Carpool Coordinator

Responsible for coordinating carpools and ensuring on time arrival to 3 away matches including: Vintage High School, Justin Siena High School and Sonoma Valley High School.

Duties include:

- 1. One week prior to matches, follow up with assigned drivers to remind them about their commitment, confirm the number of seats available, departure time, snack etc.
- 2. Day before the match, send a sign in sheet to parent drivers so they can sign off on the players in their car.
- 3. Provide your cell phone information so drivers can contact you in case there is traffic or other issues.
 - a. Carpool coordinator will communicate with the coaches with any necessary updates.