

Additional Convention Information

Convention Payment Options

- You should sign up for the convention as soon as possible to guarantee a spot.
- **Convention cost covers meals Friday Breakfast thru Sunday Breakfast.**
- If paying by School Check, still sign up August 1 even if your PO is not available. You will be able to use the Invoice created to process your PO and payment when it does become available. This way you will be holding your hotel reservation. Be sure and turn in the Invoice at the earliest possible time to allow school processing and getting the mailed check to us by November 1. Rooms will be cancelled and Convention registration deleted for all Invoices NOT PAID BY NOVEMBER 1.
- **CHECKS SHOULD BE MAILED TO THE MIDLOTHIAN ADDRESS.** The address is on the Invoice. **BE SURE AND LET YOUR BUSINESS OFFICE KNOW.**
- You will also be able to pay by credit card at the time of registration if you would rather pay that way.
- If your school needs a W9 Form, [CLICK HERE](#)

Your Profile on <https://www.texastenniscoaches.com>:

- At the time of registration update all of the information on your Profile by clicking Update My Profile. Make sure everything is correct and up to date. Inaccurate information hinders our process. Correspondence will come from SportsYou. Be sure and sign up by following the instructions below.
- Make sure you check whether you want to receive a scorebook the following summer for the next school year.
 - Note that any new member may be mailed a scorebook for this year 2024-25 (as quantity exists) if you want to pay the shipping. The cost the post office is charging is \$10. Email kleinecke@me.com or call if you would like one. They are mailed out each May, for the following year, to all coaches addresses entered in the system that said they wanted to receive a scorebook.

SportsYou:

- All correspondence for the convention and during the year, will be announced through SportsYou. It is necessary that you sign-up for a **SportsYou account**. It can be done by computer or smartphone. You can click on the settings button to check how you want to receive notifications. Note that you must join individually for each group that you want notifications from (ie TTCA Coach, 2024 Convention etc...). Be sure and check it often for any announcements.
- To use on your smartphone, go to the App Store to download the app.
- Once you register, click this link (<https://drive.google.com/file/d/1vNbKiAi8B0vYgHGLHiEwQ2UEouP1lc8x/view?usp=sharing>) to find out how to Join the TTCA Coaches group. There will also be a 2024 TTCA Convention Group.

Convention Invoices and Payments:

- Access your Invoice by signing in the website, under the Membership tab, click Update My Profile, then under Profile, click Invoices, click the Invoice # on the far left to open that Invoice. If you have a balance, then we have not received payment yet. You can pay the Invoice by going to the bottom of the Invoice and click pay.
- All balances should be paid by November 1, 2024. Any accounts not paid by that date will cancel the hotel reservation and the Convention registration. This deadline applies to both Commuter coaches and Hotel coaches.