



309 W Green Street, Urbana, Illinois

Board of Trustees February Business Meeting Minutes

February 27, 2024 - 7:00-9:00 PM - Hybrid meeting Fellowship Hall

Present: Jenny Hunt, Adelaide Aime, Jenna Zeidler, Jocelyn Karsk, Charlie Boast, Steve Herzog, Karen Folk, Matt Stasiewicz, Rev. Beth Monhollen

Meeting was called to order at 7:03pm.

WELCOME/CHECK IN/CHALICE LIGHTING

- Chalice Lighting and Check In - Board members shared things that stood out in Chapter 5 of Governance and Ministry by Hotchkiss
- The agenda for the evening was finalized

CONSENT AGENDA

- [Staff reports: Staff Reports - February, 2024](#)
- [Lead minister Report - February, 2024](#)
- [DRAFT Board Minutes - January 23, 2024](#)

OPERATIONS COUNCIL RECOMMENDATIONS

- **Generosity analysis of pledges from Mona Shannon.**
 - Resource: [uucuc-pledges-FY 23 vs FY20.xlsx](#)

Discussion: Over time, the number of pledges has gone down and the number of large pledges has gone up. This means the pledge total is dependent on a reduced number of pledgers. Karen reported that Mona Shannon as Generosity Co-Chair has reached out via email through Breeze to new members with a Frequently Asked Questions about Pledging document to supplement what they receive in the Pathways to Membership class. Adelaide suggested we might consider hiring a consultant to assist us on a plan to remedy this. Reverend Beth Molholland suggested the UUA Congregational Life might have programs or information that could also be of assistance.

- **Refining the Operations Council Process**
 - **to include rationale, recommendations, pros & cons rather than a motion for the consent agenda - request from Board Chair, Jenny Hunt**
 - Resource: [Ops Council Process.docx](#)

Discussion: The Board discussed how the Ops Council process of vetting requests and submitting agenda items and proposed Board motions has saved time, but that including those items in the consent agenda might not be best practice. Karen suggested that the Operations council Process document be edited and then accepted as a policy. Now that we've been using this model for a while, we can revise the document taking into account how it has worked. The Board creates policy and the Councils create the procedures to carry out those policies. The Board discussed Ops Council continuing to consult with all the players on an issue and present that to the Board with a proposed motion recommendation. Adelaide suggested we table discussion and have the Ops Council work on the process document and bring it back to the board. Matt mentioned that having ops council recommendations in the consent agenda might be an issue of board members not reading the consent agenda and being prepared to pull out items that need to be amended or discussed further.



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ADMINISTRATIVE UPDATE

- Treasurer's Report for Monthly Financials
 - [Monthly Fiscals including Summary –January 2024](#)
 - [Unbudgeted Revenue Tally](#) - January 2024
 - [Bank Account Balances as of 1/31/24](#)

Adelaide mentioned that the percentages look different on the summary because the ramp/AC was an official budget change. By the end of the year, everything will catch up and even out.

Adelaide Aime moved to enter executive session, Charlie Boast seconded. Board entered executive at 8:05pm.

Steve Herzog moved to exit executive session, Karen Folk seconded. The Board exited executive session at 8:16pm.

OLD BUSINESS

- Church Home
 - Update on the status of the fundraising campaign and planning for the ramp project and AC project covered in Cate and Tim's reports

NEW BUSINESS

- Discussion of staff position titles and salary recommendations

Adelaide Aime moved to enter executive session, Jocelyn Karsk seconded. Board entered executive at 8:17

Jocelyn Karsk moved to exit executive session, Charlie Boast seconded. The Board exited executive session at 9:20pm.

- GRATITUDE PRACTICE:
 - first two generosity speakers:
 - Sue Stock
 - Melissa Schoeplein and Theo Schoeplein-Leff

ACTION ITEMS

- Review New
 - Jenny will ask about congregations who have used a stewardship consultant, and check with Sharon Ditmar about UUA offerings/information that could be useful
 - All Board members will read Chapters 5 and 7 for the March study session
 - All Board members will write card shower card

FUTURE DATES

1. Pledge Sunday - March 17, 2024
2. Rev Beth vacation - March 18-24, 2024

Steve Herzog moved to adjourn, Charlie Boast seconded. Meeting was adjourned at 9:24pm.