Course Agreement

This two-part form must be completed whenever a student arranges with a faculty instructor to register for an Independent Study or Special Topics Course in music. Students are responsible for filling out this form, obtaining signatures from both their instructor and music program advisor, and returning it to the Department of Music office during registration. The student must register in SIS before the end of the Drop/Add Period (2nd Friday of the semester).

Please attach a documented copy of the course requirements or a course outline (see next page).

Instructor Name:	
Instructor Network ID (abc123):	
Student Name:	
Student Network ID (abc123):	
Course Number/Section:	
Course Title:	
Select one:	
[] Independent Study Course	[] Special Topics Course (Graduate Students only)
Credit Units:	Term: [] Fall [] Spring [] Summer Year:
Student's Signature:	Date:
Instructor's Signature:	Date:
Advisor's Signature:	Date:

Course Outline

This template should be used by the student and faculty instructor to develop a course proposal for an Independent Study or Special Topics course.

Each course outline has three components:

- 1. **Course Description:** A summary of the course's focus and objectives.
- 2. **Course Outcomes:** Specific products or processes that will demonstrate student learning and achievement.
- 3. **Course Assessment:** Methods and tools used to evaluate student achievement.

Part 1 - Description

(Sample text below; instructors/students may customize this description)

This course is designed to... by focusing on...

Notes:

Part 2 - Outcomes

(Sample outcomes below; instructors/students may define their own)

- Create...
- Demonstrate...
- Perform...
- Meet weekly with the instructor to...

Notes:

Part 3 - Assessment

(Sample assessments below; instructors/students may define their own assessment methods)

- Completed essay describing...
- Video evidence of...
- Successful completion of all student/faculty meetings [] Yes [] No



