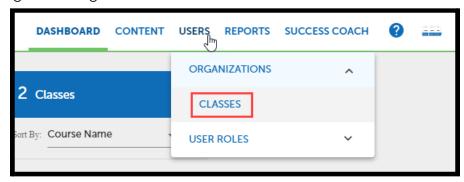
Changing Grade Levels Next Year?

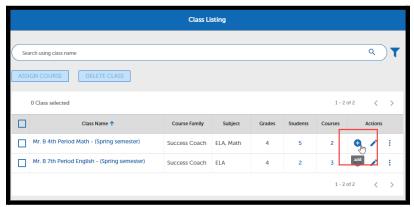


As a teacher you can add a course (module) to your FOSS account.

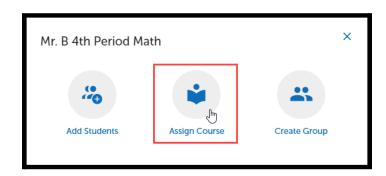
1. To begin, use the global navigation bar to select USERS > ORGANIZATIONS > CLASSES



2. On the Class Listing page select the **plus** or **add** icon to open a pop-up window.



3. Select Assign Course.



4. A list of available unassigned courses/modules will be displayed. Use the chart below to identify the module you want to add. (I have noticed that sometimes the corresponding grade levels do not always

h the correct grade level.) Then use the radio button next to the course name to select the course. can only assign one course/module at a time.

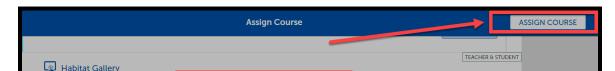
Grade	Physical Science	Earth Science	Life Science
5	Mixtures and Solutions	Earth and Sun	Living Systems
4	Energy	Soils, Rocks, and Landforms	Environments
3	Motion and Matter	Water and Climate	Structures of Life
2	Solids and Liquids	Pebbles, Sand, and Silt	Insects and Plants
1	Sound and Light	Air and Weather	Plants and Animals
K	Materials and Motion	Trees and Weather	Animals Two by Two



5. After selecting your first course scroll to the bottom of the page and choose Next.



6. Choose the **Assign Course** button at the top and wait for the module to be added.



7. Once that course/module has been added then choose **Assign Course** again. Repeat the process again to add the two other grade level modules/courses.

