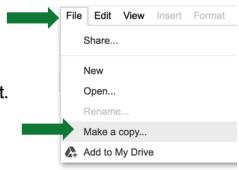


How to use this template:

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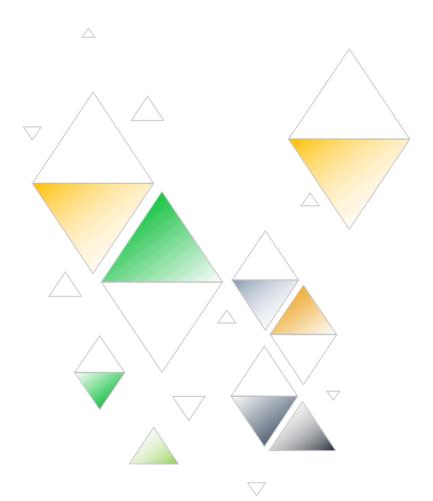
In the menu, click File > Make a copy...



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CONTRACTOR INVOICE TEMPLATE

Template begins on page 2.



PROJECT NAME

CONTRACTOR INVOICE

| DATE / TIME | LOCATION | COMPLETED BY | INVOICE NO. | INVOICE DATE |
|-------------|----------|--------------|-------------|--------------|
| 00/00/0000 | | | | 00/00/0000 |

| CONTRACTOR | CLIENT |
|---------------------|---------------------|
| COMPANY NAME | NAME |
| Address | Address |
| Address | Address |
| City, State and Zip | City, State and Zip |
| Phone | Phone |
| Email | Email |
| webaddress.com | webaddress.com |

| CONFIRMATION | | | | |
|-------------------------|---------------------|--|--|--|
| CONTRACTOR NAME (PRINT) | CLIENT NAME (PRINT) | | | |
| Contractor Signature | Client Signature | | | |
| Date | Date | | | |

| LABOR DESCRIPTION | HOURS | RATE | TOTAL |
|------------------------------------|---------------------------------|--------------|-------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | TOTAL | |
| | | | |
| PARTS / MATERIALS | QTY | UNIT PRICE | TOTAL |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| remarks and additional job details | | TOTAL | |
| | | SUBTOTAL | |
| | enter percentage | TAX RATE | |
| | | TOTAL TAX | |
| | | OTHER | |
| | | GRAND TOTAL | |
| | enter initial payment amount | LESS PAYMENT | |
| | | TOTAL DUE | |

Please make check payable to: Your Company Name. $THANK\ YOU$

For questions concerning this invoice, please contact NAME, (321) 456-7890, EMAIL ADDRESS www.yourwebaddress.com

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