

ACCOUNTS CODING TASK

UPDATED MATT 09/12/23

We do this to make sure account codes are added to customer names for customers added to pinnacle

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We are searching thru A5 reports and making sure all accounts have a correct account code as per account codes table

[Link to account codes table](#)

Note ignore ebay accounts when doing this task

Matt checked 3105 - we can do this

STEPS

[LINK TO VIDEO GUIDE](#)

This says weekly but can do monthly

no t ebay
Not online customer
I.e in lower case

TIP:PRESS F3 to go to customer details

Note