

Student Password Reset Directions:

1. Log into the District Portal. In the Default section select the “Student Password Change” tile.

The screenshot shows the District Portal interface. At the top, there are navigation tabs: "Student Home", "My Tiles", "Learning Resources", and "Other Resources". Below these is a search bar labeled "Search Applications...". The main content area is titled "Student Default" and contains a grid of application tiles. The tiles include: Bullying Report, Destiny, District Web Site, FLKRS, Google Classroom, Google Drive, Instructional Continuity Site, iReady, Mail, Pearson SuccessMaker, Performance Matters, Portal Help, SIS Gateway, Student Texts, and Student Password Change. A red arrow points to the "Student Password Change" tile with the text: "Select this tile. If it does not appear automatically, search 'password' or 'reset'."

2. Students must do the following:

Change Password

Username	Enter s+student ID #(i.e s4000000)
Old password	Enter your current password.
New password	Middle and high school students must enter a password that meets the requirements below.
Confirm new password	Enter the new password again.

New password requirements for middle and high school students:

- You cannot use any of your previous 6 passwords or any part of your Student ID number
- The password must be at least 8 characters long AND adhere to these conditions below:
- Uppercase letters (A through Z)
- Lowercase letters (a through z)
- Numbers (0 through 9)
 - Non-alphanumeric characters (special characters; for example @, \$, #)

3. Select “Submit”. If the reset is successful, the following message will appear:

Update Password
Your password is successfully updated. Complete