

# Shawnee Hills Property Owners Association Inc.

## Board of Trustees Minutes

March 4, 2024

Trustees Present: Garrett Sagraves (President), Mark Hoffman (VP), Janet Barketer (Clerk), Karen Ragland (Treasurer), Carol Rader (Secretary), Matt Fawley, Matt Simpson, Amber Trotter, Angie Truman, Jim Wirth.

Trustees Absent: None

1. Property Owners : 15 Minutes (All Trustees) **Discussion at the end meeting.**
2. Call to Order: **Garrett Sagraves called to order 7:01 p.m.**
3. Brief Comments from the Board
  - a. Invoice and Quotes **None to discuss**
4. Corrections or additions to agenda **No corrections**
5. Secretary Report (Barker / Rader) **None**
6. Treasurer Report (Ragland)
  - i. Garrett and Janet on account
  - ii. Attorney suggest that two signatures are on checks
  - iii. Debit cards - Willie is off the card
    1. Going back to prepaid card that carry all of the money
    2. Receipts need to be turned into the Treasurer
    3. Audits will be done
    4. Report of surveys needs to be done
    5. Goes to reserve money
    6. Reserve study needs to be done yearly
    7. Recommended that we not be required to do yearly
  - iv. Rip Rap Expense - Janet paid in March
  - v. Breakdown financial comparison of years
    1. Finance Committee will review
7. Clerk's Report (Barker) **Janet busy with logging in payments and dealing with the banks. Lake fees were due March 1st**
8. Maintenance Report (Sagraves) **DJK has been taken care of. Two new docks have been built**
9. Lake Patrol Report (Simpson) **Thank you Mark. (Jim Wirth - stickers will be done soon. New stickers by the Annual mtg), two requests regarding parking area next to barn for Lake Patrol; Signage in the lower area; parking without trailers; trainers park in back**
10. Community Building Report (Sagraves) **Building to be cleaned this month and possible painting. Janet to get quote to get it cleaned**
11. Beach (Trotter) **Looking for Beach Manager, 3 life guards, and gatekeeper**
12. Permits (Hoffman) **Nothing**

13. Property Complaints (Sagraves) **No new complaints**

14. Committees Report (Trotter) **Easter Egg Hunt Coming up; June 1st - solar lights for basketball court. Fireworks will always be on the date of Lake Festival due to availability and cost to do it on the 4th.**

15. Old Business & Status Reports

a. Porta-Jon **Tabled for now**

16. New Business

a. CD Investment **CDs matures on the 6th, Treasurer is keeping records for CDs, dividend rates not yet determined; Spillway fund, Park account, reserve fund, receipts and more information to be discussed.**

17. E-mail Correspondents - Topics Approved/Denied

- a. Approved - AJB Quote of \$1750 for beach sand reclamation and spillway grading/seeding
- b. Approved - Increase in DJK quote of \$145 for brush clearing on Navajo Dock

18. Executive Session

Adjournment

*Upcoming Items:* -Beach Manager      -Lifeguard Applications      -Search for a new boat  
                         -Lake Clean Up Day      -Annual Meeting 4/7 @ 2      -Boat Sticker Sale Dates