Magellan Charter School
Board Meeting
August 21, 2024
6:00pm

Board members in attendance: Suzy Allaire, Jessica O'Donovan (non-voting), Sean Witty, Jim Nowak, Ailis Monsees, Jessica Leggett

Visitors: Becky Green, Jairus Dolfi, Katie Popowski

The meeting was called to order by J. Nowak at 6:05pm. No conflicts of interest relating to the agenda were declared.

J. Nowak opened the meeting acknowledging an enthusiastic first Staff Meeting, introducing the Positivity Project Character Traits.

Approve Minutes and BOD Meeting Calendar by J. Nowak @ 6:08pm

S. Allaire moved to approve the 6/11/24 meeting minutes. S. Witty seconded, and the motion passed unanimously.

S. Allaire moved to approve the 6/20/24 special board minutes. J. Leggett seconded, and the motion passed unanimously.

S. Witty moved to approve the 7/2/24 special board minutes. S. Allaire seconded, and the motion passed unanimously.

J. Leggett moved to approve the 8/6/24 board retreat minutes. S. Allaire seconded, and the motion passed unanimously.

S. Allaire moved to approve the 2024/2025 Board of Directors Meeting Schedule proposed. A. Monsees seconded, and the motion passed unanimously.

MaP Update, Booster Update by J. Nowak @ 6:12pm

- No updates currently from MaP
- Booster has shared that the sports season has started on a positive note

Staff Update by K. Popowski @ 6:13pm

- Staff felt the opening of the school year went very well
- Staff kicked off The Positivity Project with students, who were very receptive. The Positivity Project is implemented through lessons focusing on character

traits and Other People Mindset. The program benefits students by enhancing their character and relationship development, while supporting teachers in fostering a positive school culture.

Financial Update by B. Green @ 6:18pm

- Wake County expects to have funding levels available in mid-September. Once MCS has a funding level, the Finance Committee will make a recommendation to the School Board to proceed with raises and retro pay from the beginning of the school year.
- Gratitude and thanks given to generous MCS families who donated landscaping supplies. Additional appreciation to Stan Crocker for his hard work and dedication to managing MCS's facilities.

School Update by J. O'Donovan @ 6:30pm

- First week school went smoothly for staff and students with the help of parent volunteers donating their time
- MCS will be hosting an event for "Leaders Building Leaders" professional development group for Charter School Leaders on Oct. 29. Head of Schools will be gathering for a facilitated leadership session
- Invitation extended to Board of Directors to participate in school walkthroughs to observe active learning in classrooms
- Administrators received school performance draft grades for the 2023/2024 school year although waiting on the final version to be able to communicate and publish
- Teachers proposed the idea of offering a voluntary Math 1 class for MCS Graduates, to further prepare them for High School. Administrators doing further research on potential parental interest and costs

Board Committee Updates by Board Committee Chairs @ 6:40pm

- *Governance Committee by S. Allaire:* Committee met on Aug 12 with school attorneys from Poyner Spruill to review the 2024 Title IX regulations and MCS's Bullying, Harassment and Discrimination policy. Suggestions made to update school contacts listed in the policy and waiting on revisions from attorneys.
- *Finance Committee by S. Witty:* Committee created a draft calendar with established dates to meet. Also established a standardized way to share financials with the Board of Directors and Foundation. This provides more efficient communication and transparency with financial initiatives.
- *Strategic Planning & Development Committee by J. Leggett*: Committee is working on establishing a timeline for the Capital Campaign. Will be presenting

information to Elementary and Middle School Open House Events on the Capital Campaign.

Old Business by. J. Nowak @ 7:02pm

- Vote documented via email on July 11th, as the Board of Directors approved the Foundation funding request of $110,658.56 for additional expenses including new storage containers, desks, new fences, security cameras, Counselor and Administrative Assistant office changes, gym light repair and safety chain. J. Leggett made a motion to approve the email vote with the Foundation funding request of $110,658.56. S. Witty seconded the motion and passed unanimously.

New Business and Action Items by. J. Nowak @ 7:04pm

Board Member Renewal Terms:

- J. Nowak motioned to renew S. Witty's second term as a MCS Board Member. J. Leggett seconded and the motion passed unanimously.
- A. Monsees motioned to renew S. Allaire's second term as a MCS Board Member. J. Leggett seconded and the motion passed unanimously.

2024/2025 Board Member Committee and Officer Nominations:

Committee Nominations:

Governance Committee: S. Allaire (Chair), A. Monsees, J. Nowak, J. O'Donovan
Academic Committee: J. Esham (Chair), S. Allaire, J. Leggett, J. O'Donovan
Finance Committee: S. Witty (Chair), J. Nowak
Strategic Planning & Development:

- Capital Campaign Subcommittee: J. Leggett (Chair), J. Nowak, A. Monsees
- Land Subcommittee: J. Nowak (Chair) S. Allaire, J. Leggett
- Head of School Support & Evaluation Subcommittee: A. Monsees (Chair), S. Witty, J. Esham

- S. Witty motioned to approve committees and board member assignments. J. Leggett seconded and the motion passed unanimously.

Officer Nominations:

Board Chair: J. Nowak
Board Treasurer: S. Witty
Board Secretary: A. Monsees

- J. Leggett motioned to approve recommended Board of Director Officers. S. Allaire seconded and the motion passed unanimously.

Confidentiality and Conflict of Interest Policies by A. Monsees @ 7:42pm

- Board members reviewed the two policies and signed annual statements agreeing to the terms.

Closed Session @ 7:50pm

- On proper motion by S. Allaire and seconded by S. Witty, the board unanimously approved to enter Closed Session to discuss material terms for the acquisition of real property.
- On proper motion by S. Witty and seconded by A. Monsees, the board unanimously approved to leave Closed Session.

Next board meeting is scheduled for September 17 at 6:00 pm.

S. Allaire moved to adjourn, and J. Leggett seconded. Meeting adjourned at 8:32pm.