



MĀNOA STAFF SENATE

Senate | Executive Board Meeting

March 5, 2025, 11:00am - 12:00pm
Virtual Meeting (via Zoom)

Agenda

Name	Role (*EB members)	Attendance
Andrew Sensano	*Chair	<i>Present</i>
Reynold Kajiware	*Vice-Chair	<i>Present</i>
Carol Oshiro	*Communications Chair	<i>Absent</i>
Raedelle Van Fossen	*MSS Secretary/Elections Chair	<i>Resigned</i>
Christie Nitta	*Past Chair	<i>Resigned</i>
Michele Inouchi	*Finance Operations	<i>Excused</i>
Kristen Ferrer	*EB Operations Assistant	<i>Present</i>
Whitni Weber White	MSS Operations Assistant	<i>Present</i>
Kristen McCormack	MSS Outreach Committee Co-Chair	<i>Present</i>

- I. Call to order - 11:02 am
- II. Motion to pass EB minutes from [02-05-2025](#)
- I. Discussion | Topics
 - Foundation Account Update
 1. Chair Sensano, Vice Chair Kajiware, Treasurer Inouchi are the main signees
 2. Will come up with policies for how to request for funds
 3. Checking to see if UHF training recordings will be available
 - Campus Town - Feasibility meetings and MSS Involvement
 1. Form a sub-committee for MSS representation
 2. What kind of vendors, impact on surrounding community
 - UH Spring Commencement judge
 1. Looking for 2 staff representation, in case one cannot make it (4/4/25)
 2. Vice Chair Kajiware: good experience, inspiring to hear student stories
 3. Can relay to MSS committees for interest, and general MSS next week

- MSS Elections Co-chair, Senator McCormack
 1. Maybe we will have an actual election down the line
 2. Goal 27 senators
 3. Chair Sensano created a master document from all the zipfiles
 4. Self-nominations in early April, decisions in late April
- Email from Jennel Sesoko
 1. Possibly assign event to Senator Guillermo
 2. Maybe shirts that do not need logo approvals (check with Jim)
 3. UH Mānoa campus participation in Giving Day on Wednesday, April 9
 4. Sign waving at John Henry Wise Field, corner of Univ Ave and Dole St
 5. Spread excitement, positivity, raise awareness (7:00 am-8:00 am)
 6. Bring colleagues, students, friends, scholarship recipients, all welcome
 7. Link to sign up: [Sign-up HERE](#)
 8. Questions can be emailed to Tracyn Nagata (tsnagata@hawaii.edu)

II. Other Business

- Staff Surveys
 1. Parking survey
 2. Staff temperature check survey
 3. Separate or include UHMCC significant tuition increase (UHM faculty senate is doing a survey)
 4. Outreach committee survey - services staff are interested in, ways to get involved, work from home, etc
 5. SurveyShare info can be shared with Senator McCormack, or use a Google Form (maybe survey open during mixer event)

III. Adjournment

- The meeting adjourned at 11:53 am.
- MSS mtg on 03/12/25, 11:00 am