

### Health Screening:

Students who come to campus for face-to-face classes will be required to complete a daily health screening which will include temperature checks. If you have experienced COVID-19 symptoms and/or have tested positive within the past 10 days; or if you have had close contact (less than 6 feet for longer than 15 minutes while unmasked) with a suspected or confirmed COVID-19 patient within the past 14 days, you are not allowed to come to campus. Please complete the campus [online reporting form](#). A campus official will reply to provide guidance and information.

### Safety Measures:

Consistent with the Governor's order and updated state public-health guidelines, face masks or cloth face coverings are required to be worn in public spaces on-campus and during in-person classes to reduce possible exposure to COVID-19 and prevent the spread of the virus. Physical distancing must be practiced by maintaining 6 feet of distance between individuals. Good hygiene of hand washing for a minimum of 20 seconds or using hand sanitizer is required. Please avoid touching your face with unclean hands. Disposable face masks will be provided to anyone who arrives to campus without one.

Please see university website for the most updated information:  
[www.fresnostate.edu/coronavirus](http://www.fresnostate.edu/coronavirus)

## CM32 ARCHITECTURAL DESIGN

### INTRODUCTION TO COURSE & INSTRUCTOR

SYLLABUS FOR ARCHITECTURAL DESIGN CM32	
<b>Semester:</b> Fall 2020	<b>Dept. of Construction Management</b> <b>California State University, Fresno</b>
<b>Course Number:</b> 74546 <b>Session:</b> 01	<b>Instructor Name:</b> Michele Randel, AIA, MArch
<b>Units:</b> 3	<b>Office Location:</b> Engineering East 246

<b>Time:</b> M/W 10:00am - 11:50am	<b>E-Mail:</b> <a href="mailto:mrandel@mail.fresnostate.edu">mrandel@mail.fresnostate.edu</a> Note: please allow 2 business days for response to emails
<b>Location:</b> Engineering West 101 <b>(FACE TO FACE INSTRUCTION)</b>	<b>Telephone:</b> (559) 278-6073
<b>Website:</b> To access the course login to <a href="https://fresnostate.instructure.com">Canvas</a> ( <a href="https://fresnostate.instructure.com">https://fresnostate.instructure.com</a> ) using your Fresno State username and password. For help with Canvas, contact the Academic Technology Resource Center at 278-7373 or send an email to <a href="mailto:canvas@mail.fresnostate.edu">canvas@mail.fresnostate.edu</a>	<b>Office Hours:</b> Virtual - ZOOM Sign up in Canvas time slot: Tuesday 1pm - 3pm Wednesday 2pm - 3pm  Or email for additional appointment times.
<b>CM Department Information:</b> Office: EE 218 Telephone: (559) 278-6056 Fax: (559) 278-4475	

## Course Description

Introduction to architectural design theory; analysis of architectural design problems, assessment of human needs, establishment of architectural design criteria and development of architectural design concept. (4 lab hours)

## Prerequisites for the Course:

None

## Required Course Materials

- Architecture Design Kit - Allard's Art has items available or you may purchase separately.
  - Architect's scale
  - Triangle 45/90 - 8"
  - Triangle 30/60 -10"



- 6H pencil
- White Staedtler Mars Eraser
- Cork back metal ruler - 18"
- Glue
- Exacto blade
- Self-healing mat
- Sketchbook
- Colored pencil/ sharpies/ markers

### **CM Department DISCOVERe Mobile Device Requirements**

All students enrolled in construction management courses are required to follow the "DISCOVERe Mobile Device Requirements" as established by the Department of Construction Management. The current version of these requirements can be found on the department website:

<http://www.fresnostate.edu/engineering/cm/documents/mobile-device-requirements2019real.pdf>.

### **Technology Lending**

The library has a growing [technology lending program](#) for students and faculty, and includes tablets, wireless hotspots, cameras, and much more.

## **COURSE SPECIFICS**

### **Course Outline**

The purpose of this course is to introduce students to the elements and principles of design. Students will explore basic design techniques as they lead to architectural design through various mediums and vignettes. Verbal presentations in the form of critiques are also required for the purpose of communicating designs and intended concepts. The goal is to have a viable piece(s) to use in a portfolio.

### **Course Goals**

Specific goals of this course are to:

- Be able to develop and utilize a design process to create architectural design.
- Be able to graphically present architectural designs and concepts using "tactile" (by hand) two and three-dimensional visual communication techniques..

- Be able to analyze architectural design principles to create architectural design.
- Be able to verbally present architectural designs and concepts to convey architectural design.

### Course Requirements/Assignments

There will be a number of small assignments and one larger assignment towards the end of the semester. A detailed sketchbook will be kept throughout the semester with notes, thoughts, processes all documented. There will be presentations of some work as well for critique. Late work will receive partial credit.

### Attendance and Course Participation

Students will get credit for attending and participating in class periods. It is expected that students will be actively engaged in all class periods. **Excessive absences may result in 0 participation points.**

Students will be counted as “missed” if they fail to do any of the following:

- Attend class
- Be on time (don’t show up late, if you’re late for 15+ minutes, you’ll be counted as late). 2 late arrivals will count as 1 absence.
- Stay on task (only work on this class’s activities)
- Remain engaged (awake, aware, and ready)
- Stay for the entire class period (don’t leave early unless released by instructor)

### Grading Policy

Each student will be required to complete in class activities, sketches and sketchbook assignments, misc. projects, and a final project. If you are absent from class, it is your responsibility to check on announcements made while you were away. Here is a summary of the grading for the course:

Item	Points	Percentage
Course Participation	50	5%
Sketchbook	100	10%
Activities	100	10%
Project Assignments	500	50%

Final Project	250	25%
TOTAL	1000	100%

(A: 90% or Above; B: 80% to 89%; C: 70 - 79%; D: 60 - 69%; F: Below 60%)

### Extra Credit Opportunities & Policy

Extra credit opportunities may be provided. The limit of extra credit is 1/2 a whole grade.

### Course Policies & Safety Issues

Each student is expected to complete all assignments personally and submit their own work. **Zero tolerance for cheating or plagiarism.**

### Communication with Instructor via Email

All online communications should be established through the Canvas system. This means that all emails to the instructor should be submitted via the email function on the Canvas course. Please include the course number, the course time, and reason for correspondence in the subject heading of ALL email correspondence (e.g. CM XXX 11 AM syllabus question). Failure to do so may result in a delay in responding or not getting any response. Remember to include your full name (first and last) in the body of the email. I will not return email to anonymous senders. Use of a non-university email account may also result in either a delay or non-response. The University provides free email accounts to all students. Non-university email addresses are sometimes filtered as spam. I will get back to you within 24-72 hours (there may be exceptions on weekends and holidays).

Email Etiquette: to practice your formal communication skills, be sure to use the following guidelines for contacting your professors (not just me) via E-mail:

- Use the subject line to indicate which course or topic you are emailing about.
- Always include a salutation (greeting).
- Use proper spelling, grammar, and punctuation. E-mail should not be treated like a text or a tweet. Proper sentence structure and formatting ensures that your message can be clearly understood by the reader.
- Make sure to sign your email or use a signature. It is important to include your name at the bottom of the message. Depending on your email address, your name might not be evident from your email unless you include it.

## **Individual and Group Work**

Students should use the appropriate discussion board for questions about learning topics, assignments, or other course work related issues. Each student is expected to complete the assignments independently and hand in their own work. For group projects, students shall collaborate with team members and contribute equally to the final deliverables of the projects.

Students shall not work on other class assignments during class lectures or do any activity that is irrelevant or disruptive to the class. The primary method of communication for this class will be Canvas. Therefore, students are expected to check Canvas every other day at the very minimum.

## **Professionalism**

All class participants are expected to act professionally at all times. At a minimum, this shall include:

- Show up to class on time
- Refrain from using cell phones during class periods
- Actively participate in class activities
- Treat all members of the class with respect
- Don't fall behind in the course work
- Be a good team member

## **Late work and make-up work policy.**

Consistent with APM 232, the instructor will only accept late or make-up submission before the cut-off date of assignments, or due to authorized student absences. There will be partial credit given when appropriate.

## **Adding and Dropping Classes**

Students are responsible for understanding the policies and procedures about the adding/dropping of classes, academic renewals, etc. Students can find more information on adding and dropping at

<http://www.fresnostate.edu/studentaffairs/classschedule/registration/add-drop.html>.

## **Plagiarism Detection**

The campus subscribes to Turnitin and the SafeAssign plagiarism prevention service through Canvas, and you will need to submit written assignments to Turnitin/ SafeAssign. Student work will be used for plagiarism detection and for no other purpose. The student may indicate in writing to the instructor that he/she refuses to participate in the plagiarism detection process, in which case the instructor can use

other electronic means to verify the originality of their work. Turnitin/SafeAssign Originality Reports WILL NOT be available for your viewing.

### **Contact information for Department Chair**

If there are questions or concerns that you have about this course that you and I are not able to resolve, please feel free to contact the Chair of the department to discuss the matter.

Dr. Wei Wu, Construction Management Department, [weiwu@mail.fresnostate.edu](mailto:weiwu@mail.fresnostate.edu), 559-278-6011

## **UNIVERSITY POLICIES AND SERVICES**

### **Intellectual Property**

As part of your participation in virtual/online instruction, please remember that the same student conduct rules that are used for in-person classrooms instruction also apply for virtual/online classrooms. Students are prohibited from any unauthorized recording, dissemination, or publication of any academic presentation, including any online classroom instruction, for any commercial purpose. In addition, students may not record or use virtual/online instruction in any manner that would violate copyright law. Students are to use all online/virtual instruction exclusively for the educational purpose of the online class in which the instruction is being provided. Students may not re-record any online recordings or post any online recordings on any other format (e.g., electronic, video, social media, audio recording, web page, internet, hard paper copy, etc.) for any purpose without the explicit written permission of the faculty member providing the instruction. Exceptions for disability-related accommodations will be addressed by Services for Students with Disabilities (SSD) working in conjunction with the student and faculty member.

### **Students with Disabilities**

Upon identifying themselves to the instructor and the university, students with disabilities will receive reasonable accommodation for learning and evaluation. For more information, contact Services to Students with Disabilities in the Henry Madden Library, Room 1202 (278-2811).

The following University policies can be found at:

- [Adding and Dropping Classes](#)
- [Cheating and Plagiarism](#)
- [Computers](#)
- [Copyright Policy](#)
- [Disruptive Classroom Behavior](#)



- [Honor Code](#)
- [Students with Disabilities](#)
- [Title IX](#)

## UNIVERSITY SERVICES

The following University services can be found at:

- [Associated Students, Inc.](#)
- [Dream Success Center](#)
- [Learning Center Information](#)
- [Student Health and Counseling Center](#)
- [Writing Center](#)

## SUBJECT TO CHANGE STATEMENT

This syllabus and schedule are subject to change in the event of extenuating circumstances.