Skyline Friends of the Arts
Meeting Minutes

In Person - At Laurie's House, 2619 Pin Oak Drive
Board Members: This is a shared document. Please feel free to add items you would like to address and/or notes on listed items in advance of the meetings.

Meeting Date: 10 June, 2024 7 pm

Attendance

EXECUTIVE OFFICERS	Julie Dunmire	President	Y
	Colleen Riccinto	Vice President (Outgoing)	N
	Janet Chen	Vice President (Incoming)	Y
	Pai Meng	Secretary	Y
	Robyn Kaiser	Co-Secretary (Outgoing)	Y
	Laurie McNamara McClatchey	Treasurer	Y
AT-LARGE EXECUTIVE BOARD MEMBERS	Annemarie Dolan	Choir Rep/Account Manager (Outgoing)	N
	Kim Stone	Choir/Rep Acct Manager (Incoming)	Y
	Rachel Beaver	Orchestra Rep (Outgoing)	Y
	Julia Williams	Orchestra Rep (Incoming)	Y
	Andy Kidle	Band Rep/Account Manager (Outgoing)	Y
	Vivian Yi	Band Rep/Account Manager (Incoming)	Y
	Clare Sansburn	Theatre Rep (Outgoing)	N
	Amy Hannewald	Theatre Rep (Incoming)	Y
	Mera Cole	Visual Arts Rep	Y
TREASURY REPS	Carolyn Lukancic	Orchestra Account Manager	N
	Carey Allen	Theatre Account Manager	N
FACULTY	Jason Smith	Band Director	N
	Lyn CieChanski	Choir Director	N
	Andrea Murray	Orchestra Director/Tri-M advisor	N
	Anne-Marie Roberts	Theatre/ITS Director	N
	Candace O'Leary	Fine Arts/Traditional/Digital	N
OTHERS			

General Meeting:

Meeting Called to Order: 7:09 pm
Previous Month's Minutes : 13MAY2024
Motion: Accept minutes by common consent.

Introductions of new members and parents

Division Reports –

Band –
- Prep for Band Camp underway. Target attendance reached
- Uniforms all turned in

Choir –
- Uniforms all turned in
- Choir performed at Graduation
- Skyline Blues performed at Chelsea Sounds & Sights on Thursday June 6th for the first time (they had auditioned for the spot)
- Skyline Blues auditions are this week

Orchestra –
- Wrapped up the year with an amazing spring concert. All groups performed exceptionally well. Lots of diversity in the program. The concerto and mariachi performances were highlights.
- Concert and Symphony Orchestra performed at graduation and had a great time celebrating our seniors
- Students are involved in performance final exams this week.
- Orchestra camp is August 13-19th with final registration Monday, August 12th from 9am-12pm
- All camp forms are on the bit.ly/skyorch website. All camp forms need to be uploaded by June 21st.

Tri-M
- Induction ceremony was on June 5th. There were 12 new inductees.

Theatre –
- ITS Troupe 7400 Inducted 13 new members at the end of May
- Lead roles for Wizard of Oz just announced after auditions last week.
- Will Powers and Clare Hurley competed in the Sutton Foster Awards at the Wharton Center in East Lansing on June 1st.
- Next year theatre will be doing a fall and a spring musical and the winter play is now a full production rather than a one- act (Frankenstein)

Visual Arts -
- Senior showcase was a huge success! Parents, students and some staff showed up to show their support for the students. We can maybe consider doing it on a separate day in the future, but this seemed to work well.
- Display case that is being donated is hopefully being made, but we've stalled out waiting on final approval from Delsie.

- Unclear about staff placement, so some shifts may still be taking place :/

SFA Board Officers Reports

- Treasurer's report
    - Financial reports
    - Laurie needs the names for any checks yet to be written for this fiscal year ASAP as well as a good way to deliver them (school was locked last time!)

- President's Report
    - Election completed - Slate Unanimously voted in Congratulations, Everyone!
    - A Big Thank You! to Outgoing Board members
    - VPAA Wrap Up Comments, Suggestions for next year
        - More cupcakes! (had a larger turnout that expected due to more effective promotion as well as the addition of the visual arts
        - way to protect refreshments until after ceremony
        - promote VPAA awards at each disciplines spring concerts/events
    - Review Budget Template - Due back Friday, 21 June, 2024 via email to Julie and Laurie
        - Outstanding question on the janitorial OT coverage for next year's weekend events
        - Additional transportation costs (potential to need to have more charter buses rather than district)
        - Other new concerns? (need update from directors)
    - Year End Financial Discussion: Disposition of Current Year Uniform Funds, Priorities for current SFA balance relative to purchases, disbursement (divide to disciplines? priority wish list vs "grants", next year seed money - ongoing discussions
    - Review 2024-2025 Calendar - Not yet final

Old Business

- Car Wash - Great job, Band!
    - Brought in $2011 (less expenses). On par with last year
    - Visual Arts will lead Car Wash in 2025, and has binder from this year
- Uniform update? still waiting on samples from the company?
    - Parent assistance with and departmental collaboration on uniform care and ordering of new uniforms - uniform committee?
- Following up on Combined registration night for Fall - with a parent kick off meeting
    - Did directors discuss whether this is achievable? What date and what does that look like?

New Business

- Volunteers (4) for Coffee and Donuts at Camp Drop Off - 6:45 am. on Tuesday, 13 AUG
    - Set up - 2 tables, easel with sign, Pop-up Tent if rain: Mera, Janet, Julie
    - Pick up Donuts at Washtenaw Dairy (Amy), Julie to pick up Coffee, Cream, Sugar/Alt Sugars, Stir Sticks
- Volunteers (4) for Table at Registration Monday August 12th 12 - 5 (Vivian 12-2, Kim 2-3, Janet 3-5) and Make Up Registration 1 - 6 p.m. on Wednesday, 21 AUG

- Fundraising: What are the goals for fundraising? How best to facilitate with each department and for SFA overall. Combined donations budget was $12000 but actual was only $3700.
    - moving mattress fundraiser to April vs alternate event?
    - Potential Vertical Raise event? possibly September. explore dif vendors to compare fees
    - Car wash: The kids enjoy this and it seems to do well. Possibly duplicate at a dif location (ie: shell at maple/jackson rd) dif time of year/date?
- Need for Google Share Drive to house minutes and other documents and link to discipline drives for more open sharing to facilitate communication and transitions year to year.
- Committee for Music & a Meal (Pancake Dinner) scheduled for Monday, 10/14 at 6 pm.
    - Volunteers/Coordinate Schedule with Directors
    - Vendors
    - Publicity (Posters/Announcements in advance, signage the day of)

Next Meeting: 16 JULY 2024 at Laurie's 2619 Pin Oak Drive

Meeting Adjourned at: 9:07pm

Motion to adjourn by: Laurie, second Kim

Meeting Minutes respectfully submitted by <Pai C Meng > on: 06/10/2024

Please send any corrections or clarifications to <Pai C Meng: pcmjunk@yahoo.com>