

Course Agreement

This form is required for all **Independent Study** and **Special Reading** courses in music. Students must complete the form, obtain signatures from the instructor and program advisor, and submit it to the Department of Music office during registration. Students are also responsible for registering in SIS before the end of the Drop/Add Period (2nd Friday of the semester).

Please attach a copy of the course requirements or outline.

Instructor Name: _____

Instructor Network ID (abc123): _____

Student Name: _____

Student Network ID (abc123): _____

Course Number/Section: _____

Course Title: _____

Course Type:

- Independent Study Course
- Special Reading Course (Graduate Students only)

Credit Units: _____ **Term:** [] Fall [] Spring [] Summer **Year:** _____

Student's Signature: _____ **Date:** _____

Instructor's Signature: _____ **Date:** _____

Advisor's Signature: _____ **Date:** _____



- Department Chair Approval
- Music Office Received

Course Outline

This template should be used by the student and faculty instructor to develop a course proposal for an Independent Study or Special Topics course.

Each course outline has three components:

1. **Course Description:** A summary of the course's focus and objectives.
 2. **Course Outcomes:** Specific products or processes that will demonstrate student learning and achievement.
 3. **Course Assessment:** Methods and tools used to evaluate student achievement.
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Part 1 – Description

(Sample text below; instructors/students may customize this description)

This course is designed to... by focusing on...

Notes:

Part 2 – Outcomes

(Sample outcomes below; instructors/students may define their own)

- Create...
- Demonstrate...
- Perform...
- Meet weekly with the instructor to...

Notes:

Part 3 – Assessment

(Sample assessments below; instructors/students may define their own assessment methods)

- Completed essay describing...
- Video evidence of...
- Successful completion of all student/faculty meetings [] Yes [] No

Notes: