

## **Are you a CHS student? Need a work permit?**

- **During the school year:** See your guidance counselor or see Ms. McColgan in room 102 in order to fill out your work permit application and get your work permit. \*\*If you are working at a PIC or SuccessLink job, contact them directly to double check how to get your work permit, as they may have a special process.
- **During the summer:** If you are working with the Boston PIC, SuccessLink, or ABCD SummerWorks, you can get a work permit from them. For all other jobs, complete [this form](#). Once completed, a BPS Registration Specialist will contact you within two business days regarding the next steps for your work permit.

### **Frequently Asked Questions:**

**What is a work permit?** A work permit is a document from your school that gives you permission to work, if you are ages 14-17. Once you turn 18, you no longer need a work permit in order to work.

**What is the process to get a work permit?** You will fill out a work permit application form, which includes a signature from your parent or legal guardian, a signature and information from the employer that is offering you the job, and (if you are 14 or 15 years old) a doctor's signature. You will return this form to get your work permit.

**Do I need to get a new work permit for each job?** Yes, the work permit is specific to one job. You need to get a new one for each new job.