

Pupil Acceptable Use of ICT Agreement for KS1 and KS2



These are the rules I agree to follow when using any digital technology:

- I will ask permission from a teacher before using ICT equipment and will use only my own login and password.
- To protect myself and other pupils, if I see anything I am unhappy with or receive messages I do not like, I will tell a teacher or adult.
- I will not access other people's files or send pictures of anyone without their permission.
- I will only e-mail people with the Grappenhall Heys email, or that my parent/teacher has approved.
 - The messages I send will be polite and sensible.
- I will not give my full name, home address or phone number or arrange to meet someone I have met online.
- When I am using the internet to find information, I will check that the information is accurate as I understand that the work of others may not be truthful.
- I understand that the school may check my computer files, e-mails and may monitor the Internet sites I visit.
- If I am involved in incidents of inappropriate behaviour that involve members of the school community (e.g. cyber-bullying, using images/information without permission), the school will take action according the Behaviour Policy.
- I will log out of my accounts once I have finished using a shared device at school.
- I understand that if I do not follow these rules I may not be allowed to use ICT in school and my parents/carers may be contacted.

I have read and understood these rules and agree to follow them:

Parent Signature: _____

Pupil Signature: _____

Pupil Acceptable Use of ICT Agreement for Early Years



- I will ask a teacher if I want to use the computers.
- I will only use activities that a teacher has allowed me to use.
- I will take care of the computer and other equipment.
- I will ask for help from a teacher if I am not sure what to do or if I think I have done something wrong.
- I will tell a teacher if I see something that upsets me on the screen.
- I know that if I break the rules I might not be allowed to use a computer.

I have read and understood these rules and agree to follow them:

Parent Signature: _____

Pupil Signature: _____