

BMS Parent Pick-up/Drop-off Guidelines

Link to BMS Traffic Map

[BMS AM Traffic Map](#)

[BMS PM Traffic Map](#)

“Please understand the purpose of the guidelines below is to ensure that all of our Bobcats and their families are safe and our drop-off/pick-up occurs as quickly as possible. There will be no tolerance for deviations from the guidelines listed below.”

Aaron Loyd- Principal- BMS

Guidelines for both Drop-off and Pick-up

- Drop-off window- 7:30-8:10
- Pick-up window- 3:45- 4:00 (or when last bus has loaded)
- During drop-off and pick-up windows no cars should pick-up or drop-off a student in the front parking lot.
- All cars must enter at the Southern-most entrance in both the AM and PM.
- No cars should enter at the light into the BMS parking lot during drop-off and pick-up times or when the crossing guard has cones in place to protect high school students who are crossing.
- Do not engage in prolonged conversations with BMS staff on duty because it causes traffic delays and distracts staff from supervising our students
- Do not use cell phone while driving on campus during arrival and dismissal
- ALL traffic will exit by the softball fields during both Arrival and Dismissal times
- Please allow space for both a left and right hand turning lane at the exit by the softball field
- Students and parents will be verbally warned for not following guidelines on the 1st offense. Continued violations of the same guideline can result in disciplinary consequences for the student.
- Only parents that need to enter the building during pick-up/drop-off windows should park in the front parking lot.
- Bobcats using crutches should drop-off/pick-up in the handicapped spaces in the front parking lot at the end of the bus lane so they do not cause a back-up at parent drop-off/pick-up.

Drop-off Guidelines

- If your Bobcat is not prepared to exit the car as you enter the campus please park temporarily in the parking lot immediately to your right when entering and when they are ready join the drop-off line.
- If possible please have your Bobcat exit the passenger side of the vehicle
- No cars should drop-off in the front parking lot between 7:30-8:10
- A cone will be placed at the start and end of where students should be dropped off. White signs will be placed there for the first couple of weeks as well.
- Do not drop your Bobcat off before the first cone.
- Pull as far forward as possible if you are the first car to drop-off. That cone will be outside the new Orchestra room that was recently added at the far end of the building.
- If the car in front of you stops at any point past the first cone your Bobcat should immediately exit the vehicle.
- No cars should stop more than once in between the two cones even if you are unloading an instrument or multiple Bobcats
- If a Bobcat is taking an extended amount of time to gather belongings the car(s) behind can go around the vehicle.
- If it is raining Bobcats should be dropped off where they can exit under an awning. The first car will still need to pull all the way up to the furthest cone located outside the orchestra hall. The doors will be open and students can enter there and not walk through the rain.
- Even if your Bobcat is unloading an instrument/project/etc. If you stop between the cones your Bobcat should exit immediately.
- Students can not have a preferred drop-off spot and always drop off at the far end of the building.

Pick-Up Guidelines

- Pick-up will be on the North side of campus.
- Students will be required to remain standing at Pick-Up so they are ready to load and can see their vehicle.
- No cars should be waiting on the South side of campus (drop-off area) for their Bobcats after school. The only exception is parents dropping off food for Bobcats who have events after school. Those parents should still not pick up any other students at this location.
- Students can only be picked up on the curb on the North side of campus. They should not cross the inside lane of cars to get to their vehicle.
- Please leave as much space as possible between the two lanes of traffic on the North side of campus so cars can pull around once loaded
- Follow BMS staff signals to pull forward when directed

- If there is empty space in front of you once you get to the North side of the building please pull up as far as possible.
- Cars should pull as far forward as possible unless your Bobcat is actively getting into your vehicle.
- Staff will call names of students who may miss their car pull by or who may still be inside the building.
- Cars may pull around the car in front of them once their Bobcat has loaded if that car is stationary
- If it is raining we will only load cars under the awning.
- Cars will be directed to exit through the parking lot or through the bus lane by BMS staff.
- Do not drive around buses in the bus lane at any time.
- Cars should exit by the softball fields
- During the school year at 4:00 students still waiting at parent pick-up (North side of the building) will be moved to the front of the building to wait for their rides. Reminder that ALL Bobcats should be picked up no later than 4:00 because there is not a BMS staff member available to monitor students after that time.