



2026, Temporary Exhibition Consignment Agreement

- Edited 2/26/2026

Artist Name: _____

Mailing Address: _____

Phone: _____

Email: _____

This agreement is active from: Apr/21/2026 to: Jun/8/2026

REQUIREMENTS

All work consigned to Frog Hollow for sale is subject to the terms and conditions of this agreement and policies adopted by the staff and Board of Directors of Frog Hollow.

GALLERY SALES

Artists set the price for their work. Frog Hollow will retain 50% of the sales price.

WEBSITE SALES

Frog Hollow shall process sales through our website's e-commerce portion, retaining 50% of the retail price. If the artist handles the shipping, artists will be reimbursed shipping costs published on the website through the end-of-month payout upon receipt of tracking information.

I do not wish to be included in website sales (Initial) _____

PAYMENT TERMS AND DISCOUNTS

Statements will be mailed monthly. Checks for the previous month's sales (gallery and web) will be sent to the artist postmarked by the 15th of each month. Artists will be notified in advance in writing if there are changes to the check schedule. Included with Payouts will be a detailed in-stock inventory report. Customer returns following our return policy (within 30 days and undamaged - with no more than an additional 30 days during the holiday season and on select sales) will be deducted from the artist's payments at the price of the sale and will be shown as a negative sale on the monthly statement.

- If an artist loses or requests a new check the artist is responsible for a \$30 stop payment fee.
- The artist authorizes Frog Hollow to give a 10% purchase discount to Frog Hollow Members and up to



20% in special instances. These will be deducted from Frog Hollow Gallery's commission.

DELIVERY AND DISPLAY OF WORK

The artist must contact the Gallery in advance of the intended drop-off date. Please let Gallery Management know when you will be arriving (day and time) and please deliver at least one hour prior to closing.

- The cost of transporting work to and from Frog Hollow is the responsibility of the artist.
- The artist must provide an inventory receipt and retail price for each item (these can also be filled out at the gallery using our slips).
- Inspection and acceptance of the delivered works are at the discretion of the Gallery Member who reviews your inventory receipt.
- Frog Hollow will inventory and print labels for all items unless special arrangements have been made with the artist.
- The Gallery Management Team is responsible for where, when, and how the artist's works are displayed in the gallery.

PRICE CHANGES

Artists may change the prices of their work in the gallery. Artists must provide a written statement explicitly stating the changes in pricing to the Gallery Management. Price changes will take effect within 14 days of the notice.

COPYRIGHT PROTECTION

The artist warrants that they created, and possess unencumbered title to, any work inventoried into Frog Hollow's possession and that it was handmade in Vermont or within the guidelines outlined in the Standards and Criteria. Artists reserve the right to copy, photograph, or reproduce any work consigned to Frog Hollow. Frog Hollow may photograph any work in its possession or use any photographs/slides/jpegs provided by the artist to appear in any advertisement, catalog, web, or other promotional activity.

CANCELLATION OF AGREEMENT

The artist may terminate this agreement by giving 30 days' written notice to the Executive Director, or Management Team. The Gallery may terminate this agreement by giving the artist 30 days' written notice.

The artist's work must be picked up by the artist in the 30 days following the end of the notice period unless otherwise agreed to in writing by the parties. The Gallery is not responsible for the storage or care of abandoned work not picked up within 30 days. Frog Hollow shall be entitled to sell any work of the artist subject to the terms and conditions of this agreement after the date of cancellation or termination and until the work has been removed from the gallery.

Sales of each artisan's work will be reviewed throughout the year and leading up to the issuance of new agreements. If no work by an artist has sold in one year, they will be removed from Frog Hollow Membership and asked to pick up their work within 30 days. Artists with work that is underperforming in the gallery will be contacted to establish goals between artists and the Gallery Management Team. Following a later review of how the work is performing, Artist Members may be asked to pick up their work within 30 days. Artists removed from the Gallery are welcome to reapply through the Jury Process.

INSURANCE/LOSSES

Frog Hollow maintains insurance for coverage of consignment merchandise in its possession at a rate equal to the consignment value. This coverage is only as provided for in the policy and is subject to the terms and conditions of the policy; the goal is to provide only major casualty losses such as fire loss. The insurance company, not Frog Hollow, will be responsible for payment of all claims for loss. Copies of the insurance policy



in place will be made available to the artist upon request.

If a loss occurs and the insurance policy does not cover it then Frog Hollow will pay the artist reasonable compensation for the items, subject to the following:

- Frog Hollow may request artists repair damaged work in lieu of removing it from inventory.
- Frog Hollow also reserves the right to sell overstocked, damaged, or abandoned work at a second sale (with 30 days' notification for artists to remove their work.)
- Frog Hollow will pay the artist for stolen, missing, or broken items not covered by insurance at the regular commission rate.
- Frog Hollow will not pay for items that are shopworn.

Artists shall assume all obligations for warranty and product liability for their works. Artists are responsible for notifying Frog Hollow if their work requires special handling. Frog Hollow may decline to accept certain works requiring special handling which may lead to breakage.

MISCELLANEOUS

This Agreement is not assignable and replaces all previous agreements. It is governed by the laws of Vermont. In any court action to enforce the terms of this agreement, the substantially prevailing party shall have its attorney's fees and costs paid by the other party. The parties agree to mediate any dispute before filing suit

ARTWORK INFORMATION

How would you like the information to appear on your wall label, website, and social media

Artist Name _____

Title _____

Dimensions _____

Price _____

(Additional pieces can go on the back)

I have read and agreed to all of the terms of this agreement.

Artist: _____

Frog Hollow: _____

Date: _____

Date: _____



Artist Name _____

Title _____

Dimensions _____

Price _____

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