

Minutes of the 2-18-21 REGULAR BOARD OF TRUSTEES MEETING

REGULAR BOARD MEETING – REMOTELY CONDUCTED 2-18-21

Present:

Young Scholars Board Members: Jaime Campbell, LeChelle Earl, Patreese Ingram, Melissa Landrau-Vega, Crescent Miller, Ashley Patterson, Kathleen Phillips

Staff: Erol Akmercan, Crystal Confer, Levent Kaya, Barris Yilmaz.

I. CALL TO ORDER

The meeting was called to order at 5:35pm

- **YSCP Virtual Meeting Plan During Emergency Closures**

II. – PUBLIC COMMENT

There was no public comment

III. - ROUTINE APPROVALS

- Board Meeting Minutes December 17, 2020. Kathleen Phillips moved to accept the minutes as submitted. Crescent Miller 2nd. The motion carried.

IV. –OLD BUSINESS

- **YSCP Phased School Reopening Health and Safety Plan**

Crystal Confer reviewed the new changes in the Health and Safety Plan. Ingram moved that future changes to the health and safety plan resulting from health department requirements be automatically included in the plan. Melissa Landrau-Vega 2nd. The motion carried.

- **2020-2021 Academic Calendar Revision Consideration**

After a lengthy discussion of pros and cons, Kathleen Phillips moved that YSCP will provide virtual education for everyone for one week following Spring Break. If families travel out of state during the Spring Break, they must present negative COVID test documentation or quarantine for 10 days before returning to school for in-person education. In-person learners can opt into virtual learning for the two weeks after Spring Break if they notify the school of that choice. Crescent Miller 2nd. The motion carried.

- **Future Facility Planning**

Board members discussed whether or not to expand the educational program to include high school grade levels. Board members were supportive of this plan. Jaime Campbell moved to establish an ad hoc committee to strategize plans for a high school expansion.

Kathleen Phillips 2nd. The motion carried. Volunteers to serve on the ad hoc committee included Crescent Miller, Jaime Campbell, and Kathleen Phillips.

V. -NEW BUSINESS

- **Enrollment Lottery Date**
Ingram moved to set the enrollment lottery date for March 23, 2021. Crescent 2nd. The motion carried.
- **Statement of Financial Interest Forms**
Board members were asked to complete the Statement of Financial Interest Form. Board members were asked to let Erol Akmercan know how they wish to receive and complete the form.

VI. -CHARTER SCHOOL'S ADMINISTRATORS REPORTS

- **CEO-Principal Report**

CEO Report 2.18.2021

Academics

- **Health and Safety Plan**
 - 10 COVID-19 Positive Tested Reported On:
 - 9.9.2020
 - 10.2.2020
 - 10.20.2020
 - 11.11.2020
 - 11.13.2020
 - 11.17.2020
 - 11.21.2020
 - 11.27.2020
 - 12.1.2020
 - 12.14.2020
 - 1.20.2021
 - Contact Traced and Quarantined Close Contact Staff and Students
 - Vaccinations
 - Full Remote Education Model
 - 9.8-9.11
 - 9.14-9.18
 - 9.21-9.25
 - 11.23-1.15

Compliance

- **Reporting**
- **PIMS Reports**

Report Name	Submission Date	Due Date
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October Student Report 2020-2021	10/21/2020	10/30/2020
October Staff Report 2020-2021	10/22/2020	10/30/2020
Interscholastic Athletic Opportunities Survey Collection 2019-2020	10/16/2020	10/30/2020
Title I Report 2019-2020	9/23/2020	10/30/2020
C1 Special Education Act 16 Report 2019-2020	11/02/2020	11/30/2020
C6 Student Updates 2020-2021	11/03/2020	N/A
C2 Special Education December Submission 2020-2021	12/4/2020	12/30/2020
October Staff Report 2020-2021 Correction	12/4/2020	10/30/2020
C6 Student Updates 2020-2021	2/11/2021	N/A

- **Teacher Certification: 83% certified (6 Teachers Non-Certified) (As of 12.11.2020)**

Enrollment

Grade Level		Total Enrolled	Open
Kindergarten	60	60	0
1st	60	59	1
2nd	60	45	15
3rd	60	43	17
4th	60	48	12
5th	60	49	11
6th	40	30	10
7th	40	30	10
8th	20	17	3
TOTAL	460	381	79

Personnel Report

- **Retirements-Resignations**
 - Seth Darling – Math Specialist –Other Employment

Human Resource Recommendations

- **Leave of Absences**
 - Malarie Hastings – January 19 – June 4, 2021
 - Leslie Wiest – March 15 – June 4, 2021
 - Katie Wincek – March 15 – June 4, 2021

- **Appointments**

	Name	Duty	PT/FT	New Hire/Change of Positions	Pay Rate	Bargaining Unit Member
1	Cristin Kurtz	Paraprofessional	FT	New Hire	YEAR 1 Educational Support Staff	Yes
2	Jacqueline Horner	2 nd Grade LTS	FT	New Hire	STEP 1 Certified Bachelors Level Employee	Yes
3	Elizabeth Mesick	Reading Specialist	FT	Change of Positions	Same As Before	Yes

- **Elimination of Positions**

- None

- **Extra Pay/Extra Duty**

- None additional

- **Need**

- **Contingent on Mrs. Rachael assuming 5th Grade LTS: Character Education LTS**
- **Contingent on Emilie Etters assuming Math Specialist: 3rd Grade Teacher**
- **Contingent on Jacqueline Horner assuming 3rd Grade: 2nd Grade LTS**
- Paraprofessionals
- Substitute Teachers
- Certified School Nurse

- **Executive Meeting Items**

- None

Building/Facility Report

- None

- **PYP Assistant Principal Report**

Crystal Confer shared that Dr. Kaya received an email from a former student teacher who is now working as a teacher at an IB school. This teacher expressed how good she felt about her experience at YSCP.

- **MYP Assistant Principal Report**

Baris Yilmaz is continuing to work on the IB evaluation. Yilmaz is waiting until summer to have the remaining staff attend training with the hope that they can receive in person training. Parent-teacher conferences were held last week. Baris expressed a concern regarding an overall lack of motivation from some students. Spring teacher evaluations will begin. Baris is working on establishing a summer school program. PA legislator, Lynn Herman scheduled 14 or 15 guest speakers for classes during Black History Month.

- **Business Manager Report**

Erol Akmercan presented the Business Manager Report.

Snapshot of financial position

Enrollment	379 as of 1/31/2021
Total revenue	3,572,257
District Accounts Receivable	715,852
Total expenses	3,780,978
Fund Balance	507,131

ESSER II Fund

YSCP will receive \$173,000 according to the preliminary allocation

Pay Check Protection Program (PPP) Loan

YSCP has is eligible for a loan of \$669,348. The entire loan can be forgiven under three conditions. If the loan is not forgiven, there will be a 2 year repayment plan with .5% interest. Crescent Miller moved and Kathleen Phillips 2nd that YSCP proceed with applying for these PPP funds. The motion carried.

VII- FUTURE AGENDA PLANNING

- **Discussion of 3 year plan for non-union Staff Salaries.**
- **2021 Spring Board sub-committee for CEO Evaluation next year.**
 - Kathleen Phillips moved to establish a committee to discuss and make decisions regarding non-union staff salaries and to plan for the CEO Evaluation. Jaime Campbell 2nd. The motion carried. Ashley Patterson, LeChelle Earl, and Melissa Landrau-Vega volunteered to serve on the committee.

ADJOURNMENT

The meeting adjourned at 7:35pm

Patreese Ingram