAGA has developed the policy related to people with disabilities, it has not been localized yet. Therefore PCGGs have planned this activity to assist LGs to review and adopt the model policy through orientation/training on child, senior citizen and differently abled person governance policy in selected LGs of the provinces.

Implementation Arrangement: Firstly, the PCGG will map out the LGs who are interested to develop the on Child, Senior citizen and differently abled person governance policy. Based on their commitment PCGG will organize orientation for the government officials from LGs such as CAO, GESI focal person and Social Officer and draft a model in their own initiative. Then after it will hand over to the Gender Equality and Social Inclusion taskforce Committee to endorse and implement the policy. PCGG will follow up with the GESI task force committee.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Conduct capacity building training on GESI (Conduct Orientation on Children, Senior Citizens and Disabled friendly governance)	14	Orientation event	7000
P3-PCGG	Formulate model policy/orientation on senior citizen, child and disadvantaged citizens	25	model policy and orientation	2500

P4-PCGG	Organize GESI capacity building training to women, Dalit, Child Senior Citizen and Disabled Person (CSCDP) and other disadvantaged groups for LGs	5	Training event	2000
P5-PCGG	Organize orientation on child and disable friendly local governance to LGs	5	Orientation event	1000
P7-PCGG	Develop/adopt model policy /orientation on Child, Senior citizen and differently abled person governance policy	3	Policy	450

**Activity 10.9** Celebrate national /international days (Celebrate various National/ International days including International women's day, 16 Days Of Activism Against Violence Against Women, International Day of the Girl Child, menstruation day).

**Narrative and Implementation Arrangement (P2-PCGG)**

Narrative: Various national and International Days are celebrated every year in different issues related with women's rights and violence against children to recognize and demonstrate the commitment of government and different stakeholders to address the existing barriers and discrimination. Thus, PLGSP program will organize different activities to celebrate various National/International day such as Women's day, 16th Day of activism on violence against women, to draw attention of concerned authorities and stakeholders for their contribution and solidarity to make conducive environment for women and girls to exercise their fundamental rights.

Implementation Arrangement: PRTC, in coordination with a range of stakeholders, will celebrate various National/International days (such as International Women's Day, 16 Days Of Activism Against Violence Against Women, International Day of the Girl Child, menstruation day) to draw attention of concerned authorities.

**Narrative and Implementation Arrangement (P4-PCGG)**

Narrative: To mark the importance of some significant events, this year different days will be celebrated in close coordination with LGs, Ministry of Social Development, OCMCM and other human rights and women rights organizations.

Implementation Arrangement: This activity will be implemented in coordination with OCMCM, MoSD, LGs and other human and women rights organizations in the provinces.

**Implementing unit, Milestone Unit milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P2-PCGG	Celebrate national /international days (Celebrate various National/ International days i.e International women's day, 16th day of activism against VAW, international day of girls child, menstruation day etc.)	4	Events	200
P4-PCGG	Day Celebration	1	Day Celebration	500

**Activity** 10.10 Conduct capacity building training on their roles and responsibilities to ensure GESI in local level planning to LG's GESI focal persons

**Narrative and Implementation Arrangement (P2-PCGG)**

Narrative: It is provisioned that all LGs shall have designated GESI Focal person to ensure the prioritization of projects focused on GESI in the local level planning. Therefore, the training is designed to train the GESI focal persons on how they can ensure GESI in the planning process of LGs.

Implementation Arrangement: PRTC has already collected the list of GESI focal persons of LGs. The training will be organized at cluster level hiring professional trainers experienced in GESI

**Narrative and Implementation Arrangement (P4-PCGG)**

Narrative: PCGG in coordination with LGs will organize orientation to GESI focal person on their roles and responsibility which will enhance their capacity to mainstream the GESI in LGs.

Implementation Arrangement: PCGG in coordination with LGs, will organize orientation to GESI focal person of LGs

**Narrative and Implementation Arrangement (P5-PCGG)**

Narrative: The provisions of the Local Government Operation Act 2074 make it mandatory that all policies, programs and service delivery of LG should be GESI sensitive and responsive and establish GESI as a crosscutting issue. To mainstream GESI in policy, program, and service delivery of LG, capacity enhancement of GESI focal person on GESI/GRB is essential.

Implementation Arrangement: PCGG will hire the expert service to facilitate the GESI training in 109 LGs in 3 events.

### **Narrative and Implementation Arrangement (P6-PCGG)**

Narrative: All LGs are required to have designated GESI focal persons to ensure the issues related to gender equality and social inclusion are identified and addressed well while formulating the laws/ policies, programmes and budget. Gender focal persons will have a critical role to make sure that the concerned representatives and staff of the LGs are aware and have understanding of issues related to gender equality and social inclusion. Thus, this activity is planned with priority to enhance technical and facilitation skills of gender focal persons in LGs.

Implementation Arrangement: PCGG-Karnali in coordination with OCMCM will organize regular orientation to GESI focal persons on various issues/ challenges and ways for addressing the issues and for integration of GESI in their work.

### **Narrative and Implementation Arrangement (P6-PCGG)**

Narrative: To mainstream GESI in each and every activities of LGs and increase the inclusion to create equality in the service delivery, capacity enhancement of GESI focal person of LGs is very necessary. GESI focal persons of LGs will get training on various issues not only limited on GESI to broaden the understanding and vision while working and creating GESI friendly environment at office and inclusive society at large

Implementation Arrangement: PCGG-Karnali in coordination with OCMCM and with LGs will recruit the expert from Karnali or out of Karnali to deliver the sessions.



**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P2-PCGG	Conduct capacity building training on their roles and responsibilities to ensure GESI in local level planning to LG's GESI Focal persons	2	Training event	500
P3-PCGG	Capacity Development training of GESI Focal Person for Conducting GESI Activities	4	training event	2000
P4-PCGG	Conduct capacity development training on ToR of GESI focal person of LGs	3	Orientation event	1200
P5-PCGG	Conduct capacity building training on GESI to the GESI Focal Person of LGs	4	Orientation event	2100
P6-PCGG	Conduct orientation/interaction program with GESI focal persons of 79 LGs	4	Orientation event	400

**Activity 10.11** Conduct MTot /Training on GESI/GRB/CFLG/inclusion to LGs

**Narrative and Implementation Arrangement (P3-PCGG & P6-PCGG)**

Narrative: MoFAGA has recently developed and endorsed model GRB guidelines to facilitate and support LGs to ensure GRB in program planning, budgets and services. ToT on GRB will produce numbers of consultants to conduct GRB in LGs as well as those trainers can train other trainers and generate new trainers. Thus, Bagmati and Karnali will organize MTot/ToT on GESI/GRB to develop local resource persons and roster on GRB to build the capacity of LGs.

Implementation Arrangement: PCGGs will implement this activity. Consulting firms/individual consultant will be selected through competitive and transparent process to conduct MTot/ToT at province level

**Narrative and Implementation Arrangement (P4-PCGG)**

Narrative: To make the legal system more responsive toward the GESI, capacity enhancement of the responding mechanism is important. Psychosocial support for the victim is necessary. Thus, these activities planned to provide the technical knowledge to Judiciary Committee's members for the GESI friendly case handling.

Implementation Arrangement: Training on GESI friendly legal system and psychosocial support will be conducted for the members of the Judiciary Committees.

**Narrative and Implementation Arrangement (P6-PCGG)**

Narrative: Training Need based / demand based capacity development for women representatives will be conducted under PCGG. The capacity development program is indeed to the women representatives in rural areas of Karnali as the representatives are not quite

educated and capable of effective service delivery to the vulnerable and marginalized people as well as women .

Implementation Arrangement: PCGG Karnali will conduct capacity development training to women representatives as per the need assessment of women representatives by questionnaire survey and demand made by them. The capacity development will be conducted at LGs level. The inclusive participation of women from Dalit and marginalized community will be privileged for meaningful participation.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P3-PCGG	Conduct MTOT on GESI/GRB/CFLG/inclusion to LGs	1	Training event (ToT)	600
P4-PCGG	Conduct capacity development training on GESI friendly legal system and psychosocial support for Judiciary committee's members of LGs	4	Training event	1600
P6-PCGG	Organize capacity development training ToT on Gender Responsive Budget (GRB) audit at Provincial level.	1	Training event	1000

**Activity 10.13** GESI audit/GESI strategy follow up/review workshop

**Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: GESI audit follow up/review workshop to LGs to review and discuss with LGs on the status of their plan of action that LGs made after their GESI Audit in last FY. This follow up and review workshop will help LGs to review their plan of action - what are the different efforts they made or what are the areas they need to focus further to materialize the plan of action they made for their GESI sensitive and accountable plan, policies, program and services etc.

Implementation Arrangement: The PTC/PCGG will design the program contents and plan in coordination with the PCU and resource person. PTC will then recruit Consultants to conduct the follow up/ review workshop with concerned LGs to review and discuss with LGs.

**Activity 10.13** Organize workshop (learning & Sharing) on GESI Audit, GESI Strategy and GRB

**Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: Bagmati has completed some GRB related training and gender audit in some LGs in the previous year. This activity is planned to organize a workshop to follow up and share horizontal learning of the LGs in the GRB/GESI audit which will allow them to replicate the good practices and learning. Follow-up and review of implementation and impact of capacity building on Gender Responsive Budgeting process, GESI strategy GESI audit.

Implementation Arrangement: PCGG in close coordination with LGs will organize workshops at cluster level.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG,	GESI audit follow up/review workshop	3	Workshop event	1200
P3-PCGG	Organize Workshop (learning & Sharing) on GESI Audit, GESI Strategy and GRB	10	workshop event	3000

**Activity 10.14** GESI mainstreaming orientation to LGs' GESI Focal person

**Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: Orientation to GESI focal person on their roles and responsibility will enhance their capacity to mainstream the GESI in LGs.

Implementation Arrangement: Orientation will be conducted to GESI focal person of LGs.

**Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: PCGG is planning to organize orientation on Child friendly local governance (CFLG) to selected LGs. Altogether 3 orientations on CFLG will be organized in clusters to selected LGs.

Implementation Arrangement: PCGG in coordination with concerned government line agencies will hire an independent expert/ consultancy firm registered in CDMIS to conduct orientation on CFLG to selected LGs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Conduct orientation on GESI mainstreaming to LGs' GESI Focal person	2	Orientation event	1000
P3-PCGG	Conduct Orientation on CFLG to LG representatives	3	orientation	750

**Activity** 10.15 Conduct training on LED to Local Level Women Representatives (Inclusive cluster)

**Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: Local Economic development of LGs and community is one of the priority areas of work specially to develop entrepreneurship of LGs and community. Thus PCGG has planned to organize LED training for Local level women representatives.

Implementation Arrangement: PCGG in coordination with concerned government line agencies will hire an independent expert/ consultancy firm registered in CDMIS to conduct orientation on LED to selected LGs .

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P3-PCGG, 5 (training event), 300

## **Output 11: LG systems enable citizen engagement and inclusive participation**

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**Activity** 11.2 Develop IEC materials to strengthen citizen engagement and inclusive participation.

### **Narrative and Implementation Arrangement (P5-PCGG)**

Narrative: The citizens' engagement in the local development process is an essential part of democracy. Using media for civic education is an effective means to reach a large number of people. Thus, this activity plans to use the media to make citizens aware of their rights and responsibilities by informing them about the services provided by LGs. It will include Information and Communication materials that could be watched and listened to in the form of text, photograph, audio, video and many more. The materials will be shared with development agencies, institutions including I/NGOs, consulting firms engaged in public development sectors with the view to disseminate messages in wider areas.

Implementation Arrangement: The PTA will develop multi-media awareness materials through hiring a media related consulting service through a competitive and transparent process. Consultative meetings will be organized to discuss issues related to local governance and finalize contents accordingly.

### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P5-PCGG, 1 (IEC package), 500

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**Activity** 11.3 Support and conduct orientation on grievances handling system to PLGs

**Narrative and Implementation Arrangement**

Narrative: This activity is planned mainly to enhance the accountability of LGs through hearing citizens' grievances, which is vital for citizen satisfaction. The mechanism will include app development by PG. LGs will address these through Social Accountability Tools. To support LGs in strengthening grievance handling mechanisms, Province-1 plans to develop and implement FM programs, mobile apps, Hello Sarkar. Bagmati plans to support LGs to strengthen grievances handling mechanism through development of different tools.

Karnali province plans to support app development, FM talk show, Hello Sarkar program and others, which will provide the citizens an avenue to report their grievances in regards to the performance and quality of LGs and its services. The Chief and other key authorities will review and directly respond/address any reported cases of grievances of citizens including women, Dalit and other disadvantaged group of the people that are received through these accountability mechanisms.

Sudurpaschim province plans to organize training to nodal person of the LGs on grievances handling. The training will support in providing quality services to the citizens with enhanced capacity of officials in addressing the need and grievances of citizens.

Implementation Arrangement: PCGG, in consultation with OCMCM, will execute this activity including hiring consultants and other services as per the GoNs' procurement regulations. Training/orientation to the PLGs and consultations will be organized in the process of developing such tools and mechanisms. The e-governance expert will support technically and



facilitate the implementation and operation of the online system/mechanism through proper training and orientation to the concerned officials of LG.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Conduct orientation on grievances handling system to PG	2	Orientation event	600
P3-PCGG	Support LGs on Grievance handling mechanism	1	Grievance handling mechanism	500
P6-PCGG	Conduct capacity development training on Grievance Management System to Nodal Officer/Information Officer/Spoke persons of 79 LGs.	6	Training event	3000
P7-PCGG	Conduct capacity development training on Grievances Handling Mechanisms in Local Governments to nodal officers (support LG in strengthening grievances handling mechanisms)	1	Training event	500

**Activity** 11.4 Conduct orientation on participatory planning & budgeting procedures and tools prepared by MoFAGA/NPC/PLGs to ward chair and secretary of LGs

**Narrative and Implementation Arrangement (P7-PCGG)**

Narrative: The MoFAGA and NPC has formulated the LG participatory planning process guideline which LGs have been using for their annual planning and budgeting process. The seven-step planning process has been clearly explained including its provisions in the guidelines. The initial planning process must be started through collecting information at ward level.

Although the guideline has included clear provisions that LGs must collect the demands from deprived and marginalized people, ward level planning usually does not fully capture the voice of marginalized people. Thus an orientation on participatory planning & budgeting procedures including its tools has been planned for ward chair/members and secretary. The orientation will help in building the capacity of concerned authority and to sensitize them to make sure to capture and bring disadvantaged people's voice in the planning process of LGs. 10 events of planning process training have been planned in FY 2022/023.

Implementation Arrangement: Firstly, PCGG will collect the demands from LGs and in consultation with LG, PCGG will select and hire consulting service from registered resource persons in CDMIS in particular sectors to carry out the training. In the leadership of LG planning experts, 10 events of training/orientation in the planning process will be organized by covering all districts to build the capacity of ward chair/members and secretary. This training is expected to support the LG to bring the demands of disadvantaged and marginalized people into mainstreaming of LG development through their meaningful and active participation and engagement in ward planning and prioritization process.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P7-PCGG, 11 (Orientation event), 3300

**Activity** 11.6 Collect and publish best practices of LGs

**Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: Many LGs have been successful in demonstrating many successful cases and good practices in establishing good governance and providing quality services to citizens. If these successful and good practices of LGs are shared among LGs, that can benefit other LGs to replicate such good practices for their better performance. Thus, the main purpose of this activity is to create a culture of horizontal learning and sharing through collection and publication of best practices and disseminate the best practices through different mediums to encourage other LGs to replicate the good practices and success of other LGs.

Implementation Arrangement: PCGG will collect and publish these best practices and disseminate to all concerned using different media.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P3-PCGG, 2 (Documented and published best practices of the programme), 600

**Activity 11.7** Organize workshop on Multi-stakeholders' Dialogue on citizen engagement in the local development process in coordination with NARMIN and MuAN at provincial level

**Narrative and Implementation Arrangement (P2-PCGG)**

**Narrative:** In the present context, it has been observed that citizen participation and engagement in the local governance process is very low. There has been quite a lot of criticism and concerns from the citizens' side for their minimum engagement and participation in the governance process. The constitution of Nepal has envisioned a participatory planning process, as a key entry point where citizens including women and people from most marginalized communities have an opportunity to participate and share their needs/concerns to include in the development process. Thus a workshop with multi-stakeholders has been planned to discuss to enhance the citizens' engagement in the local development process. The workshop will bring representatives from civil society and local government together to interact and discuss how they can actively participate and contribute to the local governance process collaboratively to make the development process participatory and efficient. The forum would allow both sides to explore ways to enhance the citizen's active participation and engagement in the local governance process. Altogether, 3 workshops with multi stakeholders have been planned in Madesh Pradesh and these 3 workshops will be organized at the cluster level.

**Implementation Arrangement:** Provincial Training and Research Centre (PTRC, previously known as PCGG), in coordination with NARMIN and MuAN, will coordinate with civil society members at district level and finalize date and modality of the program. A 2.5-day workshop will be organized at cluster level. UNDP has developed a guideline for Multi-stakeholders dialogue, and PRTC will use the same guideline to conduct this multi stakeholders workshop. Professional moderators will be hired to facilitate the workshop with multi stakeholders as per the objective of the program i.e mainly to enhance the engagement of the citizens.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P2-PCGG, 3 (Workshop event), 750

## **Output 12: Innovative Partnership Fund (IPF) is operational and transparently supporting LGs**

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### **Activity 12.1 Conduct orientation on IPF to LGs and PG Staffs**

#### **Narrative and Implementation Arrangement (P1-PPIU)**

Narrative: The PPIU/OCMCM has established an Innovative Partnership Fund (IPF) to support innovations in service delivery, Local Economic Development and Governance at LGs. The core objectives of IPF are: i) to promote innovative approaches to governance with focus on strengthening downward accountability, transparency, participation, gender and social inclusion; ii) to establish relationship between local governments and provincial governments in the spirit of cooperative federalism; The rationale for establishing IPF is to create space for innovation with regards to delivering public goods along with strengthening good governance principles are promoted. Based on the above justification, PPIU will organize orientation programs to LGs with supporting them to develop concept notes and full proposals for applying IPF scheme.

Implementation Arrangement: The PPIU/OCMCM in coordination with MoFAGA/PLGSP/PCU will mobilize innovative partnership funds in local governments on cost sharing basis to implement innovative schemes on cost sharing basis as per proposal submitted by local governments. PPIU in coordination with IPF Technical Committee and PCU will organize 3 events of concept note and proposal preparation orientation to the local government officials.

#### **Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P1-PPIU, 3 (Orientation event), 900

## **Activity** 12.1 Conduct orientation on IPF to PG and LGs' stakeholders

### **Narrative and Implementation Arrangement**

**Narrative:** PLGSP proposes to establish an Innovative Partnership Fund (IPF) to support innovations in service delivery at the sub-national level. The core objectives of IPF are: i) to promote innovative approaches to governance with focus on strengthening downward accountability, transparency, participation, gender and social inclusion; ii) to establish relationship between local governments and provincial governments in the spirit of cooperative federalism; and iii) to bring in innovations in service delivery particular on local economic development. The rationale for establishing IPF is to ensure that space for innovation with regards to service delivery, local economic development and strengthening good governance principles are promoted. IPF implementation guidelines have been prepared and guidelines which also need to be understood by all concerned stakeholders. The programme will run the orientation/workshop programme to IPF board members and other stakeholders at the local level including implementing LGs.

In order to enable provincial and local governments to effectively institutionalize, plan, manage and implement the Innovative Partnership Fund (IPF) activities in a transparent manner, a series of meetings of the IPF board and IPF Technical Committee has to be conducted. Further to this, IPF implementing LGs chiefs and vice-chiefs and executives need to be oriented properly to clarify the scope, ensure compliance and promote their ownership in line with the approved IPF implementation guidelines during the IPF implementation. Particularly, the local governments will be oriented on the IPF guidelines, writing concept notes and full proposals, preparing IPF schemes implementation plan, annual procurement plan, M&E plan and other documents at several stages as needed. Therefore, this activity will support the convening of the meeting and conducting orientations as required by the IPF board and the IPF Technical Committee at district or cluster level.

Implementation Arrangement: PPIU in close coordination with the Office of the Chief Minister and Council of Ministers will facilitate in convening the meetings of the IPF board and IPF Technical Committee as required to operationalize and institutionalize incentive innovations at the PLGs .

PPIU in close coordination with the Office of the Chief Minister and Council of Ministers will facilitate the meeting of IPF Technical Committee and IPF Board as well organize the IPF orientation events for LGs. PPIU will make cost breakdown for different activities related to orientation/workshop interaction/meeting and seek support from PCGG when needed to conduct such events.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Conduct orientation on IPF to LGs and PG Staffs	3	Orientation event	900
P2-PPIU	Conduct orientation on IPF to PG and LGs' stakeholders	5	Orientation event	1500
P3-PPIU	Conduct orientation on IPF guideline to IPF board members, provincial and LG stakeholders	4	Orientation event	1000
P4-PPIU	Conduct orientation on IPF guideline to IPF board members, provincial and LG stakeholders, LGs elected officials	5	Orientation event	1000
P5-PPIU	Conduct orientations on Innovative Partnership Fund (IPF) to the stakeholders	12	Orientation event	3600

P6-PPIU	Conduct orientation on Innovative Partnership Fund (IPF) guideline to IPF board members, provincial and LG stakeholders	3	Orientation event	450
P7-PPIU	Conduct orientation on IPF prior to call of concept note and full proposal to the LGs and stakeholders	2	Orientation event	400



**Activity 12.2 Organize review workshops on IPF Implementation and learning**

**Narrative and Implementation Arrangement (PCU)**

Narrative: IPF implementation started from the FY 2021/22. As it aims at promoting innovation in the areas of governance, service delivery and local economic development the first years its implementation is considered as piloting phase. The learning in the implementation would be documented and shared with the relevant actors/stakeholders and will be taken as takeaways to implement IPF in the next fiscal year. Thus this activity is planned at the national level to share the learning and seek inputs for improvement so that IPF implementation can be scaled up in the following fiscal year.

Implementation Arrangement: MoFAGA/PCU in consultation with PPIU/OCMCM, will document the learning of the IPF implementation and will organize a workshop and share the learning with Provincial governments, local governments and the development partners. The outcome of the workshop will be taken as inputs to design the IPF for any potential further round in FY 2023/24.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Organized learning workshop event), 1500

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### **Activity 12.3** Implement IPF schemes in LGs

**Narrative:** All provinces have selected IPF schemes following the approved IPF implementation guidelines. Total projects selected are 54 for the FY 2022/23. This number is more than expected in the guidelines as innovation is new and intended to pilot in the first phase. However, the PCU from the beginning has talked with the provincial team on this matter and pointed that with a large number of the IPF could increase fiduciary risk and non-compliance to the IPF implementing guidelines. In response, the provincial team has already reduced the IPF numbers to 54 from the initial proposals and expressed commitment to keep in place a strong monitoring system to ensure the compliance to the guidelines.

Thus it is agreed that the current round of approved IPF proposals will be completed. Any inclusion of IPF in future ASIPs will be dependent on effective learning and necessary adaptation of the IPF Guideline and criteria being agreed with JFA DPs. PCU will work with UNTA, PLGs, PPIUs, Provincial stakeholders and approved proposers in the delivery of the current round of approved proposals. This will aim to maximise the innovative potential, efficiency and impacts of approved proposals; to ensure compliance with IPF Guidelines (including approaches to mitigating fiduciary risks); identify, clarify & resolve any issues of non-compliance, including detailed budgeting, and promote collaborative approaches where similar proposals have been made. An independent assessment of consistency with the Guideline and eligibility will be undertaken and reported by the Third Party Monitoring provider.

Implementing LGs have cost contributions as provisioned in the IPF implementation guidelines. The schemes were selected through a two steps bidding process consisting of concept note and full proposal from the LGs within the province as per the IPF implementation guidelines. The concept notes and the full proposals submitted by local governments were assessed by a technical committee formed in PPIU. The details of the IPF plan is described below.

Province -1 and Madesh will implement eight new (8) IPF schemes each, while the Bagmati, Lumbini, Karnali and Sudurpaschim will implement seven (7) schemes each in 2022/23. Likewise, Gandaki will implement ten (10) Schemes.

Implementation Arrangement: The Provincial Programme Implementation Unit in coordination with MoFAGA/PLGSP/PCU will mobilize innovative partnership funds in local governments on a cost sharing basis. PPIUs/OCMCMs will implement it based on approved IPF guidelines. PPIU will make an implementation, monitoring and procurement plan for the effective implementation of the selected IPF schemes. PPIUs will provide close monitoring, mentoring and coaching to the IPF implementing LGs for the quality and timely completion of the schemes and reporting. PCU will provide necessary support to the PPIUs in the implementation, monitoring and the evaluation. PLGSP Third Party Monitoring will also conduct compliance spot check and RTE of on-going IPF and provide feedback/comment for improvements and adjustment in implementation.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Implement IPF schemes in LGs	1	8 IPF Schemes	116240
P2-PPIU	Implement IPF schemes in LGs	1	8 IPF Schemes	126000
P3-PPIU	Implement IPF schemes in LGs	1	7 IPF Schemes	150000
P4-PPIU	Implement IPF schemes in LGs	1	10 IPF Schemes	150000
P5-PPIU	Implement IPF schemes in LGs	1	7 IPF Schemes	109700
P6-PPIU	Implement IPF schemes in LGs	1	7 IPF Schemes	150000
P7-PPIU	Implement IPF schemes in LGs	1	7 IPF Schemes	114500

#### **Activity 12.4** Conduct monitoring of IPF project implementation at LGs

##### **Narrative and Implementation Arrangement**

Narrative: The Innovative Partnership Fund board, PPIU, IPF Technical Committee at the province and IPF implementing committee at the LG level are key for the IPF scheme implementation as per the IPF Implementation Guideline 2078 B.S. This activity is planned to (i) conduct a monitoring visit by the IPF board, IPF Technical Committee members and assess the IPF sub-projects implementation status and provide feedback to relevant persons/entities, (ii) Conduct regular interactions, sharing of findings to the beneficiaries/LGs/ stakeholders/partners associated with the IPF projects, (iii) briefing of the progress and the findings of the monitoring visit to PCC, OCMCM, and (iii) monitor the effectiveness of the IPF interventions. This activity will be carried out at different stages of sub-project like feasibility study, verification of progress, public audit, quality assurance, project review, completion assurance and project handover. This will be the internal monitoring of the IPF from the internal project staff which will be reference documents for the in-dependent third party monitoring planned to be implemented through PCU.

Implementation Arrangement: The PPIU will coordinate with the IPF Board/ Technical Committee under OCMCM and organize monitoring visits on a regular basis for IPF sub-projects. The Joint monitoring visit of the ministry level secretary is also provisioned to monitor IPF activities (Province-1). The participants will be LGs representatives, CAOs/Planning officers and focal person of IPF (P-4). This activity is planned for by P-1, P-2, P-4 and p-6, while other provinces will carry IPF monitoring from operation cost.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

<b>PLGSP Unit</b>	<b>Activities (ENG)</b>	<b>Milestone Unit</b>	<b>Milestone Explanation</b>	<b>Total Budget</b>
P1-PPIU	Conduct monitoring of IPF project implementation at LGs	14	IPF projects	350
P2-PPIU	Conduct monitoring of IPF project implementation at LGs	10	IPF projects	1500
P4-PPIU	Conduct monitoring of IPF project implementation at LGs	1	IPF projects	400
P6-PPIU	Conduct monitoring of IPF project implementation at LGs	7	IPF projects	700

**Output 12:** Innovative Partnership Fund (IPF) is operational and transparently supporting LGs

**Activity 12.5** Knowledge Management in IPF (Prepare and publish IPF learning booklet)

**Narrative and Implementation Arrangement**

**Narrative:** The main objective of the activity is to document the good practices, create knowledge-base, share the knowledge among LGs and encourage them to think differently about how they could induce innovation in the local governance process. The key essence of learning will be captured by organizing a learning-sharing workshop in presence of local government representatives from IPF-implemented local governments. The learning will be documented through a knowledge booklet in a sharable form and the learning booklet will be published for wider circulation.

**Implementation Arrangement:** OCMCM/PPIUs team will prepare concept notes and ToR. The professional individual consultant with high quality photography will be hired in coordination with the IPF Board. The Individual consultant will visit IPF implementation site, collect the information and draft the matters and OCMCM will publish and share to PGs and LGs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PPIU	Knowledge Management in IPF (Prepare and publish IPF learning booklet)	1	Set of booklet	300
P6-PPIU	Knowledge management in IPF (Organize learning exchange workshop on Innovation at Province level)	1	Workshop event	300
P7-PPIU	Knowledge management in IPF (Learning sharing workshop on IPF among key stakeholders)	1	workshop event	300

***Outcome 3: Elected representatives and civil servants at provincial and local governments have the capacity and serve citizens to their satisfaction.***

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**Output 13: Elected representatives and civil servants at the provincial level are incentivized and trained for delivering high quality services**

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**Activity 13.1:** Organize capacity building training on various themes to elected representatives and civil servants at the provincial level

**Narrative:** The federal system with three layers of government is a new practice for Nepal. After restructuring, the staff adjustment in three tiers of government has also been recently conducted. A significant number of PGs staff are deployed from various domains and with different expertise. Similarly, many elected representatives still do not have the required competencies and capacities to effectively perform their roles. In this context, both elected representatives and staff of PGs still face challenges to deliver their day to day activities. Hence, PLGSP has planned to organize capacity building training in different thematic areas with the objective of developing capacities and enhancing the skills of elected representatives and government officials at the province level. The thematic areas will be based on the real needs and demands of the PGs identified through a need assessment. PCGG will conduct the need assessment in line with LISA findings, CD plans before conducting the training and design and tailor the capacity building programmes accordingly.

**Implementation Arrangement:** Based on the results of needs assessment, as well as per request from provincial elected representatives/government officials, PCGGs will plan capacity building training in different thematic areas. In coordination with OCMCM and PCU, the PCGGs will prepare programme plans, identify resource persons (firms or individuals) from CDMIS and will recruit to conduct the training activities based on ASIP.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
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P1-PCGG	Conduct capacity building training on various thematic areas based on demand (Demand based capacity development program)	15	Training event	5250
P1-PCGG	Conduct capacity building training on Good governance and knowledge management for PCGG staffs	2	Training event	800
P1-PCGG	Conduct capacity building training on motivational and behavioral changes for PG level officials and entities.	1	Training event	400
P2-PCGG	Conduct capacity building training on Federalism and constitutional provisions, parliamentary process, legislations, policies of the provincial government to Member of provincial assembly	3	Training event	2250
P2-PCGG	Conduct capacity building training on Quality Control, public procurement (EGP) and organization management to PG's engineers	1	Training event	700
P2-PCGG	Conduct capacity building training to district based staffs of PGs on Public procurement and planning aligned with LG/PG	2	Training event	1000



P2-PCGG	Conduct capacity building training on relevant thematic areas to the representatives and staff of provincial level Commissions, Committees (including Dalit Dev. Comm.) Institutions, Authorities etc.	2	Training event	1000
P2-PCGG	Conduct capacity building training to PG's representatives and staffs on contemporary subjects as per the demand of PG	1	Training event	1000
P3-PCGG	Conduct training on Procurement for PG staff	1	Training event	600
P3-PCGG	Conduct motivational, behavioral and stress management training for PG entities	2	Training event	1000
P3-PCGG	Conduct capacity building training for PG staff (on demand base)	10	Training event	5000
P3-PCGG	Conduct capacity development training on PAMS for PG entities	1	Training event	600
P3-PCGG	Conduct capacity development training on Courtesy and corporate behavior to support staff of PGs	2	Training event	1000
P3-PCGG	Conduct capacity building training (ToT) on Public Service Delivery and good governance	2	Training event	1200

P4-PCGG	Conduct capacity development on Public Procurement to PG's staff	4	Training event	1400
P4-PCGG	Conduct capacity development on data management to health sector staff of PG	1	Training event	400
P4-PCGG	Conduct capacity development for drivers of Ministries and PG's offices on safety and security.	1	Training event	200
P4-PCGG	Conduct capacity development on hospitality management to support staff of Ministries and offices	1	Training event	200
P4-PCGG	Conduct capacity development on DPR to PG's staff	1	Training event	500
P4-PCGG	Environmental Impact Assessment Training (EIA / IEE) for PG staff	1	Training event	500
P4-PCGG	Conduct capacity development on computer and networking for computer operators of PG	1	Training event	250
P4-PCGG	Conduct capacity development on organizational management for office chief / administrative officers of PG's offices in the district.	1	Training event	400
P4-PCGG	Conduct capacity development on Tender Management Cycle (	1	Training event	400

	preparation evaluation and agreement) for PG's staff			
P4-PCGG	Conduct capacity development training (refresher) on Monitoring system to PG's staff	1	Training event	200
P4-PCGG	Conduct capacity development training on capacity development of members / staff of Provincial Child Right Council and Committee.	1	Training event	250
P5-PCGG	Conduct capacity building training on their terms of reference for the support staff and drivers	2	Training event	1000
P5-PCGG	Conduct capacity building training on "Integrity, Morality and positive attitude and behaviour: Knowledge and science" to elected representative and government officials	2	Training event	1600
P5-PCGG	Conduct capacity building training on different thematic areas as per demand for officials (Agriculture, Livestock, Health etc.)	2	Training event	1400
P6-PCGG	Conduct capacity building training on public procurement to PG staff (7 days)	3	Training event	2400

P6-PCGG	Conduct capacity building training on law making and non-governmental bill preparation to Parliament members	2	Training event	1000
P6-PCGG	Conduct capacity building training on leadership development to Parliament members	2	Training event	1000
P6-PCGG	Conduct capacity building training on innovative Development and Management to Officer level of PG (7 days)	2	Training event	1400
P6-PCGG	Develop and publish training manual on different thematic areas	4	Manuals	400
P6-PCGG	Conduct capacity building training on secretariate management and use of Information technology to PG staff	2	Training event	600
P6-PCGG	Conduct capacity development training on remote sensing and GIS mapping to PG staff	2	Training event	1500
P6-PCGG	Conduct capacity building training on Planning process, MTEF preparation and SDG localization, Project bank to PG staff	2	Training event	1000
P7-PCGG	Conduct capacity building training on GESI Mainstreaming for GESI Focal Person working in District Office under the Ministry of PG	1	Training event	500

P7-PCGG	Conduct capacity building training on various thematic areas to the staff in the Province (based on demand )	3	Training event	1500
P7-PCGG	Conduct capacity building training on hospitality and office management for the staff working in the Secretariat of the Member of Council of Ministers	1	Training event	500
P7-PCGG	Conduct capacity building training on communication skill and presentation capacity for the members of the Provincial Assembly	2	Training event	1000

**Activity 13.2:** Conduct Orientation on various thematic areas to elected representatives and civil servants at the provincial level

**Narrative:** Federal system with three layers of government is a new practice for Nepal. After restructuring, the staff adjustment in three tiers of government has also been recently conducted. A significant number of PGs staff are deployed from various domains and with different expertise and both elected representatives and staff face challenges to deliver their day to day activities. Hence, with the objective to develop capacity and enhance skills of elected representatives and staff of different sectors, orientation on various thematic areas have been planned at province level. The thematic areas will be based on the real needs and demands of the PGs identified through a need assessment. PCGG will conduct the need assessment in line with LISA findings, CD plans before conducting the orientation and design and tailor the capacity building programmes accordingly.

**Implementation Arrangement:** PCGGs will either use the result of the needs assessments conducted or will conduct one identified area of capacity development needed to make its service delivery effective. Then, in coordination with OCMCM and PCU, the PCGG will prepare a program plan, identify resource persons (firms or individuals) from CDMIS, and they will be recruited to conduct the orientation programmes based on ASIP.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Conduct orientation on localization of code of conduct to control sexual harassment for PG	1	Orientation event	350
P1-PCGG	Conduct orientation on GESI/ GESI mainstreaming/GRB to newly elected Assembly members who are represented by Women, Dalit, Janajati, and back word group.	1	Orientation event	400

P1-PCGG	Conduct orientation on GESI responsive budgeting and planning; monitoring and policy making for Provincial Assembly Members	3	Orientation event	1500
P3-PCGG	Conduct orientation on GESI to members of Provincial Assembly	2	Orientation event	400
P5-PCGG	Conduct orientation on Hospitality Management and Dining Etiquette to provincial high level elective representatives and government officials.	1	Orientation event	1200

**Activity 13.3:** Organize workshop (interaction) programmes on different agenda and topics related to federalism implementation

**Narrative:** A workshop or interaction helps introduce a new concept, gather feedback and reflection of participants from different perspectives. Implementation of federalism is new for Nepal, and with this there are various issues and concepts that are new to government officials at all levels. Therefore, for the purpose of interacting as well as teaching hands-on skills to elected representatives as well as staff, workshops or interaction on various domains are planned.

**Implementation Arrangement:** In coordination and consultation with the PLGs and analysis of the context and needs, workshops/interaction programmes will be conducted at the provincial level. The content and program will be developed in close coordination with PCU, OCMCM and resource persons selected from CDMIS.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P2-PCGG	Organize workshop on Collaborative Leadership and Dialogue (CLD) for elected representative and senior bureaucrats at PG level	2	Workshop event	600
P6-PCGG	Organize workshop on Leadership Dialogue for the Secretaries of the PG Ministries	1	Workshop event	500



**Activity 13.4** Conduct pre-service training to newly appointed PG staff (induction/ service entry training)

**Narrative:** A significant number of staff are going to be recruited by the provincial government through the provincial Public Service Commission exam. Thus Service Entry Training is an initial training for the civil servants to enhance their capacity for delivering the services efficiently at their duty stations. The main target of the service entry training for the newly recruited staff to be allocated in different PG's offices and agencies.

**Implementation Arrangement:** PCC, in close coordination with OCMCM and Provincial Public Service Commission, will design training curriculum and conduct Primary Administrative Training (Service entry training) for the newly recruited staff to be allocated in different PG's offices and agencies. The curriculum will be used by PCGG to provide training for newly recruited staff.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Conduct pre-service training to newly appointed PG staff (induction/ service entry training)	1	Training event	600
P2-PCGG	Conduct pre-service training (induction/ service entry training) for newly recruited PGs staffs	2	Training event	1000
P5-PCGG	Conduct pre-service training (induction/ service entry training) for newly recruited PGs staffs	1	Training event	800

P6-PCGG	Conduct pre-service training (induction/ service entry training) for newly recruited PGs staffs	2	Training event	1000
P7-PCGG	Conduct pre-service training (induction/ service entry training) for newly recruited PGs staffs	4	Training event	2800

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**Activity 13.5 Conduct in-service training for Provincial Staff**

**Narrative:** The In-service training to the province government staff is important for effective and quality service delivery to the citizen. The need for in-service training for PG staff of officer and assistant level is important and required for their efficiency as well as to support in their career development. There is an existing 30-40 (at least 180 hours) days standard in-service course approved by the government of Nepal. There has been a lot of demand for “in service training” from staff. The participants of this training are various levels of government officials working at the provincial level.

**Implementation Arrangement:** PRTC, in close coordination with OCMCM, will publish a notice to the staff working in PG's ministries, provincial commissions, PGs' district based offices; for participation in the training. PRTC will prepare a pool of highly experienced resource persons to conduct the training and mobilize accordingly. The Resource Person of the training will be used from Roster/CDMIS and Province and federal Ministry ensuring the quality.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P2-PCGG	Conduct in-service training for Provincial Staff	4	Training event	4800
P3-PCGG	Conduct in service training for PG staff	2	Training event	2000
P5-PCGG	Conduct in service training for PG staff	1	Training event	1400
P6-PCGG	Conduct in service training to PG staff ( Assistant level)	3	Training event	3600
P6-PCGG	Conduct in service training for PG staffs ( Officer staff)	1	Training event	700

P7-PCGG	Conduct in service training for Provincial Staff	1	Training event	1500
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**Activity 13.6** Prepared capacity development plan for PGs

**Narrative:** The Provincial Government i.e Provincial Ministries are required to prepare a capacity development plan to develop institutional, organizational and human resources capacity in a systematic and planned way. Thus, the capacity development plan will be the basis for PGs to plan and invest in human resource development and institutional capacity development of PG i.e provincial Ministries for delivering high quality services to its citizens. Thus two provinces (Lumbini and Sudurpaschim Provinces) plan to support selected provincial ministries to develop their capacity on the basis of findings of capacity need assessment and O & M.

**Implementation Arrangement:** The PCGG in coordination with OCMCM and PCU will provide required technical and facilitation support to develop the CD plan of selected province ministries through hiring the consulting service as per the procurement rules of GoN. The findings of the O&M will also be taken into account to understand the existing gaps to include in the CD plan.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P5-PCGG	Prepared capacity development plan of Office of Chief Ministers and Council of ministers (OCMCM) and province ministries.	2	CD Plan	1000
P7-PCGG	Prepare capacity development plan of PGs (with orientation)	1	CD Plan	1500

**Activity 13.8** Conduct Learning /Exposure visit for PGs (observation tour)

**Narrative and Implementation Arrangement**

Narrative: This knowledge sharing visit is highly demanded by province ministry government officials. The objective of the visit is to observe, interact and learn good practices of other provinces in the areas of service delivery and strengthening the governance system that can be contextualized and replicated in their provinces. The visit is also expected to be helpful to government officials of province level to understand the scope of promoting inter-province relationship, collaboration and cooperation. PCGG will document the learning of the visits and share within the institutions and will work further to prepare an action plan to translate the promising learnings into action in the context of federalism in Nepal. Bagmati (P-3) and Lumbini (P-5) have planned this activity.

Implementation Arrangement: PCGGs in close coordination and collaboration with respective PPD, PPM of OCMCM, will make a detailed plan of this study visit to other potential provinces.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P3-PCGG	Conduct Learning /Exposure Visit for PG	1	Exposure visit event	500
P5-PCGG	Organize inter-provincial level observation tour for provincial officials	1	Exposure visit event	500

**Activity** 13.10 Conduct orientation and thematic trainings (GESI/GRB, PFM, IPF Monitoring and Reporting, IT & E-governance, capacity development, curriculum development) to the TA and MoFGA staff

**Narrative and Implementation Arrangement (PCU)**

**Narrative:** Thematic orientation and training will be provided to the PCU, PPIU and PCGG specialists/experts and other relevant staff. The support will be provided to develop the module, materials, knowledge products and interactive training. These thematic orientations/training includes the areas of; GESI, PFM, procurement, local government operations, IPF Monitoring and Reporting, IT & E-governance, capacity development, curriculum development and so on and will be facilitated by a range of expert resource persons in the respective focus areas. The resource persons will include experts from GoN, UNDP as well as external experts, including from different academia/research institutions.

**Implementation Arrangement:** UNDP will conceptualize and support to prepare the agenda, materials and knowledge products and will support hiring experts. A consulting firm will be hired to arrange logistics and other operational aspects of the orientations and training, with technical and logistical support from UNDP and other stakeholders as relevant. The training will be facilitated by a range of expert resource persons in the respective focus areas as much relevant. In addition to the in-persons, e-learning and certified online courses will also be explored and chosen to enhance the knowledge, skill and capacities of the TA staff along with counterpart government officials on different thematic areas as mentioned above. The remaining thematic training on monitoring and reporting, curriculum and capacity development, governance, admin finance, and programme management will be provided.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 4 (Organized training event), 6000

**Activity** 13.11 Support capacity building initiative through exposure cum knowledge sharing visit

**Narrative and Implementation Arrangement (PCU)**

**Narrative:** With an aim to build capacity of the government officials and elected representatives, an exposure and knowledge sharing-visit will be organized. If it is not possible to organize an exposure visit due to the pandemic, an e-learning course on relevant subjects will be accessed. The visit/e-learning course is expected to be helpful to government officials and elected representatives gaining an understanding of inter-governmental relationships, including collaboration, cooperation and coordination among the three tiers of government, and roster management. Following the visit, an action plan will be developed to translate the learnings into action in the context of federalism in Nepal.

**Implementation Arrangement:** MoFAGA / PCU in consultation with UNDP will implement activity.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 1 (Organized exposure visit event), 9000



**Activity** 13.12 Organize half yearly progress review and experience sharing workshops of PLGSP

**Narrative and Implementation Arrangement (PCU)**

**Narrative:** A two/three-days' experience sharing workshop of PLGSP will be organized on a half yearly basis to facilitate cross learning and create a community of practice for PLGSP staff. The workshop will provide a platform to build synergy and coherence among the PLGSP team in the application of GESI principles and approaches to strengthen gender responsive policy formulation, planning, budgeting and monitoring of developmental activities at the sub-national level in line with the national SDGs targets. The yearly events shall focus on planning and review specifically and shall be involving UNTA staff fully with complete focus on delivery of the programme.

**Implementation Arrangement:** MoFAGA / PCU in consultation with UNDP will implement activity. A consulting firm will be hired for event management. The review workshop will be facilitated by a range of expert resource persons in the respective focus areas. The review reflection workshop/s aims at discussing the lessons learnt and areas of improvement. And it could be useful to make sure that necessary means and measures are adopted to take course corrections. A planning review workshop with all TA staff shall be planned before the construction of a new annual strategic implementation plan.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 2 (Workshop event), 4000

**Activity** 13.13 Organize team building workshop for the staff engaged in the PLGSP implementation

**Narrative and Implementation Arrangement (PCU)**

**Narrative:** PLGSP is a major national flagship programme with implementing units primarily based in the provinces. Both the units, PPIU and PCGG are located in strategic places where provincial and local governance officials are stationed. TA staff are the catalyst who can only push the implementation and the major deliverables and driving of the programme rests in the hands of the government officials of the units. As a matter of fact, without engaging the government officials, it will not be easy to achieve the results. Also, based on the observation that MTR recommendations are to strengthen the collaboration and coordination among units and the staff functioning, team building workshops involving government staff engaged in the PLGSP implementation are planned. Team building is a major opportunity to draw teams together who may not always work closely during their day-to-day responsibilities. This is true for PLGSP as the employees are split across multiple locations, taking the time to allow them to build their relationships within the team and outside of the programme deliverables can have a huge impact on how well they work together, going forward. This activity shall allow for team members who may be quite isolated to feel closer to the wider team and help improve their connection to the programme and their TA co-workers and forms a key component of the PLGSP Staff Retention Strategy.

**Implementation Arrangement:** PCU in leadership of the NPM shall organize the team building workshop/s and, with UNTA. A consulting firm shall be hired to arrange logistics and other operational aspects of the workshops, with technical and logistical support from UNDP and other stakeholders as relevant. The workshop/s will be facilitated by a range of expert resource persons in the respective focus areas as much relevant. The event shall engage a total of 150 plus staff of PLGSP including the government officials. The inclusion of the government officials is crucial to bridge the gap with the TA team and also as part of the bigger strategy to get them on board.

**Activity** 13.13 Develop curriculum modules for capacity building training for elected representatives and employees on need basis

**Narrative and Implementation Arrangement (P5-PCGG)**

Narrative: Curriculum prepared at PCGG maintains uniformity and standardization in implementing the capacity building activities purposefully thus minimizing an over-reliance on outside experts as sources of knowledge, resources, and solutions to community issues. This year in coordination with MoFAGA without duplicating the content, four different curricula will be prepared on demand and the need base of PCGG, Nepalgunj.

Implementation Arrangement: PTA in close coordination and collaboration with PCU, OCMCM Lumbini in support of PPIU will make detailed plans (concept note and proposal/ToR etc.) external consulting firm's/Resource person will be selected through CDMIS roster.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
PCU	Organize team building workshop for the staff engaged in the PLGSP implementation	1	Organized team building workshop event	4000
P5-PCGG	Develop curriculum modules for capacity building training for elected representatives and employees on need basis	4	Curriculum Module	800

**Activity 13.15** Organize coordination workshop with Development Partners including JFADPs and others engaged in the area of governance.

**Narrative and Implementation Arrangement (PCU)**

Narrative: The PLGSP programme being the national flagship program has multiple Development Partners and larger stakeholders contributing directly and indirectly to federalism and local governance. The programme undertook two major studies last year namely: mapping of development partners in governance and stock taking of the various knowledge products of the organizations working in federalization in Nepal. The studies have suggested that there are 25 various organizations working in the realm of federalization in Nepal. With this in the knowledge, it is vital that the programme maintains the highest level of coordination and collaboration with national, provincial, and local level governments, government-line agencies, funding partners, civil society, and the private sector. The main purpose of the coordination workshop is to create synergy with development stakeholders and increase development effectiveness by sharing information, resources, and good practice & lessons elsewhere in the realm of good governance.

Implementation Arrangement: PCU shall organize coordination workshop/s with all the relevant and crucial stakeholders and organizations that are working in the areas of federalism and good governance in Nepal.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 2 (Workshop event), 1000

**Activity** 13.16 Prepare Revenue Improvement Action Plan of selected province Ministries

**Narrative and Implementation Arrangement (P5-PCGG)**

Narrative: As per program document of PLGSP, The Provincial governments are required to prepare their revenue improvement action plan to increase revenue of the provincial government in a systematic and effective way.

Implementation Arrangement: The PTA in coordination with OCMCM and PCU, will develop RIAP of selected province ministries through hiring the consulting service as per the procurement rules. The concept note, procurement documents will be prepared following the rules. The PTA will coordinate with the provincial government to prepare RIAP.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P5-PCGG, 1 (RIAP), 500

**Output 14: LGs' elected representatives and civil servants are empowered and trained for delivering high quality services**

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**Activity 14.1: Organize capacity building training on various thematic areas to elected representatives and civil servants at the local level**

**Narrative:** The federal governance system with three layers of government is a new practice for Nepal. After restructuring, the staff adjustment in three government tiers has also been recently conducted. A significant number of LG staff who are deployed at the local level from various domains and with different expertise. Thus, both LG elected representatives and staff, face challenges to deliver their day to day activities. Hence, with the objective to develop capacity and enhance skill of elected representatives and staff of different sectors, training on various thematic areas have been planned at province level. The thematic areas will be based on the real needs and demands of the PGs identified through a need assessment. PCGG will conduct the need assessment based on LISA assessment, CD plans before conducting the training and design and tailor the capacity building programmes accordingly. Capacity building training in relevant thematic areas planned by Provinces is shown in the table below.

**Implementation Arrangement:** PCGGs will either use the result of the needs assessment conducted or will conduct one to identify areas of capacity development needed to make LGs service delivery effective. Then, in coordination with OCMCM and PCU, the PCGGs will prepare a program plan, identify resource persons (firm or individual) from CDMIS, and they will be recruited to conduct the interaction program based on ASIP.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Conduct Capacity Building Training on IEE,EIA to technical staff of local government	3	Training event	1200

P1-PCGG	Conduct Capacity Building Training on VERSP to Officials of Local Government	3	Training event	1050
P1-PCGG	Conduct capacity building training on planning, budgeting and result based monitoring.	2	Training event	1200
P1-PCGG	Conduct capacity building training on the service delivery system to ward committee members of LGs	10	Training event	4000
P1-PCGG	Conduct capacity building training on Information & Communication Technology to IT officers	2	Training event	1000
P1-PCGG	Conduct capacity building training based on findings of LISA and CD plan along with other contemporary demands for representatives and staff of LGs	25	Training event	12500
P2-PCGG	Conduct Capacity Building Training on IEE,EIA to technical staff of local government	3	Training event	1200
P2-PCGG	Conduct Capacity Building Training on VERSP to Officials of Local Government	3	Training event	1050
P2-PCGG	Conduct capacity building training on Quality Control, public procurement (EGP) and organization management to LG's engineers	3	Training event	2100
P2-PCGG	Conduct capacity building training on role and responsibilities of LGs representatives, planning & monitoring, revenue generation and law making for Local Resource Persons	1	Training event	700
P2-PCGG	Conduct capacity building training on role and responsibilities of LGs representatives, planning & monitoring, revenue generation and law making for newly elected representatives of LGs	32	Training event	16000

P2-PCGG	Conduct Capacity Building Training on demand-base to Local Level	2	Training event	1000
P2-PCGG	Conduct capacity building training on findings of LISA and CD plan along with other contemporary demand for representatives and staffs of LGs	1	Training event	1000
P2-PCGG	Conduct capacity building training on public procurement and financial management for procurement unit members of LGs	8	Training event	4000
P2-PCGG	Conduct capacity building training on building code to newly recruited Engineers of LGs	2	Training event	1200
P2-PCGG	Conduct capacity building training on effective operationalization of Judicial works, planning & Monitoring and Revenue Projection to judicial committee members	6	Training event	3300
P2-PCGG	Conduct capacity building training on transformative leadership and planning to elected women representatives from Dalit, ethnic priority groups and others	4	Training event	800
P2-PCGG	Conduct capacity building training on e-Governance to ITOs of LGs	2	Training event	1000
P2-PCGG	Conduct capacity building training on SDG localization for elected representatives and LGs staffs	8	Training event	2000
P2-PCGG	Conduct capacity building training on service delivery (Social security, Vital Registration, Planning Process and citizen engagement) forward secretaries and ward chairperson of LGs	20	Training event	6000
P3-PCGG	Conduct capacity building training on Risk Sensitive Land Use Plan, MTMP and Building bylaws	3	Training event	1500



P3-PCGG	Conduct training on SWM, Heritage Management & Environmental Studies	2	Training event	1000
P3-PCGG	Conduct training to LG staff on IEE	2	Training event	800
P3-PCGG	Conduct Capacity Building Training on IEE,EIA to technical staffs of local government	3	Training event	1200
P3-PCGG	Conduct Capacity Building Training on VERSP to Officials of Local Government	3	Training event	1050
P3-PCGG	Conduct capacity development training on judicial committee of LGs	8	Training event	3200
P3-PCGG	Conduct Capacity Building Training on training on Effective Service Delivery at Ward level to officials and elected representatives	6	Training event	3600
P3-PCGG	Conduct Capacity Building Training on training on Public Procurement Management for elected rep and staff of LGs	4	Training event	2800
P3-PCGG	Conduct capacity development training on basic service delivery to ward committee members	30	Training event	6000
P3-PCGG	Conduct capacity development training on Public Administration and Fiscal Accountability Training to Local Representatives	40	Training Event	16000
P4-PCGG	Conduct capacity development on transformative leadership building of elected women leaders of LGs	6	Training event	2400
P4-PCGG	Conduct capacity development training on public procurement for staff of LGs	8	Training event	2800
P4-PCGG	Conduct capacity development training on Fiscal Federalism and Revenue Management for elected representatives	6	Training event	2100

P4-PCGG	Conduct capacity development training on planning process and monitoring for Ward Committee members and staff	11	Training event	4400
P4-PCGG	Conduct capacity development training (ToT) on planning process and monitoring	1	Training event (ToT)	550
P4-PCGG	Conduct capacity development training on Environment Impact assessment and Initial Environment Examination for Technical staff of LGs	3	Training event	1200
P4-PCGG	Conduct capacity development training on Legal Procedure of Judicial Committee and Mediation for Judicial Committee's members and staff	4	Training event	1400
P4-PCGG	Conduct capacity development training on Local economic development for elected representatives and staff of LGs	5	Training event	1000
P4-PCGG	Conduct capacity development training on Risk Sensitive Land Use Plan for elected representatives and staff of LGs	3	Training event	1050
P4-PCGG	Conduct capacity development training on Community Based Risk Management for elected representatives and staff of LGs	3	Training event	1050
P4-PCGG	Conduct capacity development training on IEMIS for staff of LGs (education section)	3	Training event	1050
P4-PCGG	Conduct capacity development training on vital event registration for staff of LGs	3	Training event	1050
P4-PCGG	Conduct capacity development training on Law making process for elected representatives	2	Training event	700

P4-PCGG	Conduct capacity development training on Forest Area Indulgence Right for elected representatives of LGs	2	Training event	700
P5-PCGG	Training on transformative leadership building to the newly elected/nominated women representatives from a marginalized community	4	Training event	2800
P5-PCGG	Conduct capacity building training on DPR to the engineers/sub engineers of LGs	1	Training event	700
P5-PCGG	Conduct capacity building training on suspension bridge for engineers/sub engineers of LGs	1	Training event	700
P5-PCGG	Conduct capacity building training on cost estimation, procurement management and quality control for engineers and sub engineers of LGs	2	Training event	1400
P5-PCGG	Conduct capacity building training on demand (based on the feedback of LISA, CD Plan, and LGs demand) to LGs representatives and office.	4	Training event	2800
P5-PCGG	Conduct capacity building training on result based planning, budgeting and monitoring to elected representatives and officials of LGs.	4	Training event	2800
P5-PCGG	Conduct capacity building training on transformative leadership training to elected representatives from Dalit women community and backward society	1	Training event	700
P5-PCGG	Conduct capacity building training on natural disaster management training to LGs	1	Training event	700
P5-PCGG	Conduct capacity building training on environment-friendly local governance	1	Training event	700

P5-PCGG	Conduct capacity building training on the role and responsibility of ward chair and ward secretary, social security, and quality service to LGs	12	Training event	1800
P5-PCGG	Conduct capacity building training on local economic development and entrepreneurship development to LGs	1	Training event	700
P5-PCGG	Conduct capacity building training on NBC, EBPS, building by-laws for engineers/sub engineers of LGs	2	Training event	1400
P5-PCGG	Conduct Capacity Building Training on IEE,EIA to technical staffs of local government	3	Training event	1200
P5-PCGG	Conduct Capacity Building Training on VERSP to Officials of Local Government	3	Training event	1050
P5-PCGG	Conduct capacity building training on IT for ICT officers /computer operators of LGs.	1	Training event	700
P5-PCGG	Conduct capacity building training on financial discipline to staff of account section of LGs (procurement management, Fiduciary risks reduction, financial accountability)	1	Training event	700
P5-PCGG	Conduct capacity development training on federal governance system to elected representatives and officials of LGs	4	Training event	2800
P5-PCGG	Conduct capacity development training on Local Government Operation Act 2074 and roles and responsibility to elected representatives and officials of LGs	4	Training event	2800
P6-PCGG	Conduct Capacity Building (refresher) Training for IT Officers of LGs	1	Training event	300
P6-PCGG	Conduct capacity building training on DRR and climate change to elected representatives and staff of LGs.	1	Training event	500

P6-PCGG	Organize Capacity development training to women representatives of LGs.	10	Training event	2500
P6-PCGG	Organize Capacity development training to GESI focal persons	5	Training event	3000
P6-PCGG	Conduct capacity building training for sectoral committee of LGs on their roles and responsibilities	10	LGs	2000
P6-PCGG	Conduct capacity building training on different thematic areas to Engineers and Technical staffs of LGs	6	Training event	3000
P6-PCGG	Conduct Capacity Building Training on IEE,EIA to technical staffs of local government	3	Training event	1200
P6-PCGG	Conduct Capacity Building Training on VERSP to Officials of Local Government	4	Training event	1400
P6-PCGG	Conduct capacity building training on various thematic areas for newly elected representatives of LG	12	Training event	6000
P6-PCGG	Conduct capacity building training on demand base (LISA, CD Plan) to officials and elected representatives of LGs	1	Training event (TBD)	2210
P7-PCGG	Conduct capacity building training on ICT (incl. Government Enterprise Architecture-GEA) for IT Officers of LGs	2	Training events	1000
P7-PCGG	Conduct Capacity Building Training on IEE,EIA to technical staffs of local government	3	Training event	1200
P7-PCGG	Conduct Capacity Building Training on VERSP to Officials of Local Government	3	Training event	1050
P7-PCGG	Conduct capacity building training on various thematic areas to the staff in the local level (based on the findings of LISA, CD plan etc)	12	Training event	6000

P7-PCGG	Conduct capacity building training on survey, design, building codes to the technical persons of IGs	4	Training event	2000
P7-PCGG	Conduct capacity building training on procurement for the LG staff	6	Training event	3000

**Activity 14.2:** Conduct Orientation on various thematic areas to elected representatives and civil servants at the local level

**Narrative:** The federal system with three layers of government is a new practice for Nepal. After restructuring, the staff adjustment in three government tiers has also been recently conducted. A significant number of LGs staff are deployed from various domains and with different expertise. Thus, both elected representatives and staff face challenges to deliver their day to day activities. Hence, with the objective to develop capacity and enhance skill of elected representatives and staff of different sectors, orientation on various thematic areas have been planned at province level. The thematic areas will be based on the real needs and demands of the PGs identified through a need assessment. PCGG will conduct the need assessment in line with LISA findings, CD plans before conducting the orientation and design and tailor the capacity building programmes accordingly.

**Implementation Arrangement:** PCGGs will either use the result of the needs assessment conducted or will conduct one identified area of capacity development needed to make its service delivery effective. Then, in coordination with OCMCM and PCU the PCGG will prepare a program plan, identify resource persons (firm or individual) from CDMIS, and they will be recruited to conduct the orientation program based on ASIP.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Conduct orientation on development and localization of sustainable development indicator at local level	5	Orientation event	1500
P3-PCGG	Conduct orientation for local level public representatives and staff related to building construction code of conduct, building permit (electronic permit system) and building construction law.	3	Orientation event	2100
P3-PCGG	Conduct orientation on EFLG, Climate Change and DRRM to LGs	4	Orientation event	800

P4-PCGG	Conduct orientation on role and responsibilities as per the provisions of constitution and Local Governance Operation Act for elected representatives of LG	5	Orientation event	1750
P6-PCGG	Conduct orientation on sanitation management, EFLG and CFLG to Elected representatives and staff at LGs	2	Orientation event	2000
P7-PCGG	Organize orientation on role and responsibilities as per the provisions of constitution and Local Governance Operation Act to newly elected representatives of 88 LGs	10	Orientation event	6000



**Activity 14.3:** Organize workshop (interaction) program different agenda and topics at local level

**Narrative:** Federalism and its areas are new concepts for Nepal and there are various issues and concepts that are new to federal governance. Therefore, for the purpose of interacting as well as imparting hands-on skill to elected representatives as well as staff, PLGSP is planning to organize workshops or interaction on various different thematic and domains targeting LG officials and elected representatives. Different workshops/interaction in different areas have been planned by different Provinces which are listed below in the given table.

**Implementation Arrangement:** In coordination and consultation with the PLGs and analysis of the context, PCGG plans to organize workshops/interaction programmes at the provincial level. The content and program will be developed in close coordination with PCU, OCMCM and resource persons selected from CDMIS following government norms and procedures.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
PCU	Organize workshop on federal issues in coordination with LG Associations	3	Workshop event	7500
P2-PCGG	Organize Workshop on Appreciative planning and Action (APA) for elected representatives and staffs of LGs to facilitate planning and budgeting on time	4	Workshop event	1200
P7-PCGG	Organize workshop on Leadership Development for local level elected representatives	2	Workshop event	1000

**Activity 14.4:** Conduct pre-service training (induction / service entry training) for newly recruited local level staff

**Narrative:** An induction or pre-service training to newly joined LG staff on their roles and necessary knowledge, skills and behaviors is highly required for effective performance upon their deployment. Through this induction/pre-service training, the participants (newly appointed staff) will obtain basic knowledge and information on different thematic areas that will help them to take up their roles as per their mandate once they join the office.

**Implementation Arrangement:** The participants will be selected based on criteria and their request/need to join the pre-service training. The groups of participants will be arranged to make uniform participants (level/joining date/location of offices, etc.). A standard course for assistant and officer levels will be prepared/customized. The training will be organized on a cluster basis in different places of the provinces. Resource personnel (firms/ individuals) from CDMIS will be selected and deployed in consultation with OCMCM and LGs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P1-PCGG	Conduct pre-service training to newly recruited LGs staff	5	Training event	3000
P2-PCGG	Conduct pre-service training (service entry training) for newly recruited LGs staffs (Officer level 4th, 5th and 6th)	2	Training event	1000
P3-PCGG	Conduct pre-service training to (induction training) to newly recruited LGs staff.	13	Training event	6500
P5-PCGG	Conduct pre-service training to newly appointed staff	1	Training event	700

P6-PCGG	Conduct pre-service training for LGs staffs	3	Training event	2100
P7-PCGG	Conduct pre-service training (service entry and induction training) for new employees in local level	4	Training event	2800

**Activity 14.5:** Conduct in-service training for Local level Staff

**Narrative:** The need for in-service training for LG officials is important and required for their efficiency as well as to support in their career development. In-service training to the government staff is equally important for providing effective and quality service delivery to the citizens. There is an existing 35-40 days standard in-service course approved by the government authority, and there has been increasing demand from the staff. The participants of this training will be of various levels of government officials working at the local level.

**Implementation Arrangement:** The participants will be selected based on criteria and their request to take in service training. The groups of participants will be arranged to make uniform participants (level/joining date/location of offices etc.). A standard course for assistant and officer levels will be prepared/customized. The training will be organized on a cluster basis in different places of the provinces. Resource personnel (firms/ individuals) from CDMIS will be deployed in consultation with OCMCM and LGs.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P2-PCGG	Conduct in-service training to LGs staff	2	Training event	2400
P3-PCGG	Conduct in-service training to LGs staff	3	Training event	2400
P5-PCGG	Conduct in-service training to LGs staff (Officers /Assistant level)	2	Training event	2800
P6-PCGG	Conduct in-service training to LGs staff (Assistant level and officer level)	2	Training event	2000
P7-PCGG	Conduct in-service training to LGs staff	4	Training event	6000

**Activity** 14.6 Prepare CD manuals, curriculum, and training materials through PCGG

**Narrative and Implementation Arrangement (P2-PCGG)**

Narrative: A significant number of trainings have been planned to build capacity of elected representatives and staff at both provincial and local level. Thus, many training curricula, CD manuals have been developed by MoFAGA and PCGGFs in different provinces. Despite that, there are still some thematic areas left for the curriculum development.

Implementation Arrangement: PRTC, in close coordination with PCU, will design training curriculum in various thematic areas to conduct training for the elected representatives and staff.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P2-PCGG, 2 (Training module), 1000

**Activity 14.10** Conduct orientation on role and responsibilities as per the provisions of constitution and Local Governance Operation Act for newly elected representatives of LGs

**Narrative and Implementation Arrangement (P1-PCGG)**

Narrative: As the newly elected representatives will take their new responsibility, they will need basic legal and operational management knowledge to furnish their responsibilities. In this situation, a special training curriculum will be designed and delivered for the newly elected representatives particularly focusing to ease their new responsibilities on legal and management of the local governments.

Implementation Arrangement: PCGG will design a special curriculum on legal and management of the local governments and approved from the curriculum committee. The events will be conducted by hiring the competent consultant from the roster.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P1-PCGG, 15 (Training event), 7500

**Activity** 14.11 Conduct orientation on environment friendly local governance framework

**Narrative and Implementation Arrangement (P2-PCGG)**

Narrative: MoFAGA has prepared an environment friendly local governance framework which needs orientation to LG to localize and adopt. This activity is planned to orient selected LGs on environment friendly local governance.

Implementation Arrangement: PCGG will implement this activity in close coordination with PCU.

**Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: LGs will be familiar about environment friendly local governance and head toward the milestones for EFLG declaration

Implementation Arrangement: Conduct orientation at Cluster Level in close coordination with PCU.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PLGSP Unit	Activities (ENG)	Milestone Unit	Milestone Explanation	Total Budget
P2-PCGG	Conduct orientation on environment friendly local governance framework	4	Orientation event	2000
P3-PCGG	Conduct orientation on (EFLG) to LGs officials and elected representatives	2	Training event	1200

**Activity** 14.12 Conduct Capacity development training for ITOs for collecting and analyzing socio-economic

**Narrative and Implementation Arrangement (P3-PCGG)**

Narrative: Data collection and management of data has been vital for local development. LGs collect data for various purposes, particularly socioeconomic data. There are other different sources of data in local governance. ITOs are the de-facto focal person for data management as they are responsible for different IT tools and systems that collect or manage data. For ensuring data for development, ITOs need to be well oriented on “use of data for development”, on using data collection tools, data management tools and data analysis and reporting tools. This activity is planned for the ITOs provisioned to the LGs.

Implementation Arrangement: PCGG will design a specific comprehensive curriculum on data management domain and conduct training events. The events will be conducted by hiring the competent consultant from the roster.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P3-PCGG, 2 (Training event), 1000



**Activity 14.14** Provide support in higher studies program for staff working at PLGs/PCGGs

**Narrative and Implementation Arrangement (PCU)**

Narrative: This activity basically focuses on the capacity building of the officials working in the PPIU/PCGGs at the provincial level and officials of the federal government. As per PLGSP Programme Document, "All the professional staff of PCGG will be provided with an opportunity to develop their capacity by working closely with specialists as well as through short and long term courses/training in their respective areas" (See section 5 project management, pg # 69 published document). The need for this course was assessed from the provinces through a virtual conversation and in discussion at the MoFAGA. Public policy and management and public Financial management have been identified as potential priority areas. Other key areas identified as relevant by the PLGs will also be considered. This activity was initiated in the support of PLGSP and the government will continue after the PLGSP ends. In FY 2020/21 five and in FY 2021/22 nine government officials have joined the programme for Master in Public Policy and Management. For the fiscal year 2022/23 a total number of 15 have been proposed as agreed with the JFADPs on 6th April 2021 (15 government officials per year). PLGSP is committed to keep the higher study schemes for the officials of the PPIU/PCGG within the budget and number agreed with DPs in April 2021.

Implementation Arrangement: In line with the spirit of the Programme Document, MoFAGA signed a MoU with Kathmandu University (KU) to offer higher studies on public financial management for the capacity enhancement and knowledge management of PPIU/PLGSP officials. The selected academic institution has developed objective criteria to select the candidates from the government institutions in a way that can avoid the unwanted influences in selecting the desired/appropriate candidates. Although the institute will work in coordination with MoFAGA they will be given authority to work independently in selecting the candidates as per the requirement of the course.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

PCU, 15 (Government Officials supported for applied cum master degree courses) 5250

**Activity 14.15** Prepare working procedures (Standard Operating Procedure - SOP) for conducting training and management in PCGG

**Narrative and Implementation Arrangement (P6-PCGG)**

Narrative: Since the PCGG is a newly established organization for conducting capacity building training, standard operating procedure for conducting training and management is yet to be developed. There is a need for standard operating procedures to provide PCGG with policies, processes and standards for organizing and managing the training activities. It will help PCGG by reducing errors, increasing efficiencies and producing guidelines for how to resolve issues and overcome obstacles. Thus, this activity is planned to develop standard operating procedures for the PCGG.

Implementation Arrangement: PCGG will hire a consulting service to carry out this activity in a consultative way. Different capacity building institutions will be consulted in the process to seek their learnings, practices and inputs to meet the required standards and quality of the expected document.

**Implementing unit, Milestone Unit (milestone explanation), Total Budget (in 000, NPR)**

P6-PCGG, 1 (Working Procedure), 500

### 3. Technical Support to Implement the ASIP 2022/23

The focus of the TA support from UNDP for the fiscal year 2022/23 will be on working with all stakeholders to transition PLGSP, including TA support, in the light of the MTR recommendations, including structural changes to PCGGs & PPIUs, implementation of Provincially-owned PASIPs, supporting stakeholder engagement and re-programming and moving towards impact based & added value modalities. The TA Work Plan is, therefore, an interim document pending a process of discussion & agreement. Since the PCGGs are key to ensure timely delivery of the programme, UNDP's expertise and experience will be mobilized in assessing institutional capacity, developing guidelines, systems, and procedures and providing Quality Assurance of **Tools and products** related to PFM reform, GESI mainstreaming, and Capacity Development for the Province and Local Governments (PLGs). MOFAGA/PCU and UNDP. UNDP's support will be utilized for doing assessment of PCGGs, providing support for assessing IPF proposals, developing policies, guidelines, and tools that require a high level of expertise, both national and international. UNDP will also provide support to build the capacity of the TA staff and also the government officials through learning and orientation events. The PCU will coordinate with UNDP to enhance knowledge, skills, and expertise of all the staff to add value to TA activities, further the Constitutional requirements of federalization and the programme as well as to provide customized training, coaching and mentoring in line with PLGs' requirements.

## **4. Development Partner (DP) Coordination**

To ensure effective partnerships among DPs who are working in sub-national governance, DP coordination remains a crucial function of the Programme. Therefore, PLGSP management will liaise continuously with UNDP as the TA partners, DPs, other UN Agencies and government entities and PLG stakeholders to ensure coherent and consistent understanding and awareness of ongoing efforts, mutual learning, and improvement and accountability focusing on effective implementation of the PLGSP.

PLGSP management will ensure regular and ongoing meetings, dialogues and stakeholder engagement and other means of strengthening communication. With the TA from UNDP, efforts will be made to align other interested and non-aligned programme/projects and Development Partners working in the areas of federalism and local governance with PLGSP. PCGGs will continuously coordinate with the DPs and across the Programme to harmonize the cross-learning and continue improvement in coordination at the provincial level, including with relevant organisations such as International IDEA, GIZ, the Asia Foundation & NDI amongst others to make use of their expertise and experience.

Regular coordination meetings will be planned to provide a platform to DPs, government agencies & stakeholders to discuss key lessons learnt, and challenges encountered, including progress review of PLGSP against the broader result framework, during the programme implementation. The framework will be developed to enhance the coordination among the stakeholders. Notably, the recommendations received from Mid-Term Review will be a major focus to agree and implement the MTR recommendations and strengthen the coordination and cooperation among DPs.

## **5. Programme Management**

As envisioned in the Programme Document and the Joint Financial Agreement (JFA), ASIP 2022/23 will be effectively implemented by presenting plans and progress periodically to the Technical Assistance Sub-Committee (TASC), National Advisory Fiduciary Risk Management Sub-Committee (NAFRMSC), National Executive Committee (NEC), and National Steering Committee (NSC) meeting.

The guidance and feedback to be discussed in the governance meeting are considered for improvement and necessary adjustment. Furthermore, any issues and challenges encountered will be presented and timely addressed through these arrangements. In addition, other consultative meetings and workshops have been planned with federal government agencies and other relevant stakeholders for sharing learnings and making improvements.

## **6. Monitoring and Learning**

The progress of the Programme will be monitored and tracked using appropriate tools & methodologies, with GESI disaggregated indicators where possible, such as result tracker, annual monitoring and evaluation plan, and reporting templates and formats for both planned programme outputs and financial delivery. The progress will be updated on a trimester and annual basis. Review reflection meetings and workshops will be organized, issues and problems will be addressed, and success cases will be captured to promote learnings and improvements in the programme. Key activities under the M&E planned for 2022/23 include:

- Joint monitoring visits will be carried out to understand the implementation status of the PLGSP, as well as to review the progress;
- Third party monitoring and evaluation will be conducted with special focus on “spot” check and “RTE” techniques.
- Documentation of success cases/best practices;
- Regular progress tracking, measurement and reporting;
- Implementation of PLGSP Mid-Term Review recommendations as accepted by the NEC.

## **7. Budget**

The total budget of PLGSP for FY 2022/23 is Rs 3328.628 million, which is 1.7 % less than the budget for PLGSP ASIP 2021/22. In the total budget, the contribution of GoN is Rs 164.600 million (4.9 %) and that of TA is 421.000 million (12.6 %), and that of JFA is 2743.028 million (82.4%). Of the total budget, 1098.447 million NPR (32.9 %) (including both dedicated and contributing activities) is estimated to be spent for GESI related activities in the PLGSP. For more details, see the following budget summary table.

The budget for this year has not been increased because of the low delivery of the programme. This has been discussed with institutional mechanisms involved in the planning process at various levels.

	Province 1		Madhesh		Bagmati		Gandaki		Lumbini		Karnali		Sudurpaschim		Province			PCU				Grand Total
	PPIU	PCGG	PPIU	PCGG	PPIU	PCGG	PPIU	PCGG	PPIU	PCGG	PPIU	PCGG	PPIU	PCGG	PPIU Total	PCGG Total	Total Province	PCU-GoN	PCU-JFA	PCU-TA	PCU-Total	
Output 1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3000	1000	4000	4000
Output 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25000	10700	35700	35700
Output 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17300	0	17300	17300
Output 4	1600	0	2000	0	1350	0	3750	0	2000	0	2750	0	2000	0	15450	0	15450	0	0	0	0	15450
Output 5	6300	0	3500	0	1200	0	5800	0	4600	0	4750	0	4650	0	30800	0	30800	0	0	0	0	30800
Output 6	6600	0	2400	0	3700	0	6000	0	5900	0	7850	0	6550	0	39000	0	39000	0	0	0	0	39000
Output 7	0	51800	0	56000	0	57300	0	52650	0	51700	0	51000	0	50900	0	371350	371350	0	0	0	0	371350
Output 8	0	79050	0	92900	0	42400	0	26800	0	60000	0	25800	0	44600	0	371550	371550	0	447740	0	447740	819290
Output 9	0	9100	0	2000	0	5000	0	4800	0	3050	0	14000	0	3000	0	40050	40950	0	0	0	0	40950
Output 10	0	25200	0	33400	0	23150	0	16100	0	30850	0	14400	0	10900	0	154000	154000	0	0	0	0	154000
Output 11	0	600	0	750	0	1100	0	0	0	500	0	3000	0	3800	0	9750	9750	0	0	0	0	9750
Output 12	117790	0	129000	0	151000	0	151353	0	113300	0	151425	0	115200	0	929068	0	929068	0	1500	0	1500	930568
Output 13	0	9300	0	12350	0	12300	0	4700	0	10200	0	15100	0	9300	0	73250	73250	0	0	24000	24000	97250
Output 14	0	32950	0	48950	0	51150	0	23200	0	29950	0	28710	0	30050	0	244960	244960	0	12750	0	12750	257710
Ope	5000	6000	5000	6000	5000	6000	5000	6000	5000	6000	5000	6000	5000	6000	35000	42000	77000	1300	20910	385300	407510	484510
Mac	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	10500	10500	21000	0	0	0	0	21000
<b>Total</b>	<b>138790</b>	<b>215500</b>	<b>143400</b>	<b>253850</b>	<b>163750</b>	<b>199900</b>	<b>173403</b>	<b>135750</b>	<b>132300</b>	<b>193750</b>	<b>173275</b>	<b>159510</b>	<b>134900</b>	<b>160050</b>	<b>1059818</b>	<b>1317410</b>	<b>2378128</b>	<b>1300</b>	<b>528200</b>	<b>421000</b>	<b>950500</b>	<b>3328628</b>
<b>Grand Total</b>	<b>354290</b>		<b>397250</b>		<b>363650</b>		<b>309153</b>		<b>326050</b>		<b>332785</b>		<b>294950</b>									

<b>Budget Distribution</b>		<b>Province</b>	2378128	
<b>JFA</b>	2743028	<b>PCU</b>	950500	
<b>GoN</b>	164600	<b>PCU Breakdown</b>	FCGO	160890
<b>Total</b>	2907628		TA	421000
<b>TA</b>	421000		IT for LG	286850
<b>Total</b>	3328628		PCU	502760
<b>GESI %</b>	1098447		Total	3328628

## 8. Risks and Mitigation Measures

The following table includes the updated risk matrix for the Programme. The COVID-19 scenario seems normal in the first quarter of the current year with low impact on the programme implementation. The risk matrix has been changed for the COVID-19 context accordingly. However, it can't be predicted for the next year and the Programme will closely monitor the situation and update it over time. Next to COVID-19, the risk associated with the government's time to hold local elections will end in the current year. However, the general election of provincial and federal assemblies are likely to happen in November 2022 with high impact on the programme implementation, which has been reflected in the . Other risks will remain valid for the next year as well. The Programme will focus on improving the efficiency of the PLGs on resource mobilization initiatives. Second, there is risk of PLGs having low HR capacity with medium impact on the programme. Programme will focus on applying broadened capacity development strategies to improve efficiency. Third, the provincial and federal assembly election local election next year may adversely affect the programme implementation. PCCG/PPIU will reschedule the implementation plan to avoid organizing events and activities at the local level during the election time.

Table 3: Risks, impact and mitigation measures

S. N	Risks	Probability	Impact	Mitigation Measures
1	Local elections next year may affect the Programme implementation adversely.	High	Medium	Reschedule the implementation plan to avoid organizing events, and activities during election time at the local level.
1	COVID-19 pandemic continues prevailing into next fiscal year.	High	High	Adjust the working modality in line with the government guidelines. Adopt innovative measures (e.g. online and virtual) to implement the activities as far as possible



3	Local Governments will not be getting additional HR at work due to measures imposed by Federal and Provincial Governments	High	Medium	Broaden capacity development strategy for local governments and use additional experts, volunteers, interns as technical hands/resource persons to help PLGs
4	Delay in passing of PCGG Acts by provinces	Medium	High	Follow up regularly with PCGGs and OCMCM/OPMCM regarding the institutional and legislative support.
5	Weak coordination between the PPIUs and PCGGs.	Medium	Low	Establish Coordination Mechanisms under the chair of PPD with Executive Director of PCGG, Governance and Legal Expert of PPIU and Local Governance Expert of PCGG as members. Ensure that regular coordination meetings take place to harmonize efforts and optimize results.
6	Weak financial management in provincial and local governments	Medium to High	Medium to High	Strengthen PFM system at all levels. Increased awareness of the importance of robust PFM amongst leadership at sub-national levels. Link capacity development activities with findings of LISA assessment.  Increased support for strengthening FCGO capacity (software, training/mentoring, human resource)
7	Programme activities cannot be sustained when the programme ends	Medium	High	Institutionalize cost sharing mode of capacity building in provincial and local governments.  Develop and institutionalize PCGGs as centers of excellence at provincial levels in a self-sustained way

8	Weak voice of local governments (lack of the recognition of Local Government Associations -LGAs)	Low	Low to Medium	Recognize the LGAs as forums for local governments for collective consultations and representation at provincial and federal levels
9	Non-JFA DPs and INGOs working in governance reform and capacity building reluctant to align within the PLGSP framework	Low	Low to Medium	Better coordination with non-JFA DPs and INGOs through a regular dialogue and coordination process. Flexible Programme approach to allow non-JFA DPs to operate within the PLGSP framework

## **Annex 1- Strategic Priorities of Provinces 2022/23**

### **PASIP Priorities for Pradesh-1 (PPIU)**

Providing required technical and facilitation support to PGs to formulate key laws/policies and to ensure its effective implementation will be one of the major priorities of Province 1 in coming FY.

Strengthening the public financial management system to control any possible fiduciary risks to provide quality and efficient services to citizens will be another priority of Province 1.

Another focus of Province 1 in the coming FY is to improve coordination and cooperation between PG and LGs through strengthening provincial coordination councils (PCCs) for effective implementation of federalism.

Strengthening horizontal and vertical system and mechanisms through strengthening capacity of thematic committees of provincial assembly and enhancing the capacities of PGs to use different accountability tools such as public hearing, social audit, public audits to make PGs more accountable and responsible towards its citizen is going to be another major focuses of Province 1. Likewise, Province 1 prioritized to support in establishing a self performance management system in PG through introducing and execution of FRA, Management Audit and audit arrear tracking system in FY 2078/2079.

## **PASIP Priorities for Pradesh-1 (PCGG)**

Summary: Strengthening the Provincial training center to develop it as a center for excellence will be one of the main focus of Province 1 PCGG thus prioritize for renovation, construction and maintenance of the physical infrastructures of the training center to provide quality CD services to PLGs.

As new group of elected representatives will be on board in LGs after the second local level election, Province 1 PCGG has prioritized in building the capacity of the newly elected local representatives in various thematic areas as per their t specific roles and responsibilities as per Local Governance Operation Act - 2074 so that they can effectively and efficiently carry out their roles and provide quality services to citizens.

Province 1 PCGG provided a number of orientation training to support LGs to develop, implement and endorse different guidelines and tools such as LISA, Fiduciary Risk assessment, Mid term expenditure framework (MTEF) etc in FY 2077/2078, thus Province 1 will continue to focus on to provide required follow up support including training and technical support to LGs for effective implementation, institutionalization and assess the impact of these different tools and guidelines introduced through PLGSP.

Province 1 PCGG is committed for effective GESI mainstreaming in all governance systems, procedures and processes and at every stage of program implementation so mainstreaming GESI throughout its program and governance system will continued to be one of the main priorities to enhance effectiveness of PLGs to provide equality, inclusive and accountable services to all its citizens and to ensure meaningful participation and engagement of women and representatives from other excluded & vulnerable i.e Dalit, disadvantaged ethnic groups, persons with disabilities, sexual and gender minorities etc.

### **PASIP Priorities for Madhesh Pradesh (PPIU)**

Formulation and effective implementation of some key essential laws in the spirit of federalism in coming FY has been one of the major priorities of Madhesh Province.

The Provincial Coordination Council needs to be reformed if any of the existing council members representing local governments are replaced by new elected representatives. In this context, Madhesh province has a priority to provide required technical and facilitation support to strengthen the secretariat of provincial coordination council (PCC) to improve inter-governmental relationship in the true spirit of cooperative federalism.

Madhesh province is committed for effective GESI mainstreaming in all governance system, procedures and processes and at every stage of program implementation thus prioritize to conduct GESI Audit of its key ministries as it is an effective tool to identify existing gaps in GESI in the policy, programme and budget, monitoring and evaluation of the provincial government and the way forward to effectively mainstream GESI.

Similarly, effective roll out and implementation of Innovative schemes at local level as per the IPF operational guidelines (IPF) and to organize regular monitoring visit of PCC members and provincial monitoring and evaluation committees to PLGSP areas too are some of the other priorities of Madhesh Province in FY 2078/2079.

### **PASIP Priorities for Madhesh Pradesh (PCGG)**

Summary: Strengthening the institutional capacity of the Provincial Research and Training Center (PRTC) has been prioritized by Madhesh Province with support to renovate the existing infrastructure along with construction of hostel and training halls; develop a long term business plan and legislative support to institutionalize the PRTC by laws to perform capacity development activities in the context of federalism.

Mainstreaming GESI in PLGs, by supporting them to prepare, adopting and endorsing GESI strategies, conduct GESI audits, localize GESI policies, and conduct training of trainers (ToTs) including to

empower elected women representing Dalit, excluded and vulnerable groups through transformative leadership trainings so that they can raise their concerns and needs of women and people from Dalit, excluded and vulnerable groups. In addition, to build the capacity of LGs to use different GESI related tools such as GESI Audits, gender responsive budgeting (GRB), CDMIS to strengthen the local governance system.

Likewise, Madesh province will focus on follow-up and provide refresher courses on the system established by MoFAGA for the LGs, such as LISA, FRA, MTE, and others. It is also prioritized to follow up on guidelines developed by LGs, such as Revenue Improvement Action Plan (RIAP), Capacity Development Plan (CP Plan), Periodic Plan, Internal Control System (ICS) for feedback and improvement.

Strengthening e-governance system in LGs through building capacity of Information Technology Officers (ITOs) on various aspects of IT system by digitizing service delivery systems of LG and wards, enhancing efficiency of the service delivery to the citizens will be one of the focus and priority of Madhesh pradesh including to build the capacity for Integration and mainstreaming of the different scattered IT systems under the umbrella of DoIT.

Madesh Province has prioritized dedicated training for elected representatives representing Women, Madheshi, Muslim, Dalit, Ethnic minority and other disadvantaged groups on their role and responsibility to enhance their leadership in the local governance system including to develop curriculum on three different thematic areas for capacity building of the government staffs, elected representatives aimed at enabling them for effective service.

## **PASIP Priorities for Bagmati Pradesh (PPIU)**

One of the major priorities of Bagmati PPIU is to implement IPF. The IPF will reward innovation and promote cooperation. IPF aims at making PLGs more accountable, inclusive, efficient and effective in delivering services to their citizens by strengthening their individual and institutional capacities in designing and implementing innovation in the areas of governance, service delivery and local economic development.

Second priority is the implementation and management of policies, programs and projects. Continuous monitoring to gather relevant information about the progress of the program implementation as well as to provide timely feedback for the improvement is another focus area of the Bagmati province.

Next priority of Bagmati province is PFM. PFM can help each LGs by enhancing its revenue generation capacity, institutional capacity and human resource capacity for making fiscal federalism successful.

Bagmati Province has a long-term plan for establishing digital Pradesh and plans to develop a provincial data integration platform. The province has already prepared a provincial e\_governance master plan. Developing information systems/web portal/informative websites, to provide efficient and effective online services to the stakeholders and service seekers reducing unnecessary hassles for any one or two PG ministry/office are the main activities proposed to implement under the e\_governance Master plan.

PLGSP Bagmati is focusing on rule of law. Law is essential tools to run the government so the rule of law is the most priority area of the provincial government of Bagmati.

## **PASIP Priorities for Bagmati Pradesh (PCGG)**

Summary: A huge number of newly elected representatives will assume the responsibility at local level after the election. These newly elected representatives need basic orientation on the Local

Governance Act 2074 being specific to their role and responsibilities. Thus PCGG Bagmati will focus on building the capacity of ward level representatives, which can help to contribute in delivering effective services to the citizens.

In addition, Bagmati Province will prioritize and provide required support to develop long term plan for planned development to contribute for SDGs thus more focus will be to support LGs to develop their MTEF, Periodic Plan, Revenue Improvement Action plan (RIAP) so that LGs will have better systematic planning and revenue generation.

Likewise, supporting LGs to develop their capacity building plan based on the capacity gap identified through existing different tools such as LISA, FRAAP, GESI Audit etc.

Bagmati PCGG is committed for effective GESI mainstreaming in all governance systems, procedures and processes and at every stage of program implementation thus GESI mainstreaming throughout its program and governance system will continued to be one of its priorities to enhance effectiveness of PLGs to provide equality, inclusive and accountable services to all its citizens and to ensure meaningful participation and engagement of women and representatives from other excluded & vulnerable i.e Dalit, disadvantaged ethnic groups, persons with disabilities, sexual and gender minorities etc.

Provincial Center for Good Governance ( PCGG) is a new entity envisioned to be a center of excellence for delivering quality CD activities for PG and LGs. Thus, PCGG has a plan for renovation of remaining infrastructure (training and meeting hall), construct a new block for CD purpose and support in fully equipping the PCGG with other basic requirements.



### **PASIP Priorities for Gandaki Pradesh (PPIU)**

Summary: Gandaki Province has prioritized to focus on remaining priority activities as per the result framework of PLGSP and Gandaki Province in coming FY. Gandaki province will support in formulation of new laws and policies of PGs and LGs as well as to review the existing laws of PGs and LGs including to develop innovative mobile apps called “Nepal Kanoon Apps” for wider dissemination of existing provincial laws and to aware its citizens.

The activities that contribute to enhance/improve the transparency, accountability, citizens engagement and strengthening public finance management systems will be major priorities of Gandaki Province

Gandaki Province is committed for effective GESI mainstreaming in all governance systems, procedures and processes and at every stage of program implementation thus GESI mainstreaming throughout its program and governance system thus GESI mainstreaming will continued to be one of its priorities including to intensified monitoring by PCC members to enhance effectiveness of PLGs to provide equality, inclusive and accountable services to all its citizens.

Likewise, effective implementation and roll out of Innovative partnership funds for the best innovative LGs and youth mobilizations for efficient, accountable and inclusive governance will be some other priorities of Gandaki Province in coming FY.

### **PASIP Priorities for Gandaki Pradesh (PCGG)**

Summary: As a new group of elected representatives will be on board in LGs after the second local level election, Gandaki PCGG has prioritized building the capacity of the newly elected local representatives in various thematic areas so that they can effectively and efficiently carry out their roles.

GPTA introduced and provided a number of orientation training to support LGs to develop, implement and endorse different guidelines and tools such as LISA, Fiduciary Risk assessment, Mid term expenditure framework (MTEF) etc in FY 2077/2078, thus GPTA will focus on to provide required follow up support and refresher training to LGs for effective implementation, use and to assess the impact of these different tools and guidelines introduced through PLGSP.

As per the request and demand from LGs, providing required technical support to prepare/ develop periodic plan, GESI strategy, capacity development plan, Revenue improvement plan etc including to support Provincial and Local governments to provide capacity building training/orientations in different thematic areas to its officials and representatives will be some other priorities of GPTA in coming FY.

Gandaki Province is committed for effective GESI mainstreaming in all governance systems, procedures and processes and at every stage of program implementation thus GESI mainstreaming throughout its program and governance system will continued to be one of its priorities to enhance effectiveness of PLGs to provide equality, inclusive and accountable services to all its citizens and to ensure meaningful participation and engagement of women and representatives from other excluded & vulnerable i.e Dalit, disadvantaged ethnic groups, persons with disabilities, sexual and gender minorities etc.

Enhancing the capacities of LGs and its citizens to use different accountability tools such as public hearing, social audit, public audit etc mainly to make LGs more accountable and responsible towards citizens will be one of the major focuses of GPTA.

Likewise, institutional development of the GPTA/PCGG will be one of the priorities for the sustainability of GPTA and to establish PCGG as one of the main service providers to build the capacity of Provincial and Local governments in the new federal context of Nepal.

## **PASIP Priorities for Lumbini Pradesh (PPIU)**

As per the need and demand of Provincial and local governments, drafting and formulation of laws/policies in close consultation with local governments is one of the major priorities of Lumbini province in FY 2078/2079.

Lumbini province will formulate/draft required laws, acts, guidelines in different areas such as land management, agriculture, transport management etc. as per the need of provinces and will make sure to engage with local governments, marginalized, vulnerable, excluded and disadvantaged groups.

GESI mainstreaming will be one of the key priority of Lumbini province and will focus its support in developing policy, legislative measures and various capacity development interventions at provincial and local levels i.e GESI implementation guideline for PLGs, GESI audit of PLGs, GESI strategy development, strengthening GVB prevention and response mechanism, etc including to give special emphasis to include GESI perspective in Innovative partnership fund for social, economic and educational development of marginalized, deprived, disadvantaged, vulnerable and excluded people.

Lumbini province aims to be established as “Digital province” thus strengthening the digital information system/e-governance at Provincial and local level will be one of the major focus and prioritized in developing and strengthening provincial data integration, interoperability and provincial ICT network etc.

Likewise, effective implementation and roll out of Innovative Partnership fund (IPF) at the local level is one of the priority areas to be more efficient and accountable LGs to provide quality and inclusive services to its citizens.

## **PASIP Priorities for Lumbini Pradesh (PCGG)**

Summary: As new group of elected representatives will be on board in LGs after the second local level election, Lumbini PCGG has prioritized in building the capacity of the newly elected local

representatives in various thematic areas to their specific roles and responsibilities as per Local Governance Operation Act - 2074 so that they can effectively and efficiently carry out their roles. The focus will be mainly to build the capacity of ward level representatives to directly deliver prompt quality services to its citizens.

Another priorities area will be to support LGs to prepare/develop different governance related tools and guideline such as Institutional/individual CD plan, RIAP, periodic plan including to institutionalization of the Medium-Term Expenditure Framework (MTEF) in the annual and periodic plan of LGs. Likewise, Lumbini PCGG will focus on building the individual and institutional capacity of LGs and PGs as per the request and demand of PLGs to provide quality and efficient services to its citizens.

Lumbini PCGG is committed for effective GESI mainstreaming in all governance systems, procedures and processes and at every stage of program implementation thus GESI mainstreaming throughout its program and governance system will continued to be one of its priorities to enhance effectiveness of PLGs to provide equality, inclusive and accountable services to all its citizens and to ensure meaningful participation and engagement of women and representatives from other excluded & vulnerable i.e Dalit, disadvantaged ethnic groups, persons with disabilities, sexual and gender minorities etc.

In addition to provide support to Provincial Training Academy (PTA) for new construction, renovation and maintenance of the physical infrastructures to deliver quality CD services and develop it as the center of excellence thus priority will be to support in building new infrastructure based on DPR and equipped PTA with basic requirements to establish it as full-fledged training academy.

### **PASIP Priorities for Karnali Pradesh (PPIU)**

Summary: One of the major priorities of Karnali province is to provide required technical and facilitation supporting formulation of new laws/policies including to review existing policies as per the need of province and to ensure the effective implementation of laws/policies.

Effective implementation and roll out of Innovative Partnership fund (IPF) at the local level is one of the priority areas of Karnali Province in FY 2078/2079 to be more efficient, functional and accountable LGs to provide quality and inclusive services to its citizens. Karnali province is committed for effective GESI mainstreaming in all governance system, procedures and processes and at every stage of program implementation thus prioritize to conduct GESI/GRB Audit of its key ministries as it is an effective tool to identify existing gaps in GESI in the policy, programme and budget, monitoring and evaluation of the provincial government and the way forward to effectively mainstream GESI. Likewise, capacity building of GESI focal persons on various GESI related tools such as GRB, GESI Audit, GESI mainstreaming will be done through training/orientation including coaching and mentoring.

Karnali province will focus on strengthening the capacity of the Judicial Committees through training and mentoring in the coming FY. Likewise strengthening public finance management through orientation and interaction on Fiduciary risk reduction guidelines and to support Provincial ministries to conduct their FRA assessment in FY 2078/2079.

Likewise, Karnali province will ensure to have regular Provincial Coordination committee (PCC) meetings to increase coordination & collaboration and to improve inter-governmental relationship in the true spirit of cooperative federalism.

### **PASIP Priorities for Karnali Pradesh (PCGG)**

Summary: Strengthening Provincial training center to develop it as a center for excellence will be one of the main focus of Karnali Province thus one of the main priorities of Karnali has been for

renovation, construction and maintenance of the physical infrastructures of the training center to provide quality CD services to PLGs.

As new group of elected representatives will be on board in LGs after the second local level election, Karnali Province has prioritized in building the capacity of the newly elected local representatives in various thematic areas to their specific roles and responsibilities as per Local Governance Operation Act - 2074 so that they can effectively and efficiently carry out their roles. The focus will be mainly to build the capacity of ward level representatives to directly deliver prompt quality services to its citizens.

Likewise, Karnali province will continue its work and will focus in supporting LGs to prepare their CD plan (individual and institutional capacity development plan), RIAP, periodic plan including internalization and institutionalization of Medium Term Expenditure framework (MTEF) in FY 2078/79.

Enhancing individual and institutional capacity of LGs and PGs as per their need and demand will be another priority of Karnali province mainly to support PGs and LGs to be more capable and efficient to provide quality, inclusive and efficient services to citizens.

Karnali province is committed for effective GESI mainstreaming in all governance system, procedures and processes and at every stage of program implementation thus effective mainstreaming of GESI in plan, policies, program including to ensure meaningful participation and engagement of women and other excluded & vulnerable groups in overall governance and decision making level will continue to be one of the major priority of Karnali Province

### **PASIP Priorities for Sudurpaschim Pradesh (PPIU)**

Summary: Strengthening the overall governance and public administration system at newly constituted provincial mechanism has been one of the main priorities of PPIU - Sudurpaschim Province from the beginning and will continue to be a priority in the coming FY too. Effective implementation and roll out of Innovative Partnership fund (IPF) at the local level is one of the priority areas of Karnali Province in FY 2078/2079 to be more efficient, functional and accountable LGs to provide quality and inclusive services to its citizens.

Sudurpaschim province will continue to support and will focus strengthening IT based information system and e-governance system in digitalization of provincial systems like IT based PG Progress Status Monitoring (e-monitoring), Grievance Handling System (Hello CM), E-cabinet System, Province Digital Profile, PG Websites and PPIS (Technical Support) in coming FY including to provide required technical and facilitation support in formulation of provincial laws and policies as per provincial priorities.

Sudurpaschim Province has prioritized and to provide required support to develop and implement the revenue improvement strategy/action plan in order to increase its own source revenue.

Likewise, strengthening inter-governmental and inter agencies coordination and collaboration is also a major priority of Sudurpaschim Province thus will continue to support in organizing regular consultation and interaction between PGs and LGs.

### **PASIP Priorities for Sudurpaschim Pradesh (PCGG)**

Summary: Strengthening Provincial training center i.e PCGG (Doti - Punna) to develop it as a center for excellence will be one of the main focus of Sudurpaschim Province thus renovation, construction and maintenance of the physical infrastructures of the training center has been priority of Sudurpaschim to provide quality CD services to PLGs in FY 2078/79.

As new group of elected representatives will be on board in LGs after the second local level election, Sudurpaschim Province has prioritized in building the capacity of the newly elected local

representatives in various thematic areas to their specific roles and responsibilities as per Local Governance Operation Act - 2074 so that they can effectively and efficiently carry out their roles. The focus will be mainly to build the capacity of ward level representatives to directly deliver prompt quality services to its citizens.

Sudurpaschim Province has prioritized in strengthening LGs through MOFGA developed systems like LISA, FRRAP, ICS, etc and develop different LG level plans like periodic plan, CD plan and RIAP including to provide support in strengthening accountability in LGs citizen engagement in planning process for quality and efficient service delivery to citizens.

Sudurpaschim province is committed for effective GESI mainstreaming in all governance system, procedures and processes thus has prioritize to provide required technical support LGs in develop GESI related policies, strategies, code of conduct on sexual harassment at workplace and support on policy of PwD, child, women, senior citizen and excluded sections in LGs.

Likewise, developing and strengthening vertical and horizontal relation between PG and LG as well as among the LGs structures like assembly, Executive committee, sectoral committee, sections will be another focus of Sudurpaschim province in coming FY.