

# **Child Abuse Prevention Council**

## **Monthly Council Meeting Minutes**

### **May 5, 2014**

**I. Call to Order:**

Noting a quorum the Vice-Chair, Dr. Valerie Barnes, called the meeting to order at 3:40 PM.

**Attending: Barnes, Crozier, Berg, Cutino, Dittrich, Harpster, Munteer, Taniguchi, Teeter and Whiteford**

**Ms. Lauren DaSilva was introduced by Member Clare Munteer as a new hire by the Rape Crisis Center. Ms. DaSilva will serve as the alternate to Ms. Munteer on the CAPC.**

**Also present were four students from CSUMB attending as a part of their class project: Liliana Bautista, Daisy Cisneros, Stacie Barbo and Arleen De La Pena.**

**II. Public Input:** the Vice-Chair asked for any public input and hearing none moved to the Consent Agenda.

**III. Consent Agenda:**

Dr. Barnes announced the opening of the consent agenda and asked if any member desired to pull an item. Without objection, she received a motion from **Munteer/Harpster to approve the Consent Agenda. It passed unanimously.**

1. Approval of Minutes for the January 6, 2014 CAPC Regular Monthly Meeting.
2. CAPC Budget for April 2014
3. CAPIT/CBCAP Director's Hours Authorization Report

PP Ending	January 10, 2014	56 hours
PP Ending	January 24, 2014	58 hours

PP Ending	February 7, 2014	80 hours
PP Ending	February 21, 2014	58 hours
PP Ending	March 7, 2014	56 hours
PP Ending	March 21, 2014	20 hours
PP Ending	April 4, 2014	0 hours
PP Ending	April 18, 2014	29 hours
PP Ending	May 2, 2014	60 hours

#### 4. Directors Activities:

January 6, 2014	CAPC Council Meeting
January 13, 2014	Children's Council
January 14, 2014	Professional Training Webinar "Working with Teens Who Sexually Abuse or Have Been Abused"
January 14, 2014	CAPC Quality Assurance Meeting
January 15, 2014	Community Alliance for Safety and Peace (CASP)
January 15, 2014	Governance Council
January 16, 2014	JSORT-MDIC
January 22, 2-14	Greater Bay Area CAPC, Marin
January 26-31, 2014	Chadwick Child Maltreatment Conference, San Diego CA
February 5, 2014	CASP, Salinas
February 6, 2014	CASP, Director's meeting
February 6, 2014	Meeting with new Juvenile Court Judge Tim Roberts
February 10, 2014	Children's Council (Barnes Attending)
February 12, 2014	Enough Abuse Trainers Meeting
February 18, 2014	Enough Abuse Kick-off, Salinas City Council (125 attending)
February 19, 2014	CASP
February 19, 2014	JSORT-MDIC
February 19, 2014	Enough Abuse Graphics Team, MPC
February 20, 2014	First Five Leadership introduction of the new state First5 representative
February 24, 2014	Juvenile Justice Commission
February 26, 2014	Greater Bay Area CAPC Meeting, Marin County
March 5, 2014	CASP
March 12-April 11, 2014	Director on Leave
April 14, 2014	Children's Council

April 18, 2014	(Barnes Attending)
April 24, 2014	Victim Rights Ceremony
April 27, 2014	JSORT-MDIC
April 28, 2014	Big Sur Marathon
April 29, 2014	Juvenile Justice Commission
	Literacy Breakfast Meeting,
	Harden Ranch
May 1, 2014	OCAP Conference Call
May 1, 2014	CASP Board Meeting, Salinas

5. Various CAPC Director Trainings (Mandated Reporter Training (MaRT) Activity (number of participants), ACE Trainings, Early Brain Development Training

January 15, 2014	Mt. Toro High School (15)
January 21, 2014	ACTION Council (20)
February 13, 2014	Adverse Childhood Experience Training,
	Collaborative for Salinas Youth (20)
February 25, 2014	Early Brain Development Training
	Harden Ranch (55)
April 17, 2014	YWCA, Salinas (15)
April 23, 2014	CSUMB (25)
April 24, 2014	CAMACHOS (8)
April 30, 2014	CSUMB (35)

Total: Eight (8) trainings	Attendees: 193
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6. Spanish Language Outreach Trainings: Efrain Ramirez

2014 January (9)	Attendees: 179
2014 February (27)	Attendees: 440
2014 March (29)	Attendees: 455

65 Total Trainings Delivered	Total Attendees: 1074
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7. Spanish Language Outreach Trainings: Jorge Mata-Vargas

2014 January (17)	Attendees: 121
2014 February (18)	Attendees: 309
2014 March (22)	Attendees: 195

57 Total Trainings Delivered Total Attendees: 625

8. Spanish Language Outreach Trainings: Eduardo Eizner

2014 January (5)	Attendees: 79
2014 February (12)	Attendees: 156
2014 March (13)	Attendees: 161

30 Total Trainings Delivered	Total Attendees: 396
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9. Enough Abuse Contract Trainer: Alisha Mann

2014 January	Planning/Training
2014 February (1)	Attendees: 80
Resigned Due to Pregnancy:	Effective March 31, 2014

10. Enough Abuse Contract Trainer: Margaret Pelikan

2014 January	Planning/Training
2014 February (2)	Attendees: 100
2014 March Billing:	\$1000 for 20 hours billed

12. Authorize the Director to reimburse personal vehicle travel fees for Margaret Pelikan (\$104.56) for required Mandated Reporter Training Session in Marin County on March 24, 2014.

13. Authorize the Director to reimburse Margaret Pelikan \$76.00 for table sign holders for the CAPC Breakfast held on April 4, 2014.

14. Authorize the Director to reimburse Margaret Pelikan \$51.00 for materials utilized for the Children's Day at the Presidio of Monterey.

**IV. Executive Committee Approvals Provided as Information to the CAPC:**

**We have two ACTION Items approved by the Executive Committee:**

**Item One:**

- It is moved and passed unanimously that the April 7th regularly scheduled CAPC meeting be postponed one month until May 5th.

## Item Two

- The Director received a request to provide five registration scholarships for Monterey County workers to attend the Eliana Gils' final conference entitled: Assessment and Treatment of Sexual Behavior Problems in Children: A Family-based Treatment Model.
- It will be presented by the Greater Bay Area CAPC Coalition and the Child Abuse Training and Technical Assistance Center (CATTA), a project of the Center for Innovation and Resources, Inc. Funding for the CATTA Center comes from the California Governor's Office of Emergency Services (Cal OES). It will be held May 22, 2014 in Novato, CA. It is one day training. The charge will be \$85 per person and that includes lunch. The CAPC Director is seeking five scholarships and advises that this is an inexpensive training that will provide a capacity building extension of our abilities to effectively serve children who have been abused and neglected.
- "As a member of the Executive Committee I authorize expenditures not to exceed \$425 to provide scholarships for five Monterey County employees to attend the annual this training. Funds for this expenditure will be drawn from the KIDSPLATE reserve." This item passed unanimously.

V. **The CAPC Breakfast 2014:** the Director announced that we have not yet received a bill from CSUMB for the breakfast. In conversation with Karen Motogawa, I expect us to fall within a margin of 10% for our expenditures. As soon as the final budget figures are tallied I will notify the Council of the final budget. Currently we have received \$8320 that we can apply to the Breakfast with an expected additional \$300 forthcoming. Once the final figures are assembled the Director will send out a notification to the CAPC for a final accounting. It is noted that "parking" fees for the Breakfast doubled. When we consider the Breakfast for the coming year, we might think of not reserving the parking in both lots. That would lower our costs by over \$1000.

VI. **Child Abuse Prevention, Intervention and Treatment (CAPIT) Updates 2014-2015:**

The Director announced that he was seeking preliminary approval for CAPIT allocation that sets the basic CAPC work plan for the coming fiscal year.

Last year CAPC received \$143,327 in CAPIT state grant funding for the 2013-2014 Fiscal Year. He noted that this year's CAPIT budget has not yet been released. We don't know how much money will be allocated to this unique account.

The Director distributed an information letter from the head of Social Services, Elliott Robinson, which contained the following advice: "Program reductions that are identified include contracted Child Abuse Prevention reductions that are identified include contracted Child Abuse Prevention programs. . ." Those services are directly related to the work that our contract personnel provide. We may experience cuts in those programs which will impact the amount of the work we can provide to the community with our Parent Education Programs. I have alerted all of our contract trainers to the possibility that we may experience cuts.

To emphasize the importance of our contract trainers, Director Maradei distributed a stack of lists of parents who receive Spanish Language trainings that was submitted by Eduardo Eizner. While the actual number of parents who attend a class might be 13 sets of parents, the number of children they list in the family can approach 40. This represents the neediest of our population. These are not services that we should lose.

The Director recommended the following allocation of the CAPIT funds:

- **\$40,000 – contract for Efrain Ramirez, CAPC Spanish Language Consultant, to provide 200 child abuse prevention classes**
- **\$40,000 – contract for Jorge Mata-Vargas, Spanish Language Consultant, to provide 200 child abuse prevention classes**
- **\$30,000 – contract for Eduardo Eizner, CAPC Spanish Language Consultant, to provide 150 child abuse prevention classes**
- **\$20,000 – to establish the CAPC support individual who will also provide Mandated Reporter Training Services, the Enough Abuse Campaign training services and CAPC administrative support as needed.**

- **\$3,500 – collaborative sponsor to the Labor of Love for the purchase of strollers, flyers and facility rental for the September 4, 2014 Twenty First Annual Event**
- **\$9,827 – for staff, board and public training programs throughout the fiscal year**
- **Total: \$143,327**

After extended discussion among CAPC members: **It was moved by Harpster/Berg that the Child Abuse Prevention Council accept the preliminary CAPIT Budget as presented. The Director is authorized to prepare contracts to enact the CAPIT program. This item passed unanimously.**

## **VII. Director's Reports:**

Mandated Reporter Training Letters of Request: The Director announced that he will be working with the Superintendent of Schools, Nancy Kotowski to contact all principals notifying them of the availability of free mandated reporter training. It was suggested by CAPC members that these notifications be held until mid summer prior to the schools reopening.

Enough Abuse Collaboration with MPC: Ten Conversations: We are awaiting final copies of the brochure from the MPC graphic staff.

Labor of Love: the Director announced that he had received a notice from Michelle, the “mother” of the Labor of Love that a team has been assembled to put together this year's event.

## **VIII.**

**Enough Abuse Marketing Survey Summary:** CAPC member Jack Harpster presented a summary of the McSquared Survey paid for by the Greater Bay Area CAPC Coalition. This survey represented 500 calls to each of the ten Greater Bay Area CAPC counties to set the parameters for the measurement of the impact of the Enough Abuse Campaign intended to make the community aware of tools to stop child sexual abuse. There were 5000 random calls in all. The CAPC received the report with questions and comment. (Copy of the Summary will be attached to the file minutes). Harpster declared that though there were minor flaws in

the data gathering, overall he declared it a good start to the evaluation process. The Director noted that the Greater Bay Area CAPC also have paid for an identical report to begin in two years so that we can measure the progress of the GBA CAPC program. Members complimented Harpster for assembling the report.

**IX.**

**Adjournment:**

With no further business Vice-chair Barnes asked for a motion to adjourn. **Without objection at 4:50 PM it was moved by Mounteer/Teeter that the meeting be closed.**