



INFORMATION TECHNOLOGY COMMITTEE

October 27, 2025

TO: Members of the Information Technology Committee (ITC)
FROM: Dawna Komorosky, Ad Hoc Secretary, ITC
SUBJECT: ITC Draft Human Meeting Minutes
MEETING DATE: Monday, October 27, 2025, 2-4 pm on Zoom

Attendance: Sweety Law, Dawna Komorosky, Taejoon Kim, Sarah Nielsen, Kim Shima, Yashas Hariprasad, Roger Wen, Rolando Munos, CT, Dan LeGate, Jaesung An, Gene Lim.

Guests: Dr. Moayed Daneshyari (invited speaker), Heather Gardley, and Kristin Hart

Absent: Jeffra Bussmann, Jacob Miranda, Kamalathmika Chalasni

Meeting began at 2:00 pm

Zoom host: Sweety Law

[LINK TO AI MEETING SUMMARY](#)

AGENDA

1. Land Acknowledgement ([short version](#)) - Read by Taejoon Kim
2. Approval of the agenda- M: Rolando Munos S: Yashas Hariprasad
3. Acknowledgement of meeting secretary and AI use and review by human secretary.

Dawna Komorosky is the human secretary for this meeting.

4. Approval of [Minutes of Meeting - September 29 2025](#)

M: Kim Shima S: Dan LeGate Approved unanimous consent

5. ITC chair report:

The chair welcomed new members, Taejoon Kim from Statistics and Jaesung An from Hospitality and Tourism

Townhall update- Provost Muscat sent appreciation for town-halls. Total of 11 sessions: 2 for students and one more planned. Dates set by availability of committee members and town hall leaders. Some dates and times were adjusted to avoid congestion. Sweety noted the ITC has received good feedback so far and repeated that guidelines are not policy. Twelve CSU campuses have specific guidelines. We can see what SJSU and SFSU have also done. [opened link in Agenda to slide deck provided by CO inventory of CSU-wide AI-adoption]. SDSU leads the way in use, growth and strategic planning. SFSU also has organized AI work/achievements. Where does CSUEB stand in comparison? We should have information to analyze by early December or January about what we learned. Widespread feedback is that attendees would like more training.

From the Chat: LeGate shared AI at CSU [article from NYT](#). Another shared by [the library over the weekend](#).

6. Guest: Dr. Moayed Daneshyari (Time certain 2:20 PM)

Faculty in CSUEB Department of Computer Science and serves as a campus representative to CO Committee on AI. He also served as a moderator for a town hall. Additionally, Dr. Daneshyari has prepared talks about AI in College of Science.

Dr. Daneshyari shared CO documents (*CSU AI Insights Metrics updates by Alex Goryachev, July 24, 2025*) about how Gen AI can be used for mission and vision of CSUs. What different metrics can we use AI for education, what is misaligned, what should be prioritized? Key areas were examined by the CO groups: (Awareness & adoption, student outcomes, productivity, AI in teaching and Learning, Infrastructure & Scalability, Thought Leadership, Equity and Inclusion, AI in Innovation in Research, Governance, Environmental Impact). For example, how can we help students use AI tools to complete their assignments? Students need access to technology that will help them do that and it's expensive. How can we get these expensive tools for the CSU? How do we want to affect the environment? LLMs use a lot of electricity. It was suggested that CSU should have some main computer center to use for research purposes. NSF has one but at very small scale. How do we go forward governing with AI models when laws and

regulations are not in place. Need to do more there at all levels. A lot of campuses have minority populations that are disadvantaged, and need to consider inclusion.

[shared slides] AI is becoming a collaborator. Will shape the future of scientific discovery. Increasingly if you don't have these tools, you will not be competitive. The slides contained information about forms of AI (DeepMind's AlphaFold, ChemBERT, TensorFlow, ChatGPT and others). Important for students to have access to these resources to stay competitive.

Sweetie- Thank you for the work.

Q: Are new AI meeting tools being evaluated or are faculty just using it?

A by Gene: We don't have an evaluation of any AI recording.

Comment by Dan: We need more AI processing power but we need [be aware] of our use of environmental and ethical/safety concerns.

A by Moyad: Safety and ethical regulations paused by new administration. We need to go forward but be concern, and then repeat.

7. Interim CIO report

Gene- Have migrated a little over 1,000 staff to Microsoft. He has been working with Dawna and Provost Muscat to schedule faculty. Currently targeting after third week of spring semester. This avoids winter intersession and beginning of spring. Shared drive concerns--- separate migration that will be addressed after faculty are migrated. Outliers --- student outreach and advisors will merge with faculty. Trying to determine how to move students. Moving from subscriptions-based service to licensed-based model. P2P program will standardize procurement practices. Changes initiated by the CSU. Certify to Concur expense reporting platform. Will allow consolidation and standardization for cost saving. ITS more involved in the "network" SFBRN. CIO at SFSU new head of SFBRN. That will accelerate management and personnel structuring. Still working on ADA compliance.

Sweety asked if some faculty would be migrating to Microsoft in early December. Gene responded that proposal was deferred and now it's changed to January/February.

8. Presidential appointee report

Roger: Some faculty are using Google assignments that are integrated with Canvas. We are testing Microsoft education integration. Brand new from MS. Different behavior and experience. Will prepare tutorial for faculty. Will need to wait until students are also migrated.

Accessibility- CO signed master enabling agreement that is doing web accessibility component. Learning how to use that product for the website. A new coordinator will be on board by end of the month. Making progress on hiring student assistant: 9 ready and will hire more.

Sweety: Shared Roger's Back to the Bay slides. During the discussion Roger noted that Ally is no longer the tool used to check for accessibility. The new tool is UDOIT.

Roger noted the slide showing 63%, represents the number of documents waiting to be remediated. Can be different now since that report is from August. On the operations side, he is working with communications for the new university branding. Found compliance errors on the operational side. Nov. 4th another update with campus community.

Kim: We will shortly have shells for spring semester that we'll be populating. Will be getting advanced notice for accessibility compliance?

R: It's possible. Faculty have their ability to run their own report for their course.

Roger gave permission to share the B2B slides with Senate.

9. Business

a) AI Guidelines Townhalls: Debrief

Rolando: Shared poster

<https://www.canva.com/design/DAG1sQAm9hE/cYesd9hraaL07kHeQlGCwA/edit>

Kim: Pretty good attendance at the townhall. Attendees included faculty, admin/staff, and health services. Interesting to hear perspectives from health services. Noted this format was a good way to gather that information.

Sarah: Townhall was well attended and included two staff. A couple of faculty could stay for part. What stood out was a need for in-person training, and the ways they were experimenting with it. Is there already something established with staff? Online is helpful but sense of wanting to be there in person. Good dialog overall at the townhall.

Sweety: At one session, large staff turn-out. Staff were expecting a presentation but then they started sharing their ideas and problems.

Dawna: Rich discussion at the townhall. People more comfortable sharing. Themes include guidelines, safe use, tracking use, using for teaching, and department meetings.

Sweety: We are on the right track. What guidelines might we develop based on this feedback?

Dan: People show up expecting something prepared/presentation. Soliciting information so we can develop guidelines. Good approach to gather information. Fascinated to see the highlights. Perspectives, ideas and thoughts I would not have considered.

Sweety: Learned about challenges each one of us face, how technology might help the challenges. For example, using AI to analyze GE overlay courses. But faculty

need to oversee/review. Any sense of how many users of ChatGPT here? CO might have a sense of who is using AI? Kristin [chat comment]- CO office said 20% of CSU users are the sponsored instance of ChatGPT.

Yashas and Jeffra can provide feedback at the following meeting.

- b) AI Sub-Committee name change - Proposed complete/new name: **AI, Data & Technology Subcommittee**; reflect ITAC status elevation proposal discussions.
Sweety- Proposed a new name--- AI, Data & Technology Subcommittee.
No comments. Discussion at next meeting.
- c) Review of WASC [standards of accreditation](#), [summary letter](#), and [final report](#)
Thoughts? Feedback? How is technology helping with enrollment, retention, student success?

Roger: Overall observation. This is the committee that can help facilitate communication between faculty and the administration. Can we have the same understanding between faculty and administration? For example, Tom Dixon can talk to the ITC committee to understand each other's point of view first. Information can be miscommunicated between faculty/staff and administration. We need to understand data governance and security.

Dawna: Agrees with Roger. It will be helpful to understand what each person brings to the table to strategize next steps. Too many silos. Gaining an understanding from all key players will minimize duplication and miscommunication.

Sweety: Tom Dixon can help us understand background challenges. Big picture - CO wants faculty to use the Pioneer dash-board. Are you able to see and access data you need to do what you need to do? Can you access the data, same data to use to give to evidence-based information?

Sarah: Post graduation outcomes: Tech (journeys) with salesforce. Can we learn more about the technology to help spread the knowledge to other people? Can we use that software for post-graduate data?

Kim: A lot of the data is on the public website. I think of that as marketing. Maybe we want to think about something more user-friendly for faculty. Something like a Canvas page.

Sweety: Pioneer Dashboard has made it available for all faculty and campuses to see enrollment, retention, graduation matrix. Ed leadership, Nursing, and Business (HR) are on the WASC review. Sweety couldn't see those departments' program concentrations in the Pioneer Dashboard in CSUEB.

i) Discussion of salient issues

Roger, Dawna, and ? (need one or more person) for Teaching & Learning Subcommittee

ii) ITC Teaching & Learning Subcommittee - WSCUC report (Standards at risk & requiring a response - Item 4)

From WASC - CSUEB ensure all faculty online complete QM

Roger: Quality assurance was ranked high. Quality assurance training is better.

We cannot mandate, only encourage. Online Campus has offered grants and advertises in the newsletter. Put grants out for faculty to do the quality assurance programs. Campus needs a strategy for ROI. Distance learning needs to have a strategy. Does it cover distance education? We don't have a lot of input on enrollment. We need a separate committee for enrollment.

Sweety: Data is needed for strategic planning of curriculum and course delivery.

What are the graduation rates for students in those programs? Are there disparities for online vs ground courses? Can enrollment, retention, and graduation be

compared? What about other institutions? Do we have faculty qualifications? Will it be viable in the market?

The below items were not discussed as time ran out.

d) Discussion: [2028-34 Academic Calendars](#)

10. Old Business

- a. Teaching & Learning Subcommittee (membership: Roger Wen, Dawna Komorosky, and ??)
 - i. This was discussed in the notes above under *Discussion of Salient Issues*
- b. Strategic Planning & Communication Subcommittee (membership and charge)

10. From the floor

11. Adjournment

Meeting End: 4:02