

# Meal Plan Director

## Responsibilities/Expectations

### Prep

- Be at Dinner Meal plan Mon-Thu
- Manage the Meal plan team (including sunday shift)
  - At the beginning of semester train/retrain each team member
    - Show them the list and proper way to work a shift
  - Make sure they are on time and showing up to their shifts
- Assist during prep and serving time when needed to ensure a positive experience
- Communicate with Chef
  - Check the Menu on Sunday nights to make sure the food for the week is desirable
    - Reach out to Chef for any changes needed to make
  - Let Chef know of event that might impact meal plan that night
- Post and review feedback form/poll from brothers about the food
  - Have a Qr code laminated and hung up in meal plan room
    - Encourage brothers to review the food or give input

MAKE SURE LATE PLATES ARE BEING MADE EACH NIGHT!