

Letter of Appreciation to Employees

A stylized illustration of a document with a pencil and a cursor. The document is white with a black outline and contains three horizontal lines representing text. A pencil is positioned diagonally across the top right of the document. A mouse cursor arrow points towards the bottom left of the document. There are several small black plus signs and two stylized eyes floating around the document, suggesting a focus or attention on the content.

Ditch the PDF back and forth! Send your contract with Contractbook to **stay on top** of renewals, deadlines, and obligations with automatic reminders, tasks, and more.


Send


Set the signature

J

Jake Oleander


You


 SMS Verification

 Draw a signature

T


Tom Inland


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R

Rebecca Bell

 SMS Verification

 Sign with a click

 Bar

Send for signatures

LETTER OF APPRECIATION TO EMPLOYEES 1

Dear [\[employee.firstname\]](#),

On behalf of the entire team at [\[employer.companyname\]](#) ("[\[companyname\]](#)"), I would like to take this opportunity to express our heartfelt appreciation and thanks for all your amazing efforts in every aspect of your work. Your exemplary efforts and positive attitude are frequently reported and noted at management meetings.

We have been highly impressed by many of the qualities you have displayed, including:

- (a) The high quality of your work product and the consistency of your output;
- (b) The consistency of your hard work and efforts;
- (c) Your punctuality and near perfect attendance; and
- (d) The professionalism with which you conduct yourself.

You have on a continuous basis been a great role model for your peers and juniors alike. You are regarded in high esteem throughout our organization and are considered to be a vital member of our team.

Our management is of the opinion that you have a great future with [\[companyname\]](#) having solid potential to transition into a management role. In this, we ask that you focus on the development of your management skills. [\[companyname\]](#) will assist by providing appropriate training.

Please continue with your great performance and contribution to [\[companyname\]](#) and we look forward to continuing to work with you.

Sincerely,

[\[human resources. managename\]](#)

[\[position\]](#)

LETTER OF APPRECIATION TO EMPLOYEES 2

Dear [\[employee.firstname\]](#),

On behalf of the entire team at [\[employer.companyname\]](#) ("[\[companyname\]](#)"), I would like to formally and sincerely extend our thanks and appreciation for the great work you have been doing and the exceptional results you have been achieving since you became a team member.

The level of responsibility and leadership you have consistently displayed has been impressive. Coupled with your great organizational skills and dedication, you have produced exceptional results and impressive performances.

Your ability to think on your feet and excellent problem solving ability display exceptional critical thinking skills that are highly appreciated and valued by [\[companyname\]](#).

We have noted that your efforts for [\[companyname\]](#) have made a direct impact on the trading results of several projects.

Thank you for your professionalism and dedication to [\[companyname\]](#) and we look forward to your continued exceptional performance.

Sincerely,

[\[human resources. managename\]](#)

[\[position\]](#)

Your report is ready

Summary

Key Terms and Overview of Plant and Flowers Logistics Warehouse Lease

This commercial lease agreement is between Bredford Family & Friends (Landlord) and Plant and Flowers Logistics (Tenant) for a 5,000 square foot warehouse space located at 19141 Pine

[Read full summary](#)

Key Data Fields

Every contract is built on data. [Learn more](#) →

Base Rent

Operating Cost

Security Deposit

Late Charge

Square Footage of Premises

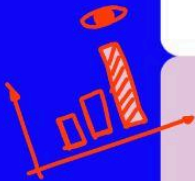


Potential risks

Key Risks in Plant and Flowers Logistics Warehouse Lease

A potential risk is the environmental restrictions prohibiting storage or use of hazardous materials, which could impact Tenant's operations if they use any chemicals/pesticides. Another

[Read full report](#)



Important dates in the contract

We've discovered these dates that might be relevant for you:

Commencement Date

March 1, 2018

Manually reviewing contracts is tedious, error-prone, and (let's be honest) boring. Let us do the hard work for you.

Our AI Insights tool scans, analyzes, and summarizes your contracts for risks, dangers, and important dates, enabling you to make better decisions.

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