

# Summary Report

**Committee: Professional Development**

**Date: 5/12/2026**

## **Discussion items:**

1. **PDC website:** All updates to the website have been made. Website will include the Credit PD Week Calendar and the Continuing Education PD Week Calendar.
2. **Brief update about the New Faculty Institute debriefing session on May 8, 2026:** PD Coordinators from SAC and SCC presented on professional development to the new tenure-track faculty. SAC coordinators were involved throughout the SAC New Faculty Institute with trainings (e.g., PD Gateway training). They suggested that our SCC PD coordinators collaborate with SAC PD coordinators. Five new faculty were part of the Institute this year (SAC: 4 and SCC: 1). SCC faculty did not receive any invitation from SCC to participate in the New Faculty Institute. Currently there is no structure at SCC for the New Faculty Institute, per Jason Parks. Discussion on the New Faculty Institute and how the PD Committee might be involved in the future. Suggestion to agendaize this topic next year and bring forward to the Academic Senate.
3. **PD calendar flex program guidelines:** Must offer PD opportunities to student workers, but we don't need to document or track their participation.
4. **Fall 2026 PD week calendars:** Reviewed both PD week calendars. Discussion regarding Convocation length, as well as start and end times. Need confirmation from college leadership. Lynnette will reach out to Christopher Sweeten and Enrique Perez and will cc Ann Kelly regarding Convocation.

## **Duties Met:**

- The fall 2026 credit PD week calendar has been finalized.
- The fall 2026 continuing education PD week calendar has been finalized.

## **Actions proposed:**

- The second May PD newsletter will be sent this week.
- The fall 2026 PD week calendars (both credit and continuing education) will soon be shared with Senate.

## **Events Planned:**

- Fall 2026 PD week

## **Resources needed/acquired/allocated:**

- We are in need of PD funds. Additionally, we need to get release time for the OEC PD coordinator.