

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF EDUCATION  
LAKE FOREST SCHOOL DISTRICT 67  
DECEMBER 13, 2023**

A special meeting of the Board of Education of the Lake Forest School District 67, County of Lake, State of Illinois was held on Tuesday, December 13, 2023 at the Ragdale Foundation, 1269 North Green Bay Road, Lake Forest, IL 60045, and called to order at 5:04 p.m. by Ms. Helms.

Board members present at roll call were:

Alice LeVert, Vice-President  
Carl Kirar, Member  
Megan Engelberg, Member

Mark Remus, Member  
Monica Yaun, Member  
Anne Helms, President

Absent: Emily Bernahl, Secretary

Administration Present:

Matthew Montgomery, Superintendent  
Jeff McHugh, Deputy Superintendent  
Melissa Oakley, Chief Communications Officer  
Jennifer Hermes, Chief Operating Officer/CSBO  
Jordan Salus, Chief Technology Officer

Staff Present: Tiana Adams, Board Clerk

Guests: AJ Crabill, Author of Great on Their Behalf

**Public Participation:**

None

**Discussion:**

As a follow up to the Joint District Special Meeting on November 14, 2023, the District 67 Board of Education met with AJ Crabill to discuss the responsibilities of a Board of Education, primary goals, and outcomes.

Mr. Crabill began the meeting by asking the Board if they had any reflections from the prior meeting. Members of the Board shared reflections and asked questions. Discussion ensued on the prior meeting.

The Board and members of Administration led a workshop to further dive into the responsibilities, outcomes, and goals of the Board of Education.

**Adjournment:**

**Motion:** Mrs. LeVert moved, seconded by Ms. Engelberg, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the special meeting.

On voice vote, motion carried.

The meeting adjourned at 7:32 p.m.

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Anne Helms, President                      Date

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Emily Bernahl, Secretary                      Date