

Schoology Curriculum and Lesson Planning Expectations

Curriculum: Schoology will host HPS curriculum where teachers can access and use it for instructional delivery. Curriculum group codes will be disseminated by principals, assistant area superintendents, and curriculum directors.

Lesson Plans: Schoology groups or courses created by schools can be used for lesson plan submission. Districts set the structure and expectations.

Schoology weekly folder expectations

Below items are Schoology usage guidance set by HPS and districts may set specific structures to meet minimum expectations:

Folder Structure: Weekly/Daily and Quarter folders per course following [2020-2021 Guide](#) should be maintained to ensure ease of use by students and parents. Districts may set their district-specific folder structure using the above [guide](#) (Sample: [Schoology Resources and Course Structure - Houston North](#), Sample [Harmony SW District Folder Set UP- Topics Covered](#): Harmony South District course folder set up model. Only 3 folders visible to students. Previous week folders placed into quarter folders.)

Content of the Folders:

- a. **Announcements/Communication:** Daily/weekly announcements for classes should be shared in Schoology - example: homework, assessment dates, upcoming due dates, events, etc. School announcements can be done by other platforms as well.
- b. **HW:** HW assignments with due dates should be posted - for reminders for students and parents, and for access to students who are absent, lose work, etc.
- c. **Lesson Resources for Synchronous/Asynchronous Courses:**
 - i. **Synchronous Courses:** Full lesson cycles in daily folders with exit tickets for **synchronous (live)** and **asynchronous (self paced)** instruction must be posted.
 - ii. **Asynchronous Courses:** Full lesson cycles in daily folders with exit tickets for **asynchronous (self paced)** instruction must be posted.
 - iii. Curriculum resources/program information/links (Aleks, NewsELA, Exploros, HMH, NRI, etc.) used in the courses should be shared.
 - iv. Class syllabus and class expectations should be posted - for classwork, homework, supplies, procedures, etc
 - v. Interactive videos or presentations are strongly encouraged for possible asynchronous student learning.

Schoology Attendance Notice Expectations

Harmony course announcement expectation. How to pin course announcements to the top of course.

[Pinned Course Announcement](#)

Sample Schoology PD: [Copy of HPS SW-Schoology PD-Green](#)

Schoology Grading Expectations

Official gradebook: HPS teachers will maintain Skyward gradebook for official use. Schoology gradebook maintenance is not required but encouraged for making grading easier.

Teachers may use Schoology for easy grading in Schoology and transfer grades to Skyward. Teachers are not expected to maintain a full grade book in Schoology. For gradebook sync issues refer to [Troubleshooting Schoology Grade Sync Issues](#)

We require completely hiding course grade averages in Schoology: [How to hide course averages in Schoology Guide](#).

Schoology Support and PD

Support dashboard: [HPS Schoology Support Dashboard](#), **theITspot Guide:** [Schoology | theitspot \(harmonytx.org\)](#)