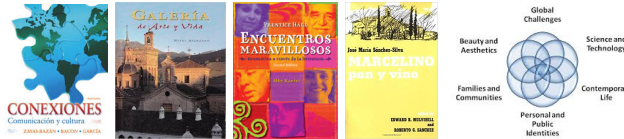


## Course Name: Spanish 4 Honors

**Teachers:** Rocio Serrano [serranorocio@dublinusd.org](mailto:serranorocio@dublinusd.org) Room: M105  
School Phone: (925) 833- 3300 ext. 7036 (voicemail only)  
Veronica Palma [palmamaria@dublinusd.org](mailto:palmamaria@dublinusd.org) Room: M111  
School Phone: (925) 833- 3300 ext.7032 (voicemail only)

**Textbook name:** Conexiones **ISBN-13:** 978-0-13-136340-3  
**Textbook name:** Galerías de arte y vida  
**Publisher:** McGraw-Hill **ISBN:** 0-02-676595-0  
**Textbook name:** Encuentros Maravillosos **ISBN-13:** 978-0-13-369374-4



### I. Introduction:

Spanish 4H course is designed to help students move from the intermediate level towards the advanced level of proficiency in interpersonal, presentational and interpretive communication modes in Spanish. Speaking, reading, listening, and writing are further developed through constant practice. Students will be able to communicate in a variety of topics, gain knowledge and understanding of other cultures, connect with other disciplines, and use the language for personal enjoyment and enrichment. These objectives will be met through class presentations, individual and group projects, textbook activities, selected readings, music, skits, videos, film and technology, including the language lab. This course is conducted EXCLUSIVELY IN SPANISH with exceptions at times (see attached "Palabra de honor" contract).

### II. Materials:

Textbooks (provided), one composition notebook, binder paper, pens and pencils. Students are expected to come to class prepared with all necessary materials.

### III. Grading Policy:

<b>Interpretive</b> (Reading and listening)	<b>20%</b>
<b>Interpersonal</b> (Speaking, writing, engagement)	<b>25%</b>
<b>Presentational</b> (writing and speaking)	<b>20 %</b>
<b>IPAs/ Common Assessments</b>	<b>35 %</b>

### V. Homework and Suggested Practice Information:

- **Purpose:** Extended practice is an integral part of the learning process. Study after study has concluded that only through repetition of concept review and extended practice does the human mind actually absorb essential information and learn.
- **Type of homework:** Textbook exercises, reading and listening comprehension activities, assessment preparation, worksheets, short constructed response writings, individual and group art projects and other creative activities.
- **Expected time for completion** This depends upon the complexity of the practice assigned. Suggested guidelines 10-20 minutes of focused work.
- **Homework protocol:** mandatory credited assignments will be given no more than twice per week, with optional suggested extended practice given on a daily basis. Late work will be accepted for 50% credit provided it is submitted prior to the end of the current chapter/unit.
- **Where is homework listed:** on class digital agenda, may be found on teacher's website under "Spanish 4H" menu tab.

### V. Teacher/Tutor Availability:

Office hours are held Wednesdays by appointment. Tutors are available at the HUB throughout the day. \*\*(check the HUB schedule online or in the library)

### VI. Dublin High School Code of Conduct:

It is assumed that all students will adhere to academic honesty in this course. All students will adhere to academic honesty and behavior guidelines as stated in the DHS Student Handbook.

### VII. Classroom Rules and Expectations:

Come ready to learn and speak Spanish, be on time, respect all persons and property, bring needed materials and follow all school and classroom rules. Classroom rules and procedures are clearly delineated in the teacher's website home page. Please visit [rocioserrano.weebly.com](http://rocioserrano.weebly.com) to read for details.

## VIII. DHS World Language Lab Student Contract

We are fortunate to have the incredible resource of the language lab to assist our learning experiences in World Languages (French, Mandarin, and Spanish). We **must** respect the language lab and ensure that we are careful and considerate of all the tools in the lab environment.

### Rules of Language Lab-Good Behavior

1. You will be assigned a cubicle number for your language lab session.
  - When you sit down in your assigned cubicle, check carefully for any desk marks, or items which have been tampered with.
  - Remember, the next period World Language students will also do the same, and if there are any signs of vandalism, it will be assumed that you are the person who damaged or defaced the cubicle. The full replacement cost will be paid by you/your parents.
  - Direct any questions or concerns to your teacher.
2. Take only the items identified on the board by your teacher to your cubicle.
3. Pencils only in language lab. No pens allowed.
4. Absolutely **no** drinks, food or chewing gum allowed.
5. Absolutely no electronic devices including cell phones, iPods or electronic translators (unless directed by your teacher).
6. Do not push any buttons on the student console until directed to do so.
7. Keep your cubicle clean and **do not** lean back on your chair.
8. When you are assigned a speaking partner or group, always introduce yourself to the partner(s): "Hi, my name is \_\_\_\_" (in the target language)
9. When finished, place headphones on hook, do not leave on desktop.
10. Push in your chair and hand your headset when leaving your cubicle.

Enjoy your World language learning experience in the language lab with conversations, readings, movies, recordings, music, and more!

Students who fail to follow the lab norms will face behavior consequences and will lose lab privileges.

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## IX. "Palabra de honor" pledge- Student Contract

Because practice is required to learn a second language, Spanish 4 is an honors intermediate-advanced course, and because I wish to make as much progress as possible during class, **I pledge to only use Spanish when I speak to the teacher; to only use Spanish when I speak to my classmates; to use Spanish exclusively from the time I enter the classroom until I leave it for the end of the period.**

Furthermore, I understand that I may speak to the teacher in English before or after school when I have questions or doubts that I am unable to express in Spanish. Lastly, I understand that if I choose to break the pledge, it will result in a lowered participation grade and if necessary a conference with the teacher.

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## Acknowledgement of Spanish 4H Course Syllabus, Language Lab Contract, Palabra de Honor Pledge and Teacher's website:

- ☐ I have read the "Palabra de honor" (IX- above) and I pledge to communicate in the target language.
- ☐ I have visited Sra. Serrano's website:
  - ☐ I read and understand the **Course Syllabi (I-VII)** and **Language Lab Student Contract (VII)**.
  - ☐ I have visited my teacher's **website home page (VII)** and read the information. I understand the **classroom rules, misconduct policies, evaluation of student's work**, and where to find the **weekly class agenda**.
  - ☐ I have joined my class period **google classroom and quizlet** (sign up codes and information under "class resources")

Student's Full Name (clear print): \_\_\_\_\_ Period: \_\_\_\_\_ **Lab cubicle assigned #** \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

*You may take a picture or copy this contract for your records.*

*I, Señora Serrano, have been teaching Spanish for many years in various settings and have found that the following guidelines & practices provide an excellent “road map” for a great year!*

Course Name: Spanish 4H    Student Name: \_\_\_\_\_ Period: \_\_\_\_\_  
 Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_

# ACKNOWLEDGE CHECKLIST

Parent Initial	Student Initial	
		1) I understand Spanish requires daily practice starting with the basics of <b>reviewing the daily lesson, to listening to music in Spanish, read Spanish on the Internet, watch videos and movies in Spanish</b> as enhances the chance to be successful in learning the language and culture. I understand Spanish 4H is an intermediate-advanced class and pledge to communicate in the target language.
		2) I understand that good attendance is <b>extremely</b> important, and Spanish students need to be very active learners - <b>engagement and consulting the web page daily</b> and, if needed, emailing the teacher.
		3) Materials needed in class are pencils, pens, eraser, binder paper, handouts, textbooks and a 3 subject college ruled notebook.
		4) I understand the classroom procedures. Once I enter the classroom, I will turn off and place my electronics (cell phones, smart watches, etc.) in the designated pocket holder. I will view the agenda on the board/screen and begin the warm up activity, utilizing my notes, textbook and group members (in Spanish).
		5) I understand that the agenda, upcoming assessments, homework, suggested practice and extra practice resources are listed on the teacher's website. I understand that comprehensive Study Guides are included at the end of the chapter of each textbook and online.
		6) I understand that IPAs and common assessments are 35% of the Spanish student's grade. I understand <b>there are no retakes in this honors class.</b>
		7) I understand that if extra credit opportunities are deemed appropriate, they will be presented to the <b>entire class at specific times each semester, and not at the individual request of a student or their parent/guardian.</b>
		8) I understand students are encouraged to study together, but students should not copy work or answers, as that constitutes cheating. They should never use Google translate as it qualifies as plagiarism. Other websites will be recommended by the teacher for punctual help with translation.
		9) I understand that the stated homework duration in the syllabus is an average, and that some students will take more or less time. I understand that students should do their suggested practice and homework in an environment that best suits their learning style.
		10) I understand that if a student appears to be spending an inordinate amount of time on homework, the first step for <b>the student is to address</b> the issue <b>with the teacher(s) directly</b> , so they can discuss ways to be more efficient, how much time is actually appropriate, and possible solutions.
		11) I understand that Spanish tests/quizzes are not allowed out of the classroom, but if a parent and/or tutor would like assistance in helping a student better their Spanish understanding they should contact the teacher(s) for that information ( <b>after consulting the webpage</b> )
		12) In order to get extra help, I understand that office hours are held Wednesdays by appointment. I understand that there are also tutors available at the HUB throughout the day.
		13) I understand <b>absent</b> students are <b>required to consult the webpage and/or email the teacher for clarification.</b> Field-trip & sports absences work must be completed <b>in advance.</b>
		14) I understand that if I have missed an assessment due to absences, I will see the teacher on my first day back and schedule a make-up time. If I miss the make-up time, my grade will be converted to a missing assignment.
		15) I understand that if I am absent, the work that was <b>assigned to me before my absence</b> will be due upon my first day back. Late work will be tolerated within the current unit of study.
		16) I understand that unexcused absences will result in a zero in engagement points.
		17) <b>INDEPENDENT STUDY</b> I strongly discourage prolonged absences for vacation purposes. However, if a student does have an independent study contract on file, I understand that it is the responsibility of the student to 1) check <b>the webpage</b> to stay abreast of class work and homework assignments and turn them in on their first day of return to school and 2) on the first day back to school, see the teacher to schedule make-up assessment
		18) I understand <b>grades will be updated regularly online</b> , but that 1 <sup>st</sup> semester final grades will not be posted until January 10 <sup>th</sup> , and the Parent Portal will be closed from December 23 <sup>rd</sup> – January 10 <sup>th</sup> . (This is School Board Policy.)
		19) I understand that 1 <sup>st</sup> semester finals are scheduled for December 16-20, and 2 <sup>nd</sup> semester finals are scheduled for May 26-29.
		20) I understand that, per School Board Policy, no early or late finals will be given at DHS unless there is a verified medical emergency or a confirmed once-in-a-lifetime opportunity.
		21) I understand that, per School Board Policy, no late papers will be accepted past Friday December 20 <sup>st</sup> (for 1 <sup>st</sup> semester) or Friday May 29 <sup>th</sup> (for 2 <sup>nd</sup> semester).
		22) I have read the <b>syllabi</b> and the <b>World Language Lab Contract</b> . I understand all the information stated in both documents. Also, it is clear that I may lose my language lab privileges and/or grade points if I do not follow the language lab rules.

*You may keep a copy for your records.*