



Republic of the Philippines
PALAWAN STATE UNIVERSITY

Tiniguiban Heights, Puerto Princesa City, Palawan
Email: psu@psu.palawan.edu.ph • Website: psu.palawan.edu.ph
FB page: Palawan State University



UNIVERSITY RESEARCH OFFICE

• Email: uro@psu.palawan.edu.ph • Website: www.psuresearch.wordpress.com
FB Page: Palawan State University Research Office

CHECKLIST FOR PAYMENT OF RESEARCH PUBLICATION INCENTIVE

To support the Research Publication Incentive Clearance Form

Reference No.	Date Filed:	Effectivity Date:	Revision No.:
Title of Article:			
PSU Author(s):			
All Authors:			
Journal Name			
Volume No.:	Issue No.:	Date of Publication:	
ISSN:		DOI (for e-journal):	
A. JOURNAL CATEGORY (to be filled out by the researcher, please check the appropriate box)			
<input type="checkbox"/>	ISI, indexed in Institution of Science Index (indicate details) _____		
<input type="checkbox"/>	International Refereed, indexed in _____ <i>Thompson Reuters (indicate ails)</i> _____ _____ <i>Scopus (indicate details)</i> _____ _____ <i>Taylor & Francis (indicate details)</i> _____ _____ <i>Ebsco (indicate details)</i> _____ _____ <i>International, others (indicate details)</i> _____		
<input type="checkbox"/>	National Refereed, published in _____ <i>Scientific or professional publication (indicate details)</i> _____ _____ <i>CHED accredited (indicate details)</i> _____		
B. EDITORS (to be filled out by the researcher)			
Name of Editor/s:			
Specialization/s:			
Place of residence:			
Date submitted:		Date accepted:	
Date published:		Online:	Hard copies:
C. RESEARCH THRUSTS (to be filled out by the Research Coordinator)			
Field of Discipline:			
Keywords:			
Impact Factor (for ISI/International publications)			
Suitability for adaptation in _____ instruction _____ administration _____ community extension _____ commercialization _____ intellectual property application _____ others			



Republic of the Philippines
PALAWAN STATE UNIVERSITY

Tinguiban Heights, Puerto Princesa City, Palawan
 Email: psu@psu.palawan.edu.ph • Website: psu.palawan.edu.ph
 FB page: Palawan State University



UNIVERSITY RESEARCH OFFICE

• Email: uro@psu.palawan.edu.ph • Website: www.psuresearch.wordpress.com
 FB Page: Palawan State University Research Office

D. FUNDING (please check the appropriate box)	
	Externally funded, (indicate amount):
	PSU funded, (indicate amount):
	Self-funded, (indicate amount): For self-funded researches, _____ with academic workload reduction (no. of units reduction) _____ _____ without academic workload reduction
E. OTHERS (please check the appropriate box)	
	Plagiarism check (indicate software and results)
	Others (indicate checking procedures)
F. ATTACHMENTS SUPPLIED	
	Cover Page/Journal Cover
	Copy of Full Paper
	Notice of Acceptance/Decision on submission of manuscript
	Table of Contents
	Editorial Board
G. REMARKS	
H. RECOMMENDATION	
To be filled out by the Researcher and Research Coordinator	
<p><i>Prepared by:</i></p> <p>_____</p> <p style="text-align: center;">Researcher/Author</p> <p>Date signed: _____</p>	<p><i>Endorsed by:</i></p> <p>_____</p> <p style="text-align: center;">Campus/College Research Coordinator</p> <p>Date signed: _____</p>
To be filled out by the University Research Office	
<p><i>Verified true and Correct:</i></p> <p>_____</p> <p style="text-align: center;">URO Staff</p>	



Republic of the Philippines
PALAWAN STATE UNIVERSITY

Tiniguiban Heights, Puerto Princesa City, Palawan
Email: psu@psu.palawan.edu.ph • Website: psu.palawan.edu.ph
FB page: Palawan State University



UNIVERSITY RESEARCH OFFICE

• Email: uro@psu.palawan.edu.ph • Website: www.psuresearch.wordpress.com
FB Page: Palawan State University Research Office

Date signed: _____

Reviewed and Attested by:

Research Director

Date signed: _____