

## ***Rules for selling from the Algonquin Spinners and Weavers Guild Booths at all venues.***

**“The mission of the Algonquin Spinners & Weavers Guild, a non-profit organization, is to further the study and practice of fiber arts using natural fiber.”**

1. In staying true to our mission statement, it is our guild members' responsibility to present unique, creative, handmade products that showcase the textile arts using natural fibers. The use of synthetic fibers should be kept to a minimum. In order to continue our tradition of selling pumpkin hats to support our Native Elder, the pumpkin hats can be made from natural or synthetic fibers.
2. Ohio State Sales taxes will be collected for all items sold through the Guild Booth. This will be reported and sent in by the Guild unless a copy of the individual member's Transient Vendor's License is on file with the treasurer. If a Transient Vendor's License is on file, those tax monies collected will be returned to the member to file under their own Transient Vendor's License.
3. Ten percent (10%) of the price of the sold items will go to the Guild and ninety percent (90%) will go to the consignee
4. One hundred percent (100%) of proceeds from items donated to the Guild will go to the Guild.
5. Guild membership is required to demo or sell at any Guild sanctioned event or festival. Membership in the Carroll County Historical Society (CCHS) is highly recommended. Sanctioned events include: Great Lakes Fiber Festival, Beaver Creek State Park, Yankee Peddler Festival and Algonquin Mill Fall Festival.
6. Any member who is offering item(s) for sale at a Guild-maintained booth must participate/demonstrate at that booth no less than one day of the festival. At the Algonquin Mill Fall Festival and the Great Lakes Fiber Show, volunteering at any venue associated with the festival will fulfill this requirement.
7. Checks for items sold at a Guild-maintained booth will not be issued until the member has fulfilled his/her participation requirements.
8. There is a designated attendance taker for each day of the festival that a Guild-maintained booth is in operation. The confirmed attendance sheet will be sent to the Treasurer along with the record of sales at the end of the festival.
9. No Items for sale will be accepted without a completed Festival Sales Form. The form must be completed for each festival at which the member is offering items for sale in the Guild booth.
10. Members will attach a tag on each item offered for sale that will list the seller's name and fiber content of the item as well as a clearly marked price.

11. Items must be brought in a plastic bin with a tight-fitting lid that can be used for storage. The bin and lid must be marked with the member's name in a manner that is permanent. No Post-It Notes.

13. ASWG will not be responsible for storing any product between weekends.

14. A sign-up sheet for participation at each festival will be available at regular Guild meetings prior to the festival. Those who sign up for a specific day are expedited to participate on that day. Anyone who can't attend as scheduled for any reason will contact the festival coordinator prior to the time he/she is scheduled. If a member is able to participate at the last minute, he/she must contact the festival coordinator for available space.

13. Items not picked up at the end of a festival become the property of the Guild.

14. For items purchased with a credit card, the credit card fee will automatically be deducted from the amount due the seller.

15. Items made by a Guild member who wants the proceeds to go to the Guild should write Guild on the sales ticket rather than his/her name and set the price of the item.

16. It is the responsibility of the seller to know the type and fiber content of items acceptable for sale at each festival/event.

17. In order to sell in the Guild sales area/booth the individual needs to have been an active member of the Guild for at least four months before the sales event and also to have attended at least two monthly Guild meeting. No third-party sales are allowed.

18. All items must be made by a Guild member or have been enhanced (i.e. Indie dyeing, etc.) by a Guild member.

19. Items must contain a natural fiber or be manipulated using fiber arts techniques.

20. Any item not priced will be removed from display in the sales area.

21. Items that do not contain natural fibers must be useful in the processing or manufacture of products made from natural fibers. (I.e. nostepinne, drop spindle, knitting bowl, etc.)

22. The Algonquin Spinners and Weavers may act as fiscal agent for other nonprofits that are closely associated with the Guild. These would include the Carroll County Historical Society and the Great Lakes Fiber Show.

23. A Sales Committee for each sanctioned event will be appointed by the leader and include the event booth coordinator, one officer of the Guild and another appointed member at large. The Sales Committee will oversee and adjudicate any sales issues that arise.

24. The number of items on display at only one time of any member, may be limited by the sales committee.

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