

## **Frequently Asked Questions**

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#### 1. Do I need a PowerTeacher Pro mobile app?

With PowerTeacher Pro, you no longer need to download the mobile app.

PowerTeacher Pro is **designed to work on** *any* **device** without the need to have an app. What does this mean? It means that no matter where your are or what device you are using, you will have workable access to your gradebook!



## 2. Can I enter grades in PowerTeacher Pro from home?

There are no additional downloads with PowerTeacher Pro, so you may enter grades from home, from the coffeeshop, from the beach......



# 3. Why is there a school house beside some category names?

Great news! With PowerTeacher Pro, the district can pre-set categories and weights for teachers. All general education courses, (non-eoct), are already set with categories, weights, and calculations. Middle and High School teachers have the ability to customize categories and calculations. For more information, visit the Traditional Grades Setup tab of our <a href="PowerTeacher Pro">PowerTeacher Pro for SCCPSS Teachers</a>.



### 4. How do I rename my classes? example: Math GIFTED

With a recent update, that feature has become available!

Navigate to the Settings Charm in PTP.

Select Class Descriptions and enter a class name of your choice in the Custom Class Name Field.

Return to the Settings charm and select Display Settings. From the Display and Sorting dropdown, select the option that includes Custom Name and save changes.

Here's <u>nifty chart to help you identify certain characteristics of courses</u>.



### 5. Where is my old Grade Setup Tab?

It's gone! You'll find what you're looking for under Settings > Traditional > Calculations.



# 6. How do I copy my grade setup from one class to another?

With one of the latest updates, it's now possible to copy custom grade setups from one class to another, or from one quarter to another. Here's a handy video with directions.



#### 7. How do I add a comment to a grade?

You'll need to become familiar with the <u>new score</u> <u>inspector keypad</u> for that!



#### 8. Where's the "View All" button in the comment bank?

You need to be a super sleuth to view all the comments. Change rows/page number to 1000. To search by keyword, click control F, then type a keyword such as organization, on task, attention, etc.....