



The following is a summary of the agenda items that impacted Students in Wolf Creek Public Schools but should not be considered as the official minutes.



**In attendance:**

Trustees: Brent Buchanan, Jamie Coston, Karla Danser, Luci Henry, Paula Law, Lana Thompson  
Administration: Tim De Ruyck (Superintendent), Kevin Newman (Assistant Superintendent of Education Services), Sonja Dykslag (Assistant Superintendent of People Services), Kevin Pobuda (Secretary-Treasurer), Megan Vickers (Recording Secretary), Dawn Bleskie (Executive Assistant).

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**Board Meeting Date - November 24, 2025**

**Data Collection for Provincial Class Size and Complexity Survey**

The Board received an update on the province-wide survey requiring school divisions to report class size, complexity, IPP counts, and behaviour incidents at the school, class, and subject level. Division Office staff worked with administrators to review requirements, centrally populate available data, and ensure accuracy before final submission to Alberta Education by the November 24 deadline. Trustees also noted the Government’s newly announced Class Size and Complexity Cabinet Committee, which is reported to include a \$400 million budget to support classroom pressures.

**Advocacy, Community Engagement & Public Relations Committee Meeting**

The Board reviewed proposed dates to reconvene the Advocacy, Community Engagement & Public Relations Committee, which last met in February 2025. Trustees selected February 3, 2026 as the placeholder date to begin identifying advocacy priorities, responding to emerging issues, and strengthening community engagement efforts for the year ahead. The committee’s work will support proactive campaigns and ensure consistent, transparent communication aligned with the Board’s governance mandate.

**Trustee School Tours**

The Board approved April 1, 2, 9, 28 and 29, 2026, for trustee school tours. These tours, scheduled in 20–30 minute intervals across multiple days, provide essential opportunities for new trustees to visit schools, meet administrators, and deepen their understanding of each school community. Trustees emphasized the importance of these orientations in supporting informed governance and strengthening divisional connections.

**Board Policy 7 – Board Operations Review**

The Board accepted for information updates to Board Policy 7: Board Operations, including refinements to the section outlining timelines for establishing the annual organizational meeting. Although focused on specific areas, these revisions play an important role in ensuring the policy remains current, aligned with Board direction, and reflective of strong governance practices. The Policy will come for final review and approval at the next regular meeting.

**2026 Stakeholder Engagement Sessions**

The Board approved February 26, 2026 and March 5, 2026, as the dates to engage support staff and students as part of the 2026 Stakeholder Engagement process. These sessions further the Board’s commitment to meaningful consultation under Alberta Education’s Assurance Framework, ensuring diverse voices contribute to shaping priorities in the Four-Year Education Plan. Stakeholder engagement continues to strengthen responsiveness, understanding of education matters, and decision-making across Wolf Creek Public Schools.

**2026 Board School Council Meeting**

The Board approved March 12, 2026, at 5:00 p.m. for the annual Board/School Council meeting, which will be held at the Division Office. This meeting provides an important opportunity for trustees and school council representatives to connect, share perspectives, and discuss key priorities shaping education across the division.

**For more information, please contact:**

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