



Middle School Library Library CHAMPS



C	Voice Level 0-Silent or 1-Whisper
H	Check in with adult in library upon arrival. Ask for help when needed.
A	Taking care of library business • <i>Turning in books</i> • <i>Browsing for books</i> • <i>Checking out books</i> • <i>Checking your account</i>
M	• Place any turn-in books in the drop box. • Use Destiny or walk around the shelves to locate book. • Use shelf markers to keep our books in order. • Make sure you are working to keep our shelves looking nice. • Bring your check out books to the circulation desk.
P	• You must wear your ID. • You must have a pass or be with a teacher. • Follow instructions of library adults and your teacher. • Keep gum, food, drinks, and candy out of the library. • Clean up your area. Leave the library better than you found it. • Be respectful of all people in the library.
S	SUCCESS!



Middle School Library Library CHAMPS



C	Voice Level 0-Silent or 1-Whisper
H	Check in with adult in library upon arrival. Ask for help when needed.
A	Using library computers for class or library activity
M	● Check in at the library desk ● Log in to get started on the activity. Complete the activity as assigned by your teacher. ● Immediately report computer/printer technology issues to library staff.
P	● You must wear your ID. ● You must have a pass or be with a teacher. ● Complete activity per teacher/library adult’s instructions. ● Computers are for educational purposes only. ● No music or unapproved games. ● Clean up your area. Leave the library better than how you found it. ● Keep gum, food, drinks, and candy out of the library. ● Be respectful of all people in the library.
S	SUCCESS!



Middle School Library Library CHAMPS



C	Voice Level 0-Silent or 1-Whisper
H	Come into the library calmly. Sit in the designated area. Wait patiently with your class for instructions.. Raise hand and wait patiently for help.
A	Direct Instruction
M	Movement only as directed by teachers.
P	• You must wear your ID. • Follow instructions of library staff and your teacher. • Pay attention to information. Complete activities as directed. • Clean up your area. Leave the library better than how you found it. • Be respectful of all people in the library.
S	SUCCESS!



Middle School Library Library CHAMPS



C	Voice Level 0-Silent or 1-Whisper
H	Scan ID upon entry. Check in with adult in library upon arrival. Ask for help when needed.
A	Visiting the library to complete an activity from another teacher • <i>printing</i> • <i>completing classwork/tests/studying</i> • <i>etc.</i>
M	• Walk to your table or computer. • Stay seated at table or computer until your activity is complete. • Report problems immediately. • Sign out before leaving the library.
P	• You must wear your ID. • You must have a pass or be with a teacher. • Follow instructions of library adults and your teacher. • Clean up your area. Leave the library better than how you found it. • Be respectful of all people in the library.
S	SUCCESS!



Middle School Library Library CHAMPS



C	Voice Level 0-Silent or 1-Whisper
H	Scan ID upon entry. Check in with adult in library upon arrival. Ask for help when needed.
A	<i>Only Allowed When Available</i> Participating in Makerspace Activities • Games • Puzzles • Color/Sticker Activities • Building Activities • etc.
M	• Walk directly to your table or computer. • Leave seats where they are. • Stay seated at table or computer until your activity is complete. • Take care of the items; use pieces correctly. • Clean up your materials and return them to the correct location. • Clean up your area. Leave the library better than you found it. • Sign out before leaving the library.
P	• You must wear your ID. • Follow instructions of library adults and your teacher. • Clean up your area. Leave the library better than how you found it. • Be respectful of all people in the library.
S	SUCCESS!