

Practice Descriptive Hyperlinks

Follow these steps to add descriptive text to your hyperlinks:

1. Choose a website that you use in your curriculum. Copy the URL.
2. Prepare a typical sentence that you would include in a digital document, referring students to the website you chose in step 1. **Enter the sentence here:**
3. In the sentence you prepared, select the descriptive text for your hyperlink (highlight it). Go to the **Insert** menu and select **Link**. (Shortcut: Right-click on the selected text and choose Insert Link.)
4. In the text field, paste the URL for the hyperlink.
5. Click **Apply**.