



# Notes

May 7, 2025

# Dyslexia | PM - A Weekly Meeting


Invited [hiral393@gmail.com](mailto:hiral393@gmail.com) [b.j.ranjbar@gmail.com](mailto:b.j.ranjbar@gmail.com) [NikitaAdhikari11@gmail.com](mailto:NikitaAdhikari11@gmail.com)



[dikomohamed287@gmail.com](mailto:dikomohamed287@gmail.com) [okoliadaeze5@gmail.com](mailto:okoliadaeze5@gmail.com)

Dyslexia Reading App Project [juliamahoney9292@gmail.com](mailto:juliamahoney9292@gmail.com) [sri kompella](#)

[prakriti.dumaru@gmail.com](mailto:prakriti.dumaru@gmail.com) [angelorarambulo@gmail.com](mailto:angelorarambulo@gmail.com) [Melanin Village](#)

[salome.ms.design@gmail.com](mailto:salome.ms.design@gmail.com) [spchan@umd.edu](mailto:spchan@umd.edu)

Attachments  Dyslexia | PM - A Weekly Meeting

Meeting records  Transcript  Recording

## Summary

The Dyslexia Reading App Project team, including Hiral Mangrola, Adaeze Okoli, Nikita Adhikari, and later joined by Shu-Ping Chan and Julia Mahoney, discussed their upcoming Friday demo, the introduction of the new client Morgan, and ambassador roles. They also collaborated on creating a Figma workspace for project management and brainstormed content for their sprint demo, focusing on their accomplishments, goals, and vision, particularly concerning the MVP's focus on teachers and students as clarified by Morgan. The team also addressed meeting schedules, including spring planning and client meetings with Morgan, Figma technical difficulties for Hiral Mangrola, and agreed on using the general PM Discord channel for informal communication and a new template for their presentation slides, outlining key content areas and confirming weekly meeting times and Figma access.

## Details

- **Meeting Start and Recording** The meeting began with greetings from Hiral Mangrola, Adaeze Okoli, and Nikita Adhikari. Dyslexia Reading App Project joined

under that name due to technical difficulties but confirmed their audio was working and initiated the meeting recording after some initial troubleshooting with Adaeze Okoli and Hiral Mangrola ([00:00:00](#)).

- **Friday Demo Day** The team discussed their contribution to the Friday demo day, including arranging the presentation and slides ([00:03:49](#)). Adaeze Okoli informed the team that the demo is scheduled for one hour, with each team allocated approximately eight minutes to present, and they will be presenting first ([00:06:18](#)).
- **New Client Introduction and Ambassador Roles** Adaeze Okoli announced that Morgan is the new client and confirmed that the team received Morgan's introductory email. They also discussed the ambassador roles, where team members join other team meetings, with Hiral Mangrola and Nikita Adhikari reporting they were unable to attend the previous meetings but received summaries and plan to attend future ones ([00:03:49](#)).
- **Figma Workspace Discussion** The team discussed creating a Figma workspace for their project management ([00:08:52](#)). Hiral Mangrola guided Adaeze Okoli on how to create a FigJam file within the dyslexia project in the tech fleet Figma account ([00:21:30](#)). Adaeze Okoli shared the link to the new workspace with the team ([00:24:10](#)). Hiral Mangrola was initially unable to edit due to an account issue but could view the file ([00:27:29](#)).
- **Sprint Demo Content Brainstorm** Adaeze Okoli initiated a brainstorming session for the content of their sprint demo, focusing on what they have done so far, their goals, and vision ([00:07:23](#)) ([00:28:41](#)). Key accomplishments mentioned included selecting ambassadors for each team and facilitating team meetings ([00:29:35](#)).
- **Meeting Schedules and Planning** Shu-Ping Chan from the PA strategy team joined the meeting to inquire about upcoming meeting schedules, specifically spring planning and retro meetings ([00:12:05](#)). Dyslexia Reading App Project and Adaeze Okoli clarified that the sprint planning meeting for spring 2 is scheduled for the following Monday, and the spring 1 retro meeting will likely happen towards the end of the following week after the demo ([00:15:09](#)).
- **Client Meeting with Morgan** Shu-Ping Chan also asked about the synchronous client meeting with Morgan. Adaeze Okoli confirmed an email was sent to Morgan and another reminder would be sent to schedule a meeting, as the team

also needs to discuss when they want to meet with the new client ([00:16:55](#)) ([00:34:36](#)).

- **Product Strategy Team Collaboration** Shu-Ping Chan offered the product strategy team's assistance and encouraged the team to reach out with any questions. Adaeze Okoli acknowledged their helpfulness in previous hangouts ([00:17:52](#)).
- **Figma Technical Difficulties** Hiral Mangrola experienced issues with their Figma account verification, preventing them from editing the newly created FigJam file ([00:19:47](#)) ([00:27:29](#)). Despite this, they could still view the workspace and provide guidance ([00:21:30](#)).
- **Demo Template and Content** Adaeze Okoli referenced a previous team's sprint one presentation as an example of what to include in their demo slides, such as project foundation, problem statement, and product goals ([00:07:23](#)) ([00:19:47](#)). They noted the need to define their vision and scope for the MVP ([00:49:53](#)).
- **MVP Focus and Vision** The team reviewed Morgan's email, which stated the MVP will prioritize teachers and student needs, not parents ([00:46:49](#)) ([00:49:53](#)). Adaeze Okoli updated the vision board in FigJam to reflect this focus ([00:51:25](#)).
- **Project Roadmap Discussion** The team briefly discussed the project roadmap, with Hiral Mangrola suggesting it would likely be developed in collaboration with the product strategy team ([00:53:56](#)). Adaeze Okoli agreed, noting the previous team's roadmap included establishing project foundations and defining goals for their sprint ([00:56:07](#)).
- **Meeting Schedule Confirmation and Conflicts** Julia Mahoney inquired about the meeting times for the current Friday, learning there is a Pure kickoff at 1:30 PM ET and a SP demo at 3:00 PM ET ([00:40:14](#)). Julia Mahoney noted a conflict with an interview and would join the demo late ([00:41:51](#)).
- **Co-Lead Responsibilities During Absences** Dyslexia Reading App Project and Julia Mahoney both mentioned being unavailable in mid-May ([00:37:04](#)). Nikita Adhikari offered to help with co-lead responsibilities during that period with some guidance ([00:41:51](#)).
- **Team Communication Channels** The team discussed the best way to have informal team communication, considering Hangouts and Discord ([00:42:40](#)). Nikita Adhikari mentioned issues with Discord notifications ([00:44:51](#)). They decided to try using the general PM Discord channel with improved notification

settings for the time being and would explore creating an informal channel later ([00:45:38](#)).

- **Previous Sprint Review and Promises** Adaeze Okoli initiated a discussion about the previous project and the promises made by different teams. Hiral Mangrola suggested taking a screenshot of the previous stage to share what each team was doing. Adaeze Okoli added that every ambassador should ask their team about their promises and report back ([00:57:21](#)).
- **PowerPoint Slide Content and Template** The team discussed the content for their PowerPoint slide, noting the example only included teammate names and the project goal. Adaeze Okoli suggested their project goal should align with their vision ([00:57:21](#)). They agreed to use a new template found on FigJam, shared by Dyslexia Reading App Project ([01:00:03](#)). Adaeze Okoli explained the template's layout, including sections for the sprint demo, project goal, and next steps ([01:01:10](#)).
- **Project Management and Coordination Responsibilities** Adaeze Okoli clarified that their team is responsible for coordination rather than filling out the initial product strategy slides ([01:03:10](#)). They will ensure everyone adds their slides and adheres to the time during presentations. The team discussed copying slides from the template and adapting them ([01:04:59](#)). Adaeze Okoli expressed the need to organize their vision and goals in Figma ([01:06:00](#)).
- **Slide Content Details: Agenda, Project Goal, Roadmap, and Progress** Dyslexia Reading App Project suggested starting the slide deck with an agenda listing their deliverables, such as coordination ([01:08:34](#)). Nikita Adhikari proposed a general project goal from Morgan's email ([01:15:35](#)). The team agreed to gather project roadmaps from each team ([01:16:43](#)). They noted there are two types of project roadmap slides: one for progress with sprint updates and another encompassing all sprints, deciding to focus on the current sprint ([01:18:33](#)).
- **Facilitation and Presentation of Slides** Adaeze Okoli initially expressed concern about presenting due to speaking quickly ([01:16:43](#)). However, Dyslexia Reading App Project reassured them, and Adaeze Okoli agreed to handle the presentation ([01:18:33](#)).
- **Next Steps and Stand-ups** The team discussed coordinating timing for stand-up and retrospective meetings ([01:14:14](#)). Nikita Adhikari inquired about stand-ups before Friday. Adaeze Okoli clarified that daily stand-ups will begin the following

week, occurring before or after other meetings, with updates added to Figma and shared in the chat ([01:22:49](#)).

- **Meeting Schedule and Figma Access** The weekly meeting time was confirmed for 1:30 PM on Wednesdays ([01:22:49](#)). Dyslexia Reading App Project confirmed that all team members can access the FigJam file within the tech fleet space and the dyslexia app folder, even without the direct link ([01:20:59](#)). Adaeze Okoli encouraged the team to add any further ideas to the Figma board ([01:22:04](#)).

## Suggested next steps

- ☐ The group will ensure all members have received and reviewed the introductory email from the new client, Morgan.
- ☐ The group will collaborate to define and present their sprint goals and planned activities for the upcoming sprint during Friday's demo.
- ☐ The group will discuss relevant topics with the new client, Morgan, during Friday's demo meeting.
- ☐ Nikita Adhikari will support co-lead responsibilities with guidance during the absence of Bahara and Julia.
- ☐ Adaeze Okoli will prepare the presentation slides by tomorrow evening, incorporating the agenda and project progress using the Figma template and clear terminology.
- ☐ Dyslexia Reading App Project will copy all the project roadmap slides and share them.
- ☐ The group will add any further ideas to the Figma before Adaeze Okoli finishes the slides and will add their stand-up updates to the Figma and the chat until daily stand-ups start next week.
- ☐ Adaeze Okoli will schedule daily stand-up meetings for next week.

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# Transcript

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# Dyslexia | PM - A Weekly Meeting - Transcript

00:00:00

**Hiral Mangrola:** Hey, how's everyone?

**Adaeze Okoli:** Hi,

**Nikita Adhikari:** Hello.

**Adaeze Okoli:** dude.

**Dyslexia Reading App Project:** Time. Time is supposed to

**Adaeze Okoli:** I thought I saw Bahara just now. Just left.

**Dyslexia Reading App Project:** Can you hear me?

**Adaeze Okoli:** Oh, it's showing dyslexia

**Dyslexia Reading App Project:** Is it working?

**Adaeze Okoli:** app.

**Dyslexia Reading App Project:** Yeah, I had to join with that because otherwise I think wasn't working.

**Adaeze Okoli:** Oh, okay.

**Dyslexia Reading App Project:** But I don't know where should I Oh, okay. This is the No, where should I record that? I don't know where is that.

**Adaeze Okoli:** Is it

**Dyslexia Reading App Project:** Maybe it's in here.

**Adaeze Okoli:** It's meant to be on accident.

**Dyslexia Reading App Project:** I activate the transcribed but

**Adaeze Okoli:** Am

**Dyslexia Reading App Project:** I don't see anything for recording the video.

**Hiral Mangrola:** and our engineers.

**Adaeze Okoli:** I

**Dyslexia Reading App Project:** I that's

**Adaeze Okoli:** hold this It's meant to be in the um three dot option. It's always in the three dot option for Google.



00:02:26

**Adaeze Okoli:** I don't know why it's not yet.

**Dyslexia Reading App Project:** Let me uh share my skin and let me know when if you know where should I. So this is my skin.

**Hiral Mangrola:** Are you are you trying to record or share?

**Adaeze Okoli:** Yeah. Record.

**Hiral Mangrola:** Honestly, I've never recorded an ongoing call myself, but let's see.

**Adaeze Okoli:** Let me just ask you to I usually see the record. I've never had to record, but usually it's always on that third button.

**Dyslexia Reading App Project:** meeting to maybe it's here. Oh yeah, it's here.

**Hiral Mangrola:** It's an activity button.

**Dyslexia Reading App Project:** I think it is this one, right? Uh also

**Adaeze Okoli:** Yeah.

**Dyslexia Reading App Project:** start here. Uh include

**Adaeze Okoli:** All right.

**Dyslexia Reading App Project:** option recording start. Okay, I think it's working. Yeah, perfect. And I think that we should invite the other image for visibility. Do you What was that?

**Adaeze Okoli:** mobile.

00:03:49

**Dyslexia Reading App Project:** Okay. So, we kind of

**Adaeze Okoli:** Do you want to go?

**Dyslexia Reading App Project:** Sorry.

**Adaeze Okoli:** Do you want to go right?

**Dyslexia Reading App Project:** Uh yeah. But so we need to talk about uh our contribution for uh for Friday meeting, right?

**Adaeze Okoli:** Yeah,

**Dyslexia Reading App Project:** For

**Adaeze Okoli:** I demo.

**Dyslexia Reading App Project:** demo day. Yeah. So we need to figure out that what we want to say.

**Adaeze Okoli:** Now we need to um do the um arrange the presentation um the slides and yeah um do you guys know did everyone receive the message for the email from Morgan? Morgan is a new client now.

**Hiral Mangrola:** Yeah, read email.

**Adaeze Okoli:** Okay. So we'll be dealing with Morgan now. Um did every did you guys also go for um join other teams for their meetings? Did they get the chance

**Dyslexia Reading App Project:** as ambassador.

**Adaeze Okoli:** as ambassador? Yeah,

**Dyslexia Reading App Project:** Yeah. Have you have you done it?

00:05:10

**Adaeze Okoli:** you're on mute.

**Hiral Mangrola:** Sorry, I got I got kicked out.

**Adaeze Okoli:** Oh,

**Hiral Mangrola:** Yeah, but wait.

**Adaeze Okoli:** so we're asking if you're able to um if everyone was able to go as an ambassador on other teams and introduce themselves and join the meetings and was up to date.

**Dyslexia Reading App Project:** So, how was it so far? Could you do it or there wasn't any meeting for you?

**Hiral Mangrola:** uh for the UXR uh like I told uh I messaged and I got the recording but I was I didn't attend on Monday. Uh so as I mentioned on the group but I'll be attending from the next week. This week I was I got busy but yeah but

**Dyslexia Reading App Project:** Oh,

**Hiral Mangrola:** I got the recording and I informed the team that I won't it was a little last minute but yes I'll be attending next Monday.

**Dyslexia Reading App Project:** okay. Great.

**Hiral Mangrola:** Yeah.

**Nikita Adhikari:** It was the same for me as well. Um I wasn't able to attend the meeting but I will be able to like next week.

00:06:18

**Nikita Adhikari:** Um

**Adaeze Okoli:** No.

**Nikita Adhikari:** I was able to get like the summary of the meeting so I wrote it down.

**Adaeze Okoli:** Oh, okay. That's good. Um, what about

**Dyslexia Reading App Project:** Is Nico here? I think it's nothing.

**Hiral Mangrola:** I think so. I I'm not sure actually. It's a note taker.

**Adaeze Okoli:** Okay.

**Dyslexia Reading App Project:** I think she's not here.

**Adaeze Okoli:** All right. So, um we left on the um VR and I left on the um general dyslexia um people's schedule meeting for demo. Um we meant to carry you guys along but it was like last minute yesterday and we just we didn't want to drag you guys out of whatever you were doing and giving you something to work with. We just said start today. So

**Dyslexia Reading App Project:** Oops.

**Adaeze Okoli:** yeah, we the meeting is meant to be the demo for Friday is meant to be 1 hour. Um we kind of split it within the teams. I just kind of did the math and 8 minutes per team.

**00:07:23**

**Adaeze Okoli:** We do have to present first. So we need to um know what we are presenting and um that's what we have to figure out today. Um what we're going to do and then our slides. Um, we're also meant to prompt people other teams what um that they're supposed to make sure that they put up their slides by the end of tomorrow, Thursday, so that we can also go through it by Friday morning before the demo. Uh, yeah. So, I was going through the um previous let me previous team presentation and let me show you this. Let me show my screen and I just pick up ideas and this is what they had done. Sorry. So this from the previous team anyway of sprints one um

**Dyslexia Reading App Project:** Okay.

**Adaeze Okoli:** yeah and

**Dyslexia Reading App Project:** So,

**Adaeze Okoli:** then

**Dyslexia Reading App Project:** we need to talk about five minutes. Okay.

**Adaeze Okoli:** yeah so one of us will have to present um but we need to know what we are saying we have to put our projects.

**00:08:52**

**Adaeze Okoli:** So that's what we meant to like brainstorm today and figure it out. Um,

what were we doing about the Figma link that we meant to have that we could work on?

**Dyslexia Reading App Project:** Uh, which one you mean? a slides.

**Adaeze Okoli:** No, not slide like we're meant to have our own Figma um workshop.

**Dyslexia Reading App Project:** You mean for our own team,

**Adaeze Okoli:** Yeah,

**Dyslexia Reading App Project:** right?

**Adaeze Okoli:** for our own team I remember you and Era were doing something about you said you needed to you have access in there to get educational or school access.

**Dyslexia Reading App Project:** Yeah, I did that. But we don't have any specific uh specific place for us our for our stuff because uh do you remember I told you that I don't know how to do it right. So yeah I worked a bit on notion on our notion page but we don't have a space for uh Figma.

**Hiral Mangrola:** Oh, we need to create first pm space.

**Dyslexia Reading App Project:** Sorry.

**Adaeze Okoli:** Oh,

00:09:59

**Hiral Mangrola:** We need to have our own PMS based on Figma.

**Dyslexia Reading App Project:** every uh all the teams have but I couldn't find anything for um project management from previous phases

**Hiral Mangrola:** Yeah, I'm not aware. I I I am not aware of as well. That's why I was asking like I don't know if

**Dyslexia Reading App Project:** I find for everything like PS I don't

**Adaeze Okoli:** yes.

**Dyslexia Reading App Project:** know USR

**Hiral Mangrola:** Yeah.

**Dyslexia Reading App Project:** but didn't

**Hiral Mangrola:** Yeah.

**Dyslexia Reading App Project:** find anything for and when the I go to their page in notion the link was for the total uh team. So all of the team were there, right? So there wasn't any specific fig jam for project management. So I don't know why that's why that I couldn't make some

**Adaeze Okoli:** Okay. Um,

**Dyslexia Reading App Project:** template to copy it. But we don't have it.

**Adaeze Okoli:** that's fine. We could just talk to me later about that.

00:10:55

**Adaeze Okoli:** Um, I'm thinking of how do we do our work today then? Okay, I could just use my I probably use my Figma. See if we just I'll just do the typing. All right.

**Hiral Mangrola:** So for so uh for Friday one when we have this slide we want to share from the PMS that we our part of work is to share the goal and what are we going to do in the sprint ahead. Is that what the PM team is

**Adaeze Okoli:** Yes.

**Hiral Mangrola:** to show?

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** Yeah. So, we're meant to talk about what we've done so far. Um the goal um our vision just that's why I use this as like a road

**Hiral Mangrola:** Sprint.

**Adaeze Okoli:** map. Yeah.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** and then um we'll brainstorm. Hold on. Let me see if I can get my Figma and then we can find something to do. It's just the the Figma I have is just every other team's own.

00:12:05

**Adaeze Okoli:** Want to see if I could use my Sigma hype then just create a workspace from there.

**Dyslexia Reading App Project:** Okay.

**Adaeze Okoli:** Spit

**Dyslexia Reading App Project:** That's good.

**Shu-Ping Chan:** Hello. Um, can I speak? I I'm shopping. I just want to like briefly introduce myself like before you know like people start getting work. Um,

**Dyslexia Reading App Project:** Hi.

**Hiral Mangrola:** Hi.

**Shu-Ping Chan:** hello. I'm from PA strategy team and thank you for allowing me to join your meeting.

**Dyslexia Reading App Project:** Of course.

**Shu-Ping Chan:** It was really nice. Yeah.

**Hiral Mangrola:** Hi.

**Shu-Ping Chan:** And hello

**Adaeze Okoli:** Hi.

**Shu-Ping Chan:** and I don't know

**Hiral Mangrola:** Okay.

**Shu-Ping Chan:** if it's the right time but I do have a few questions about the future meetings. Would you want me to ask like right now or like would you prefer to discuss for collaboration in later um after like you have completed discussing your slide demo.

**Dyslexia Reading App Project:** I think you can ask them.

**Shu-Ping Chan:** Okay. Okay. Cool.

**00:14:19**

**Shu-Ping Chan:** Uh yeah, so we have like noticed there are a few upcoming meetings like the spring planning and the retro meetings for spring one and we just wonder like do you have any updates or do you pull on when to schedule them with the entire team?

**Dyslexia Reading App Project:** Uh we shared a letter link for u Monday right for um I think what was the name of that I don't do you remember

**Adaeze Okoli:** Sorry,

**Dyslexia Reading App Project:** uh

**Adaeze Okoli:** Um what was the question

**Hiral Mangrola:** Give

**Shu-Ping Chan:** Yeah.

**Hiral Mangrola:** me the

**Shu-Ping Chan:** Where was Yeah.

**Dyslexia Reading App Project:** for the meeting. Uh let

**Adaeze Okoli:** on

**Dyslexia Reading App Project:** me

**Adaeze Okoli:** Monday? It's um Monday is for um sprint planning.

**Dyslexia Reading App Project:** Oh yeah.

**Adaeze Okoli:** Sprint planning review. Yeah.

**Dyslexia Reading App Project:** Yeah, we share it in dyslexia general and we are

**Shu-Ping Chan:** Okay.

**Dyslexia Reading App Project:** waiting for

**Shu-Ping Chan:** Let me

**Dyslexia Reading App Project:** other

**Shu-Ping Chan:** see.

**Dyslexia Reading App Project:** team to select the times that they are available.

**00:15:09**

**Dyslexia Reading App Project:** Then we can send the invites.

**Shu-Ping Chan:** Okay. Okay. So, uh probably the next Monday will be spring planning meeting for spring 2.

**Dyslexia Reading App Project:** Uh, is it? Uh, yeah, I think so. Yeah.

**Shu-Ping Chan:** All right. And then I know there's also another there's so many meetings. Uh there's another spring one ritual meeting

**Dyslexia Reading App Project:** Mhm.

**Shu-Ping Chan:** like do you have any ideas or when will that be happen?

**Adaeze Okoli:** Yeah.

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** And for this for the ritual ritual is meant to be after the

**Hiral Mangrola:** after

**Adaeze Okoli:** demo.

**Hiral Mangrola:** this. Yeah. Yeah.

**Adaeze Okoli:** So it's like maybe like few

**Hiral Mangrola:** After

**Adaeze Okoli:** maybe towards

**Hiral Mangrola:** end

**Adaeze Okoli:** the

**Hiral Mangrola:** of Yeah.

**Adaeze Okoli:** end of the week, end

**Hiral Mangrola:** End

**Adaeze Okoli:** of

**Hiral Mangrola:** of

**Adaeze Okoli:** next week.

**Hiral Mangrola:** generally on Friday once you have done the demo and and end of the sprint basically to see what went wrong on what can be improved.

00:16:01

**Hiral Mangrola:** So

**Shu-Ping Chan:** So, does that mean like right after this week's demo meetings or

**Adaeze Okoli:** That's next

**Shu-Ping Chan:** like

**Adaeze Okoli:** week.

**Shu-Ping Chan:** the next week?

**Adaeze Okoli:** It will be next week. Yeah.

**Shu-Ping Chan:** the next Friday.

**Dyslexia Reading App Project:** Yes,

**Adaeze Okoli:** Um we've not picked if it's Friday, but it's going to be like towards the end of next week.

**Shu-Ping Chan:** Okay.

**Dyslexia Reading App Project:** here.

**Adaeze Okoli:** That's what we're going to discuss today to see what time. But I mean we can and when I spoke with um Mia and Sal um Salame I don't yeah I don't know if I pronounce her name right. Um

**Shu-Ping Chan:** Yeah. Yeah. Yeah.

**Adaeze Okoli:** she yeah she said they said end of next week it has to be half that demo. It might be like Thursday there about Friday but

**Shu-Ping Chan:** Okay.

**Adaeze Okoli:** yeah

**Shu-Ping Chan:** And okay, that's perfect. Like we we just completed our um team discussion earlier like an hour ago and then we have to thinking about that.

00:16:55

**Shu-Ping Chan:** And then the other thing is um I don't know if it changed but do we still have a client meeting because I know it changed to Morgan but do we are we still planning to have a p synchronous meeting with him?

**Adaeze Okoli:** Yeah, we sent our email to Morgan yesterday. We're having a meeting with him and it's not responded. I think that's because we actually kind of titled it sprint meeting. I'm going to send out another one just

**Shu-Ping Chan:** Okay.

**Adaeze Okoli:** to Yeah. But yeah, I think if you check this email, you know, there's a meeting coming up. It's just not responded to us yet.



**Shu-Ping Chan:** Okay.

**Adaeze Okoli:** But there's

**Shu-Ping Chan:** Yeah.

**Adaeze Okoli:** definitely going to be we're going to have to meet I mean this our team is just finding out about Morgan too. So we have to pick a time together and discuss

**Shu-Ping Chan:** Yeah.

**Adaeze Okoli:** when as if we want to meet him.

**Shu-Ping Chan:** Okay. Yeah. I think like we like since it's Morgan, we can also probably just discuss it in the Friday's demo meeting.

**00:17:52**

**Adaeze Okoli:** Yes.

**Shu-Ping Chan:** Yeah.

**Adaeze Okoli:** Something we're going to do.

**Shu-Ping Chan:** Yeah. Do you like have any questions and anything you would like to communicate with the product strategy team? Also, just feel free to ask me or just drop message in our channel.

**Adaeze Okoli:** Yeah, sure. Has actually been quite helpful. We were on in the hangout yesterday with Salom and Mia. So,

**Shu-Ping Chan:** Yeah,

**Adaeze Okoli:** yeah,

**Shu-Ping Chan:** they're really powerful. Thank you.

**Dyslexia Reading App Project:** What's it?

**Adaeze Okoli:** thank you for for coming along today. Um, you know, I've not got to figure out this Figma thing. How do we do our workspace today? Should we just take notes and then

**Hiral Mangrola:** I'm not sure

**Adaeze Okoli:** um

**Hiral Mangrola:** about that because I've never created um a workspace as part of the tech fleet. I've always worked on a file which was always there. So, I don't know if there's a different way to do it. I don't

**Adaeze Okoli:** this

**Hiral Mangrola:** think

00:18:55

**Adaeze Okoli:** is what the um distance

**Hiral Mangrola:** Can you

**Adaeze Okoli:** looks

**Hiral Mangrola:** Can you

**Adaeze Okoli:** like.

**Hiral Mangrola:** just go into the like um the dyslexia account and just create a file? Can't you do that? Is that not Aren't you allowed to do that when you do?

**Adaeze Okoli:** to go to dyslexia and then do a create an account by Figma. We should be able to do that, right?

**Hiral Mangrola:** I'm not sure what this is. I never come across.

**Dyslexia Reading App Project:** You can't

**Hiral Mangrola:** What's

**Dyslexia Reading App Project:** work on Figma right with your current emails because I think that they have added you.

**Adaeze Okoli:** I think we just discuss

**Hiral Mangrola:** this?

**Adaeze Okoli:** we ask near.

**Hiral Mangrola:** But the but the sprint demo template has always been in Google slides.

**Adaeze Okoli:** Yeah. So, um this is the one that we need to work with.

**Hiral Mangrola:** So

**Adaeze Okoli:** I

**Hiral Mangrola:** I

**Adaeze Okoli:** mean

**Hiral Mangrola:** will

**Adaeze Okoli:** that's

**Hiral Mangrola:** slides. Are you saying

**Adaeze Okoli:** Yeah.

00:19:47

**Hiral Mangrola:** okay

**Adaeze Okoli:** Bye.

**Hiral Mangrola:** okay okay

**Adaeze Okoli:** So um if you look at this it's just a mus template then there's a space for PM I think

**Dyslexia Reading App Project:** Uh, not that I don't

**Adaeze Okoli:** this pressure management

**Dyslexia Reading App Project:** Yeah, this one is

**Adaeze Okoli:** and

**Dyslexia Reading App Project:** for

**Adaeze Okoli:** then

**Dyslexia Reading App Project:** us.

**Adaeze Okoli:** there's there's agenda and there's this so we need to work on this So, what we've got like let's say seven minutes.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** So, um I think I'll just for now and then we can now create the slide later while we figure out um the Figma thing later. We need to get that running.

**Hiral Mangrola:** Can you share your Figma screen where you're facing problem? I can I can see what exactly it's the problem that you're facing. Can you share that screen?

**Adaeze Okoli:** Oh, sure. Um, so can't share my entire screen.

**Hiral Mangrola:** I could have I could have shared but my account has changed. So I need to reverify the education one.

**00:21:30**

**Hiral Mangrola:** So I won't be able to open my Figma right now. in a different tab.

**Adaeze Okoli:** So

**Hiral Mangrola:** So, so you were you were saying that you want to create a workspace for the PM team, right? Like how PS has and everyone has, right?

**Adaeze Okoli:** yeah,

**Hiral Mangrola:** So,

**Adaeze Okoli:** so

**Hiral Mangrola:** if

**Adaeze Okoli:** I

**Hiral Mangrola:** you go

**Adaeze Okoli:** have a Figma

**Hiral Mangrola:** can you go to um where all the files are there of different projects like the where you select the tech fleet? Yeah. Go to home. Go to home and then yeah uh click on the adio team. Click there once. Go to the tech fleet below it. Yeah. Now go to our project the dyslexia dyslexia app.

**Adaeze Okoli:** history.

**Hiral Mangrola:** Yeah.

**Adaeze Okoli:** Okay.

**Hiral Mangrola:** So everyone would have like for example they have their files here right. So are you saying you're not able to create your own file here? Because they they have all the UXDA B teams have file here and you can create a file from the top.

**00:22:58**

**Hiral Mangrola:** If you see the blue button at the top create

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** that's where you can create your fig

**Adaeze Okoli:** Design

**Hiral Mangrola:** jam. No no no we don't need design. We need a fix jam fluff slide. This is our workspace slide right you are talking about.

**Adaeze Okoli:** Yeah, this is what I

**Hiral Mangrola:** Yeah.

**Adaeze Okoli:** want.

**Hiral Mangrola:** Yeah. Yeah. This is the one. So you can rename at the top left. Rename what? Uh like Yeah. Uh change the name that this is the work session

**Adaeze Okoli:** Mhm.

**Hiral Mangrola:** PM work session. And yeah I don't think so we'll be able to add pages. I'm not sure. But yeah, this is how it's going.

**Adaeze Okoli:** Thank you. Okay.

**Hiral Mangrola:** This is what

**Adaeze Okoli:** So

**Hiral Mangrola:** you you were trying you wanted to do.

**Adaeze Okoli:** this what I wanted to do

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** so that

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** we can put in our workspace and then have like notes and you know brainstorm.

**00:24:10**

**Hiral Mangrola:** Okay. Okay. I just want to make sure if we did the right thing.

**Hiral Mangrola:** created. So that's also the way how you can select it.

**Adaeze Okoli:** Okay. I think I'll just put you guys um email here. But since I've sent it, let's just work with that now. Um so I can create a table.

**Hiral Mangrola:** So, so here uh I'll just mark I'll just show you. One second. Can I mark down?

**Adaeze Okoli:** Um,

**Hiral Mangrola:** Can I annotate right now?

**Adaeze Okoli:** just move like that. Mhm.

**Hiral Mangrola:** So you can take uh select the stick uh the pink stickies that you see at the bottom. You can either select that and the sections are from here. Yeah. Why am I not able to annotate?

00:26:32

**Hiral Mangrola:** Can you provide me? So I can I'll just help you locate.

**Adaeze Okoli:** Sorry.

**Hiral Mangrola:** I'm not a annotator. Do you need to give me any permission?

**Adaeze Okoli:** Oh,

**Hiral Mangrola:** Google

**Adaeze Okoli:** okay.

**Hiral Mangrola:** me.

**Adaeze Okoli:** Really? Um, okay. Um, did you click on the link in the in the message?

**Hiral Mangrola:** Yeah. So, it's some problem with the Figma account because I had to change. So, I'm trying that.

**Adaeze Okoli:** Should I send the link again? Should I

**Dyslexia Reading App Project:** I'm

**Adaeze Okoli:** just send it

**Hiral Mangrola:** I

**Adaeze Okoli:** to

**Hiral Mangrola:** I

**Adaeze Okoli:** you?

**Hiral Mangrola:** have the link. I got the link. The Figma thing.

**Adaeze Okoli:** Let's see. Assess. How do you give access? It's not asking me to give access to you.

**Hiral Mangrola:** because I'm not able to go to the account. It's some I need to change my account. So, I'm figuring that out. But

**Adaeze Okoli:** Okay.

00:27:29

**Hiral Mangrola:** trying again. Okay.

**Nikita Adhikari:** Um, Hel, do you have the education like did you put in the um that certificate

**Hiral Mangrola:** No, that's

**Nikita Adhikari:** like

**Hiral Mangrola:** what that's what I I did but uh I had to change my account and I need to redo for another I already have but I need to change because that's a professional one. Yeah. So, it still asks me but I'm in the file. Can you see me now?

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** Yeah. It's just that I won't be able to edit anything. That's a problem.

**Adaeze Okoli:** Oh. Okay

**Hiral Mangrola:** I still Yeah. Anyways, yeah, we can't edit it. Is there any any way that it's it's showing you to provide me edit only permission? Because right now I can just view. Does it show you anything around

**Adaeze Okoli:** on this side

**Hiral Mangrola:** around my name? Does it show to give me

**Adaeze Okoli:** question.

**Hiral Mangrola:** any edit only?

**Adaeze Okoli:** I'm not

**Hiral Mangrola:** No.

00:28:41

**Adaeze Okoli:** saying anything on your name. No.

**Hiral Mangrola:** I don't know. Then I can just view. I can't write write anything.

**Adaeze Okoli:** I know what you mean. You won't be able to like do anything on it.

**Hiral Mangrola:** Yeah. Yeah. Yeah. I'm in the file but it's not allowing me because my verification because I need to change my email address that's why I think.

**Dyslexia Reading App Project:** Yeah, because for me it's working. I can add something.

**Hiral Mangrola:** Okay.

**Dyslexia Reading App Project:** Yeah.

**Hiral Mangrola:** Okay, then I'm in the file. Sorry, I won't be able to edit anything.

**Adaeze Okoli:** It's fine. We just ask for your input. Um

**Dyslexia Reading App Project:** So what we are going to do here, we can add some template, right? Yeah, I saw something.

**Adaeze Okoli:** yeah.

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** Um I just need us to brainstorm on what we're going to do on Monday on Friday. So um what's the vision the scope and all that?

00:29:35

**Adaeze Okoli:** Um, first of all, we have to talk about what we've done.

**Dyslexia Reading App Project:** So we

**Adaeze Okoli:** So,

**Dyslexia Reading App Project:** should list them right and in short.

**Adaeze Okoli:** yeah, we should list them. Yeah.

**Dyslexia Reading App Project:** So one could be select ambassador for each team

**Hiral Mangrola:** Yeah.

**Dyslexia Reading App Project:** right? Yeah.

**Adaeze Okoli:** Yeah.

**Dyslexia Reading App Project:** or facilitate and initiate team meetings

**Adaeze Okoli:** Yeah. Do you want me to write or something? I'll just be writing. You just be bringing the point.

**Dyslexia Reading App Project:** or

**Adaeze Okoli:** Let's

**Dyslexia Reading App Project:** uh

**Adaeze Okoli:** make this.

**Dyslexia Reading App Project:** we can add a sticky notes and write down our idea.

**Hiral Mangrola:** Yeah. You can select from the bottom the pink one. You can select your own color.

**Adaeze Okoli:** Yeah.

**Dyslexia Reading App Project:** Yeah, I can. Yeah, I can just add it. Do you want me? Okay, you're doing okay.



00:30:25

**Dyslexia Reading App Project:** Oh, sorry. Okay, it's fine. Just delete everything.

**Adaeze Okoli:** Okay. So, um, ambassadors, right?

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** I refresh that created. No,

**Dyslexia Reading App Project:** Do you want to try? I have it already. I can just

**Adaeze Okoli:** no.

**Dyslexia Reading App Project:** put it.

**Adaeze Okoli:** If you're better with words, you can take over. I'm not good with words.  
I'm good

**Dyslexia Reading App Project:** Sorry.

**Adaeze Okoli:** with ideas. If you're better with typing words, then you can take over.

**Dyslexia Reading App Project:** Yeah, let me just put it because I already have it.

**Adaeze Okoli:** Okay.

**Dyslexia Reading App Project:** Then you can edit that.

**Adaeze Okoli:** Okay. Okay. Okay. Um,

**Dyslexia Reading App Project:** It can

**Adaeze Okoli:** so

**Dyslexia Reading App Project:** be

**Adaeze Okoli:** I don't know.

**Dyslexia Reading App Project:** specific for example for the sprint paling instead of just  
having like team meeting.

**Hiral Mangrola:** Uh, are we are we also So setting up time for weekly what do we call the  
standups and that needs to be shared with the team right standups and

00:31:37

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** demos

**Dyslexia Reading App Project:** Mhm.

**Hiral Mangrola:** and retros meetings.

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** So is

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** that can can that be part of our

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** work?

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** I could I'll probably phrase it better later on my own time. standard. Um the demo, right?

**Dyslexia Reading App Project:** Oh yeah.

**Adaeze Okoli:** Again, um we need ideas. You guys should come after the That would be we attended other meetings like um we were just attending other thing.

**Hiral Mangrola:** This is uh so are are we supposed to write what we did and what we will be doing both or just for the next steps? That's

**Adaeze Okoli:** what we've done what we'll be doing um I think our vision goal so

**Hiral Mangrola:** okay.

**Adaeze Okoli:** this is like this should be like done

**Hiral Mangrola:** Okay. Okay.

**Adaeze Okoli:** so I'm

**Hiral Mangrola:** How was how was the yesterday's session the handoff fun which you attended a day with the PST

**Adaeze Okoli:** Sorry.

00:33:32

**Hiral Mangrola:** the hangout session which you attended how was it

**Adaeze Okoli:** Oh,

**Hiral Mangrola:** and what what was done there.

**Adaeze Okoli:** also was um someone was there with me. Julia, right? Is she

**Dyslexia Reading App Project:** Is she here?

**julia mahoney:** I

**Adaeze Okoli:** Is

**julia mahoney:** I'm

**Adaeze Okoli:** she here?

**julia mahoney:** here. I don't

**Hiral Mangrola:** Oh

**julia mahoney:** think I was

**Hiral Mangrola:** yeah yeah yeah.

**julia mahoney:** here for that.

**Hiral Mangrola:** Sorry.

**Adaeze Okoli:** Yeah. So, Jo was there with me.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** Um

**Hiral Mangrola:** Uh-huh.

**Adaeze Okoli:** we discussed about PM. That's where we discussed about the demo meeting

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** and um this um sorry the yeah I don't want to just be rambling. So we talked about the demo yesterday what time the demo is going to be which is on Friday. How long it's meant to be which is an hour.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** Um, we talked about everybody's going to have like 8 minutes for the demo. And I'm guessing because they did um they ask in PS meeting when they'll be throwing questions.

**00:34:36**

**Adaeze Okoli:** So I'm guessing that'll be at the end when everybody's done presenting, people can start asking questions just so we stick to the 1 hour time because if we start asking questions in between presentations, we're going to like lose track of time. So um we talked about everyone's information being um I think our information is there so that doesn't affect us that's in notion our Gmails and all that. Um

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** yeah talked about scheduling. So, we're yet to schedule the retro section um and sprint planning, but we've done the sprint planning out before Monday. We just need people to um pick the availability and then we'll book that.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** We'll schedule that. Um we need to meet with clients with Morgan. I'm going to send out another email to Morgan today

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** after this meeting just, you know, to remind him. Let's

**Hiral Mangrola:** Yeah,

**Adaeze Okoli:** book

**Hiral Mangrola:** I

**Adaeze Okoli:** a meeting with

**Hiral Mangrola:** saw

**Adaeze Okoli:** him.

**Hiral Mangrola:** his email that

00:35:44

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** Mr. Ben doesn't have time and he'll be

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** the

**Adaeze Okoli:** Yeah. And it did. So, we were meant to go through the email to um everything it said there and see if there's anything that we need to address within our team. I think it kind of if you were in the was it PS team, he kind of said everything that um Ricardo was kind of saying. It was me and Bar that was in the meeting. Um but yeah when we go through it I'll kind of pinpoint that um was majorly booking meetings scheduling meetings booking meetings scheduling meetings Monday for sprint planning Thursday for backlog review

**Hiral Mangrola:** backlog.

**Adaeze Okoli:** which

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** yeah but that's not we won't be scheduling that PS team will be scheduling it so we'll just be Okay. Then we facilitate and PM team facilitates the retro too. The same we facilitate tomorrow. Same way we'll facilitate demo. We facilitate retro. Um we also talked about whether Weber is going to be putting up like um meetings to add tech flick.

00:37:04

**Adaeze Okoli:** So we can our meetings can be shown on on events. so that people who want to join can join um like these guys um observers can join.

**Hiral Mangrola:** Mhm.

**Adaeze Okoli:** Yeah. So um what else did we talk about? Okay. Um we're supposed to talk about um Bahara. You we're going to talk to Julia about say

**Dyslexia Reading App Project:** Uh yeah

**Adaeze Okoli:** Yeah.

**Dyslexia Reading App Project:** coordin uh as I mentioned to some of you I'm moving to another state so uh my schedule will be really busy because we going to drive there and I don't have access to my laptop and for like five to six days and also I'm really busy

these days so um is any one of you or Julia you wanted to be responsible for meetings right Uh

**julia mahoney:** I have no problem doing that. Are we talking about um this Friday or next week?

**Dyslexia Reading App Project:** uh it yeah or in general you can do it all the time if you are interested. Uh but for doing that you need to be college.

**00:38:27**

**Dyslexia Reading App Project:** So are you open to that? Do you have

**julia mahoney:** Um

**Dyslexia Reading App Project:** time?

**julia mahoney:** I will be gone from the 18th to the 24th on my honeymoon.

**Dyslexia Reading App Project:** Oh, congrats

**Adaeze Okoli:** Oh. Congratulations and

**julia mahoney:** Thank you. Thank you.

**Dyslexia Reading App Project:** 18 of May.

**julia mahoney:** Yeah.

**Dyslexia Reading App Project:** Oh, it is the same time that I'm gone.

**julia mahoney:** Yeah. That's

**Adaeze Okoli:** yes.

**julia mahoney:** was like a wait a second before I commit to that.

**Hiral Mangrola:** and and uh like we spoke Bahare that like I need to get back to you on that. It's the same day. It's like that's the week my parents are

**Dyslexia Reading App Project:** Mhm.

**Hiral Mangrola:** coming from India. So, I'm going to travel as well. I'll be attending the meeting. But that's that's why I said I let me think over it because I'm going to pick them off and they're going to be so I don't want to miss out on things after taking responsibility.

**00:39:13**

**Hiral Mangrola:** That's why I said that I need to think and get back because yeah, we're traveling that week and the next week after.

**Dyslexia Reading App Project:** Okay.

**Hiral Mangrola:** Yeah.

**julia mahoney:** I will I'll be in the middle of the ocean. So even if I wanted to help, I don't think I'll have any service at all.

**Dyslexia Reading App Project:** Yeah, of course you shouldn't do it.

**Hiral Mangrola:** You shouldn't do it, Julia.

**Adaeze Okoli:** No, Julia shouldn't do it. Please.

**Dyslexia Reading App Project:** So, we need to find someone for that time. May AC

**Adaeze Okoli:** What about Nikita?

**Hiral Mangrola:** I mean, they say if you if you need any help in anything, uh you can definitely text me. I'll be I'll be replying. It's not that I'll be completely MIA. But

**Adaeze Okoli:** Okay.

**Hiral Mangrola:** I just that but I I was like I need to think over before I commit for the colle. That's the only thing. But if you have any if you need any help, if you need to text me, just you can text me anytime.

**00:40:14**

**Hiral Mangrola:** So that's definitely not going to be a problem. So yeah.

**julia mahoney:** And then I have one more question while we're on the topic about this. What time is our meeting on Friday?

**Adaeze Okoli:** next week but this Friday

**julia mahoney:** This Friday. I don't have it in front of me.

**Dyslexia Reading App Project:** this Friday.

**Adaeze Okoli:** check

**Dyslexia Reading App Project:** Let me check it on my calendar.

**Adaeze Okoli:** you have to ask your timeline because I'm going to give my own timeline So let's

**Dyslexia Reading App Project:** We

**Adaeze Okoli:** So

**Dyslexia Reading App Project:** have right one of them is pure kickoff which is on 1:30 Eastern time and then we have uh the SP demo which is on uh 300 p.m.

**Hiral Mangrola:** Three.

**Dyslexia Reading App Project:** uh Eastern time. So I think you are in central central time right? It would be one

**julia mahoney:** Yeah.

**Dyslexia Reading App Project:** I think it would be 2 p.m. if you

**julia mahoney:** Um

**Dyslexia Reading App Project:** can.

**Hiral Mangrola:** Why

00:41:14

**julia mahoney:** and

**Hiral Mangrola:** do I'm confused. So, we have demo at 3:00, right?

**Dyslexia Reading App Project:** Yeah.

**Hiral Mangrola:** ES we and we have retro before the demo.

**Dyslexia Reading App Project:** Yeah. I don't know. What is that? It is pre retro.

**Hiral Mangrola:** Yeah, I don't

**Adaeze Okoli:** We

**Hiral Mangrola:** I've

**Adaeze Okoli:** do.

**Hiral Mangrola:** got it's a pre

**Adaeze Okoli:** Oh, yeah. We have Pure.

**Dyslexia Reading App Project:** I haven't noticed

**julia mahoney:** is

**Dyslexia Reading App Project:** that. What's that?

**Adaeze Okoli:** Yeah, I've not that either.

**Hiral Mangrola:** I

**Adaeze Okoli:** Just

**Hiral Mangrola:** don't

**Adaeze Okoli:** send

**Hiral Mangrola:** Is it

**Adaeze Okoli:** them.

**Hiral Mangrola:** the one which is like every Friday that's with Morgan? I don't know if it's the same one.

**julia mahoney:** I

**Adaeze Okoli:** We'll

**julia mahoney:** think so.

**Adaeze Okoli:** find out. It's probably

**Hiral Mangrola:** Uh,

**Adaeze Okoli:** that.

**Hiral Mangrola:** I'm confused with that.

**julia mahoney:** Um,

**Adaeze Okoli:** We'll

**julia mahoney:** and  
**Adaeze Okoli:** find

**00:41:51**

**julia mahoney:** how  
**Adaeze Okoli:** out.

**julia mahoney:** long is the demo? An hour.

**Adaeze Okoli:** Yeah, demo is an hour.

**julia mahoney:** Okay. I have an interview at 2 to 2:30. Can I come in for the last bit?

**Adaeze Okoli:** That's

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** fine.

**julia mahoney:** Okay. I just want to make sure that you guys know that I won't be there,  
but it won't be completely at

**Adaeze Okoli:** This

**julia mahoney:** two.

**Adaeze Okoli:** is a reminder to drink water. Okay, that's naked. That's Alexa.

**Dyslexia Reading App Project:** Oh my god.

**Hiral Mangrola:** Okay.

**Nikita Adhikari:** Um, also for the period of when you guys are all gone, I can also try to  
um do some of like the co-lead responsibilities if Someone I just need some

**Dyslexia Reading App Project:** Yeah,

**Nikita Adhikari:** guidance.

**Dyslexia Reading App Project:** that

**Adaeze Okoli:** Okay,

**Dyslexia Reading App Project:** would be perfect. Okay.

**Adaeze Okoli:** thank

**Nikita Adhikari:** Yeah.

**Adaeze Okoli:** you guys so much.

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** Yeah,

**Dyslexia Reading App Project:** So,



00:42:40

**Adaeze Okoli:** thank you

**Dyslexia Reading App Project:** just

**Adaeze Okoli:** guys.

**Dyslexia Reading App Project:** tell Niha about it to see what we should do. Yeah.

**Adaeze Okoli:** Yeah. So, we're also thinking that I mean I don't know if it's just the hangouts or if we should have like our own kind of a group chat outside the main project management or we should just do like hangouts because usually when I want to like reach out like yesterday I just had to private chat and Bahara and then we started working on stuff but if we had like a personal page I could just come online and be like online I need

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** help with this with that. So, I don't

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** know if we should use Hangouts for that or we should use like personal cuz in Hangouts you can't chat create a new I don't know new

**Hiral Mangrola:** I'm never never

**Adaeze Okoli:** PM group.

**Hiral Mangrola:** like I don't know.

**Dyslexia Reading App Project:** So, which one is easier for you?

00:43:33

**Dyslexia Reading App Project:** having a hangout which is like talking there or having another group but like informal that we can chat because me and others you always talk together u in the private chat room. So which one do you think is better to have? There are some dyslexia hangouts in the Discord. Have you seen them?

**Hiral Mangrola:** You're asking me? I'm sorry.

**Adaeze Okoli:** We're asking you guys the

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** dyslexia hangout. You guys know about

**Hiral Mangrola:** Yeah,

**Adaeze Okoli:** the

**Hiral Mangrola:** that's I've never never used uh Hangout, so I'm not sure. Like even previously it was always this fig jam boot session or uh we used to chat with like using discord on the group chats on not never use that not familiar but if you want to I'll be

open to it so I'm not sure how does that work

**Nikita Adhikari:** Um, yeah.

**Adaeze Okoli:** Yeah, that

**Nikita Adhikari:** I

**Adaeze Okoli:** works.

**Nikita Adhikari:** don't

**Adaeze Okoli:** We could use the anger. I think the thing is with the PM dyslexia when we leave messages it's like people are not really like there immediately

**00:44:51**

**Hiral Mangrola:** Is it

**Adaeze Okoli:** that's

**Hiral Mangrola:** Google? Is it Google?

**Adaeze Okoli:** no on discord our PM Discord group

**Nikita Adhikari:** Is there a way to like at everyone so that like we get the notifications?

Because sometimes I like on Discord I don't always get the notification. Um if someone like sends a message like I have to be on it actively.

**Adaeze Okoli:** Really?

**Dyslexia Reading App Project:** I think you

**Nikita Adhikari:** Yeah.

**Dyslexia Reading App Project:** need to change the notification of your discount discord account because it was like that for me and it was missing out everything. Then I change it to show me the notification even when I'm not using that. I'm not

**Nikita Adhikari:** Okay.

**Dyslexia Reading App Project:** on

**Nikita Adhikari:** Yeah, I I try to figure out how to like show notification when it's just like just for one or two different channels, I guess. Um but it shows me notification for everything. So,

**Dyslexia Reading App Project:** Oh yeah, it is. Yeah,

**Nikita Adhikari:** turn it

**00:45:38**

**Dyslexia Reading App Project:** it's

**Nikita Adhikari:** off.

**Dyslexia Reading App Project:** just like I I

**Nikita Adhikari:** Yeah.

**Dyslexia Reading App Project:** have notification from all of the groups. Yeah. So I don't know. So which one is easier?

**Adaeze Okoli:** If you guys have your notification on, we could just come on. I don't know. Can we create a an informal one? That's the question. So, at least when people see that, they just know it's just the team that is reaching out. as if we are allowed to create an informal one

**Dyslexia Reading App Project:** I don't know.

**Hiral Mangrola:** Good night.

**Adaeze Okoli:** and find out. Okay. So maybe for now could we just use the um you guys will get your notification working so that when we leave when bar I leave a message on the general PM team you guys will see it and then we could just go and hang out and then continue working there. So um yeah so idea for vision board what are we saying is our vision for the you know what let me get out um the email is anybody looking at the email that sent I was thinking maybe I could get points from there to get vision shot.

**00:46:49**

**Dyslexia Reading App Project:** Oops.

**Nikita Adhikari:** all. Um, were we

**Adaeze Okoli:** So if you're looking at my guest message, sorry. Go ahead.

**Nikita Adhikari:** Oh, I was saying like were we all on the email? I'm not sure if I can. I don't know if I see it.

**Adaeze Okoli:** Oh, you let me see if I share

**Hiral Mangrola:** which

**Adaeze Okoli:** my screen.

**Hiral Mangrola:** which

**Adaeze Okoli:** The one Morgan sent out as introduction

**Hiral Mangrola:** the where he's talking about um

**Adaeze Okoli:** being the new client.

**Hiral Mangrola:** Yeah. Yeah. Yeah. Yeah.

**Adaeze Okoli:** Yeah. So, um

**Hiral Mangrola:** I saw that I there's just lot of email but yeah I did see that email

**Adaeze Okoli:** So basically it was saying we're going to prioritize teachers and students need. Um we're going to make a website that teachers can utilize in classrooms. Can I

share my email so you guys can just see? I'm going to share my screen to see this. I don't think it allows you to share emails.

**00:48:18**

**Adaeze Okoli:** I don't think so. No, does not allow you to share your email.

**Hiral Mangrola:** I can share my screen. One second. You want to see the email, right?

**Adaeze Okoli:** No, I've seen it. I'm just saying for others to see, for people who have not. I don't know. But if you're looking at your own, then there's no point.

**Nikita Adhikari:** Yeah,

**Adaeze Okoli:** Um,

**Nikita Adhikari:** I don't think I received that one or I don't know if I was sent that email as well.

**Hiral Mangrola:** You

**julia mahoney:** I didn't get

**Hiral Mangrola:** can

**julia mahoney:** it. I know I didn't

**Hiral Mangrola:** you guys type your email quickly here? I'll forward it. Oops. No, no, no, no, no. Anyone

**Adaeze Okoli:** I got more

**Hiral Mangrola:** else apart from Nikita who needs the email?

**julia mahoney:** me.

**Hiral Mangrola:** So Julia and Nikita that's it.

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** Yes.

**julia mahoney:** He

**Hiral Mangrola:** Uh, okay. I sent. You should receive it.

**00:49:53**

**Hiral Mangrola:** So they say that the vision and the scope the product team is working.

**Adaeze Okoli:** Yeah. even the product um problem statement is um I think PS team is drafting that out um

**Hiral Mangrola:** And also that we are not going to prioritize parents in the MVP. Focus

on the students.

**Adaeze Okoli:** yeah and teachers yeah so What do we do in f jam? I need to know I'm putting when I'm doing the presentation the slides. I probably will just do that. Um, what vision go do you guys think I should type in

**Dyslexia Reading App Project:** Let's see.

**Adaeze Okoli:** vision for the project?

**Dyslexia Reading App Project:** So, is mission board something that we should

**Adaeze Okoli:** So,

**Dyslexia Reading App Project:** work

**Adaeze Okoli:** vision

**Dyslexia Reading App Project:** on?

**Adaeze Okoli:** board and what we're working on. Yeah, division body what you're working on

**Dyslexia Reading App Project:** Okay.

**Adaeze Okoli:** for MVPs and scope. No, we're developing this um the H right for teachers. That's the vision, right? For teachers and

00:51:25

**Dyslexia Reading App Project:** and Mr. Lance.

**Adaeze Okoli:** Uhuh.

**Hiral Mangrola:** Did you Did you guys receive the email by the way? Both of you. Okay.

**julia mahoney:** Yes, I did. Thank you.

**Hiral Mangrola:** Okay. All right.

**julia mahoney:** Oh, wait. No, that was just the otter that I got. Okay, I found it now. Sorry.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** Yeah, not correct. Yeah. Close. You guys can correct the word later. I'm just typing of my head. Sorry. Come on.

**Hiral Mangrola:** Uh should we also mention that we will focus on the students for this MVP like he mentioned and not the parents in this one which you're writing right now Ada in the board. vision

**Adaeze Okoli:** Huh?

**Hiral Mangrola:** Should we also add like we'll be focusing on students for this MVP and not the parents in in this vision board or

**Adaeze Okoli:** Okay. Teachers and students, right?

**Hiral Mangrola:** sorry

**Adaeze Okoli:** Teachers and students or just students.

**Hiral Mangrola:** yeah focus wait let me reate I think he just mentioned students Uh let's read that again.

**00:53:56**

**Adaeze Okoli:** We're going to paragize teachers as

**Hiral Mangrola:** Uh

**Adaeze Okoli:** student needs. Yeah.

**Hiral Mangrola:** yeah, it says we'll focus on the use of use case scenario of students using the tool in a classroom for MVP1. This means we are not going to prioritize parents for MVP. We're only going to prioritize teachers and student needs.

**Adaeze Okoli:** Okay. So

**Hiral Mangrola:** What?

**Adaeze Okoli:** just leave teachers and students. So um So it Sorry. Yes. Yes. Okay, I'll figure that out later. Um, great. What else? Um, so what's the project road map? I saw that somewhere map

**Hiral Mangrola:** Yeah. Yeah, that was so you showed it in the

**Adaeze Okoli:** that's

**Hiral Mangrola:** slide. I saw that that I'm not very sure of

**Adaeze Okoli:** I

**Hiral Mangrola:** because

**Adaeze Okoli:** thought road

**Hiral Mangrola:** that

**Adaeze Okoli:** maps always like

**Hiral Mangrola:** but but I feel like we need to do correct me if I'm wrong. I was I thought that we'll have to figure that out with the product team, product strategy team.

**00:56:07**

**Hiral Mangrola:** How are we going to have a product road map? Right? I'm confused.

**Adaeze Okoli:** That's true. That makes sense because that actually does make sense cuz

**Hiral Mangrola:** Yeah.

**Adaeze Okoli:** since they are running um the strategy and the

**Hiral Mangrola:** Yeah.

**Adaeze Okoli:** vision and all that they are meant to give us like a road map for

**Hiral Mangrola:** Yeah.

**Adaeze Okoli:** them.

**Hiral Mangrola:** Because I'm confused. What are we going to put in the road map? Not sure at this point. like because it's the first so I'm not sure

**Adaeze Okoli:** Okay, I'm looking at the other the previous team. Let me share my screen so you can see what they brought. So the approach so sprint one establish project foundation define problem statement product goals and objectives.

**Hiral Mangrola:** so it's for each each and every team basically.

**Adaeze Okoli:** Yeah. So that

**Hiral Mangrola:** So

**Adaeze Okoli:** means

**Hiral Mangrola:** I think that means we'll have to ask each and every team and

**Adaeze Okoli:** theme.

**Hiral Mangrola:** kind of right

00:57:21

**Adaeze Okoli:** What's that? Yeah.

**Hiral Mangrola:** we will have to ask the teams about it and then maybe

**Dyslexia Reading App Project:** What's

**Adaeze Okoli:** So, we have to find out that ask the teams for what they promises. I'll put that there. So, that means every ambassador should ask their team and then get back to me on the group chat. I just add it to it tomorrow.

**Hiral Mangrola:** H

**Dyslexia Reading App Project:** Okay.

**Hiral Mangrola:** that that makes sense, right? Yeah, maybe we can take a take the screenshot of this and uh share them that like this is what was done in the previous stage and what each team was doing. So like we just need one or two sentence

**Adaeze Okoli:** Yeah. Oh, okay.

**Dyslexia Reading App Project:** So we need to add to the PowerPoint slide. Right.

**Adaeze Okoli:** Yes. Because if you look at this, it's not like they had much. They just put the teammates names and

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** then the project goal, which is what we just I think our project go should be our vision.

00:58:55

**Adaeze Okoli:** Oh, what did we put for project go?

**Dyslexia Reading App Project:** Project. Why is it? Because it seems like UXR low fidelity wireframe. I don't know.

**Adaeze Okoli:** Should everybody have the same project go? Right. Everybody should have the same project.

**Hiral Mangrola:** This is a common project goal that we that PM team will write as in this slide. But this looks like a common project goal here.

**Adaeze Okoli:** So we have to come up with hours. I'll come back to that. Then they did the project room my progress and then They just I'm sure this was like sprint one, sprint two, sprint three, sprint four.

**Hiral Mangrola:** Yeah,

**Adaeze Okoli:** So yeah, so

**Hiral Mangrola:** we

**Adaeze Okoli:** it's

**Hiral Mangrola:** just

**Adaeze Okoli:** just

**Hiral Mangrola:** have one one column I believe, right?

**Adaeze Okoli:** yeah, it's just one column we're going to have for now. Um then yeah, the next one was next test sprint too and PM just going to do this prepare for the next SM meeting.

01:00:03

**Adaeze Okoli:** So we need to find Yes. No, next meeting and all that. Let me see. Key talking point accomplish this. Sprint one dividing problem space. Identifying the problem.

**Hiral Mangrola:** This is for the strategy team, right?

**Adaeze Okoli:** Yeah, this strategy team. So, I stopped at just introducing the whole thing. I stopped at this.

**Hiral Mangrola:** Mhm.

**Adaeze Okoli:** So, the next thing to go over

**Hiral Mangrola:** Will you have to create you will have to create another file or it's already



been created by someone like

**Adaeze Okoli:** um I think we will have to use the one that's on flickr

**Dyslexia Reading App Project:** Yeah,

**Adaeze Okoli:** on

**Dyslexia Reading App Project:** there's a

**Adaeze Okoli:** jam.

**Dyslexia Reading App Project:** place.

**Hiral Mangrola:** oh

**Dyslexia Reading App Project:** Yeah.

**Hiral Mangrola:** you

**Adaeze Okoli:** The

**Hiral Mangrola:** have to

**Adaeze Okoli:** one I

**Hiral Mangrola:** oh that's

**Adaeze Okoli:** Yeah, the one I shared initially

**Hiral Mangrola:** oh I didn't know about that. So you have so that's a new template to use and from

01:01:10

**Adaeze Okoli:** that's

**Hiral Mangrola:** now on

**Adaeze Okoli:** new template to use. Yeah, let me

**Hiral Mangrola:** okay

**Adaeze Okoli:** share that again. Let me just copy put it on.

**Dyslexia Reading App Project:** I can send a link. Here's the link to that.

**Adaeze Okoli:** Oh, okay. So, that's the link to that. So this is just like last project what they did as a step. So, if we're using that link, um, we have to figure out how to hold on. I don't think you're seeing my screen. Stop sharing this. So this is the template um where the sprint you are demoing projecting goes here. uh how to use this template in my to make a slide deck every spring demo shooting chooses there are slides you can use for different layouts feel free to make your own copy okay um so I think this is like the agenda sprint go demo your work next step so this is the work we're demoing and title of slide with two lines in the header.

01:03:10

**Adaeze Okoli:** Yes. Okay. I know. Okay. So, this is project. This the title of the slide with two lines. Put a picture and I'll find the picture. So, project management with subtitle. So, my own is I I'm going to have to figure this out because um what happens?

**Dyslexia Reading App Project:** So we should start from project management right because before that is uh for product strategy I think because they are

**Adaeze Okoli:** Yeah. Then I think the next one is just Yeah.

**Dyslexia Reading App Project:** no

**Adaeze Okoli:** And

**Dyslexia Reading App Project:** and

**Adaeze Okoli:** then

**Dyslexia Reading App Project:** even before the project meet project management there are some some slide before that right it's not ours to fill them right because we are not responsible for the session we are just respons responsible for coordination so

**Adaeze Okoli:** Mhm.

**Dyslexia Reading App Project:** need to fill out that part and we can

**Adaeze Okoli:** You

**Dyslexia Reading App Project:** copy

**Adaeze Okoli:** can see that

**Dyslexia Reading App Project:** the

**Adaeze Okoli:** these guys have done their vision board MVP scope fumia

01:04:14

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** spers here

**Dyslexia Reading App Project:** Yeah. So, we

**Adaeze Okoli:** and

**Dyslexia Reading App Project:** can just add some things from the other phases to the slide under the project management sections.

**Hiral Mangrola:** Oh, they have already written their names. Okay.

**Dyslexia Reading App Project:** Yeah. Yeah. We were in the meeting. They were talking about that each.

**Hiral Mangrola:** So you were saying the initial slides we PM team doesn't need to do

**Dyslexia Reading App Project:** No, I

**Adaeze Okoli:** No.

**Dyslexia Reading App Project:** don't think so because it's I think that it's product strategy that is responsible

**Hiral Mangrola:** oh

**Dyslexia Reading App Project:** for

**Hiral Mangrola:** because

**Dyslexia Reading App Project:** meeting.

**Hiral Mangrola:** because it's changed now because they are coordinate like they will be heading like taking care of the meeting we will just coordinate the time it's because of that right

**Dyslexia Reading App Project:** Yeah, we can ask

**Adaeze Okoli:** We

**Dyslexia Reading App Project:** them to to show

**Adaeze Okoli:** we're facilitating it.

01:04:59

**Adaeze Okoli:** So we

**Hiral Mangrola:** So not are okay.

**Adaeze Okoli:** Yeah. So we are facilitating it. So we basically um we make sure that everybody has put in their slides. We make sure our own slide is there. Um we make sure that it's everybody follows the time. um then you know questions and all that will facilitate it there just that everybody's going to do their presentation individually

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** but this what I don't get is um how to put in because if I put this in this project management is it like can we copy and then the way they are doing theirs right they've done project ID they've

**Hiral Mangrola:** Yeah,

**Adaeze Okoli:** done agenda

**Hiral Mangrola:** you can just copy slides. Yeah,

**Adaeze Okoli:** It's

**Hiral Mangrola:** you

**Adaeze Okoli:** just

**Hiral Mangrola:** can

**Adaeze Okoli:** copy

**Hiral Mangrola:** copy.

**Adaeze Okoli:** slides, right?

**Hiral Mangrola:** Yeah. And

**Adaeze Okoli:** Uhhuh.

**Hiral Mangrola:** Yeah. Yeah. Yeah, I'm sure you you can do that. It's the same way the slides work.

01:06:00

**Hiral Mangrola:** So, you can just copy

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** and then change things.

**Dyslexia Reading App Project:** Yeah,

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** Yeah.

**Dyslexia Reading App Project:** just

**Hiral Mangrola:** Yeah.

**Dyslexia Reading App Project:** like the product strategy team.

**Adaeze Okoli:** Yeah. Okay, that's fine. Then um I'll probably just sit down tomorrow evening and do sort it out. But um

**Hiral Mangrola:** Sorry

**Adaeze Okoli:** I

**Hiral Mangrola:** about

**Adaeze Okoli:** need

**Hiral Mangrola:** that.

**Adaeze Okoli:** I need I need this I need the Figma sorted um so that I can be able to sort that out. So we need to this Figma

**Hiral Mangrola:** So, so what? Sorry, couldn't hear you.

**Adaeze Okoli:** And we need to sort out the um our Figma,

**Hiral Mangrola:** What in Figma? Can't see your screen.

**Adaeze Okoli:** the um our vision, goal, all that. I need to sort that out to make sure that

**Hiral Mangrola:** Oh, the the fake jam board. Okay. Okay. I

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** thought you were talking about the slide.

01:07:11

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** Oh, no. No. I need ideas so that we can I can start

**Hiral Mangrola:** So, we'll have so basically then we'll have one will be project project goal or maybe the common project goal is going to be set up by product strategy, right? So

**Adaeze Okoli:** that

**Hiral Mangrola:** we'll

**Adaeze Okoli:** what I was thinking. Is it

**Hiral Mangrola:** we'll have a

**Adaeze Okoli:** going

**Hiral Mangrola:** yeah we'll have then the vision and the road map that we'll receive from each team. I think two or three slides on the mats

**Adaeze Okoli:** Okay. Um this um PM contributions will be what we've done right so far. Are you guys in are you getting a fake jam with me?

**Dyslexia Reading App Project:** Yeah,

**Hiral Mangrola:** Yeah.

**Dyslexia Reading App Project:** this

**Adaeze Okoli:** So we don't need to define problem scope do we

**Dyslexia Reading App Project:** define and problem. No, I don't think so. It's what the product strategists are working on, right? They mention a scope.

01:08:34

**Adaeze Okoli:** see later Oh,

**Dyslexia Reading App Project:** So, what about vision board? What is uh which part of the slide is that vision board?

**Hiral Mangrola:** Like maybe the first one like we saw in the template like the example previous example Okay.

**Dyslexia Reading App Project:** Yeah, the first one is project goal. So, it is this one. So, we can just add now to the

**Adaeze Okoli:** change YouTube project. Could you guys just give me a minute, please? That's my daughter.

**Dyslexia Reading App Project:** So maybe the first one should be agenda right what we have done or what was our deliverable because we shouldn't start with what we have done we should list what we did so

**Hiral Mangrola:** So that's the yellow one right like where what we have done

**Adaeze Okoli:** Uh

**Dyslexia Reading App Project:** Yeah, product strategy call it agenda. They said that list

of the sprint delivered that they achieved. So maybe we can do the same and list what we said like coordination or something like that.

**01:10:52**

**Hiral Mangrola:** I'll be back in a sec.

**Adaeze Okoli:** So if you're saying this is agenda then what should the first one be?

**Dyslexia Reading App Project:** Yeah, because uh the first the most important things is saying what we have done, right? So,

**Adaeze Okoli:** Huh?

**Dyslexia Reading App Project:** but should be it should be called agenda or something like that, right? that we should mention that what we have done so far like ambassadors or coordinating the one that we mentioned and you put it in the figure.

**Adaeze Okoli:** Okay. You know, we could just use chat. Let me see what says about this.

**Dyslexia Reading App Project:** Yeah, that's a great idea.

**Adaeze Okoli:** Okay, you do that. I'll do this one.

**Dyslexia Reading App Project:** Yeah. Which one? Agenda.

**Adaeze Okoli:** Yeah,

**Dyslexia Reading App Project:** Should

**Adaeze Okoli:** do

**Dyslexia Reading App Project:** I

**Adaeze Okoli:** that.

**Dyslexia Reading App Project:** do that?

**Adaeze Okoli:** Yeah.

**Dyslexia Reading App Project:** Okay.

**Adaeze Okoli:** That is what it's saying. Although I don't agree with about the title think makes sense to me.

**01:14:14**

**Dyslexia Reading App Project:** You are seeing that right right now in this slide. I change it.

**Adaeze Okoli:** Okay. Hold on. The agenda is that the one you changed.

**Dyslexia Reading App Project:** Yeah. And

**Adaeze Okoli:** Okay.

**Dyslexia Reading App Project:** we should add next steps, right? Um or is it the next step? The last one that I added.

**Hiral Mangrola:** That's an like the stand up and retro meeting.

**Dyslexia Reading App Project:** Yeah. So the the last one coordinating timing for a stand up and retrospective. Should we add something more or is enough

**Hiral Mangrola:** anything else that will be in the scope uh then otherwise if this is the task that we'll have to do then I don't know what else to add

**Adaeze Okoli:** Nikita, do you have any ideas? Nikita, do

**Nikita Adhikari:** for

**Adaeze Okoli:** you have any ideas?

**Nikita Adhikari:** Yeah. for our next steps.

**Adaeze Okoli:** Mhm.

**Nikita Adhikari:** Um I mean I'm I'm not really sure.

**01:15:35**

**Nikita Adhikari:** I did put something in the chat about like a general I know we're talking about project goals earlier, but I didn't want to like interrupt. Um but I also put it into like chat GPT of like a potential project goal that we could put, but I don't know if we need to talk to the product strategy team first.

**Adaeze Okoli:** Okay.

**Dyslexia Reading App Project:** Uh, this is for gold.

**Nikita Adhikari:** Yeah, as a as just like as as the general goal of like just based on Morgan's email that he sent. Um, but I think he already I don't know is sorry

**Dyslexia Reading App Project:** Yeah. Should

**Adaeze Okoli:** Julia, do you have any ideas? Cuz you in a meeting with me yesterday.

**julia mahoney:** I wasn't in that meeting, but I don't have any ideas. I'm sorry.

**Adaeze Okoli:** It's fine.

**Hiral Mangrola:** Okay.

**Adaeze Okoli:** It's fine. I don't know. I think the the with the only thing we have to do is just coordinate. I think that's why it just use like everybody has a lot and then we just have very

01:16:43

**julia mahoney:** I

**Adaeze Okoli:** small

**julia mahoney:** think

**Adaeze Okoli:** slide.

**julia mahoney:** there's another designer named Julia. just maybe where you saw which

**Adaeze Okoli:** Oh,

**julia mahoney:** is not

**Adaeze Okoli:** really?

**julia mahoney:** a big deal. Yeah, don't worry about it though. It's not a big deal.

**Adaeze Okoli:** I'm sorry.

**julia mahoney:** Oh, it's fine.

**Adaeze Okoli:** Okay. tonight.

**Dyslexia Reading App Project:** All right. So, what about the project road map? Should be added that to as well.

**Hiral Mangrola:** Okay. For the

**Adaeze Okoli:** What?

**Hiral Mangrola:** project map, we'll have to hear like from each team like we said. We'll have to share the screenshot of that slide and then once they tell us what each and each

**Dyslexia Reading App Project:** Yeah.

**Hiral Mangrola:** of and then we can add

**Dyslexia Reading App Project:** I can just copy all of them now and then we can just fill in the based on the feedback that we received.

**Adaeze Okoli:** But that be really helpful. So I know I'll be doing this slides but was what do you think will present it cuz we facilitate I'm no good at it's not like I'm no good at talking I think I speak very fast with my heartent I don't think people are going to hear

01:18:33

**Hiral Mangrola:** You're good. Why would you say that you're good? You had already facilitating

**Dyslexia Reading App Project:** Yeah.

**Hiral Mangrola:** this session.

**Adaeze Okoli:** I'm very fast. People always go, "What? What? What?"

**Hiral Mangrola:** No, no, no. You're good. If you talk, you are fast. You don't know how I



do.

**Dyslexia Reading App Project:** Okay, So, okay. So, I will do it then. Uh what else? What about project? We said that is not for us right to do

**Hiral Mangrola:** I mean we will add but once we have once we listen from like from each and every team

**Adaeze Okoli:** What's

**Hiral Mangrola:** we'll

**Adaeze Okoli:** that?

**Hiral Mangrola:** have to put their like we saw in the previous slide we'll have to put it in the slide we'll have to bring everything everyone's road map together and write in points like we saw, right?

**Dyslexia Reading App Project:** but this is for the uh progress. There is another one called oh they are both called project road map pro progress.

01:20:10

**Dyslexia Reading App Project:** There are two types of that. One of them is a sprint one two three and four. It has all

**Adaeze Okoli:** Yeah.

**Dyslexia Reading App Project:** of

**Adaeze Okoli:** Yeah. I think that's like an update of

**Hiral Mangrola:** This

**Adaeze Okoli:** every

**Hiral Mangrola:** like

**Adaeze Okoli:** sprint.

**Hiral Mangrola:** Yeah. Think for this we'll just have one column, right? That's what

**Adaeze Okoli:** We

**Hiral Mangrola:** we

**Adaeze Okoli:** just have one one column just the sprint one.

**Dyslexia Reading App Project:** Mhm.

**Hiral Mangrola:** Mhm. Yeah.

**Adaeze Okoli:** I think glass this time. Well, if this is all we have, I will just um when I'm doing the slide, I'll just do the way we do it in high school. Make it big. Make it plenty. It look like a lot.

**Hiral Mangrola:** Heat.

**Adaeze Okoli:** But so far, I do think that I mean, this is all we've done. We I mean, I think Mr. Ben really slowed us down.

**Dyslexia Reading App Project:** Yeah.

01:20:59

**Adaeze Okoli:** So that that kind of contributed by I mean we're picking our pace already. So next sprint we'll probably have more to do and all that. But

**Dyslexia Reading App Project:** Yeah.

**Adaeze Okoli:** for now it's just been scheduling meetings, scheduling um and that's just it. I'm coordinating with other teams to know what's going on and the update and I'll find the right terminologies and words and I'll just put it properly. Um maybe by tomorrow evening I should be done with it.

**Dyslexia Reading App Project:** Great. So, is

**Adaeze Okoli:** And

**Dyslexia Reading App Project:** there

**Adaeze Okoli:** if

**Dyslexia Reading App Project:** anything

**Adaeze Okoli:** anybody has you guys should please copy the link. Let me share to your emails. So if anybody has any ideas later they can

**Hiral Mangrola:** which

**Adaeze Okoli:** just

**Hiral Mangrola:** link the fig jam fig jam link.

**Adaeze Okoli:** Yeah. The free jam link.

**Hiral Mangrola:** Yeah, but you can also just just in case you missed the link. But once you open the tech fleet space, you go to the dyslexia, we'll be able to see this just in case one doesn't find the link.

01:22:04

**Adaeze Okoli:** Well,

**Hiral Mangrola:** If you miss out on the link, you can still access. Just I'm just letting everyone know like if you access the tech fleet space and then open the dyslexia app, the file will now be visible because you just

**Adaeze Okoli:** yeah.

**Hiral Mangrola:** create today.

**Adaeze Okoli:** Yeah.

**Hiral Mangrola:** You can see that

**Adaeze Okoli:** But

**Hiral Mangrola:** file.

**Adaeze Okoli:** is it visible for you guys though or do I have to send the link all the time?

**Hiral Mangrola:** No, everyone can see that file for sure.

**Dyslexia Reading App Project:** Yeah, that's

**Adaeze Okoli:** Okay.

**Dyslexia Reading App Project:** what that's how I found it. Yeah, I just

**Hiral Mangrola:** Yeah. Yeah, everyone will be able to see irrespective

**Adaeze Okoli:** Okay.

**Hiral Mangrola:** of if you can view

**Dyslexia Reading App Project:** Sure.

**Hiral Mangrola:** or edit but you can see those files for sure.

**Adaeze Okoli:** Okay. Okay. So, you guys can if you remember anything, you can always just come back and add it just before I'm done working.

**Hiral Mangrola:** Yeah. Yeah.

**01:22:49**

**Adaeze Okoli:** Any questions? Yeah.

**Hiral Mangrola:** Good.

**Nikita Adhikari:** Um, were we going to do any standups before Friday or was that something that you were saying were just like send it in the chat?

**Adaeze Okoli:** Oh yeah, I mean not in the chat. You come add it up on the Figma. You send it in chat just to be safe

**Nikita Adhikari:** Okay.

**Adaeze Okoli:** on both side. Um

**Hiral Mangrola:** going to be from next

**Adaeze Okoli:** we

**Hiral Mangrola:** week.

**Adaeze Okoli:** actually start doing standups every day for next week, right?

**Hiral Mangrola:** From next week. Okay.

**Adaeze Okoli:** Yeah. I mean it's

**Nikita Adhikari:** Mhm.

**Adaeze Okoli:** going to be like after either before or after every meeting everybody has attended so talk and discuss have any questions um to ask the team from what you've brought back feedback you've brought back to us you can always have something to go

back wait

**Nikita Adhikari:** Okay.

**Adaeze Okoli:** I think always put that schedule meeting so she's in charge of scheduling meetings summary just fell on her head We'll schedule that for next week. Everybody's available next week, right? Monday, Tuesday, Wednesday, apart from on the moon and trap moving.

**Dyslexia Reading App Project:** And what about our weekly meeting? Is this time good for every week? So I can

**Hiral Mangrola:** 1

**Dyslexia Reading App Project:** set

**Hiral Mangrola:** 1:30 Wednesday. Yes.

**Dyslexia Reading App Project:** Yeah.

**Hiral Mangrola:** T 1:30 Wednesday. Yeah.

**Adaeze Okoli:** This Yeah, work for me.

**Dyslexia Reading App Project:** Okay. So I am standing by for the other visa as well because other teams needs to know it beforehand so that they can join the other ambassadors.

**Adaeze Okoli:** Oh yeah, that's true.

**Dyslexia Reading App Project:** Okay. So I do

**Adaeze Okoli:** so,

**Dyslexia Reading App Project:** it.

**Adaeze Okoli:** Okay. All right, guys.

**Hiral Mangrola:** Okay.

**Dyslexia Reading App Project:** It was nice seeing you. Okay.

**Adaeze Okoli:** Right.

**Hiral Mangrola:** I think,

**julia mahoney:** Bye.

**Hiral Mangrola:** thank

**Nikita Adhikari:** Hi.

**Hiral Mangrola:** you. Bye.

**Transcription ended after 01:24:40**

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