

HIGH SCHOOL STUDENT DUAL ENROLLMENT PROCESS

Where can I find the application?

The application is available on the SDBOR Dual Credit website near the bottom of the page, and is also on the Saint Mary counseling office website.

Should I use my k12.sd.us email to sign up?

It is recommended that students use a personal email account that they check often in order to complete the application, so that they may continue to access any information they may need after their k12 account is deactivated.

Does the institution I choose as my primary institution need to be the one I take classes from or plan on attending in the future?

No. The primary institution is the one that processes your records and requests, but does not need to be the institution that you take courses through. You may even select an institution to be your primary without ever taking a course from them.

If I choose a section of a course, am I guaranteed to be placed in that specific section?

Not always. The application does not update which sections of a course may be full, meaning, depending on how each institution chooses to add students to their courses, SMHS students may end up in different sections of the same course, despite signing up at around the same time for their courses.

How will my parents “sign” my application? Do they need to make an account?

A portion of the application will ask for your parents email address. Once you have completed and signed the application, an email will generate in their inbox inviting them to create an account and to sign the document. If your parents do not get an email, check to see if you have everything finished, and spelled correctly on the application.

How will I know when I’ve been accepted?

You will receive an acceptance email from either your primary institution, or the institution hosting the section of your course.

How will I know that I did everything right?

Before your application goes to the college, I proofread and approve every application. If there are errors in your application, you will receive an email from me detailing what information needs to be changed.

HIGH SCHOOL DUAL ENROLLMENT INFORMATION

What are the academic requirements to participate?

Students entering their **Junior** year may participate if they meet any of the following; earn an ACT composite score of 24 reflective of the 70% percentile, or rank in upper one-third of their graduating class, or earn a cumulative unweighted GPA of at least 3.50 on a 4.0 scale.

Students entering their **Senior** year may participate if they meet any of the following; earn an ACT composite score of 21 reflective of the 50% percentile, or rank in upper one-half of their graduating class, or earn a cumulative unweighted GPA of at least 3.25 on a 4.0 scale.

What do I earn for taking one of these courses?

Courses count for one full high school credit, and normally three college credits.

How many courses am I allowed to take?

Students may normally take up to ten credits worth of courses, but may take more if their high school and parents both consent to the student taking more.

How do I pay?

On your institution's student portal, there should be a section related to payment. Payment is often due by the first official day of class.

How do I drop a course?

Complete the add/drop form located on the SDBOR Dual Credit website near the bottom of the page. It is also linked on the Saint Mary counseling office webpage.

Can I substitute DRSM courses for online dual credit courses?

Normally not. The only exception being the Rising Scholar English courses taken in-person at Dell Rapids High School.

How does this work with the opportunity scholarship?

Students are able to substitute a dual credit course in lieu of taking Anatomy or Trigonometry at SMHS. Dual credit courses do meet the criteria required to count as one of the acceptable courses, assuming that the student earns an acceptable grade in that course.