Adding a TA (or an Additional Instructor) to Blackboard

Step 1

Enter your course and click on **Users and Groups**, then click **Users**.
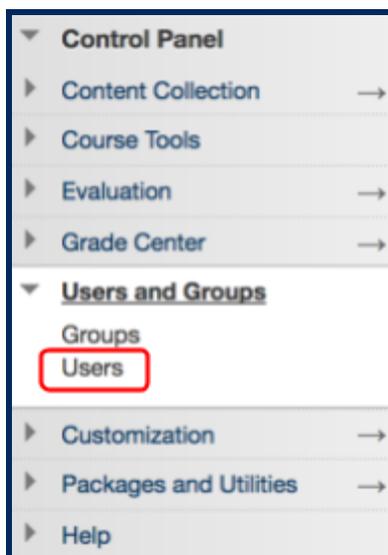
Step 2

Click on **Find Users to Enroll**.

Step 3

Enter the TA's (or another instructor) username (i.e *jane.doe*@maine.edu WITHOUT the @maine.edu part) and click to select their **Role (Teaching Assistance or Instructor)**, then click **Submit**.