

Standards Coordinator: Coach 5 Level System

Purpose:

To develop, implement, and oversee the PDCA's **Coach 5 Level System**, a standardized framework designed to elevate coaching excellence, foster professional growth, and ensure consistent educational benchmarks across all levels of diving coaching.

Responsibilities:

Development and Implementation:

1. Framework Development:

- Design and refine the **Coach 5 Level System**, outlining clear criteria, skills, and educational requirements for each coaching level.
- Collaborate with diving experts, educators, and PDCA committees to ensure the system aligns with the organization's mission and industry best practices.

2. Implementation Plan:

- Create a step-by-step implementation strategy for introducing the system to coaches, including onboarding materials, assessments, and certification processes.
- Develop a timeline and rollout plan to transition existing members into the appropriate coaching levels.

Education and Certification:

3. Curriculum Development:

- Develop or source educational content, workshops, and training materials tailored to the skills and knowledge required at each coaching level.
- Work with the Video Library Coordinator and Symposium Coordinator to integrate resources into the system.

4. Certification Management:

- Establish and manage a certification process for each level, including requirements, evaluations, and renewals.
- Create a pathway for coaches to progress through levels based on experience, education, and demonstrated competency.

Communication and Outreach:

5. Coach Engagement:

- Promote the **Coach 5 Level System** to PDCA members through presentations, webinars, and informational materials.
- Serve as the primary point of contact for coaches seeking guidance on achieving or advancing their certification level.

6. Recruitment and Standards Advocacy:

- Encourage non-member coaches to join the PDCA by highlighting the benefits of the system and its role in professional development.

- Advocate for the adoption of the system as a standard within the broader diving community.

Quality Assurance and Growth:

7. Evaluation and Feedback:

- Regularly review the system's effectiveness and relevance, incorporating feedback from members and external stakeholders.
- Update standards and materials to reflect new trends, technologies, and techniques in diving coaching.

8. Tracking and Reporting:

- Maintain detailed records of certifications and progression through the system.
- Report regularly to the PDCA President and board on participation metrics, system outcomes, and areas for improvement.

Collaboration:

9. Integration with PDCA Initiatives:

- Work closely with other coordinators (e.g., Ethics, Camps, Video Library) to integrate the system into broader PDCA programming.
- Ensure that the system supports and complements other PDCA educational initiatives and goals.

10. Mentorship Opportunities:

- Pair experienced coaches with lower-level coaches to provide mentorship and guidance as part of the system.

Qualifications:

- Extensive experience in diving coaching and education, with a deep understanding of skill progression and training techniques.
- Strong organizational and project management skills to oversee the development and implementation of a large-scale program.
- Exceptional communication skills to engage with coaches and advocate for professional standards.
- Familiarity with certification programs and professional development frameworks is a plus.
- Passion for improving coaching standards and fostering professional growth within the diving community.

Reporting:

The Standards Coordinator will report directly to the PDCA Vice President of Education and provide regular updates on the development, implementation, and progress of the **Coach 5 Level System**.