

Date: Tue. 4/5/2022

Time: 7:30 PM

Place: Zoom Meeting

<https://us02web.zoom.us/j/81083921002?pwd=bFRPeStjWWdYZyt6Y24yUlZ0dm5iUT09>

- Start recording; Call to order: Angela, Monica, Annie, Sherry, Yunyun, Shannon, Fannie, Pin, Anderson, Wen, Nancy, Weihong, Weijie, Amy, Shelley, chuanchuan, joyce, Vivian, Jenny, Kathy
- Approval [Meeting minutes from 3/12/22](#). Approved by Shannon and Annie

Board update:

1. Update the meeting with principal Meeting minutes has been sent to weChat, and FB. Quick summary: \$10,000 has been received. **TODO:** Angela and Monica will follow up with Park about the Chinese course issue.
2. Finance (Pin) Pin gives updates for monthly financial report. **TODO:** Pin needs to create a new donation form for April seminar.
3. Parent Club/Charger Account (Nancy and Weihong) Nancy asks Parent Clubs to take over USPS account and request \$3,000 for the charger account budget.
4. School Site Council (Chuanchuan)
5. Newsletter (Chengbin) Chengbin requests: 有最近所有我们举办的活动的flyer和照片, 可以分享一下, 另外五月的newsletter, 需要财务报表, 和新一任的board的名单, 还要有烦哪位board member写一篇文章, 放在newsletter里, 目前想到的就是这些。 **TODO:** Nancy and Weihong will work on the article.
6. Webmaster No updates.
7. Others (9-12 Rep., webM, etc) Yunyun welcomes new 8 and 9 reps.

Past Business:

1. Life as a Charger with Seniors/Juniors webinar(Monica & Yunyun) Yunyun shared the feedbacks, and kids performed much better than expected. The Recording has 200+ views.
2. Volunteer Appreciation gift sets distributed on 3/18/22 (34 people, 2 people pending)

New Business:

1. [LB bylaw](#) docs review and approve by board members Angela goes over the bylaws document. Will vote after the spring break.
2. Spring seminar in charge by 11th/12th rep.
 - Topic & Speaker: Senior share college application experience
 - Date: 4/30/22 confirmed
 - Progress? Signup Sheet, flyers, kick off meeting with seniors, etc.

- Set up a date to promote
- 3. Proposed Board Members for next school year: Will vote to approve in May's Board meeting. **Angela goes over the new board member list.**
 - a. President- Monica Ho
 - b. Vice President - Yunyun Jiang
 - c. Communication: NA
 - d. Secretary (new): Shelley Yang
 - e. 12th grade parent rep - Weijie Zhang
 - f. 11th grade parent rep - Sherry Yang
 - g. 10th grade parent rep - Wendy Fang
 - h. 9th grade parent rep - Wen Zheng
 - i. Treasure: Pin Zhou
 - j. Parent / student Volunteer coordinator: Vivian Xiong
 - k. Webmaster : Anderson Tsai
 - l. Newsletter: Fannie wang
 - m. Parent Club Rep/ Charger' Account: Kathy Zhou
 - n. School site council: Shannon Xue
 - o. Social Media (new): Amy Lin
- 4. Board members graduation dinner + Welcome new board members?
 - Date for transitional party, potluck style? Date: **6/5 Sunday**
- 5. Angela and Monica start to prepare an article for LB newsletter in May **TODO: Angela and Monica**
- 6. Pin start to prepare 2021-2022 finance report and budget plan for 2022-2023 (will review and discuss in the last 2021-2022 board meeting) **TODO: Pin**

Important dates for LB 2021-2022 events :

- 4/30/2022 Spring Seminar (11& 12 Rep **and Pin**)
- 5/31/2022? May's Newsletter
- **6/5/2022** Board Members Transition Party
- **Future board meetings** : 5/3, ~~5/31~~ **6/7**

Next Board Meeting - **6/7/22 7:30 PM**

Location: Zoom or School Facility Room