

Welcome to the **Civic S**

warm Slack group!

This is a collection and gathering of professionals and go getters who feel strongly about supporting the communities affected by the Butte County Campfire and future disasters.

What is Slack?

Slack is a communications tool for teams who work together on projects. It combi33r33 vv3v.
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messaging with topic-specific channel group chat. It allows for uploads of files, and all messages are archived and searchable. Slack (really, truly) reduces email volume and increases productivity by improving inter- and intra-team communications for collaborative projects. The app (highly recommended) is available on desktop and mobile.

Getting on Slack

Absolutely download Slack to your devices rather than using the web interface, and sign in using your email. Slack is available for mobile, PCs and macs.

Introduce Yourself

Go to the #introductions channel, scroll up and read the other introductions, and add your bio. Tell us what your speciality is and how you hope to contribute. Be sure to update your picture and your profile so we know who you are, and identify you when we meet in real life.

Channels By default, you're in the General and Random channels. On this slack, channels are:

- **#airtrafficcontrol** - Where we discuss meta organizing of slack and drive
- **#artistic_repurposing** - Using art for therapy and catharsis
- **#general** - Discussing things
- **#hackathon_notes** - Self Explanatory
- **#introductions** - Hi, who are you?
- **#land_shelter** - Figuring out how to house tens of thousands of people
- **#makers-and-coms** - Discussing backup internet and prototyping
- **#media** - Any articles, videos, or relevant news items
- **#media_content** - Photo and video dump
- **#random** - When you think of something funny
- **#recovers** - Using and updating legacy software
- **#resource-management** - Connecting needs to resources
- **#swarm_butte_dec_14** - Planning logistics for upcoming deployment

Click on "channels" in the left column to see all the channels available to you. Look at the descriptions and decide which ones are appropriate for you. In order to maintain your sanity, only join channels you really want to be a part of. Each channel has a list of pinned messages, indicated by a push-pin icon. These often are links to google documents the channel is working on or best practices and should be read before joining the conversation. Please avoid excessive chatter in channels other than in #random

Creating New Channels

Having too many channels becomes confusing and unwieldy, so please don't create a new channel without checking with the good folks at #AirTrafficControl first. If it makes sense to have one, we'll ratify it and create it for you, or you can create it yourself. All channels will be public.

Archiving Channels

When a project ends, or a channel becomes obsolete (see above), we can archive it, and its content will remain searchable. It's strongly recommended to archive dead or dormant channels

to keep things clean. If you think a channel should be archived, mention it over at [#air-traffic-control](#).

Direct Messages

Just like instant messaging, you can direct message anybody who's on our Slack account. You can also select multiple people to direct message, and create an instant group chat. If you've been invited to join a single channel, you can receive DMs from anyone on the team, and they can start new DMs with anyone they can see, meaning anyone in the channels or groups they can access.

Getting a New User Added

We're trying to keep this Slack streamlined and functional, so we're being very selective about who gets added. Got somebody you really think should be here? Go to the [#airtrafficcontrol](#) channel and nominate your person for inclusion. They'll need to be either a subject matter expert (germane to our purposes) or an established community leader who can spearhead projects and initiatives. Our Air Traffic Controllers will add ones that qualify.

Using Google Drive (all the documents you want to find)

We have a mirrored Google Drive for this slack community. [Which you can find here](#). All channels in the slack will have a corresponding google drive folder, when placing documents within Slack, also place the documents in the drive folder. That way we can all find what we need!

Need to Learn How to Use Slack? The Basics, Tips and Tricks

For basic how-to, tips, tricks, and super helpful ways to make your Slack experience awesome, read this: www.slack.com/getting-started/users. But the basics are that you can group chat with your team, flag individual users (e.g. @tielure) to get a notification of your message, and direct message people or small groups of your choosing. While it's good to keep up on Slack as you move through your day (think being in touch with your team), you can also catch up on threads when you have the time. You can also configure your notification preferences as you wish, to maintain your personal sanity.

Welcome! Jump right in!