

RCD STAFF AND STUDENT WORKFORCE IGs: Running Notes

July 11, 2023

MEETINGS: 2nd Tuesday @ 2pm ET / 1pm CT / noon MT / 11am PT

Zoom: <https://us02web.zoom.us/j/3816547290?pwd=cGpHY3pTVdQ4ejM0czRqekFDSzIOUT09>

(Passcode: carcc)

iPhone one-tap (US Toll): +14086380968,3816547290# or +16465588656,3816547290#

Telephone: +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll) **Meeting ID: 381 654 7290**

EMAIL LIST: rcd-staff-workforcedev@carcc.org. See also the [Google Group](#) for this interest group.

rcd-student-workforcedev@carcc.org

TEAM MEMBERS:

Co-Chairs: STAFF IG: Claire Mizumoto, Timothy Middelkoop
STUDENT IG: Betsy Hillery, Anita Orendt, Tom Cheatham

Current Active Members: [Current RCD Staff Workforce IG Member List](#)
[Current RCD Student Workforce IG Member List](#)

IMPORTANT LINKS:

Workforce Development Topics	RCD Staff Workforce IG Charter	RCD Student Workforce IG Charter
CaRCC Shared Drive	RCD Staff Workforce Folder	Staff Dev. Working Groups Interest List
RCD Student Workforce Folder	CaRCC YouTube Channel	

Other email lists:

Ideas coming from other discussions:

Date: July 11, 2023

Link to slide(s) for this call:

<https://docs.google.com/presentation/d/1-XyebANPIJzUEezXvIBeN0IAFxSVsho8y8UpdTNZXz4/edit#slide=id.p>

Link to any recordings for this call:

Link to the summary of the Jamboards:

https://drive.google.com/drive/u/0/folders/1DeUw_yPTI9SmmwvqijmDgN4MKfLFNpv5

Total on the call (22)

Attendees: (please sign in: name / institution / email)

- Betsy Hillery / Purdue University / eahillery
- Deb McCaffrey / Arizona State / dmccaff4@asu.edu
- Jacob Fosso Tande /NC State University/ jfossot@ncsu.edu
- Alper Kinaci / Northwestern University / akinaci@northwestern.edu
- Chris Reidy / University of Arizona / chrisreidy@arizona.edu
- Scott Coughlin / Northwestern University / s-coughlin@northwestern.edu
- Michael Weiner / Georgia Tech / mweiner3@gatech.edu
- Bala Desinghu/Rutgers University/bala.desinghu@rutgers.edu
- Anita Schwartz / University of Delaware / anita@udel.edu
- Nur Goldner / UC Berkeley / lgoldnercohenzedek@berkeley.edu
- Ann Myatt James, George Washington University, DC ajames31@gwu.edu
- Mattie Niznik / Princeton University / mattie.niznik@princeton.edu
- David Reddy / University of South Carolina / davidreddy@sc.edu
- Thomas Cheatham / University of Utah / tec3@utah.edu
- Henry Neeman / University of Oklahoma / hneeman@ou.edu
- Katia Bulekova / Boston University / ktrn@bu.edu
- Carolyn Casler/CASC/casler@casc.org
- Swabir Silayi / George Mason University / ssilayi@gmu.edu
- Kevin Brandt/South Dakota State Univ./kevin.brandt@sdstate.edu
- Claire Mizumoto / University of California San Diego / claire@ucsd.edu
- Toolika Ghose/ University of Nebraska/ toolikaghose@nebraska.edu

Agenda:

- Welcome
- The what and why of mentoring
- Project Charter
- Survey
- Breakout
- Wrap Up

Mentimeter survey:

<https://www.menti.com/al1gsiyp1bda>

Menti.com 2994 0204

Interested in Sharing Details about Mentoring Program (Name / institution / email)

1.

Breakout Activity: Jamboards

https://drive.google.com/file/d/1C-NJ4dsDtQkJbNcD-f5j-m1LVnj33FSS/view?usp=drive_link

Group 1:

https://jamboard.google.com/d/1Jo5ZUvQomhLV_qDbTbuAWESUu3GMpN55fOBb0wmzAco/edit?usp=sharing

https://drive.google.com/file/d/1V27dGgL9SnTCKawly9elyABY4xcVK2iU/view?usp=drive_link

Group 2:

https://jamboard.google.com/d/1FkfsnDpD6leRneWdP0iqnyVmX7FI5hRRwCQbEe_g77U/edit?usp=sharing

https://drive.google.com/file/d/1UchBeYmqGZNJG3_f92CG0STJHLTF13sg/view?usp=sharing

Group 3:

https://jamboard.google.com/d/1j6QjqtL9DVWoS_aD5vra2BgfPumkBIIHI8w_mHxZ6Vo/edit?usp=sharing

<https://drive.google.com/file/d/1R34kafhZEbhnVMZjSlYHktsjhpclsZX/view?usp=sharing>

Characteristics of a good Mentor

- Good communications skills
- Positive attitude
- Empathetic
- Patient
- Expert (or knowledgeable) in the area of mentoring; top of your field
- Understanding different learning styles to be most effective in mentoring

Characteristics of a Mentee

- Interested and being excited, motivated
- Open to suggestions and criticisms
- Tenacity

What you would like to see in the program

- Review existing mentor programs and learn from them the best practices to apply to RCD mentorship; establish different mentor groups to align with CaRCC facing tracks
- Document written/video, etc. on “How to mentor”
- Designated meeting times established between mentor and mentee
- Open discussions and use cases
- Conflict resolution
- Code of conduct between mentor and mentee
- Relationship building
- Identifying mentors available in RCD and share their experiences

Discussion:**From Chat:**

- Will this include teaching people how to be mentors?
- Instead of a directory, how about a mailing list? Because the former is hard to keep up to date.
- I can't fit this. I would like help figuring out how I do my job. I'm having trouble explaining how to do it, let alone teach it

Group 3